



BOARD OF COMMISSIONERS  
**FRANKLIN COUNTY**  
WASHINGTON

**BRAD PECK**  
District 1

**ROBERT KOCH**  
District 2

**CLINT DIDIER**  
District 3

**Keith Johnson**  
County Administrator

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**AGENDA**  
**Regular Board Meeting**  
**Tuesday, August 13, 2019**

*Franklin County Courthouse, Commissioners' Meeting Room*  
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public Hearings will not start earlier than the advertised time. Other agenda times are approximate and provided to aid in planning.

**9:00 a.m. Call to Order and Pledge of Allegiance**

**9:01 a.m. Bid Opening for Safety-Flexible Guidepost County Road Project 619**  
*Public Works Director Matt Mahoney*

**9:10 a.m. Consider Approval of SP 2019-11 Frontage Deviation Request**  
*Presented by Planning and Building Director Derrick Braaten*

**9:30 a.m. Public Comment**

**9:35 a.m. Office Business**

1. Approval of Payroll Rosters
2. Approval of Warrant Registers
3. Approval of Consent Agenda

1. Resolution 2019-252 Revision of Franklin County Purchasing Card Policy
2. Resolution 2019-253 Establishing Purchase Card Program with Umpqua Bank, Eliminating US Bank Card Program
3. Resolution 2019-254 Establishing Department Credit Limits for the Umpqua Bank Purchase Card Program
4. Resolution 2019-255 Interagency Agreement with Administrative Office of the Courts to Support CASA Program via IAA20031
5. Resolution 2019-256 Fee for Service Truancy Contract between Prosser School District and Benton Franklin Juvenile Justice Center
6. Resolution 2019-257 Project Prospectus and LAA CRP 622 - Basin City Alternative Transportation Route Improvements II
7. Resolution 2019-258 Block Party Road Closure
8. Resolution 2019-259 Salary and Benefits Contingency Transfers
9. Award of CRP 618 - Safety - Rumble Strip Project

**9:40 a.m. Administration Office Business**

**9:45 a.m. Public Comment**

**9:50 a.m. Executive Session (if necessary)**

**9:55 a.m. Adjourn**



# FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES  
AUGUST 13, 2019

*The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.*

9:00 a.m.

### **Call to Order and Pledge of Allegiance**

Commission Chairman Robert Koch called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

**Commissioners Present:** Commission Chair Robert Koch, Chair Pro Tem Brad Peck and Member Clint Didier

**Staff Present:** County Administrator Keith Johnson, Sheriff Jim Raymond, Auditor Matt Beaton, Coroner Curtis McGary, Chief Deputy Prosecuting Attorney Jennifer Johnson, Human Resources Generalist Eric Wyant, Planning and Building Director Derrick Braaten, Public Works Director Matt Mahoney, Associate Engineer Kathleen Neuman, and Clerk of the Board Karin Milham

### 9:01 a.m. **Bid Opening for Safety-Flexible Guidepost County Road Project 619**

Public Works Director Matt Mahoney and Associate Engineer Kathleen Neuman opened the following bids for CRP 619-Safely-Flexible Guidepost.

- PSC- Pavement Surface Control from Kennewick WA- \$123,860.00
- County Engineer estimate \$130,500.00

❖ *All bids will be verified and awarded during the next meeting.*

### 9:10 a.m. **Consider Approval of Short Plat 2019-11 Frontage Deviation Request**

Planning and Building Director Derrick Braaten gave a background of Short Plat 2019-11.

Short Plat 2019-11 is an application by Gene Batey for the approval of a three (3) lot short plat. The proposal is to divide approx. 1.79 acres into three (3) new lots. The property is zoned RS-20, and all lots are proposed to be at least .5 acre in size, gross. The proposed short plat is generally located at the northwest corner of the intersection of Richardson Road and Road 64. The site is addressed as 2508 Road 64. (Tax Parcel No. 118-561-030).

Lot #3 is proposed to be accessed off of Road 64, using a 20' wide, approximately 198' long private access, creating what is known as a "flag lot". The 20' access onto Road 64 is technically the Lot #3's road frontage. The dimensions of Lot #3 are 104'.67 wide and 170.04' long, plus the 20'x198' dedicated access.

Commissioner Koch asked if there was any complaints and Mr. Braaten answered no.

❖ *Commissioner Didier moved to approve the request by Gene Batey to allow for a deviation from FCC 16.16.040(B)(1), requiring 90' frontage, for Lot #3 of Short Plat 2019-11, as provided for in FCC 16.16.040(C). Commissioner Koch seconded and the motion carried 2:0 (Commissioner Peck was not present for this motion).*



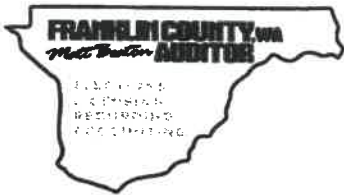
**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
AUGUST 13, 2019**

**9:12 a.m. Public Comment**

Pasco Resident Kyle Merrill voiced his complaint for the need of grading Bellevue Road. Mr. Merrill left messages at the Public Works department that it needed care. Public Works Director Matt Mahoney agreed that Bellevue Road was a priority and apologized for not returning his call, as he did not receive Mr. Merrill's message.

**9:17 a.m. Approval of County Roads and Motor Vehicle Payroll**



1016 N 4th Ave, Pasco,  
WA 99301  
509-545-3502

August 13, 2019

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, August 13, 2019  
moves that the following warrants be approved for payment.




