



Keith Johnson
County Administrator

BOARD OF COMMISSIONERS
FRANKLIN COUNTY
WASHINGTON

BRAD PECK
District 1

ROBERT KOCH
District 2

CLINT DIDIER
District 3

AGENDA
Regular Board Meeting
Tuesday, July 9, 2019

Franklin County Courthouse, Commissioners' Meeting Room
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public Hearings will not start earlier than the advertised time. Other agenda times are approximate and provided to aid in planning.

9:00 a.m. Call to Order and Pledge of Allegiance

9:01 a.m. Approval of Minutes

June 11, 2019 Commissioners' Meeting Minutes
June 18, 2019 Commissioners' Meeting Minutes
June 25, 2019 Commissioners' Meeting Minutes

9:01 a.m. Opening of Facilities Bids for Historical Museum Steps
Facilities Director Jennifer Wagner

9:15 a.m. 2020 Census Information
Presented by Partnership Specialist Licett Figueroa

9:25 a.m. Portable Toilets CUP 2019-03
Presented by Planning and Building Director Derrick Braaten
Resolution 2019-210 upon approval

9:30 a.m. Public Comment

9:35 a.m. Office Business

1. Approval of Payroll Rosters
2. Approval of Warrant Registers
3. Approval of Consent Agenda

1. Resolution 2019-211 Professional Services Agreement - Conflict and Bindover Cases between Attorney Trinity Orosco and Franklin County
2. Resolution 2019-212 Professional Services Agreement-Homicide-Persistent Offender between Attorney Theodore Schott and Franklin County
3. Resolution 2019-213 Professional Services Agreement-Felony Conflict-overflow between Attorney Theodore Schott and Franklin County

4. Resolution 2019-214 Appointing Dan Voss to the Noxious Weed Control Board
5. Resolution 2019-215 Historical Preservation Grant for Franklin County Historical Museum
6. Resolution 2019-216 Professional Services Amendment No. 1 between Career Path Services and Benton Franklin Juvenile Justice
7. Resolution 2019-217 Alternate Dates Resolution for 2020 Budget Preparation

9:40 a.m. Administration Office Business

9:45 a.m. Public Comment

9:50 a.m. Executive Session (if necessary)

9:55 a.m. Adjourn



FRANKLIN COUNTY, WASHINGTON

BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES
JULY 9, 2019

The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.

9:00 a.m.

Call to Order and Pledge of Allegiance

Commission Chairman Robert Koch called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Robert Koch and Member Clint Didier. Chair Pro Tem Brad Peck was absent.

Staff Present: County Administrator Keith Johnson, Human Resources Director Carlee Nave, Planning and Building Director Derrick Braaten, County Engineer Craig Erdman, Chief Deputy Treasurer Ruslan Stetskiy, AHBL Personal Services Contractor Nicole Stickney, Facilities Director Jennifer Wagner, and Clerk of the Board Karin Milham

9:01 a.m. **Approval of Minutes**

June 11, 2019 Commissioners' Meeting Minutes
June 18, 2019 Commissioners' Meeting Minutes
June 25, 2019 Commissioners' Meeting Minutes

❖ *Commissioners' Meeting Minutes approved as presented*

9:01 a.m. **Opening of Facilities Bids for Historical Museum Steps**

Administrator Keith Johnson explained that the Franklin County Historical Museum steps originally built in 1911 are in need of replacing. Franklin County owns the building under the provision that the building be used for historical preservation purposes. In the event that it no longer is used for that purpose, the deed would revert to the city of Pasco.

Bid opening:

- Allstar Construction Richland WA \$44,295.77
- Ray Poland and Sons Kennewick WA \$60,327.30
- Eagon Construction – Walla Walla WA \$87,926.19
- Vincent Construction- Pasco WA \$ 56,789.00

9:08 a.m. **2020 Census Information**

2020 Census Partnership Specialist Eastern Washington Licett Figueroa is working with government entities to inform them of the processes and procedures that will be taking place. An online reporting option is new this year. Each household will receive a census invitation in the mail asking them to submit information online. Phone calls and door-to-door approach will take place if persons do not respond to online application. Washington State and the Census Bureau are teaming up to administer census outreach efforts.



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

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The responses to the 2020 Census are safe, secure and protected by federal law. They cannot be used against you in any way.

Every year, more than \$675 billion in federal funds are awarded to states and communities based on census data.

