



BOARD OF COMMISSIONERS
FRANKLIN COUNTY
WASHINGTON

BRAD PECK
District 1

ROBERT KOCH
District 2

CLINT DIDIER
District 3

Keith Johnson
County Administrator

AGENDA
Regular Board Meeting and Public Hearing
Tuesday, October 22, 2019

Franklin County Courthouse, Commissioners' Meeting Room
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public Hearings will not start earlier than the advertised time. Other agenda times are approximate and provided to aid in planning.

9:00 a.m. Call to Order and Pledge of Allegiance

9:01 a.m. Approval of Minutes- October 1, 2019 Commissioners' Meeting Minutes

9:01 a.m. PUBLIC HEARING to Amend DARE Trust Fund
Presented by Captain Ronelle Nelson
(Resolution 2019-310 upon approval)

9:10 a.m. Franklin County Noxious Weed Board 2020 Budget
Presented by Program Coordinator Todd Harris
(Resolution 2019-311 upon approval)

9:25 a.m. Closed Record Hearing CUP 2019-05
Presented by Planning and Building Director Derrick Braaten and AHBL Personal Services Contractor MillieAnne VanDevender

9:35 a.m. Adoption of Revised County-Wide Planning Policies
Presented by AHBL Personal Services Contractor Nicole Stickney
(Resolution 2019-312 upon approval)

9:45 a.m. Public Comment

9:50 a.m. Office Business

1. Approval of Payroll Rosters
2. Approval of Warrant Registers
3. Approval of Consent Agenda

1. Resolution 2019-309 Adoption of Articles of Association and Bylaws of Eastern Washington Council of Governments
2. Resolution 2019-313 2020 Benefits Administration Policy
3. Resolution 2019-314 Nationwide Deferred Compensation 457(b) Plan Restatement
4. Resolution 2019-315 Premera Blue Cross Group Verification Report
5. Resolution 2019-316 Civil Service Commissioner Appointment

6. Resolution 2019-317 Bi-County Juvenile Dependency Attorney Compensation 2020 Cost Share
7. Resolution 2019-318 Interpreter Services-Connections Consulting MA LLC.
8. Resolution 2019-319 Personal Services Contract between Benton Franklin Juvenile Justice and Washington Collectors Tri-Cities
9. Resolution 2019-320 Professional Services Contract between Benton Franklin Juvenile Justice and Support, Advocacy and Resource Center
10. Resolution 2019-321 Declaration of Facilities Surplus Equipment for Auction
11. Resolution 2019-322 Approval of Disposal of WSU Extension Surplus Property
12. Resolution 2019-323 Award Letter 2019 Magnesium Chloride Solution Deicer
13. Draft of Wolf Post-Recovery EIS Scope Response

10:00 a.m. Administration Office Business

10:05 a.m. Public Comment

10:10 a.m. Executive Session (if necessary)

10:15 a.m. Adjourn



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING AND
PUBLIC HEARING MINUTES
OCTOBER 22, 2019

The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.

9:00 a.m.

Call to Order and Pledge of Allegiance

Commission Chairman Robert Koch called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Robert Koch, Chair Pro Tem Brad Peck and Member Clint Didier

Staff Present: County Administrator Keith Johnson, Sheriff Jim Raymond, Captain Ronelle Nelson, Coroner Curtis McGary, Chief Deputy Prosecuting Attorney Jennifer Johnson, Human Resources Director Carlee Nave, Human Resources Generalist Eric Wyant, Planning and Building Director Derrick Braaten, AHBL Personal Services Contractor Nicole Stickney, AHBL Personal Services Contractor MillieAnne VanDevender, Planner I Aaron Gunderson, Public Works Director Matt Mahoney, Facilities Director Jennifer Wagner, Weed Board Program Coordinator Todd Harris, Weed Board Member Betsy Crysel, and Clerk of the Board Karin Milham

9:01 a.m. **Approval of Minutes**

❖ *October 1, 2019 Commissioners' Meeting Minutes were approved as presented.*

9:01 a.m. **PUBLIC HEARING to Amend DARE Trust Fund**

Captain Ronelle Nelson gave a background of the DARE trust fund. Discussion on whether the DARE program will continue.

Commissioner Koch opened the public hearing at 9:06 a.m., allowing for public comment on the subject. Sheriff Raymond listed some of the specific items this fund supports are; DARE, drones, custom vests, Explorers, and National Night Out to name a few. Commissioner Koch closed the public hearing at 9:09 a.m.

❖ *Commissioner Peck moved to approve Resolution 2019-310, Amending the DARE Trust Fund. Commissioner Didier seconded and motion carried.*

9:10 a.m. **Franklin County Noxious Weed Board 2020 Budget**

Program Coordinator Todd Harris presented the Weed Board 2020 with the biggest changes being in wages. After discussion, Commissioner Peck suggested the process of salary increases be consistent and uniform in the future.

