THE FOLLOWING INFORMATION IS REQUIRED TO OBTAIN A BUILDING PERMIT:

☐ COMPLETED APPLICATION FORM:

☐ (1) SET OF DETAILED PLANS TO SCALE (Paper and Electronic-Pdf Copies Accepted):
  Foundation and floor plan, elevation view (all sides), sectional view, roof and floor framing (other framing
  schedules as needed), window and door schedules, plus the u-values and other pertinent information, as needed.

☐ SITE PLAN (SHALL SHOW ENTIRE PARCEL) AND THE FOLLOWING: Indicate ALL property
  lines and easements (utility, road, flowage, flood plains, drainage, etc.) with distances to structure. Show location
  of well, septic tank and drainfield, other structures and (any other dwellings) on parcel. Indicate all slopes on
  parcel exceeding 5%. Also specify compass directions.

☐ ACCESS / APPROACH PERMIT (for obtaining address):
  For access permits, contact:
  Franklin County Public Works Department (545-3514)
  3416 Stearman Ave.
  Pasco, WA 99301.
  ALSO NOTE: IF the County road is paved, an apron may also be required to be
  paved. Contact the Public Works Dept. if you have any questions.

☐ CRITICAL AREA VERIFICATION: Verify proposed site is not within a Geologically Hazardous Area
  or other Critical Areas PRIOR to excavation, well and septic system placement, etc. Such areas require
  concurring report and recommendations from a Geo-Tech Service or other consultants. (See Planning Dept.)

☐ PRIVATE ACCESS ROADS AND LANES: Prior to permit issuance, Private Access Roads and Lanes
  shall be installed for Emergency Vehicle Access.

  Private Access Road(s) – From the County maintained road shall be installed to the following specifications:
  20′ wide clear area, with 20′ of gravel by 4” thick with a maximum slope of 14%.
  Private Access Lane(s) – Structures to be placed or constructed are located greater than 150′ from the Private
  Access Road or County maintained road shall have a Private Access Lane developed to the following
  specifications: 20′ clear area, with 12′ of gravel by 4” thick with a maximum slope of 14%.

☐ WATER AVAILABILITY NOTIFICATION: Indicate water source (ie. public water system, well).

☐ SEPTIC PERMIT:
  Environmental Health Dept. (460-4315)
  7102 W. Okanogan Place
  Kennewick, WA 99336

  SEWAGE PERMIT
  City of Pasco (545-3441)
  525 Nth 3rd.
  Pasco, WA 99301

THIS SECTION APPLIES TO SEPTIC SYSTEMS ONLY:
EXISTING ON SITE SEWAGE EVALUATION WILL BE REQUIRED FOR LESS THAN ONE ACRE
PARCEL WHEN INCREASING FOOTPRINT AREA OF STRUCTURE (S). (Required when increasing number
of bedrooms).
**All plans submitted for a building permit will be subject to review. Please allow 2 WEEKS or more for review depending on size and type of project. Plans may be destroyed 90 days after project is completed unless obtained by the contactor/owner.**

**FREQUENTLY ASKED QUESTIONS:**

WHERE DO I OBTAIN AN ELECTRICAL PERMIT?

May be obtained at:  
Washington State  
Dept. of Labor & Industries  
4310 W 24th Ave.  
Kennewick, WA. (509-735-0100)

CAN I APPLY FOR A BUILDING PERMIT IF I DON’T OWN THE LAND?

Properties owned by someone other than the building owner will require a notarized letter from the property owner, prior to permit issuance approving of such construction.

WHAT HAPPENS TO A PERMIT APPLICATION IF IT IS NOT ISSUED AND PICKED UP?

The 2012 International Building Code, as adopted by Franklin County, Section 105.3.2 states the following:

"Applications for which no permit is issued within 180 days following the date of application shall expire by limitation, and plans and other data submitted for review may thereafter be returned to the applicant or destroyed ... "

WHAT IS THE COUNTY’S ROLE WITH COVENANTS?

Private Covenants are the responsibility of the owner/builder

IS YOUR CONTRACTOR LICENSED BY THE STATE OF WASHINGTON?

Check with WA State Labor and Industries at 1-800-647-0982

WHAT IS THE UNDERGROUND UTILITY LOCATION CONTACT NUMBER?

Underground Utility Location may be contacted at 1-800-424-5555
**FRANKLIN COUNTY, WA - BUILDING APPLICATION**

<table>
<thead>
<tr>
<th>Site Address</th>
<th>City</th>
<th>State</th>
<th>Zip Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parcel Number</td>
<td>Legal Description</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Building Owner</td>
<td>Current Address</td>
<td>Phone Number</td>
<td></td>
</tr>
<tr>
<td>Property Owner</td>
<td>Current Address</td>
<td>Phone Number</td>
<td></td>
</tr>
<tr>
<td>Contractor</td>
<td>Mailing Address</td>
<td>Phone Number</td>
<td></td>
</tr>
<tr>
<td>Contractor License No.</td>
<td>Expiration Date</td>
<td>County Business License No.</td>
<td></td>
</tr>
<tr>
<td>Engineer/Architect/Designer</td>
<td>Mailing Address</td>
<td>Phone Number</td>
<td></td>
</tr>
</tbody>
</table>