Census data guide local decision- makers in important community planning efforts, including where to build new roads, hospitals, and schools.

Census data affect your voice in Congress. The census determines how many seats each state will have in the U.S. House of Representatives as well as the redistricting of state legislatures, county and city councils, and voting districts.

U.S. Census Bureau has a recruiting team working with those who are interested in collecting data. If interested, call 1-855-JOB-2020. Hours are flexible.

9:30 a.m. Storage and Maintenance of Portable Toilets CUP 2019-03

AHBL Personal Services Contractor Nicole Stickney presented CUP 2019-03 to the Commissioners with a recommendation from the Planning Commission for approval upon 6 findings of fact and 16 recommended conditions of approval.

After a brief discussion on possible appeals, the Commissioners voted on the matter.

❖ Commissioner Didier moved to approve Resolution 2019-210 Conditional Use Permit 2019-03. Commissioner Koch seconded and the motion carried 2:0.

9:36 a.m. Public Comment

- Franklin County citizen brought in some informational flyers on Hemp production.

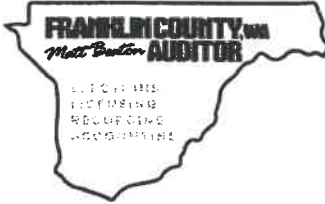
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**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
JULY 9, 2019**

9:36 a.m. **Approval of Fund Expenditure Warrants**



1016 N 4th Ave, Pasco,
WA 99301
509-545-3502

07/02/2019

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.090, expense reimbursement claims.

Action: As of this date, 07/02/2019 *[Signature]*

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers:	00349838 - 00349992	\$609,131.65
EFT Check Numbers:	00000216 - 00000219	\$5,755.00
		<u>\$614,886.65</u>

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$136,787.37
AUDITOR O & M	\$469.00
ELECTION EQUIP REVOLVING	\$1,293.10
TREASURER O & M	\$407.12
CLERK LFO COLLECTION	\$237.84
JAIL COMMISSARY	\$2,789.98
COUNTY ROADS	\$413,885.20
SOLID WASTE	\$812.08
VETERAN'S ASSISTANCE	\$3,878.14
ENDING HOMELESSNESS	\$43,022.27
THE HAPO CENTER	\$1,583.18
FRANKLIN COUNTY RV PARK	\$4,834.18
MOTOR VEHICLE	\$4,887.19

In the amount of: *[Signature]* \$614,886.65

The motion was seconded by: *[Signature]*

And passed by a vote of: 2 to 0

Reviewed by the County Administrator: *[Signature]*

The attached vouchers have been approved by Auditor or Deputy:
Matt Beston

Vouchers Audited By:
Peter Gadomskly

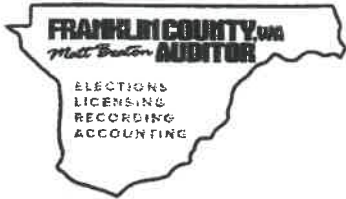
❖ *Commissioner Koch moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of July 2, 2019 for payment totaling \$614,886.65. Commissioner Didier seconded and the motion carried 2:0.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
JULY 9, 2019**

9:36 a.m. Approval of County Roads and Motor Vehicle Payroll



1016 N 4th Ave, Pasco,
WA 99301
509-545-3502

July 2, 2019

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, July 2, 2019
moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
County Roads		
Net Payroll Checks	00349507-00349508	\$ 2,080.91
Net EFT Payroll Checks	00019481-00019517	56,760.22
Deduction and Contribution Checks	00349730-00349742	93,139.32
	Total	<u>\$ 151,980.45</u>
 Motor Vehicle		
Net EFT Payroll Checks	00019518-00019523	7,942.96
Deduction and Contribution Checks	00349743-00349750	13,176.99
	Total	<u>\$ 21,119.95</u>
Grand Total All Payrolls		<u>\$ 173,100.40</u>

In the total amount of ~~\$173,100.40~~ (\$151,980.45 + \$21,119.95)

The motion was seconded by and passed by a vote of 2 to 0.

