



Keith Johnson
County Administrator

BOARD OF COMMISSIONERS
FRANKLIN COUNTY
WASHINGTON

BRAD PECK
District 1

ROBERT KOCH
District 2

CLINT DIDIER
District 3

AGENDA
Regular Board Meeting
Tuesday, January 7, 2020

Franklin County Courthouse, Commissioners' Meeting Room
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public Hearings will not start earlier than the advertised time. Other agenda times are approximate and provided to aid in planning.

9:00 a.m. Call to Order and Pledge of Allegiance

9:01 a.m. Approval of Minutes

November 26, 2019 Commissioners' Meeting Minutes
December 3, 2019 Commissioners' Meeting Minutes
December 10, 2019 Commissioners' Meeting Minutes
December 17, 2019 Commissioners' Meeting Minutes

9:01 a.m. Overview of the Hanford Communities 2019 Activities
Presented by Pam Larsen

9:15 a.m. 2020 COLA for Assessor, Auditor, Clerk, Coroner, and Treasurer
Presented by Human Resources Director Carlee Nave
(Resolution 2020-001 upon approval)

9:20 a.m. 2020 COLA for County Administrator
Presented by Human Resources Director Carlee Nave
(Resolution 2020-002 upon approval)

9:25 a.m. Public Comment

9:30 a.m. Office Business

1. Approval of Payroll Rosters
 2. Approval of Warrant Registers
 3. Approval of Consent Agenda
-
1. Resolution 2020-003 Approval of Hardersburg Tower First Amendment to Site Lease Agreement between Franklin County and William Harder Sr.
 2. Resolution 2020-004 Local Agency Agreement Supplement 2 – CRP 618
 3. Resolution 2020-005 Local Agency Agreement Supplement 2 – CRP 619
 4. Resolution 2020-006 Local Agency Agreement Supplement 2 – CRP 620

5. Award Letter For Safety CRP 621- Countywide Intersection Improvements
6. Resolution 2020-007 Bi-County MOU Regarding the Allocation of Adult and Juvenile Drug Court and at Risk Youth Split for Functional Family Therapy (FFT), Selective Aggressive Probation (SAP), and Education Employment Training (EET).
7. Resolution 2020-008 Appendix A Interagency Agreement between Franklin County and Washington State University Extension
8. Resolution 2020-009 Amendment I to Local 874-CH 2019-2021 Collective Bargaining Agreement
9. Resolution 2020-010 Amendment I to Local 874 2019-2021 Collective Bargaining Agreement
10. Resolution 2020-011 Approval of Premera Blue Cross Contract for 2020 Employee Dental Benefits
11. Resolution 2020-012 Renew Contract between Working Investigations Jeff Porteous and Franklin County OPD
12. Resolution 2020-013 Professional Services Contract with Attorney Eric Scott for Preliminary Appearances in Superior Court
13. Resolution 2020-014 Renew Contract between Columbia Private Investigations Mark Almquist and Franklin County OPD
14. Resolution 2020-015 Joint Bi-County UEBT Participation Agreement-Juvenile Detention 2020-2021
15. Resolution 2020-016 Approval of Premera Blue Cross Contract for 2020 Employee Medical Benefits

9:35 a.m. Administration Office Business

- *Taxing Districts Levy Letters*

9:40 a.m. Public Comment

9:45 a.m. Executive Session (if necessary)

9:50 a.m. Adjourn



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES
JANUARY 7, 2020

The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.

9:00 a.m.

Call to Order and Pledge of Allegiance

Commission Chairman Robert Koch called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Robert Koch, Chair Pro Tem Brad Peck and Member Clint Didier.

9:01 a.m. **Approval of Minutes**

November 26, 2019 Commissioners' Meeting Minutes

December 3, 2019 Commissioners' Meeting Minutes

December 10, 2019 Commissioners' Meeting Minutes

December 17, 2019 Commissioners' Meeting Minutes

❖ *Minutes were approved as presented*

9:02 a.m. **Overview of the Hanford Communities 2019 Activities**

Pam Larsen announced that she is retiring from Hanford Communities in May of 2020. She gave her final 2019 Annual Report as follows:

- Department of Ecology Contract allowed for programs on cable television.
- Hanford Communities had meetings with Senators, Secretaries, TRIDEC and Department of Ecology on various subjects.
- Current Hanford Topics: Purex tunnel completion of grouting, future land use and management of Hanford Site, Test Bed Initiative, Waste Treatment Plant, updates on the progress with demolition of the Plutonium Finishing Plant.
- Briefing with Brian Vance & Company Presidents on Hanford Past, Present and Future
- Development of a new Cumulative Impact Evaluation 3D Computer Program
- National Academy of Science Studies looking at science and technology needs of the DOE Environmental Management program.
- Peer Exchange will address STEM and future workforce needs
- Ms. Larsen worked with combined intergovernmental groups as well as the DOE headquarters.
- Updates on the Heritage Tourism and B Reactor Preservation

The Commissioners thanked her for her hard work and dedication to Hanford Communities.