After review of your plans, the Building Department may have comments or requests for additional information that are required prior to issuance of your building permit. These comments can be emailed, faxed or mailed to you. **Please check which you would prefer and provide the necessary information.**

Email Address: 
Fax Number: 
Current Mailing Address:

<table>
<thead>
<tr>
<th>Use of Structure</th>
<th>Describe Work</th>
<th>Class of Work: New Addition Alteration / Remodel Repair Move Remove Special / Re-Inspection</th>
</tr>
</thead>
<tbody>
<tr>
<td>SQ. Footage:</td>
<td>1st Floor:</td>
<td>Garage:</td>
</tr>
<tr>
<td>Dimensions:</td>
<td>Basement: Heated: Unheated:</td>
<td>2nd Floor:</td>
</tr>
<tr>
<td>Mech. Type:</td>
<td>No. of Units:</td>
<td>Type Construction:</td>
</tr>
<tr>
<td>Model #:</td>
<td>Tonnage:</td>
<td>No. of Units:</td>
</tr>
<tr>
<td>HSPF:</td>
<td>AFUE RTG:</td>
<td>Parcel One Acre or More: Yes No</td>
</tr>
<tr>
<td>Type of Gas: Natural LPG N.A.</td>
<td>Wood burning appliances are required to meet the 1990 US EPA standards.</td>
<td></td>
</tr>
</tbody>
</table>

**SPECIAL CONDITION:**

Reviewed By: 
Domestic Water Source: 
Valuation:
Contractor Information Sheet

Please clearly print or type all sub contractors that will be providing on site services as per the below listed Franklin County Business Registration Ordinance #10-2007. If you are not using a listed specialty sub contractor please mark N/A. If there are any deviations from this list please notify the Franklin County Building Department. Fax# (509) 546-3367

<table>
<thead>
<tr>
<th>Business Name</th>
<th>Address</th>
<th>Phone #</th>
</tr>
</thead>
<tbody>
<tr>
<td>Excavation:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Contractor:</td>
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<tr>
<td>Footings Foundation:</td>
<td></td>
<td></td>
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<tr>
<td>Concrete Slabs:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Specialty Concrete:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Plumbing:</td>
<td></td>
<td></td>
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<tr>
<td>Vacuum systems:</td>
<td></td>
<td></td>
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<tr>
<td>HVAC:</td>
<td></td>
<td></td>
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<tr>
<td>Fireplace:</td>
<td></td>
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<tr>
<td>High voltage electrical:</td>
<td></td>
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<tr>
<td>Framing:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Roofing:</td>
<td></td>
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<tr>
<td>Masonry:</td>
<td></td>
<td></td>
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<tr>
<td>Stucco/Siding:</td>
<td></td>
<td></td>
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<tr>
<td>Gutter:</td>
<td></td>
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</tr>
<tr>
<td>Insulation:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Business Name</td>
<td>Address</td>
<td>Phone #</td>
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<tr>
<td>Drywall:</td>
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<tr>
<td>Drywall Taping:</td>
<td></td>
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<tr>
<td>Painting:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interior Flooring:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Windows:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Doors:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cabinets:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Counter-tops:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Security/Low voltage:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Landscaping:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Septic System:</td>
<td></td>
<td></td>
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<tr>
<td>Well Driller:</td>
<td></td>
<td></td>
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<tr>
<td>Asphalt:</td>
<td></td>
<td></td>
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<tr>
<td>Others:</td>
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<td>Others:</td>
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<td>Others:</td>
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<tr>
<td>Others:</td>
<td></td>
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</tbody>
</table>

**Franklin County Ordinance # 10-2007**

**Section 2- Registration of Business Required**

A. Business registration is required for conformance with local and/or state laws. In the course of regulating businesses and occupations under its authority, Franklin County may require businesses and occupations affected with a public interest to obtain a business registration.

B. Where the ordinances of the County requires a registration or fee for the conduct of any business, occupation or activity, no person shall engage in such business, occupation or activity within the unincorporated areas of Franklin County unless said person has a valid county business registration.
SITE PLAN

It is VERY IMPORTANT that you follow ALL of the instructions on the COVER SHEET under SITE PLAN when you are making your drawings. PLEASE use a COLORED PENCIL OR PEN that will contrast with the color of the grid on this page.

SITE ADDRESS: ____________________________  INDICATE SCALE: each unit = _______ feet.
FRANKLIN COUNTY
WATER AVAILABILITY NOTIFICATION

PLEASE COMPLETE PART A, B or C

PARCEL #

PART A

Use of water for this building is authorized by valid Water Right Permit or Certificate #____________, which has not been canceled or relinquished. Please attach a copy of the document.

Signature ___________________________ Date ___________________________

Address ___________________________

PART B (To be completed by a desired water purveyor)

The Public Water System, __________________________, State I.D. # ____________, Water Right Permit or Certificate # ________________, is capable of and will supply water to the project/short plat ______________________ for ____ connection(s) located at ______________________.

