



Keith Johnson
County Administrator

BOARD OF COMMISSIONERS
FRANKLIN COUNTY
WASHINGTON

BRAD PECK
District 1

ROBERT KOCH
District 2

CLINT DIDIER
District 3

AGENDA
Regular Board Meeting
Tuesday, November 12, 2019

Franklin County Courthouse, Commissioners' Meeting Room
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public Hearings will not start earlier than the advertised time. Other agenda times are approximate and provided to aid in planning.

9:00 a.m. Call to Order and Pledge of Allegiance

9:01 a.m. Approval of Minutes

October 22, 2019 Commissioners' Meeting Minutes
November 5, 2019 Commissioners' Meeting Minutes

9:01 a.m. 2020 Census Outreach Information

Presented by Dr. LoAnn Ayers

9:15 a.m. WSU Extension - Food and Nutrition Update

Presented by Associate Professor, Food & Nutrition Specialist Lizann Powers-Hammond

9:30 a.m. Public Comment

9:35 a.m. Office Business

1. Approval of Payroll Rosters
 2. Approval of Warrant Registers
 3. Approval of Consent Agenda
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1. Resolution 2019-345 Purchase of Vehicle for Information Services Emergency Communications Tech
 2. Resolution 2019-346 Contract between Benton Franklin Juvenile Justice Center and Pronto Process Services
 3. Resolution 2019-347 Reappointing Martin Valadez to the Mid-Columbia Libraries Board of Trustees
 4. Resolution 2019-348 Appointing Ed Frost to the Mid-Columbia Libraries Board of Trustees
 5. Resolution 2019-349 Appointing Rosemary Ford to the Mid-Columbia Libraries Board of Trustees
 6. Resolution 2019-350 Declaration of Real Property in Kahlotus to be Surplus and Transferred to Fire District 2
 7. Resolution 2019-351 Project Management Juvenile Justice Center Security System Interlocal Agreement

9:40 a.m. Administration Office Business

9:45 a.m. Public Comment

9:50 a.m. Executive Session RCW 42.30.140 (4) (b) Collective Bargaining Strategy 15 min

10:05 a.m. Adjourn



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES
NOVEMBER 12, 2019

The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.

9:00 a.m.

Call to Order and Pledge of Allegiance

Commission Chairman Robert Koch called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Robert Koch, Chair Pro Tem Brad Peck and Member Clint Didier

Staff Present: County Administrator Keith Johnson, Chief Deputy Prosecuting Attorney Jennifer Johnson, Human Resources Director Carlee Nave, Public Works Director Matt Mahoney, Planning and Building Director Derrick Braaten, and Clerk of the Board Karin Milham

9:01 a.m. **Approval of Minutes**

- ❖ *October 22, 2019 Commissioners' Meeting Minutes and November 5, 2019 Commissioners' Meeting Minutes approved as presented.*

9:01 a.m. **2020 Census Outreach Information**

Dr. LoAnn Ayers presented the Board with data from the 2010 census, beginning with a 31% turnout, which limited funds available for various programs. Dr. Ayers noted that the federal government covers \$2300 per person per year for programs and with a low turnout; it effects the census driven dollars in a severely negative way.

Dr. Ayers is reaching out to all employees and the public, to encourage citizens to complete the census and give families correct information. She admonishes people to be aware of those who are not from the census bureau. The Census workers will never call or email you. If someone asks you for your social security number, beware, as it is fraud. You will receive a letter in the mail or you may go to the website for help at 2020census.gov.

9:15 a.m. **WSU Extension - Food and Nutrition Update**

Associate Professor, Food & Nutrition Specialist Lizann Powers-Hammond presented an update on WSU Extensions' Food and Nutrition Program. There are different entities that work in the Food Safety area, such as the Department of Agriculture, Health Departments and WSU Extension. While the WSU food program is educational, the other two are regulatory.

WSU Master Food Preserver Volunteers have spent 1,148 hours of outreach education thus far in 2019. Served approximately 4,400 contacts.

She handed out papers related to canning safe pie filling, making fresh cheese, and prevention of food poisoning and economic cost of food borne illnesses.



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
NOVEMBER 12, 2019**

9:26 a.m. Approval of Consent Agenda

1. Resolution 2019-345 Purchase of Vehicle for Information Services Emergency Communications Tech
2. Resolution 2019-346 Contract between Benton Franklin Juvenile Justice Center and Pronto Process Services
3. Resolution 2019-347 Reappointing Martin Valadez to the Mid-Columbia Libraries Board of Trustees
4. Resolution 2019-348 Appointing Ed Frost to the Mid-Columbia Libraries Board of Trustees
5. Resolution 2019-349 Appointing Rosemary Ford to the Mid-Columbia Libraries Board of Trustees
6. Resolution 2019-350 Declaration of Real Property in Kahlotus to be Surplus and Transferred to Fire District 2
7. Resolution 2019-351 Project Management Juvenile Justice Center Security System Interlocal Agreement (Removed from Consent)

❖ *County Administrator Keith Johnson asked to have consent #7 removed from the agenda. Commissioner Peck moved to approve the Consent Agenda 1-6 with removal of #7. Commissioner Didier seconded and the motion carried.*

9:28 a.m. Executive Session RCW 42.30.140 (4) (b) Collective Bargaining Strategy 15 min

Commissioner Koch recessed into Executive Session at 9:28 a.m., for up to 15 minutes. Also attending, Human Resources Director Carlee Nave, and Clerk of the Board Karin Milham.

Commissioner Koch reconvened the Regular Meeting at 9:45a.m., with no action taken.

- The next Evening Commissioner Meeting will be held November 26, 2019 at 7 p.m.
- Columbia Basin Development League meeting in Moses Lake, Commissioner Peck.

9:49 a.m. Public Comment

- Citizen Jeffery Robinson recognized the memorial of William "Bill" Berkman, who was a good man and a great mentor.

Adjourn


With no further business to bring before the Board, the meeting adjourned at 9:50 a.m.



Chair



Clerk of the Board



Date