



Keith Johnson
County Administrator

BOARD OF COMMISSIONERS
FRANKLIN COUNTY
WASHINGTON

BRAD PECK
District 1

ROBERT KOCH
District 2

CLINT DIDIER
District 3

AGENDA
Regular Board Meeting and Public Hearing
Tuesday, December 3, 2019

Franklin County Courthouse, Commissioners' Meeting Room
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public Hearings will not start earlier than the advertised time. Other agenda times are approximate and provided to aid in planning.

9:00 a.m. Call to Order and Pledge of Allegiance

9:01 a.m. Approval of Minutes

October 29, 2019 Commissioners' Meeting Minutes
November 12, 2019 Commissioners' Meeting Minutes
November 19, 2019 Commissioners' Meeting Minutes

9:02 a.m. WSU Extension Human and Family Development

Presented by Associate Professor AnaMaria Diaz Martinez, M.Ed.

9:15 am PUBLIC HEARING

To Hear Testimony Regarding the 2020 Franklin County Budget

9:45 a.m. Public Comment

9:50 a.m. Office Business

1. Approval of Payroll Rosters
2. Approval of Warrant Registers
3. Approval of Consent Agenda

1. Resolution 2019-361 Declaring County-Owned Property as Surplus and Authorization of Disposal via Scrap-Recycle-Repurpose

9:55 a.m. Administration Office Business

- Executive Order 13888- Refugee Resettlement in Franklin County

10:00 a.m. Public Comment

10:05 a.m. Executive Session (if necessary)

10:10 a.m. Adjourn



FRANKLIN COUNTY, WASHINGTON

BOARD OF COMMISSIONERS

REGULAR MEETING AND
PUBLIC HEARING MINUTES
DECEMBER 3, 2019

The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.

Call to Order and Pledge of Allegiance

Commission Chairman Robert Koch called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Robert Koch, Chair Pro Tem Brad Peck and Member Clint Didier

Staff Present: County Administrator Keith Johnson, Sheriff Jim Raymond, Coroner Curtis McGary, Treasurer Josie Koelzer, Chief Deputy Prosecuting Attorney Jennifer Johnson, Director of Finance Thomas C. Westerman, Accounting Supervisor Tim Anderson, Human Resources Generalist Eric Wyant, Planning and Building Director Derrick Braaten, Public Works Director Matt Mahoney, County Engineer Craig Erdman and Clerk of the Board Karin Milham

9:01 a.m. **Approval of Minutes**

- ❖ *October 29, 2019 Commissioners' Meeting Minutes*
 - ❖ *November 12, 2019 Commissioners' Meeting Minutes*
 - ❖ *November 19, 2019 Commissioners' Meeting Minutes*
- Minutes were approved as presented.*

9:03 a.m. **WSU Extension Human and Family Development**

Associate Professor AnaMaria Diaz Martinez, M.Ed. has been able to collaborate with local and state agencies and engage in activities using the Youth, Family, and Community Engagement Program to enhance the life of families.

The three basic areas of focus are:

Health, Wellness, and Activity Living Across the Life Span. This includes a holistic approach to wellbeing. 872 youth and 584 families have participated in the program.

Human and Family Development. Primary focus is to prevent and delay early on-set use of drugs, alcohol, tobacco, and substances, and addressing high-risk problem behaviors.

Community Impact Projects. Three research studies going on in Franklin County.

HEAL Health Education through Arts based Learning-increasing awareness in Health Sciences.

Children, Youth and Families at Risk- an educational program addressing Marijuana.

WSU Elson Floyd College of Medicine is working on treatment and recovery pertaining to opioid use. While the Extension Office is working on prevention.

These programs are funded by grants. Ms. Martinez is confident that these educational programs will have a positive impact in the community.



FRANKLIN COUNTY, WASHINGTON

BOARD OF COMMISSIONERS

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9:19 am **PUBLIC HEARING-Franklin County 2020 Budget**

Administrator Keith Johnson came before the Board to obtain consensus on whether to take the Road Shift 1% or banked funds, prior to finalizing budget documents. Discussion on revenues, capital, COLA's, unfunded mandates and personnel requests took place.

❖ *On 9:31 a.m., Commissioner Koch opened the public hearing to hear testimony regarding the 2020 Franklin County Budget.*

- Jeffery Robinson asked if bonds and levies were able to cover some of the unfunded mandates. What is the most challenging unfunded mandate? What is the overall effect on county services if personnel were cut? Thank you for making the budget transparent.

