



BOARD OF COMMISSIONERS  
**FRANKLIN COUNTY**  
WASHINGTON

**BRAD PECK**  
District 1

**ROBERT KOCH**  
District 2

**CLINT DIDIER**  
District 3

**Keith Johnson**  
County Administrator

---

**AGENDA**  
**Special Board Meeting and Public Hearing**  
**Tuesday, May 21, 2019**

*Franklin County Courthouse, Commissioners' Meeting Room*  
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public Hearings will not start earlier than the advertised time. Other agenda times are approximate and provided to aid in planning.

**7:00 p.m. Call to Order and Pledge of Allegiance**

**7:01 p.m. Approval of Minutes**

*April 30, 2019 Commissioners' Meeting Minutes*  
*May 7, 2019 Commissioners' Meeting Minutes*

**7:02 p.m. Proposed Use of .09 Economic Development Fund Expenditures for Projects in Franklin County (Resolution 2019-148 Upon Approval)**  
*Presented by County Administrator Keith Johnson*

**7:15 p.m. Public Hearing to reconvene at a later date (to be determined by BOCC).**

**Reconvene into a Public Hearing from April 30, 2019 Commissioner Meeting Preliminary Approval for Short Plat 2019-03 (Appeal 2019-01)**  
*Presented by Planning and Building Director Derrick Braaten*  
*(Resolution 2019-126 upon approval)*

**7:15 p.m. Discussion on Historical Funds**

**7:25 p.m. Discussion on District Boundaries**

**7:35p.m. Public Comment**

**7:40 p.m. Office Business**

1. Approval of Payroll Rosters
2. Approval of Warrant Registers
3. Approval of Consent Agenda

1. Resolution 2019-149 Public Works Contract between Franklin County and Ray Poland and Sons for Historical Museum Steps
2. Resolution 2019-150 Letter to Baker Boyer National Bank Regarding New Waste Landfill

**7:45 p.m. Administration Office Business**

**7:55 p.m. Public Comment**

**8:00 p.m. Executive Session (if necessary)**

**8:05 p.m. Adjourn**



# FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES AND  
PUBLIC HEARING  
MAY 21, 2019

*The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.*

7:00 p.m.

## **Call to Order and Pledge of Allegiance**

Commission Chairman Robert Koch called the Franklin County Commissioners' Regular Board Meeting and Public Hearing to order at 7:00 p.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

**Commissioners Present:** Commission Chair Robert Koch, Chair Pro Tem Brad Peck and Member Clint Didier

**Staff Present:** County Administrator Keith Johnson, Auditor Matt Beaton, Assessor Peter McEnderfer, Coroner Curtis McGary, Prosecuting Attorney Shawn Sant, Chief Deputy Prosecuting Attorney Jennifer Johnson, Human Resources Director Carlee Nave, Planning and Building Director Derrick Braaten, Administrative Support Specialist Rebecca Gilley, and Clerk of the Board Karin Milham

Commissioner Koch welcomed the audience to the first evening Commissioners' meeting since he has been in office.

7:01 p.m.

## **Approval of Minutes**

*April 30, 2019 Commissioners' Meeting Minutes*

*May 7, 2019 Commissioners' Meeting Minutes*

❖ *Commissioners' Meeting Minutes approved as presented.*

## 7:02 p.m. **Proposed Use of .09 Economic Development Fund Expenditures for Projects in Franklin County**

County Administrator Keith Johnson presented the Board with the proposed for the .09 Economic Development projects.

- City of Pasco Process Water Reuse Facility (PWRF) in the amount of \$500,000
- TRIDEC proposal for their Whitaker and Associates SmartLeads subscription and staff expense in the amount of \$18,000
- City of Connell Rail Interchange project in the amount of \$10,000

Steve Worley from the City of Pasco Public Works responded to questions the Commissioners had on the Process Water Reuse Facility and the foul odor a retaining pond has been discharging for years. After discussion, Mr. Worley agreed to use the funds received to resolve the odor issue as first priority.



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES AND  
PUBLIC HEARING  
MAY 21, 2019**

---

- ❖ *Commissioner Peck moved to approve Resolution 2019-148 .09 Economic Development Fund Expenditures for Projects in Franklin County. Commissioner Didier seconded and the motion carried.*

**7:36 p.m. Public Hearing**

Preliminary Approval for Short Plat 2019-03 (Appeal 2019-01) from April 30, 2019 Commissioner's Meeting will be postponed until June 4, 2019, to allow parties to discuss an agreement.

**7:40 p.m. Discussion on Historical Preservation Funds**

Administrator Keith Johnson opened the discussion on historical funds as a request from Commissioner Didier. Maisey Stein from the Auditors office put together a booklet that provides a process to receive and distribute Historical funds for the Commissioners to review.

