



FRANKLIN COUNTY JOB POSTING

Mechanic

Open Date: November 16, 2021	Location: Franklin County Public Works 3416 Stearman Ave Pasco, WA 99301
Close Date: December 16, 2021	Type: Full-Time, Bargaining
Reports to: Shop Supervisor	FLSA Status: Non-Exempt
Salary and Benefits: Grade 14, Starts at \$21.75/Hour; Full Benefits Package	

SUMMARY

The Mechanic inspects, diagnoses, and performs all functions necessary to overhaul and make major and minor mechanical repairs to all types of County vehicles and equipment used in highway maintenance, including field repairs. This position performs general mechanical work, such as performing brake and hydraulic repairs, routine servicing, preventative maintenance inspections, and correcting deficiencies.

ESSENTIAL FUNCTIONS OF THE JOB

- Operates a variety of tools and/or equipment to perform assigned duties related to vehicle and/or heavy equipment maintenance and repair ensuring work is completed in a safe, efficient, and timely manner, and according to generally accepted vehicle mechanic guidelines. Road tests vehicles after repair work is completed.
- Assists with the maintenance of systems and records including files, lists, logs, and other recordkeeping systems utilizing computerized and manual systems that provide for proper evaluation, control, and documentation of assigned operations according to department and County standard practices.
- Pursues self-development and continuing personal development of skills and knowledge by attending ongoing educational workshops, reviewing professional publications, and establishing personal networks.

KNOWLEDGE, SKILLS, AND ABILITIES

- General knowledge of Franklin County business acumen and the application and interpretation of Franklin County policies and procedures and federal, state, and local rules, laws, regulations, legislation, codes, and ordinances as they relate to area(s) of assignment according to division, department, and County standard practices.
- Proficient knowledge of principles, practices, and techniques and related tools, equipment, and technology as they relate to area(s) of assignment.
- General skills in proactive troubleshooting, decision making, and resolving issues or problems by analyzing problems, identifying alternative solutions, interpreting compliance documentation, projecting consequences of proposed actions, and implementing recommendations in support of goals.
- General time management and mental and physical organization skills that support the ability to focus, have clarity, and use strategy to fulfill a variety of tasks successfully.
- General computer skills in Microsoft Office Suite, and the ability to learn and develop proficient skills in the current County-wide resource planning, and Public Works accounting and resource management software.

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- Ability and willingness to establish and maintain communication and working relationships with peers, representatives from other agencies, vendors, public officials, and the general public using courtesy, tact, and good judgment.
- Ability to identify and take advantage of opportunities, organize and prioritize several ongoing and frequently changing assignments to meet deadlines, and communicate changes and progress to staff, remaining calm during emergency situations.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Work may be performed in the following environmental conditions:
 - constantly: motor vehicle shop environment, and near moving mechanical parts, around fumes or airborne particles, near grease, oil, vibration, water, dirt, dust, and shavings.
 - occasionally: outside in various weather conditions.
- The noise level in the general work environment varies depending on the task and location and can range from usually moderate to high, higher levels during use of certain tools and tasks.

SPECIAL CONSIDERATIONS

- May be called in to work occasionally on nights, weekends, and holidays as needed to maintain, repair, or upgrade County vehicles and/or heavy equipment during seasonal demands, construction projects, special events, and emergency situations.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The person in this position must be able to

- spend the following amount of time in an activity:
 - Constantly: use hands, fingers to handle or feel
 - Frequently: talk or hear, operate equipment or tools, reach with hands and arms, climb, push, pull, or balance, stand, walk for extended periods of time; stoop, kneel, crouch, or crawl, and work in cramped or confined spaces.
- carry or transport items:
 - constantly: from 1 to 25 pounds
 - frequently: from 26 to 50 pounds
 - Occasionally: between 51 and 100 pounds.
- Have the following vision abilities: depth perception, peripheral vision, the ability to adjust focus, and have clear close and distance vision (from one inch to 20 feet or more).

QUALIFICATIONS

REQUIRED EDUCATION AND EXPERIENCE

- High School Diploma, or G.E.D.
- Two years coursework in vehicle and/or heavy equipment mechanical maintenance or repair, or related field.

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- Three years of progressively responsible experience in vehicle and/or heavy equipment mechanical maintenance or repair.

OR

- Any combination of education and experience which would provide the applicant with the desired knowledge, skills, and abilities required to perform the job.

LICENSES, CERTIFICATES, AND OTHER QUALIFICATIONS

- Employment at Franklin County is contingent upon the results of a background check and eligibility for coverage by the County's liability insurance carrier. Depending upon the position, background checks may include personal and professional references, social security verification, education and professional licensing verification, financial history, and criminal history.
- Valid First Aid and CPR Card, or ability to obtain within six months of hire.
- Valid driver's license with C.D.L. Class A with Tank Vehicle Endorsement.
- National Institute for Automotive Service Excellence (ASE) certification.

OTHER DUTIES DISCLAIMER

The statements herein describe the principal functions of this job, level of knowledge and skills typically required, scope of responsibility, work requirements and working conditions, but are not all-inclusive. Individuals may perform other duties and Franklin County, Washington reserves the right to modify, add or remove duties, and assign other duties as necessary, including work in other functional areas to cover absences or relief, to equalize peak work periods, or otherwise to balance the workload.

Refer to Franklin County Website for complete job posting and application instructions.

APPLICANTS MAY PICK UP AND RETURN THE APPLICATION TO:

Franklin County Human Resources • 1016 N.4th Avenue, A101 • Pasco, WA 99301 • 509-546-5813

OR DOWNLOAD FROM THE COUNTY WEBSITE AT: www.co.franklin.wa.us

E-MAIL COMPLETED APPLICATION PACKAGE TO: hr@co.franklin.wa.us

Selection based on qualifications, interview, background checks and drug screening, where applicable.

FRANKLIN COUNTY IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

If you require an accommodation in the recruitment process or an alternate format of application materials, please contact the Human Resources Department at 509-546-5813.