



**Keith Johnson**  
County Administrator

**BOARD OF COMMISSIONERS**  
**FRANKLIN COUNTY**  
**WASHINGTON**

**BRAD PECK**  
District 1

**ROBERT KOCH**  
District 2

**CLINT DIDIER**  
District 3

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**AGENDA**  
**Regular Board Meeting**  
**Tuesday, March 10, 2020**

*Franklin County Courthouse, Commissioners' Meeting Room*  
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public Hearings will not start earlier than the advertised time. Other agenda times are approximate and provided to aid in planning.

**9:00 a.m. Call to Order and Pledge of Allegiance**

**9:01 a.m. Legislative Update**  
*Jim Potts and Zak Kennedy*

**9:15 a.m. Franklin County Historical Museum Presentation**  
*Executive Director Richard Scheuerman*

**9:18 a.m. HAPO Center Energy Audit- McKinstry**  
*Presented by Boone Birdsell*

**9:40 a.m. Update of Whistleblower Policy**  
*Presented by Human Resources Director Carlee Nave*  
*(Resolution 2020-072 upon approval)*

**9:50 a.m. Public Comment**  
*We welcome your comments, as they are important to us. Please note that although it is not required to give your name, it is helpful to the Board. The purpose of a Public Comment is to address the Board with your statement. If you would like to discuss items with the Commissioners, please feel free to contact them by phone or arrange a meeting with them. Please limit your comments to three minutes.*

**10:00 a.m. Office Business**

1. Approval of Payroll Rosters
2. Approval of Warrant Registers
3. Approval of Consent Agenda

1. Resolution 2020-065 Amendment to Professional Services Agreement with Karyn Oldfield  
OPD
2. Resolution 2020-066 Amendment to Professional Services Agreement with Heather Villani  
OPD

3. Resolution 2020-067 Issuance of Letter to Baker Boyer Bank - New Waste Landfill- Post Closure Trust
4. Resolution 2020-068 First Amendment to Personal Services Contract with Connections Consulting MA LLC
5. Resolution 2020-069 Correcting Scrivener's Error in Res. 2018-072, Reappointing Melinda Didier to Planning Commission
6. Resolution 2020-070 Interlocal Agreement with North Franklin School District
7. Resolution 2020-071 Lighthouse Hotline Services Agreement

**10:05 a.m. Administration Office Business**

- Aging and Long Term Care County Appointment

**10:10 a.m. Public Comment**

**10:15 a.m. Executive Session (if necessary)**

**10:15 a.m. Adjourn**



# FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING  
MARCH 10, 2020

The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.

9:00 a.m.

## **Call to Order and Pledge of Allegiance**

Commission Chairman Robert Koch called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

**Commissioners Present:** Commission Chair Robert Koch, Chair Pro Tem Brad Peck and Member Clint Didier

9:01 a.m. **Approval of Minutes**

❖ *January 14, 2020 Commissioners' Meeting Minutes were approved as presented.*

9:01 a.m. **Legislative Update**

Zak Kennedy gave a brief update to the Commissioners as follows:

- Unfunded mandate money is going towards the homelessness problem.
- Sex Ed for K-12 had passed around 3 a.m.
- Most gun bills died.

Mr. Kennedy will give final report next week as the session is ending, and the final budget is in process.

9:11 a.m. **Franklin County Historical Museum Presentation**

Executive Director Richard Scheuerman presented the Board with a framed plaque of the golden woman pouring water that is located in the Courthouse rotunda. It gives a brief history of the statue. He also thanked the Commissioners for helping with replacement of the front steps.

9:16 a.m. **HAPO Center Energy Audit- McKinstry**

Boone Birdsell presented a Power Point presentation to the Board, which included an itemized list of what they found and the critical items that need fixing.

- 80% of HVAC is close to its extended life.
- Arena does not have air conditioning.
- Compressors in the ice rink are outdated and cost ineffective.
- Damage to refrigerant lines, condensing unit, gas heater exhaust piping, and insulation on the Atrium.