9:32 a.m. **2020 COLA for Assessor, Auditor, Clerk, Coroner, and Treasurer**

Human Resources Director Carlee Nave brought Resolution 2020-001 before the Board for approval. After discussion on the subject, motion was made.



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
JANUARY 7, 2020**

- ❖ *Commissioner Didier moved to approve Resolution 2020-001 as presented, approval of Salaries for Assessor Auditor, Clerk, Coroner, and Treasurer for 2020. Commissioner Peck seconded and the motion carried.*

9:39 a.m. 2020 COLA for County Administrator

Human Resources Director Carlee Nave brought Resolution 2020-002 before the Board for approval. After discussion on the subject, motion was made.

- ❖ *Commissioner Didier moved to approve Resolution 2020-002 as presented, approval of 2020 COLA for County Administrator. Commissioner Peck seconded and the motion carried.*

9:40 a.m. Public Comment

- Member of the public Alec Gay commented on the Franklin County RV Park and its new contract.
- Member of the public Jeffery Robinson asked that during the election year all remain civil in their action.
- Member of the public expressed his concerns on low-income individuals.

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**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
JANUARY 7, 2020**

9:59 a.m. Approval of Fund Expenditure Warrants



1016 N 4th Ave, Pasco
WA 99301
509-545-3502

12/23/2019

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 12/23/2019

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers:	00355861 - 00356078	\$337,798.88
EFT Check Numbers:	00000361 - 00000363	\$2,832.42
		<u>\$340,631.30</u>

Fund Expenditures	Amount Issued
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CURRENT EXPENSE	\$144,992.02
ELECTION EQUIP REVOLVING	\$720.67
TREASURER O & M	\$6.85
TRIAL COURT IMPROVEMENT	\$30,000.00
ENHANCED 911	\$670.81
COUNTY ROADS	\$58,573.55
SOLID WASTE	\$1,064.63
COUNTY ROADS MITIGATION FUND	\$40,259.11
VETERAN'S ASSISTANCE	\$1,116.68
ENDING HOMELESSNESS	\$30,835.14
THE HAPO CENTER	\$7,971.43
FRANKLIN COUNTY RV PARK	\$871.85
MOTOR VEHICLE	<u>\$23,548.56</u>

[Handwritten signature]

In the amount of: \$340,631.30

The motion was seconded by: *[Signature]*

And passed by a vote of 3 to 4

Reviewed by the County Administrator: *[Signature]*

[Signature]
The attached vouchers have been approved by Auditor or Deputy:
Jeff Burckhard

[Signature]
Vouchers Audited By:
Peter Gadomski

❖ **Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of December 23, 2019 for payment totaling \$340,631.30. Commissioner Didier seconded and the motion carried.**



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
JANUARY 7, 2020**

10:00 a.m. Approval of Fund Expenditure Warrants



1016 N 4th Ave, Pasco,
WA 99301
509-545-3502

12/31/2019

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 12/31/2019

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers:	00356137 - 00356252	\$361,363.41
EFT Check Numbers:	00000364 - 00000376	\$50,717.87
		\$412,081.28

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$143,345.01
AUDITOR O & M	\$73.85
TREASURER O & M	\$3,552.20
BOATING SAFETY	\$298.92
SHERIFF SEX OFFENDER GRANT	\$1,153.77
ENHANCED 911	\$9,969.00
COUNTY ROADS	\$106,451.54
SOLID WASTE	\$48.13
VETERAN'S ASSISTANCE	\$1,200.00
ENDING HOMELESSNESS	\$60.00
THE HAPO CENTER	\$135,649.64
FRANKLIN COUNTY RV PARK	\$7,145.19
MOTOR VEHICLE	\$3,134.03

R. Hook

In the amount of: \$412,081.28

The motion was seconded by: *Chris Didier*

And passed by a vote of 3 to 0

Reviewed by the County Administrator: *Jeff Burckhard*

Jeff A Burckhard
The attached vouchers have been approved by Auditor or Deputy:
Jeff Burckhard

Peter Gadomski
Vouchers Audited By:
Peter Gadomski

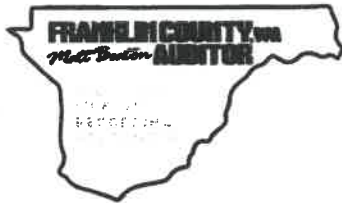
- ❖ *Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of December 31, 2019 for payment totaling \$412,081.28. Commissioner Didier seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
JANUARY 7, 2020**

10:00 a.m. Approval of Salary Clearing and Emergency Management Payroll



1016 N 4th Ave, Pasco,
WA 99301
509-545-3502

December 31, 2019

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, December 31, 2019 
moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
Salary Clearing Payroll:		
Net Payroll Checks	00356079-00356083	3,666.70
Net EFT Payroll Checks	00023436-00023710	457,941.22
Deduction and Contribution Checks	00356084-00356101	493,114.76
	Total	\$ 951,055.98
Emergency Mgmt Payroll:		
Net EFT Payroll Checks	00023432-00023435	\$ 4,154.26
Deduction and Contribution Checks	00355844-00355860	12,107.25
	Total	\$ 16,261.51
	Grand Total All Payrolls	\$ 967,317.49

In the total amount of **\$967,317.49** (\$951,055.98 + \$16,261.51)

The motion was seconded by  and passed by a vote of 3 to 0.