The attached payroll has been approved by Auditor or Deputy

Payroll Prepared By, Raul Ramirez

❖ *Commissioner Koch moved to approve County Roads and Motor Vehicle Payroll totaling \$173,100.40. Commissioner Didier seconded and the motion carried 2:0.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
JULY 9, 2019**

9:37 a.m. Approval of Salary Clearing and Emergency Management Payroll



1016 N 4th Ave, Pasco,
WA 99301
509-545-3502

July 2, 2019

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, July 2, 2019 
moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
Salary Clearing Payroll:		
Net Payroll Checks	00349779-00349781	1,843.21
Net EFT Payroll Checks	00019524-00019755	414,652.31
Deduction and Contribution Checks	00349819-00349837	543,268.48
	Total	\$ 959,764.00
Emergency Mgmt Payroll:		
Net EFT Payroll Checks	00019477-00019480	\$ 7,788.99
Deduction and Contribution Checks	00349751-00349766	12,456.90
	Total	\$ 20,245.89
	Grand Total All Payrolls	\$ 980,009.89

In the total amount of **\$980,009.89** (\$959,764 + \$20,245.89)

The motion was seconded by  and passed by a vote of 2 to 0.


The attached payroll has been approved by Auditor or Deputy


Payroll Prepared by Rosa Gomez

❖ *Commissioner Koch moved to approve Salary Clearing Payroll and Emergency Management Payroll totaling \$980,009.89. Commissioner Didier seconded and the motion carried 2:0.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
JULY 9, 2019**

9:37 a.m. Approval of Fund Expenditure Warrants



1016 N 4th Ave, Pasco,
WA 99301
509-545-3502

07/09/2019

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.090, expense reimbursement claims.
Action: As of this date, 07/09/2019 P. Koch
Move that the following warrants be approved for payment:
Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers:	00349999 - 00350076	\$301,729.03
EFT Check Numbers:	00000220 - 00000221	\$4,660.00
		<u>\$306,389.03</u>

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$16,377.69
AUDITOR O & M	\$73.85
COUNTY ROADS	\$264,322.88
SOLID WASTE	\$137.50
THE HAPO CENTER	\$5,634.36
MOTOR VEHICLE	\$19,842.75

In the amount of: _____ \$306,389.03

The motion was seconded by Cliff Didier

And passed by a vote of: 2 to 0

Reviewed by the County Administrator: Thomas Westerman 7/8/19

The attached vouchers have been approved by Auditor or Deputy:
Thomas Westerman

Vouchers Audited By:
Peter Gadomskiy

www.co.franklin.wa.us/auditor

- ❖ *Commissioner Koch moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of July 9, 2019 for payment totaling \$306,389.03. Commissioner Didier seconded and the motion carried 2:0.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
JULY 9, 2019**

9:39 a.m. Approval of Consent Agenda

1. Resolution 2019-211 Professional Services Agreement - Conflict and Bindover Cases between Attorney Trinity Orosco and Franklin County
2. Resolution 2019-212 Professional Services Agreement-Homicide-Persistent Offender between Attorney Theodore Schott and Franklin County
3. Resolution 2019-213 Professional Services Agreement-Felony Conflict-overflow between Attorney Theodore Schott and Franklin County
4. Resolution 2019-214 Appointing Dan Voss to the Noxious Weed Control Board
5. Resolution 2019-215 Historical Preservation Grant for Franklin County Historical Museum
6. Resolution 2019-216 Professional Services Amendment No. 1 between Career Path Services and Benton Franklin Juvenile Justice
7. Resolution 2019-217 Alternate Dates Resolution for 2020 Budget Preparation

❖ ***Commissioner Didier moved to approve the Consent Agenda. Commissioner Koch seconded and the motion carried 2:0.***

9:40 a.m. Administration Office Business

- Administrator Keith Johnson gave an update on the Human Services meeting he had with Benton County and stated the contract will be coming forward in the next few weeks.
- David Sparks will be retiring from Benton County Administration in September 2019.

9:42 a.m. Public Comment

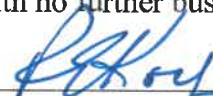
- Richard Scheuerman thanked the Board for their support of the Historical Museum.

Commissioner Didier informed the Board of the exclusion of farmers to serve on the Department of Ecology water program. In addition, he would like to send a letter of opposition to imposed fees wineries will need to pay in the near future.

- ***Consensus allowing Administrator Keith Johnson to draft a letter to the Department of Ecology.***

Adjourn


With no further business to bring before the Board, the meeting adjourned at 9:47 a.m.



Chair



Clerk of the Board



Date