

PROCESS TO FINALIZE YOUR DIVORCE BY **AGREEMENT OR DEFAULT:**

These orders need to be completed **prior** to your hearing. The below orders are necessary, regardless if you have filed proposed orders at the beginning of your case. These orders must match the original, proposed documents if you are obtaining a default.

Please note this is for divorce cases that are AGREED or by DEFAULT without a Joinder or Response from the Respondent filed. This process does not apply to contested divorce cases. Please refer to your scheduling order for further dates.

To set a final court date 91+ days from service, file with the Clerk:

-Notice of Hearing (All Family 185)

Bring these orders to your hearing, do NOT file them with the Clerk:

If applicable to your case (Proof of Service or Acceptance of Service is filed & there is NO response or Joinder filed):

-Motion for Default (All Family 161)

-Order on Motion for Default (All Family 162)

-Findings of Fact and Conclusions of Law (FL Divorce 231)

-Final Divorce Order (FL Divorce 241)

If you have minor children, please add:

-Parenting Plan (All Family 140)

-Residential Time Summary Report (FL Divorce 243)

**Child Support Worksheets (WSCSS)

**Child Support Order (All Family 130)

****These orders are unnecessary if you have child support already set administratively with Division of Child Support. You will need to provide your DCS case number.**

Please make a copy for yourself and your spouse, if you wish. Copies can later be conformed by the Clerk's Office for free. You may also purchase copies of these orders at any time after entry.

If you would like the Clerk Facilitator's assistance regarding final documents, please make an appointment at the Clerk's Office and pay the fee. This appointment should be made when your 90 day waiting period is ending.