



BOARD OF COMMISSIONERS  
**FRANKLIN COUNTY**  
WASHINGTON

**BRAD PECK**  
District 1

**ROBERT KOCH**  
District 2

**CLINT DIDIER**  
District 3

**Keith Johnson**  
County Administrator

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**AGENDA**  
**Regular Board Meeting**  
**Tuesday, September 10, 2019**

*Franklin County Courthouse, Commissioners' Meeting Room*  
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public Hearings will not start earlier than the advertised time. Other agenda times are approximate and provided to aid in planning.

**9:00 a.m. Call to Order and Pledge of Allegiance**

**9:01 a.m. Approval of Minutes**

*August 20, 2019 Commissioners' Meeting Minutes*

**9:01 a.m. Washington State University Extension Update on Viticulture and Tree Fruit**  
*Presented by Gwen-Alyn Hoheisel, WSU Extension Tree Fruit & Viticulture Special*

**9:15 a.m. Update on the 0.09 Funding**  
*Presented by Gary Ballew, Port of Pasco Director of Economic Development and Marketing*

**9:30 a.m. Tuition Reimbursement Policy**  
*Presented by Human Resources Director Carlee Nave  
(Resolution 2019-277 upon approval)*

**9:40 a.m. Public Comment**

**9:45 a.m. Office Business**

1. Approval of Payroll Rosters
  2. Approval of Warrant Registers
  3. Approval of Consent Agenda
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1. Resolution 2019-278 Contract County Road Project 618 Safety - Rumble Strips HSIP-000S(494)
  2. Resolution 2019-279 2019 Annual Nondiscrimination Agreement Title VI Accomplishments
  3. Resolution 2019-280 County Road Unemployment Fund #501 Close Out
  4. Resolution 2019-281 Re-appointment of Lynn Hall to the Franklin County Water Conservancy Board
  5. Resolution 2019-282 Burns Estates Phase 2 Final Approval
  6. Resolution 2019-283 County Road Project 619 Flexible Guidepost
  7. Award of Contract - Hailey Railroad Highway Crossing 620

**9:50 a.m. Administration Office Business**

**9:55 a.m. Public Comment**

**10:00 a.m. Executive Session RCW 42.30.140(4) - Contract Negotiations – 10 min**

**10:10 a.m. Adjourn**



# FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES  
SEPTEMBER 10, 2019

The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.

9:00 a.m.

## **Call to Order and Pledge of Allegiance**

Commission Chairman Robert Koch called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

**Commissioners Present:** Commission Chair Robert Koch, Chair Pro Tem Brad Peck and Member Clint Didier

**Staff Present:** County Administrator Keith Johnson, Assessor Peter McEnderfer, Sheriff Jim Raymond, Coroner Curtis McGary, Chief Deputy Prosecuting Attorney Jennifer Johnson, Human Resources Director Carlee Nave, Planning and Building Director Derrick Braaten, County Engineer Craig Erdman and Clerk of the Board Karin Milham

9:01 a.m. **Approval of Minutes**

*August 20, 2019 Commissioners' Meeting Minutes approved as presented.*

9:01 a.m. **Washington State University Extension Update on Viticulture and Tree Fruit**  
Gwen-Alyn Hoheisel, WSU Extension Tree Fruit & Viticulture Specialist was unable to attend today's meeting. WSU Extension Director Tim Waters introduced the newest WSU extension facility member Dr. Emmanuel Osafo. He will be over the Benton Franklin 4-H and Gardening Programs.

Dr. Osafo introduced himself and gave a background of his education. He is from Ghana and received his degree in psychology from the University of Ghana. He continued his education at Missouri State University and the University of Minnesota where he obtained his PhD.

He came to Kennewick in August and is analyzing the needs of the programs he oversees. By doing this, he can evaluate the needs of the programs and develop steps to improve the effectiveness and enhance the program to benefit the community.

Mr. Waters talked about the cabbage looper moth and armyworms as current pests in fields. Also, Gwen-Alyn Hoheisel is finding the lethal phylloxera in vineyards that kills the plant.

9:12 a.m. **Update on the 0.09 Funding**

Port of Pasco Director of Economic Development Gary Ballew is also the chair elect for the Washington Economic Development Association. A bill was proposed earlier this year in legislation that could impact the 0.09 funds.

The bill extends authority to border counties that will primarily affect Spokane and Clark counties. It will also assist Benton and Whatcom counties in the renewal, as they are no longer considered rural, but are included as they are bordering counties. For the remaining counties, it will extend these funds from 2034 to 2045. There will be guidance from many different groups as the amended bill goes through legislation.



# FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES  
SEPTEMBER 10, 2019

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9:22 a.m. **Tuition Reimbursement Policy**

Human Resources Director Carlee Nave presented a background for the tuition reimbursement policy. This policy was adopted in 1994 and funding came from individual department budgets. In 2019 budget, a line item was created in the Non-Departmental budget for this benefit, and a modernized policy is the next step in the enhancement of this benefit program. Discussion on the requirements and reasoning behind the policy ensued.

- ❖ *Commissioner Peck moved to approve 2019-277 Adopting Franklin County Tuition Reimbursement Policy. Commissioner Koch seconded and Commissioner Didier abstained. The motion carried 2:0.*

9:36 a.m. **Public Comment**

Glen Stockwell is proceeding to work on the completion of the Columbia Basin Project. He requested a letter from Commissioners stating they would meet with the Seaport Alliance and four other counties. Mr. Stockwell also requested a Trump rally in Franklin County.

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**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
SEPTEMBER 10, 2019**

**9:42 a.m. Approval of Salary Clearing and Emergency Management Payroll**



1016 N 4th Ave, Pasco,  
WA 99301  
509-545-3502

September 3, 2019

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, September 3, 2019 B. Peck moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>Salary Clearing Payroll:</b>		
Net Payroll Checks	00352010-00352016	2,875.53
Net EFT Payroll Checks	00020652-00020887	410,402.55
Deduction and Contribution Checks	00352034-00352053	549,596.91
	<b>Total</b>	<b>\$ 962,874.99</b>
<b>Emergency Mgmt Payroll:</b>		
Net EFT Payroll Checks	00020648-00020651	\$ 7,741.15
Deduction and Contribution Checks	00352017-00352033	12,509.39
	<b>Total</b>	<b>\$ 20,250.54</b>
	<b>Grand Total All Payrolls</b>	<b>\$ 983,125.53</b>

In the total amount of **\$983,125.53** (\$962,874.991 + \$20,250.54)

The motion was seconded by Ant. Didier and passed by a vote of 3 to 0.

Jeff H. T. Bunker  
The attached payroll has been approved by Auditor or Deputy

Rosa Gomez  
Payroll Prepared by Rosa Gomez

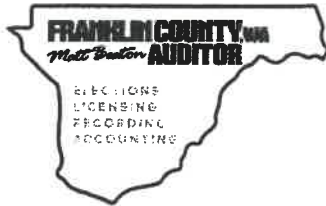
**❖ Commissioner Peck moved to approve Salary Clearing Payroll and Emergency Management Payroll totaling \$983,125.53 for September 3, 2019. Commissioner Didier seconded and the motion carried.**



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
SEPTEMBER 10, 2019**

**9:43 a.m. Approval of Fund Expenditure Warrants**



1016 N 4th Ave, Pasco,  
WA 99301  
509-545-3502

09/03/2019

**Franklin County Commissioners:**

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.  
Action: As of this date, 09/03/2019 Isid Peck  
Move that the following warrants be approved for payment:  
Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers:	00352075 - 00352204	\$1,267,056.70
EFT Check Numbers:	00000267 - 00000270	\$6,327.00
		<u>\$1,273,383.70</u>

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$113,838.45
AUDITOR O & M	\$518.36
ELECTION EQUIP REVOLVING	\$1,293.10
BOATING SAFETY	\$214,565.10
JAIL COMMISSARY	\$2,967.53
ENHANCED 911	\$2,059.54
COUNTY ROADS	\$449,675.69
SOLID WASTE	\$1,031.74
VETERAN'S ASSISTANCE	\$443.72
ENDING HOMELESSNESS	\$26,000.32
THE HAPO CENTER	\$56,349.79
FRANKLIN COUNTY RV PARK	\$2,055.58
MOTOR VEHICLE	\$211,547.24
DEPT COMMERCE PASS THROUGH	\$191,037.54

*PK Koch*

In the amount of: \$1,273,383.70

The motion was seconded by: *Didier*

And passed by a vote of: 3 to 4

Reviewed by the County Administrator: *Kent*

*Jeff A. Burckhard*  
The attached vouchers have been approved by Auditor or Deputy:  
Jeff Burckhard

*Peter*  
Vouchers Audited By:  
Peter Gadomski

❖ **Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of September 3, 2019 for payment totaling \$1,273,383.70. Commissioner Didier seconded and the motion carried.**



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES SEPTEMBER 10, 2019

9:43 a.m. Approval of Fund Expenditure Warrants



1016 N 4th Ave, Pasco, WA 99301 509-545-3502

09/10/2019

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.090, expense reimbursement claims. Action: As of this date, 09/10/2019 Move that the following warrants be approved for payment: Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Table with 3 columns: Warrants \ Check Numbers, EFT Check Numbers, and Amounts (\$542,231.21, \$7,378.90, \$549,610.11)

Table with 2 columns: Fund Expenditures and Amount Issued. Lists categories like CURRENT EXPENSE, AUDITOR O & M, etc., with corresponding amounts.

