



BOARD OF COMMISSIONERS
FRANKLIN COUNTY
WASHINGTON

BRAD PECK
District 1

ROBERT KOCH
District 2

CLINT DIDIER
District 3

Keith Johnson
County Administrator

AGENDA
Regular Board Meeting
Tuesday, June 2, 2020

Franklin County Courthouse, Commissioners' Meeting Room
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public Hearings will not start earlier than the advertised time. Other agenda times are approximate and provided to aid in planning.

9:00 a.m. Call to Order and Pledge of Allegiance

9:01 a.m. Approval of Minutes

May 19, 2020 Commissioners' Meeting Minutes
May 26, 2020 Commissioners' Meeting Minutes

9:02 a.m. Expanding Funds to Emergency Housing Program

Presented by Human Services Director Kyle Sullivan
(Resolution 2020-129 upon approval)

9:10 a.m. Ordinance for Reallocation of Sales Tax-Subject to House Bill 1406

Presented by Administrator Keith Johnson
(Ordinance 03-2020 upon approval)

9:20 a.m. Public Comment

- ❖ By Phone: **509-546-5859** your call will be in a queue and answered as we receive them. If you reach a busy signal, please call back.

We welcome your comments, as they are important to us. Please note that although it is not required to give your name, it is helpful to the Board. The purpose of a Public Comment is to address the Board with your statement. If you would like to discuss items with the Commissioners, please feel free to contact them by phone or arrange a meeting with them. Please limit your comments to three minutes.

9:25 a.m. Office Business

1. Approval of Payroll Rosters
 2. Approval of Warrant Registers
 3. Approval of Consent Agenda
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1. Resolution 2020-130 Program Agreement Amendment #3 between nCourt LLC and Juvenile Justice Center

3. Resolution 2020-132 Temporarily Increase of Veteran's Benefits
4. Resolution 2020-133 Family and Medical Leave Policy
5. Resolution 2020-134 Local Agreement Supplement No 1 CRP 628 - Hollingsworth Bridge
6. Resolution 2020-135 Local Agreement Supplement No 1 CRP 630 - Ironwood Bridge

9:30 a.m. Administration Office Business

- **Discussion of CARES Act Funding**

9:40 a.m. Public Comment

9:45 a.m. Adjourn



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING
JUNE 2, 2020

The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.

9:00 a.m.

Call to Order and Pledge of Allegiance

Commission Chairman Robert Koch called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Robert Koch, Chair Pro Tem Brad Peck and Member Clint Didier

9:04 a.m. **Approval of Minutes**

- ❖ *May 19, 2020 Commissioners' Meeting Minutes were approved as presented.*
- ❖ *May 26, 2020 Commissioners' Meeting Minutes were approved as presented.*

9:02 a.m. **Expanding Funds to Emergency Housing Program**

Human Services Director Kyle Sullivan gave a background of Homeless Housing fund also known as 2163, which fills gaps in services. It provides rental assistance for those who have not been able to work during this COVID-19 Period.

- ❖ *Commissioner Koch moved to approve Resolution 2020-129 expanding funds to emergency housing program. Commissioner Didier seconded and the motion carried.*

9:18 a.m. **Recess**

Commissioner Koch recessed the meeting until 9:45 a.m. due to technical difficulties with AV Capture

9:45 a.m. **Reconvene**

Commissioner Koch reconvened the meeting at 9:45 a.m.

9:47 a.m. **Ordinance for Reallocation of Sales Tax-Subject to House Bill 1406**

Administrator Keith Johnson explained the reallocation would allow a greater portion of sales tax to remain in the county. This would go towards the homeless and affordable housing programs.

- ❖ *After brief discussion, Commissioner Peck moved to approve Ordinance 03-2020. Commissioner Didier seconded and the motion carried.*

10:00 a.m. County Administrator Keith Johnson advised the audience members and those listening that the Commissioners meeting room will be closed to the public due to the Governors orders. The Open Public Meetings Act requires public access to Commissioner Meetings. Since we cannot accommodate all of the public with the existing health regulations in place, we have made it equitable to all by attending via Live stream, with the ability to make public comments by phone.



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING
JUNE 2, 2020**

10:02 a.m. Public Comment

Auditor Matt Beaton asked if there was a possibility to seat eight people with the social distancing and masks, on a first come first serve basis.

George Dockstader voiced his concerns pertaining to the Commissioners Meeting and suggested the Commissioners move it to the HAPO center to accommodate everyone if needed. He was also concerned with the county budget and the growth management for the East West transportation.

Julia Thatcher wanted to know what Franklin County was doing to move forward into phase 2.

10:18 a.m. Approval of Fund Expenditure Warrants

05/26/2020

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.
Action: As of this date, 05/26/2020 Burd Put
Move that the following warrants be approved for payment:
Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers:	00360456 - 00360563	\$362,026.34
EFT Check Numbers:	00000491 - 00000507	\$59,667.50
		<u>\$421,693.84</u>

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$375,203.82
AUDITOR O & M	\$511.19
BOATING SAFETY	\$5.96
DUI RECOVERY FUND	\$980.11
JAIL COMMISSARY	\$11,247.37
ENHANCED 911	\$163.80
COUNTY ROADS	\$2,966.89
SOLID WASTE	\$47.72
ENDING HOMELESSNESS	\$21,102.07
THE HAPO CENTER	\$1,021.54
FRANKLIN COUNTY RV PARK	\$919.11
MOTOR VEHICLE	\$3,720.20
DEPT COMMERCE PASS THROUGH	\$3,804.06