<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>County Roads</b>		
Net Payroll Checks	00351081-00351082	\$ 2,220.53
Net EFT Payroll Checks	00020319-00020357	65,890.29
Deduction and Contribution Checks	00351084-00351091	53,058.22
	<b>Total</b>	<b>\$ 121,169.04</b>
<b>Motor Vehicle</b>		
Net Payroll Checks	00351083	\$ 23.87
Net EFT Payroll Checks	00020358-00020362	7,525.96
Deduction and Contribution Checks	00351092-00351095	5,959.43
	<b>Total</b>	<b>\$ 13,509.26</b>
<b>Grand Total All Payrolls</b>		<b>\$ 134,678.30</b>

In the total amount of **\$134,678.30** (\$121,169.04 + \$13,509.26)

The motion was seconded by  and passed by a vote of 2 to 0.

  
The attached payroll has been approved by Auditor or Deputy

  
Payroll Prepared By Rosa Gomez

❖ **Commissioner Didier moved to approve County Roads and Motor Vehicle Payroll totaling \$134,678.30. Commissioner Koch seconded and the motion carried.**



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
AUGUST 13, 2019**

**9:17 a.m. Approval of Fund Expenditure Warrants**



1016 N 4th Ave, Pas  
WA 99  
509-545-3

08/13/2019

**Franklin County Commissioners:**

Vouchers audited and certified by the auditing officer by RCW 42.24.090 expense reimbursement claims.  
Action: As of this date, 08/13/2019  
Move that the following warrants be approved for payment:  
Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers:	00351101 - 00351299	\$236,555.05
EFT Check Numbers:	00000247 - 00000248	\$7,100.00
		<u>\$243,655.05</u>

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$79,310.43
AUDITOR O & M	\$11.35
ELECTION EQUIP REVOLVING	\$1,293.10
TREASURER O & M	\$144.39
COURTHOUSE FACILITATOR	\$1,335.00
JAIL COMMISSARY	\$8.26
ENHANCED 911	\$6,550.63
COUNTY ROADS	\$111,291.93
SOLID WASTE	\$1,031.74
RENTAL CAR EXCISE TAX	\$3,371.48
VETERAN'S ASSISTANCE	\$496.11
ENDING HOMELESSNESS	\$16,596.10
THE HAPO CENTER RENEW & REPLAC	\$2,345.15
THE HAPO CENTER	\$751.17
FRANKLIN COUNTY RV PARK	\$435.63
MOTOR VEHICLE	\$10,148.38
FR CO UNEMPLOYMENT	\$8,534.20

In the amount of: \$243,655.05

The motion was seconded by: Peter Koch

And passed by a vote of: 2 to 0

Reviewed by the County Administrator: Matt Beaton

The attached vouchers have been approved by Auditor or Deputy:  
Matt Beaton

Vouchers Audited By:  
Peter Gadomski

- ❖ **Commissioner Didier moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of August 13, 2019 for payment totaling \$243,655.05. Commissioner Koch seconded and the motion carried.**



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
AUGUST 13, 2019**

**9:18 a.m. Approval of Consent Agenda**

1. Resolution 2019-252 Revision of Franklin County Purchasing Card Policy
2. Resolution 2019-253 Establishing Purchase Card Program with Umpqua Bank, Eliminating US Bank Card Program
3. Resolution 2019-254 Establishing Department Credit Limits for the Umpqua Bank Purchase Card Program
4. Resolution 2019-255 Interagency Agreement with Administrative Office of the Courts to Support CASA Program via IAA20031
5. Resolution 2019-256 Fee for Service Truancy Contract between Prosser School District and Benton Franklin Juvenile Justice Center
6. Resolution 2019-257 Project Prospectus and LAA CRP 622 - Basin City Alternative Transportation Route Improvements II
7. Resolution 2019-258 Block Party Road Closure
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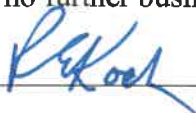
*❖ Commissioner Didier moved to approve the Consent Agenda with discussion on items 1-3-8. Commissioner Koch seconded and after discussion, the motion carried.*

**9:37 a.m. Administration Office Business**

- Farm Bureau hosting “Farmer for a day” event, Tuesday August 13, 2019 at 5 p.m. at the Manterola Farm. Legislators will also participate in the event.
- August 27, 2019 Commissioners Meeting will be held at 7p.m.
- September 25, 2019 Department of Fish and Wildlife will hold a meeting at Franklin PUD, Pasco, WA, for public input on the wolf population in Washington State.
- Commissioner Didier inquired on who was representing County Clerk Michael Killian in lawsuit he read about in the Tri-City Herald. Chief Deputy Prosecuting Attorney Jennifer Johnson clarified that the article was discussing two separate cases that came out of the dispute between the judges and the clerk over paper records. Both cases were at the Supreme Court level, one involving Prosecutor Sant and the Board of Commissioners against the Superior Court Judges and one between the Superior Court Judges and Clerk Killian. Based on the recent ruling from the Supreme Court, the judges will be personally responsible for paying for their expenses in both cases. The Washington Association of Prosecuting Attorneys is now providing an attorney at no expense to the County on Clerk Killian’s appeal and provided an attorney at no expense to the county to represent Prosecutor Sant and the Commissioners.

**Adjourn**

With no further business to bring before the Board, the meeting adjourned at 9:44 a.m.

  
Chair

  
Clerk of the Board

  
Date