In the amount of: \$549,610.11

The motion was seconded by: [Signature]

And passed by a vote of: 3 to 0

Reviewed by the County Administrator: [Signature]

The attached vouchers have been approved by Auditor or Deputy: Jeff Burckhard

Vouchers Audited By: Peter Gadomsky

www.co.franklin.wa.us/auditor

Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of September 10, 2019 for payment totaling \$549,610.11. Commissioner Didier seconded and the motion carried.





**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
SEPTEMBER 10, 2019**

**9:43 a.m. Approval of County Roads and Motor Vehicle Payroll**



1016 N 4th Ave, Pasco,  
WA 99301  
509-545-3502

September 10, 2019

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, September 10, 2019 Burdick  
moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>County Roads</b>		
Net Payroll Checks	00352205	\$ 1,319.30
Net EFT Payroll Checks	00020888-00020925	61,088.21
Deduction and Contribution Checks	00352206-00352213	48,796.30
	<b>Total</b>	<b>\$ 111,203.81</b>
<b>Motor Vehicle</b>		
Net EFT Payroll Checks	00020926-00020930	7,605.92
Deduction and Contribution Checks	00352214-00352217	6,121.71
	<b>Total</b>	<b>\$ 13,727.63</b>
<b>Grand Total All Payrolls</b>		<b>\$ 124,931.44</b>

In the total amount of **\$124,931.44** (\$111,203.81 + \$13,727.63)

The motion was seconded by Bill Quiter and passed by a vote of 3 to 0.

Jana Buschard  
The attached payroll has been approved by Auditor or Deputy

Rosa Gomez  
Payroll Prepared By Rosa Gomez

❖ *Commissioner Peck moved to approve County Roads and Motor Vehicle Payroll totaling \$124,931.44. Commissioner Didier seconded and the motion carried.*





**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
SEPTEMBER 10, 2019**

**9:44 a.m. Approval of Consent Agenda**

1. Resolution 2019-278 Contract County Road Project 618 Safety - Rumble Strips HSIP-000S(494)
2. Resolution 2019-279 2019 Annual Nondiscrimination Agreement Title VI Accomplishments
3. Resolution 2019-280 County Road Unemployment Fund #501 Close Out
4. Resolution 2019-281 Re-appointment of Lynn Hall to the Franklin County Water Conservancy Board
5. Resolution 2019-282 Burns Estates Phase 2 Final Approval
6. Resolution 2019-283 County Road Project 619 Flexible Guidepost
7. Award of Contract - Hailey Railroad Highway Crossing 620

- *Commissioner Peck moved to approve the Consent Agenda as presented. Commissioner Didier seconded and the motion carried.*

**9:47 a.m. Administration Office Business**

- Recognize Public Works Director Matt Mahoney for his twenty-nine years of service with the county.
- Administrator Keith Johnson attended a Native American educational workshop in Seattle last week.

**Executive Session RCW 42.30.110 (1) (i) – Potential Litigation**

Commissioner Koch recessed into Executive Session at 9:47 a.m., for up to 15 minutes. Also attending, Prosecuting Attorney Shawn Sant, and Administrative Office Assistant Amanda Pearson, acting as Clerk of the Board.

Commissioner Koch reconvened the Regular Meeting at 10:06 a.m. with no action taken.

**Executive Session RCW 42.30.140(4) - Contract Negotiations**

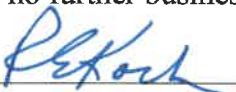
Commissioner Koch recessed into Executive Session at 10:06 a.m., for up to 10 minutes. Also attending, Human Resources Director Carlee Nave, and Administrative Office Assistant Amanda Pearson, acting as Clerk of the Board.

Commissioner Koch reconvened the Regular Meeting at 10:14a.m., with no action taken.


Commissioner Didier gave a report of his tour to the Snohomish County jail. He shared statistics of their jail's capacity, current inmate population and staffing. Their recommendation to county jails was to increase medical staff in order to evaluate and treat those who are in custody.

**Adjourn**

With no further business to bring before the Board, the meeting adjourned at 10:22a.m.

  
Chair

  
Clerk of the Board - acting

  
Date