❖ *Commissioner Peck moved to approve Resolution 2019-311, Approval of 2020 Noxious Weed Budget, with discussion. Commissioner Didier seconded and the motion carried.*



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9:22 a.m. Closed Record Hearing CUP 2019-05

- *Commissioner Peck recused himself from this closed record hearing, as he is an event center owner and the CUP 2019-05 being discussed today is about an outdoor event center.*

Planning and Building Director Derrick Braaten and AHBL Personal Services Contractor MillieAnne VanDevender brought CUP 2019-05 before the Board. MillieAnne read the background on the outdoor event center. It stated it would have a portable restroom, banquet tents and parking spaces. The Planning Commission reviewed the application and recommended denial of the CUP as amended, and there were no appeals filed.

- *Commissioner Didier moved to approve the recommendation of the Planning Commissioner and deny CUP 2019-05 based upon the written findings of fact. Commissioner Koch seconded.*

Administrator Keith Johnson clarified typo on page 8 staff report, under Suggested Conditions of Approval 1, b. Portable toilets may be used to supplement large events (shall may) not be the only restroom available. To simply say, (shall).

Draft Minutes of September 24, 2019 under Planning Commission Discussion, Commissioner Vincent asked how long this CUP will be in effect. Mr. Braaten said he does not think there is (not) an expiration on this application. Remove (not).

9:35 a.m. Adoption of Revised County-Wide Planning Policies

AHBL Personal Services Contractor Nicole Stickney related the background for the revision on the county-wide planning policy. Franklin County is a "fully planning" county under the state Growth Management Act (GMA). The Board passed Resolution 2017-324 (Nov. 1, 2017), taking official legislative action to initiate the periodic update of the Franklin County Comprehensive Plan, as required by the GMA. The periodic update is still underway, as the County cannot complete the update until the Urban Growth Area adjustments, as requested by the Cities of Connell and Pasco, can be processed (the Pasco request is pending an EIS).

At this time, the County should adopt updates to the County-Wide Planning Policies as required by RCW 36.70A.210(3). This action will update the policies, which were last adopted in 1993 (Res. 93-015). Adoption of the policies will provide the necessary framework for the Cities and County to complete their periodic updates.

Bullet points of discussion:

- The City and County need to work together in the Growth Management process
- The need for more low-income housing
- Boundaries and buffer zones
- Responsibility of building infrastructures



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- ❖ *Commissioner Peck moved to approve Resolution 2019-312, Adoption of Revised County-Wide Planning Policies. Commissioner Koch seconded with discussion. After discussion, the motion carried 2:1.*

10:40 a.m. Public Comment

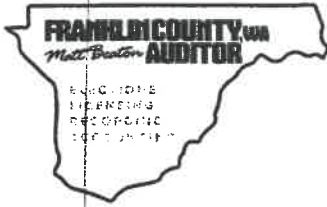
- Jeffery Robinson asked when redistricting will happen.
- Lawanda Hatch invited Jeffery to come to the Republican meeting and speak with representatives.
- George Dockstader would like to see more Commissioners' Meetings held at night.

10:46 a.m. Approval of Fund Expenditure Warrants



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OCTOBER 22, 2019**



1016 N 4th Ave, Pasco,
WA 99301
509-545-3502

10/15/2019

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.
Action: As of this date, 10/15/2019
Move that the following warrants be approved for payment:
Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers:	00353358 - 00353450	\$367,549.76
EFT Check Numbers:	00000302 - 00000303	\$2,019.08
		<u>\$369,568.84</u>

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$245,237.45
AUDITOR O & M	\$3,118.30
ENHANCED 911	\$363.38
COUNTY ROADS	\$17,685.72
SOLID WASTE	\$1,031.74
VETERAN'S ASSISTANCE	\$4,545.74
ENDING HOMELESSNESS	\$10,711.06
THE HAPO CENTER	\$2,476.62
FRANKLIN COUNTY RV PARK	\$4,182.69
MOTOR VEHICLE	\$80,216.14

Handwritten signature

In the amount of: \$369,568.84

The motion was seconded by: *Didier*

And passed by a vote of 3 to 0

Reviewed by the County Administrator: *Handwritten signature*

The attached vouchers have been approved by Auditor or Deputy:
Matt Beaton

Vouchers Audited By:
Peter Gadomskiy

www.co.franklin.wa.us/auditor

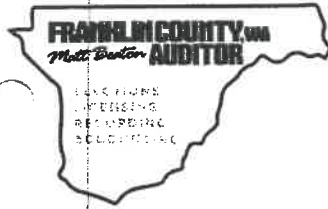
❖ **Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of October 15, 2019 for payment totaling \$369,568.84. Commissioner Didier seconded and the motion carried.**

10:46 a.m. Approval of Fund Expenditure Warrants



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PUBLIC HEARING MINUTES
OCTOBER 22, 2019**



1016 N 4th Ave, Pasco,
WA 99301
509-545-3502

10/22/2019

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.090, expense reimbursement claims.