Administrator Keith Johnson addressed the questions presented by Mr. Robinson. The county is close to its bonding capacity and would not like to over extend any further. Office of Public Defense is one of our challenging unfunded mandates due to limited source of attorneys and the capacity to cap out of cases.

- Mark Kraft had questions regarding carry over on the budget, where can public find the budget, and is snow removal budgeted into Public Works Department.

Mr. Johnson answered the questions presented by Mr. Kraft. The last four years the county has spent approximately 96% of our budget authority. The budget is listed on the Auditors webpage and whatever monies are not spent on snow removal will stay in the Public Works budget.

- Curt Didier voiced his concerns on road shift, \$600 per month travel compensation for Commissioners, and how the VEBA benefits are paid out.
- George Dockstader asked for the average salary of the county employee and how many persons are employed by the county. He asked the Board to look at cutting salaries.

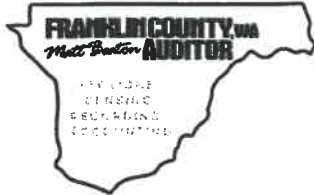
❖ *Commissioner Koch recessed the Public Hearing at 10:02 a.m. until 9:00 a.m. December 10, 2019.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING AND
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DECEMBER 3, 2019**

10:04 a.m. Approval of Fund Expenditure Warrants



1016 N 4th Ave, Pasco,
WA 99301
509-545-3502

12/03/2019

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 12/03/2019 *[Signature]*

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

| | | |
|---------------------------|---------------------|---------------------|
| Warrants \ Check Numbers: | 00355134 - 00355223 | \$314,988.67 |
| EFT Check Numbers: | 00000343 - 00000347 | \$10,314.37 |
| | | <u>\$325,303.04</u> |

| Fund Expenditures | Amount Issued |
|----------------------------|----------------------------|
| CURRENT EXPENSE | \$28,233.84 |
| TREASURER O & M | \$1,015.69 |
| REET TECHNOLOGY | \$3,040.80 |
| COURTHOUSE FACILITATOR | \$990.00 |
| CLERK LFO COLLECTION | \$786.92 |
| SHERIFF SEX OFFENDER GRANT | \$92.00 |
| DARE FUND SHERIFF | \$238.00 |
| ENHANCED 911 | \$949.76 |
| COUNTY ROADS | \$11,815.28 |
| SOLID WASTE | \$12.08 |
| VETERAN'S ASSISTANCE | \$833.80 |
| ENDING HOMELESSNESS | \$11,094.66 |
| AFFORDABLE HOUSING | \$30,137.59 |
| CAPITAL PROJECTS FUND | \$230.00 |
| THE HAPO CENTER | \$2,502.86 |
| FRANKLIN COUNTY RV PARK | \$1,656.82 |
| MOTOR VEHICLE | \$30,871.41 |
| DEPT COMMERCE PASS THROUGH | \$200,811.53 |
| In the amount of: | <u>\$325,303.04</u> |

The motion was seconded by: *[Signature]*

And passed by a vote of 3 to 0

Reviewed by the County Administrator: *[Signature]*

The attached vouchers have been approved by Auditor or Deputy:
Matt Beaton

Vouchers Audited By:
Peter Gadomskiy

www.co.franklin.wa.us/auditor

❖ *Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of December 3, 2019 for payment totaling \$325,303.04. Commissioner Didier seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON
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10:04 a.m. Approval of Consent Agenda

1. Resolution 2019-361 Declaring County-Owned Property as Surplus and Authorization of Disposal via Scrap-Recycle-Repurpose

❖ *Commissioner Peck moved to approve the Consent Agenda. Commissioner Didier seconded and the motion carried.*

10:05 a.m. Administration Office Business

Administrator Keith Johnson presented the Executive Order 13888- Refugee Resettlement in Franklin County Letter for the Commissioners approval. Mr. Johnson gave a background of the World Relief program and stated that there would be an informational meeting at United Way in Kennewick on December 9, 2019 at 1:00 p.m.

❖ *The Commissioners will make a decision after Administrator Keith Johnson attends the meeting.*

10:17 a.m. Public Comment

- Jeffery Robinson encouraged the Board to consider this Refugee Resettlement and remember your faith.
- Mark Kraft opposed the Refugee Resettlement.
- Karin Milham asked the Board to attend the World Relief meeting before making a decision.

Adjourn


With no further business to bring before the Board, the meeting adjourned at 10:21 a.m.



Chair



Clerk of the Board



Date