### **Potential items to improve on.**

- Geothermal Heat Pump System
- Solar
- Expanded cooling capacity for the Arena
- Centralized HVAC Mechanical Room
- Energy Efficiency updates to include building envelope and building controls upgrades
- A more efficient lighting system.
- Water saving measures.



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Mechanical Replacements estimated mechanical equipment- \$3.6 million

- Chiller
- HVAC
- Gas Heaters
- Boilers and Hot Water Heaters

Additional equipment and options: \$.5 mil to \$5 mil

- Building Controls
- Lighting
- Building envelop upgrades
- Water efficiency upgrades

Mr. Boone suggested to turn HAPO into a FEMA site and there is new money available 5116 CETA- Clean Energy Transfer Act.

**9:48 a.m. Update of Whistleblower Policy**

Human Resources Director Carlee Nave introduced a new Whistleblower policy that is a hotline through a third party allowing reports to remain anonymous if desired. After brief discussion on how the system works, the Commissioners brought it to a vote.

*❖ Commissioner Peck moved to approve Resolution 2020-072 as presented.  
Commissioner Didier seconded and the motion carried.*

**10:00 a.m. Public Comment**

- Jeffery Robinson was disappointed in the Legislative Update that reflected opinions and did not stick to facts.
- Rocky Mullen opposed the current redistricting process. There ought be a Committee to come together and propose a plan to the Commissioners. Individuals and Commissioners should not be determining the lines themselves.

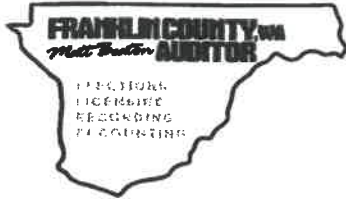
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**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING  
MARCH 10, 2020**

**10:05 a.m. Approval of Salary Clearing and Emergency Management Payroll**



1016 N 4th Ave, Pasco,  
WA 99301  
509-545-3502

March 10, 2020

Franklin County Commissioners:


Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, March 10, 2020   
moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>Salary Clearing Payroll:</b>		
Net Payroll Checks	00358197-000358203	2,606.98
Net EFT Payroll Checks	00024958-00025239	497,908.36
Deduction and Contribution Checks	00358209-00358229	512,199.96
	<b>Total</b>	<b>\$ 1,010,108.32</b>
<b>Emergency Mgmt Payroll:</b>		
Net EFT Payroll Checks	00025240-00025243	\$ 7,922.51
Deduction and Contribution Checks	00358204-00358208	5,763.87
	<b>Total</b>	<b>\$ 13,686.38</b>
	<b>Grand Total All Payrolls</b>	<b>\$ 1,023,794.70</b>

In the total amount of **\$1,023,794.70** (\$1,010,108.32 + \$13,686.38)

The motion was seconded by  and passed by a vote of 3 to 0.

  
The attached payroll has been approved by Auditor or Deputy

  
Payroll Prepared by Rosa Gomez

❖ **Commissioner Peck moved to approve Salary Clearing Payroll and Emergency Management Payroll totaling \$1,023,794.70. Commissioner Didier seconded and the motion carried.**



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING  
MARCH 10, 2020**

10:05 a.m. **Approval of Fund Expenditure Warrants**



1016 N 4th Ave, Pasco,  
WA 99301  
509-545-3502

03/10/2020

**Franklin County Commissioners:**

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 03/10/2020

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers:	00358264 - 00358499	\$749,141.50
EFT Check Numbers:	00000431 - 00000434	\$9,781.04
		<b>\$758,922.54</b>

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$536,156.43
AUDITOR O & M	\$109.83
JAIL COMMISSARY	\$7,009.62
DARE FUND SHERIFF	\$242.36
ENHANCED 911	\$7,485.45
COUNTY ROADS	\$140,479.26
CAP OUTLAY ONE QTR PCT TAX	\$17,394.46
LAW LIBRARY	\$731.81
VETERAN'S ASSISTANCE	\$2,636.40
ENDING HOMELESSNESS	\$12,307.00
MOTOR VEHICLE	\$34,369.92