Action: As of this date, 10/22/2019 *[Signature]*

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers:	00353756 - 00353949	\$856,891.84
EFT Check Numbers:	00000304 - 00000305	\$860.00
		\$857,751.84

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$395,606.59
AUDITOR O & M	\$484.61
CRIME VICTIMS WITNESS	\$3,027.16
CLERK LFO COLLECTION	\$735.22
JAIL COMMISSARY	\$1,120.77
ENHANCED 911	\$64,645.92
COUNTY ROADS	\$280,693.15
SOLID WASTE	\$4,709.57
LAW LIBRARY	\$9,471.97
VETERAN'S ASSISTANCE	\$253.33
ENDING HOMELESSNESS	\$28,474.60
AFFORDABLE HOUSING	\$1,345.37
CAPITAL PROJECTS FUND	\$640.00
THE HAPO CENTER	\$42,217.73
MOTOR VEHICLE	\$24,325.85

In the amount of: \$857,751.84

The motion was seconded by: *[Signature]*

And passed by a vote of: 3 to 0

Reviewed by the County Administrator: *[Signature]*

The attached vouchers have been approved by Auditor or Deputy:
Matt Beaton

Vouchers Audited By:
Peter Gadomskiy

www.co.franklin.wa.us/auditor

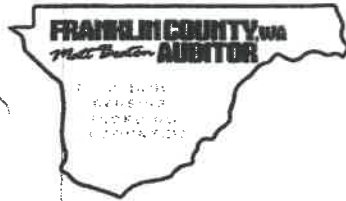
❖ *Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of October 22, 2019 for payment totaling \$857,751.84. Commissioner Didier seconded and the motion carried.*

10:46 a.m. Approval of Salary Clearing and Emergency Management Payroll



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1016 N 4th Ave, Pasco,
WA 99301
509-545-3502

October 22, 2019

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, October 22, 2019 
moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
Salary Clearing Payroll:		
Net Payroll Checks	00353468-00353473	5,704.34
Net EFT Payroll Checks	00021735-00022013	451,133.21
Deduction and Contribution Checks	00353474-00353491	643,576.67
	Total	\$ 1,100,414.22
Emergency Mgmt Payroll:		
Net EFT Payroll Checks	00021731-00021734	\$ 7,094.18
Deduction and Contribution Checks	00353451-00353467	12,099.82
	Total	\$ 19,194.00
	Grand Total All Payrolls	\$ 1,119,608.22

In the total amount of **\$1,119,608.22** (\$1,100,414.22 + \$19,194)

The motion was seconded by  and passed by a vote of 3 to 0.


The attached payroll has been approved by Auditor or Deputy


Payroll Prepared by Rosa Gomez

❖ Commissioner Peck moved to approve Salary Clearing Payroll and Emergency Management Payroll totaling \$1,119,608.22. Commissioner Didier seconded and the motion carried.

10:47 a.m. Approval of Consent Agenda

1. Resolution 2019-309 Adoption of Articles of Association and Bylaws of Eastern Washington Council of Governments
2. Resolution 2019-313 2020 Benefits Administration Policy



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3. Resolution 2019-314 Nationwide Deferred Compensation 457(b) Plan Restatement
4. Resolution 2019-315 Premera Blue Cross Group Verification Report
5. Resolution 2019-316 Civil Service Commissioner Appointment
6. Resolution 2019-317 Bi-County Juvenile Dependency Attorney Compensation 2020 Cost Share
7. Resolution 2019-318 Interpreter Services-Connections Consulting MA LLC.
8. Resolution 2019-319 Personal Services Contract between Benton Franklin Juvenile Justice and Washington Collectors Tri-Cities
9. Resolution 2019-320 Professional Services Contract between Benton Franklin Juvenile Justice and Support, Advocacy and Resource Center
10. Resolution 2019-321 Declaration of Facilities Surplus Equipment for Auction
11. Resolution 2019-322 Approval of Disposal of WSU Extension Surplus Property
12. Resolution 2019-323 Award Letter 2019 Magnesium Chloride Solution Deicer
13. Resolution 2019-324 Draft of Wolf Post-Recovery EIS Scope Response

❖ Commissioner Peck moved to approve the Consent Agenda. Commissioner Didier seconded with discussion on 2 and 13. After discussion, items 2 was pulled for revision. Agenda item 13 will encompass a change in statement #9. Commissioner Peck amended the motion to remove #2. Commissioner Didier seconded and the motion carried.

11:03 a.m. Public Comment

- Lawanda Hatch asked if Planning would have growth management meetings. If so, will you notify in the paper or website? Appreciate Commissioner Didier for keeping overhead down.

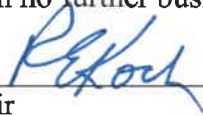
11:09 a.m. Executive Session RCW 42.30.110 (1) (i) Litigation or potential litigation.

Commissioner Koch recessed into Executive Session at 11:09 a.m., for up to 15 minutes to discuss with legal counsel regarding litigation or potential litigation. Others attending, Prosecuting Attorney Shawn Sant, Chief Deputy Prosecuting Attorney Jennifer Johnson, and Clerk of the Board Karin Milham.


Commissioner Koch reconvened the Regular Meeting at 11:27 a.m., with no action taken.

Adjourn

With no further business to bring before the Board, the meeting adjourned at 11:28 a.m.


Chair


Clerk of the Board


Date