The attached payroll has been approved by Auditor or Deputy


Payroll Prepared by Rosa Gomez

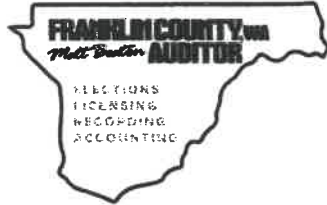
❖ *Commissioner Peck moved to approve Salary Clearing Payroll and Emergency Management Payroll totaling \$967,317.49. Commissioner Didier seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
JANUARY 7, 2020**

10:01 a.m. **Approval of Fund Expenditure Warrants**



1016 N 4th Ave, Pasco,
WA 99301
509-545-3502

01/07/2020

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.
Action: As of this date, 01/07/2020 *[Signature]*
Move that the following warrants be approved for payment:
Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers:	00356253 - 00356297	\$380,313.50
EFT Check Numbers:	00000377 - 00000377	\$100.69
		<u>\$380,414.19</u>

<u>Fund Expenditures</u>	<u>Amount Issued</u>
CURRENT EXPENSE	\$180,523.83
AUDITOR O & M	\$76.62
DARE FUND SHERIFF	\$282.83
ENHANCED 911	\$198,474.51
COUNTY ROADS	\$352.53
SOLID WASTE	\$39.03
THE HAPO CENTER	\$648.56
MOTOR VEHICLE	\$16.28

In the amount of: _____ \$380,414.19

The motion was seconded by: *[Signature]*

And passed by a vote of: 3 to 0

Reviewed by the County Administrator: *[Signature]*

The attached vouchers have been approved by Auditor or Deputy:
[Signature]
Matt Beaton

Vouchers Audited By:
[Signature]
Peter Gadomskiy

❖ *Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of January 7, 2020 for payment totaling \$380,414.19. Commissioner Didier seconded and the motion carried.*



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES
JANUARY 7, 2020

10:01 a.m. Approval of Consent Agenda

1. Resolution 2020-003 Approval of Hardsburg Tower First Amendment to Site Lease Agreement between Franklin County and William Harder Sr.
2. Resolution 2020-004 Local Agency Agreement Supplement 2 – CRP 618
3. Resolution 2020-005 Local Agency Agreement Supplement 2 – CRP 619
4. Resolution 2020-006 Local Agency Agreement Supplement 2 – CRP 620
5. Award Letter For Safety CRP 621- Countywide Intersection Improvements
6. Resolution 2020-007 Bi-County MOU Regarding the Allocation of Adult and Juvenile Drug Court and at Risk Youth Split for Functional Family Therapy (FFT), Selective Aggressive Probation (SAP), and Education Employment Training (EET).
7. Resolution 2020-008 Appendix A Interagency Agreement between Franklin County and Washington State University Extension
8. Resolution 2020-009 Amendment I to Local 874-CH 2019-2021 Collective Bargaining Agreement
9. Resolution 2020-010 Amendment I to Local 874 2019-2021 Collective Bargaining Agreement
10. Resolution 2020-011 Approval of Premera Blue Cross Contract for 2020 Employee Dental Benefits
11. Resolution 2020-012 Renew Contract between Working Investigations Jeff Porteous and Franklin County OPD
12. Resolution 2020-013 Professional Services Contract with Attorney Eric Scott for Preliminary Appearances in Superior Court
13. Resolution 2020-014 Renew Contract between Columbia Private Investigations Mark Almquist and Franklin County OPD
14. Resolution 2020-015 Joint Bi-County UEPT Participation Agreement-Juvenile Detention 2020-2021
15. Resolution 2020-016 Approval of Premera Blue Cross Contract for 2020 Employee Medical Benefits

❖ *Commissioner Peck moved to approve the Consent Agenda as presented. Commissioner Didier seconded with discussion on #7, #8, #9, #10 and #15. After brief discussion on 7, 8, 9, 10, and 15 the motion carried.*

10:14 a.m. Administration Office Business

❖ *Taxing Districts Levy Letters were signed by the Chair Robert Koch*

Human Resources Director Carlee Nave introduced her newest member of the HR Team, Specialist Heather Flowers.



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
JANUARY 7, 2020**

- Commissioner Peck asked Administrator Keith Johnson to look into Chair only signature on resolutions.
- Commissioner Peck and Administrator Keith Johnson will attend the NACo Conference in Washington D.C. the end of February.

Adjourn


With no further business to bring before the Board, the meeting adjourned at 10:18 a.m.



Chair



Clerk of the Board



Date