In the amount of: \$758,922.54

The motion was seconded by: *Paul Didier*

And passed by a vote of: 3 to 0

Reviewed by the County Administrator: *Jeff Burckhard*

The attached vouchers have been approved by Auditor or Deputy:  
*Jeff Burckhard*  
Jeff Burckhard

Vouchers Audited By:  
*Peter Gadomskiy*  
Peter Gadomskiy

❖ **Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of March 10, 2020 for payment totaling \$758,922.54. Commissioner Didier seconded and the motion carried.**



# FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING  
MARCH 10, 2020

## 10:06 a.m. **Approval of Consent Agenda**

1. Resolution 2020-065 Amendment to Professional Services Agreement with Karyn Oldfield OPD
2. Resolution 2020-066 Amendment to Professional Services Agreement with Heather Villani OPD
3. Resolution 2020-067 Issuance of Letter to Baker Boyer Bank - New Waste Landfill- Post Closure Trust
4. Resolution 2020-068 First Amendment to Personal Services Contract with Connections Consulting MA LLC
5. Resolution 2020-069 Correcting Scrivener's Error in Res. 2018-072, Reappointing Melinda Didier to Planning Commission
6. Resolution 2020-070 Interlocal Agreement with North Franklin School District
7. Resolution 2020-071 Lighthouse Hotline Services Agreement

❖ *Commissioner Peck moved to approve the Consent Agenda. Commissioner Didier seconded and the motion carried.*

## 10:06 a.m. **Administration Office Business**

❖ *Consensus for Commissioner Bob Koch to be the Aging and Long Term Care appointee for Franklin County.*

- Administrator Keith Johnson reported on his trip to Washington D.C. NACo meeting. Covid-19 was discussed quite a bit. Unfunded mandates, PILTS, SRS payments, Columbia River Treaty and Water issues were some of the main topics.

## 10:09 a.m. **Public Comment**

Assessor Peter McEnderfer voiced his concerns on the HAPO Center and the request from the Washington State Department of Commerce.

The Washington State Department of Commerce is requesting and utilizing “assessor” data for implementation and enforcement of RCW 19.27a.210 “State energy performance standards” for commercial buildings over 50,000 sqft. “Assessor” data should only be used for property tax purposes and this legislation puts the assessor as a participant in the process, whether they should be or not.

10:13 a.m. Commissioner Peck announced a public hearing regarding Redistricting will be held next week. The State and County process is not the same. This has been going on for two years and will be discussed further in the public hearing.

The reason Commissioner Peck held off on the KGH feasible study was to confirm what was included in the study, such as asbestos, lead paint and other unknown possible hazmat items. He met with the three members of the Hospital district. He was given a tour of the old Kennewick Hospital and reviewed documents of previous hazmat studies that have already been completed.



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The feasibility study the was proposed, did not indeed cover the concerns of hazmat items. After gaining additional information from this meeting with the Hospital District and having had his previous concerns answered, Commissioner Peck agreed we ought to move forward with the feasibility study.

- ❖ *Commissioner Peck moved to approve \$12,500 for the Hospital District to do a feasibility study previously briefed to us. Commissioner seconded and the motion carried.*

**10:19 a.m. Executive Session**

RCW 42.30.110 (1) (i) to discuss with legal counsel: litigation or potential litigation.

Commissioner Koch recessed into Executive Session at 10:19 a.m., for up to 20 minutes to discuss with legal counsel regarding litigation or potential litigation.


Commissioner Koch reconvened the Regular Meeting at 10:42 a.m. with no action taken.

**Adjourn**

With no further business to bring before the Board, the meeting adjourned at 10:42 a.m.

  
\_\_\_\_\_  
Chair

  
\_\_\_\_\_  
Clerk of the Board

  
\_\_\_\_\_  
Date