PK
5/26/2020

In the amount of: _____ \$421,693.84

The motion was seconded by *Quinn*

And passed by a vote of: 3 to 0

Reviewed by the County Administrator: *Carroll*

The attached vouchers have been approved by Auditor or Deputy:
Jeff Burckhard
Jeff Burckhard

Vouchers Audited By:
Peter Gadomski
Peter Gadomski

www.co.franklin.wa.us/auditor



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING
JUNE 2, 2020**

- ❖ *Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of May 26, 2020 for payment totaling \$421,693.84. Commissioner Didier seconded and the motion carried.*

10:18 a.m. Approval of Fund Expenditure Warrants

06/02/2020

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 06/02/2020 *Revised Peck*

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers:	00360745 - 00360812	\$168,353.35
EFT Check Numbers:	00000508 - 00000508	\$545.00
		<u>\$168,898.35</u>

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$34,500.08
AUDITOR O & M	\$126.75
ELECTION EQUIP REVOLVING	\$269.52
COURTHOUSE FACILITATOR	\$350.00
ENHANCED 911	\$10,019.72
COUNTY ROADS	\$101,103.76
SOLID WASTE	\$117.90
VETERAN'S ASSISTANCE	\$2,878.00
ENDING HOMELESSNESS	\$10,546.16
THE HAPO CENTER	\$240.57
FRANKLIN COUNTY RV PARK	\$3,482.13
MOTOR VEHICLE	\$5,263.76

In the amount of: *[Signature]* \$168,898.35

The motion was seconded by: *[Signature]*

And passed by a vote of: 3 to 4

Reviewed by the County Administrator: *[Signature]*

The attached vouchers have been approved by Auditor or Deputy: *[Signature]*
Matt Beaton

Vouchers Audited By: *[Signature]*
Peter Gadomskiy

www.co.franklin.wa.us/auditor

- ❖ *Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of June 2, 2020 for payment totaling \$168,898.35. Commissioner Didier seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING
JUNE 2, 2020**

10:18 a.m. Approval of Salary Clearing and Emergency Management Payroll

June 2, 2020

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, June 2, 2020 Brend Peck
moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
Salary Clearing Payroll:		
Net Payroll Checks	00360564-00360565	1,839.91
Net EFT Payroll Checks	00026639-00026908	464,662.79
Deduction and Contribution Checks	00360583-00360601	492,414.41
	Total	\$ 958,917.11
Emergency Mgmt Payroll:		
Net EFT Payroll Checks	00026909-00026912	\$ 7,383.74
Deduction and Contribution Checks	00360566-00360582	12,407.87
	Total	\$ 19,791.61
	Grand Total All Payrolls	\$ 978,708.72

In the total amount of **\$978,708.72** (\$958,917.11 + 19,791.61)

The motion was seconded by Chris Didier and passed by a vote of 3 to 0.

Mason Beach
The attached payroll has been approved by Auditor or Deputy

Rosa Gomez
Payroll Prepared by Rosa Gomez

❖ **Commissioner Peck moved to approve Salary Clearing and Emergency Management Payroll totaling \$978,708.72. Commissioner Didier seconded and the motion carried.**

10:19 a.m. Approval of Consent Agenda

1. Resolution 2020-130 Program Agreement Amendment #3 between nCourt LLC and Juvenile Justice Center
2. Resolution 2020-131 Extension of Lease for Wilson House
3. Resolution 2020-132 Temporarily Increase of Veteran's Benefits
4. Resolution 2020-133 Family and Medical Leave Policy
5. Resolution 2020-134 Local Agreement Supplement No 1 CRP 628 - Hollingsworth Bridge
6. Resolution 2020-135 Local Agreement Supplement No 1 CRP 630 - Ironwood Bridge



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**REGULAR MEETING
JUNE 2, 2020**

- ❖ *Commissioner Peck moved to approve the Consent Agenda. Commissioner Didier seconded with discussion on items 3 and 4. After discussion, the motion carried.*

10:26 a.m. Administration Office Business

Administrator Keith Johnson gave a background on the CARES act funds and what items can be covered under this act. Franklin County was awarded \$5,207,400 with restrictions for use. It is to be used primarily for public health measures due to COVID 19. There has been a request from the Tri-City Regional Chamber to help small businesses with micro grants.

Commissioner Peck thought it was a good idea to submit a Phase 1.5 application. Commissioner Koch agreed.

- ❖ *Commissioner Didier moved to open the county for business based on the 63% accuracy of the Covid-19 testing. The motion died for lack of second.*

The Board directed Administrator Keith Johnson to discuss and review with the Health District and obtain a response from them to move forward with a phase 1.5 and incorporate a list of businesses such as construction for this application. They also requested a special meeting to vote on this matter as timely as possible.

11:11 a.m. Public Comment

- Stephanie Swanberg supports the small micro grant program.
- George Dockstader was concerned that a majority of money going to the Regional Chamber would be spent in Benton County. He would like both counties to work together to open up.
- Stephanie Swanberg mentioned that the micro brands would go through a collaboration of several different groups and not just the Regional Chamber.
- Rocky Mullen was concerned with the mandate of masks and asked if there was a waiver in place.

Adjourn

With no further business to bring before the Board, the meeting adjourned at 11:25 a.m.



Chair



Clerk of the Board

6-30-2020
Date