The above Public Water System is approved for ____ service connection(s) and currently serves _____. The water system facilities necessary to adequately provide service to this site have been designed, approved, and installed per WAC 248-54. Connection to the system must be completed within one year or the Availability Notification is void.

Purveyor ___________________________ Title ___________________________

Address ___________________________ Date ___________________________

PART C - Please check one of the following:

The water supply for this building will be obtained from a source which does not require a water right permit.

____ The above well is newly constructed. It was drilled by ____________________________, a licensed well driller. Less than 5,000 gallons per day of water will be used from the well and less than one-half acre will be irrigated. A copy of the well log is attached.

____ The above well has been in existence and use since ______. Less than 5,000 gallons per day of water will be used from the well and less than one-half acre will be irrigated. (Please attach a copy of the well log for this well if one is available).

____ The source of water is a ____________ , which does not require a water right permit.

I hereby accept and verify that the water supply serving this building is potable (suitable for drinking).

PLEASE PRINT APPLICANTS NAME ___________________________

Signature ___________________________ Date ___________________________

Address ___________________________

(6/29/93)
RESOLUTION NUMBER 2001 148

BEFORE THE BOARD OF COMMISSIONERS,
FRANKLIN COUNTY, WASHINGTON

RE: Encourage Franklin County residents to maintain effective firebreaks from homes, structures/buildings during the dry summer months to help reduce the impact of wildfire.

WHEREAS, the Franklin County Board of Commissioners have determined there is a need to mitigate the threat of wildfire to existing structures and future development in the County during the dry summer months; and

WHEREAS, the Board of Commissioners believe that by encouraging the County residents to maintain an effective firebreak and defensible space will assist in reducing the impact of wildfire and potential loss; and

WHEREAS, the public use and interest will be served by approving this Resolution and the following general guideline:

Persons owning, leasing, controlling, operating or maintaining homes, buildings or structures in Unincorporated Franklin County are encouraged to maintain an effective firebreak by removing and clearing away flammable vegetation and combustible growth from areas within 30 feet of such homes, buildings or structures. Maintained lawns/landscaping, pruned shrubs and trees may also assist in mitigating the spread of wildfire to buildings during the dry summer months.

NOW THEREFORE, BE IT RESOLVED that this Resolution and the general guideline listed above be implemented to assist Franklin County residents in mitigating the threat of wildfire to existing and future development.

SIGNED AND DATED THIS 26th DAY OF MARCH 2001.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON

Chairman
ABSENT

Attest:
Mary Witcher
Clerk of the Board

Member
Frank H. Pike

Member
FRANKLIN COUNTY ORDINANCE NO. 23-94

RIGHT TO FARM IN FRANKLIN COUNTY, WASHINGTON

WHEREAS, farming is a major industry and economic factor and important to the heritage of Franklin County and the State of Washington; and

WHEREAS, a need exists to continue farming and farm operations in accordance with generally accepted management practices; and

WHEREAS, the Board believes it is in the best interest of the citizens and economy of Franklin County to preserve the right of farmers to operate using generally accepted and appropriate farming practices; now therefore

BE IT HEREBY ORDAINED that the Board of Franklin County Commissioners adopt the following "Right to Farm" policy in Franklin County:

Section 1: Definitions.

(a) "Farm" means the land and buildings used in the commercial production of farm products.

(b) "Farm Operation" means conditions or activities which occur on a farm in connection with the production of farm products, which includes, but is not limited to: forages and sod crops, grains and livestock, including breeding and grazing, fruits, vegetables, flowers, seeds, grasses, trees, fish, apiaries, equine and other similar products, or any other product which derives from an agricultural activity.

(c) "Generally Accepted Agricultural and Management Practices" means historic practices, practices as defined by the State of Washington Department of Agriculture or U.S.D.A.; recommendations of the Washington State Cooperative Extension Services and recommendations of other professional and industrial agriculture organizations.

(d) "Person" means an individual, corporation, partnership, association, or other legal entity.

Section 2: A farm operation shall not be found to be a public or private nuisance if the farm or farm operation conforms to generally accepted agricultural and management practices.

Section 3: A farm or farm operation shall not be found to be a public or private nuisance if the farm or farm operation existed before a change in the land use or occupancy of adjacent land or other land in the general area.

Section 4: Farm operations shall not be restricted to time of day or day or days of the week, but shall be conducted according to
general accepted agricultural and management practices.

Section 5: A farm operation may be restricted only according to generally accepted agricultural and management practices when these practices are subject to varying conditions, including but not limited to: geographical location, weather, soil types and conditions, type of crop or livestock, and management systems.

Section 6: During any spray operations, farmers may post County approved caution signs on County right-of-way that read "Caution Spraying in Progress."

Section 7: This ordinance should not be construed to compromise existing County, State and Federal legislation.

Section 8: This Ordinance shall be in force and take effect upon the date of passage.

DATED this 17th day of Oct, 1994.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON

Sue Miller, Chairman
Nevâ J. Corprum, Member
Frank H. Brock, Member

ATTEST:

Mary Withers
Clerk of the Board

Approved as to form:
Todd Ungerecht