Mr. Johnson has reviewed Benton County's process and deemed it a good role model that Franklin County may wish to incorporate.

- ❖ *After discussion, the Board agreed and gave Mr. Johnson consensus to move forward with a process to initiate a Historic Preservation Advisory Board.*

**7:50 p.m. Discussion on District Boundaries**

Administrator Keith Johnson opened the discussion of redistricting as requested from Commissioners. The last update was in 2012 and with the influx of growth; it is time to look into the process of requirements for redistricting in accordance with federal and state voting rights act.

Districts will need to be re-aligned as evenly as possible by population and demographics. The Commissioners gave Mr. Johnson direction to meet with GIS and review numbers and report to the Board.

**8:05 p.m. Public Comment**

- Jeffery Robinson thanked a Commissioner for being attentive to the needs of the county employees and supporting law enforcement.
- Matthew Morrell spoke on the moratorium of hemp production. The Commissioner's inquired information from Mr. Morrell as to the laws and requirements of hemp growth.
- Eddy Ochoa supports the right to farm hemp in Franklin County.
- Harold Worsham opposed the expansion of the Process Water Reuse Facility and requested they take care of the odor problem first.



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES AND  
PUBLIC HEARING  
MAY 21, 2019**

8:38 p.m. **Approval of Fund Expenditure Warrants**



1016 N 4th Ave, Pasco,  
WA 99301  
509-545-3502

5/21/2019

**Franklin County Commissioners:**

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 5/21/2019

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants / Check Numbers:	00347918	-	00348203	\$525,682.59
EFT Check Numbers:	00000162	-	00000171	\$17,771.80
				<u>\$543,454.39</u>

FUND Expenditures	AMOUNT ISSUED
Current Expense	370,193.44
Auditor O & M	1,832.79
Election Equipment Revolving	1,293.10
Crime Victims/Witness Assist	8.69
Courthouse Facilitator Program	1,040.00
Jail Commissary	5,584.48
Dare Fund Sheriff	26.61
Enhanced 911	67.42
County Roads	7,987.97
Solid Waste	1,399.96
Law Library	9,536.78
Veteran's Assistance	1,324.55
Ending Homelessness Fund	16,122.85
Distressed Crnty Ltgo Ds	12,000.00
Capital Projects Fund	2,915.00
FC Public Facilities Const Fund	12,000.00
The Hapo Center	19,685.44
Franklin County RV Facility	9,844.38
Motor Vehicle/Public Works	50,197.08
FC Unemployment	20,393.85
<b>In the amount of</b>	<b>543,454.39</b>

The motion was seconded by

And passed by a vote of 3 to 0

Reviewed by County Administrator

The attached vouchers have been approved by Auditor or Deputy:  
Matt Beaton

Vouchers Audited By:  
Rosa Gomez

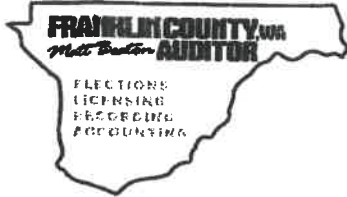
❖ **Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of May 21, 2019 for payment totaling \$543,454.39. Commissioner Didier seconded and the motion carried.**



FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES AND  
PUBLIC HEARING  
MAY 21, 2019

8:38 p.m. Approval of County Roads and Motor Vehicle Payroll



1016 N 4th Ave, Pasco,  
WA 99301  
509-545-3502

May 21, 2019

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, May 21, 2019  
moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>County Roads</b>		
Net Payroll Checks	347752	\$ 1,242.07
Net EFT Payroll Checks	00018630-00018667	55,094.17
Deduction and Contribution Checks	00347859-00347871	91,344.15
	<b>Total</b>	<b>\$ 147,680.39</b>
<b>Motor Vehicle</b>		
Net EFT Payroll Checks	00018668-00018673	7,743.78
Deduction and Contribution Checks	00347872-00347879	13,013.27
	<b>Total</b>	<b>\$ 20,757.05</b>
<b>Grand Total All Payrolls</b>		<b>\$ 168,437.44</b>

In the total amount of **\$168,437.44** (\$147,680.39 + \$20,757.05)

The motion was seconded by and passed by a vote of \_\_\_\_\_ to \_\_\_\_\_.

The attached payroll has been approved by Auditor or Deputy

Payroll Prepared By Raul Ramirez

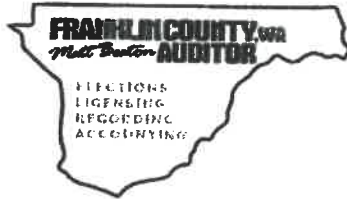
❖ **Commissioner Peck moved to approve County Roads and Motor Vehicle Payroll totaling \$168,437.44. Commissioner Didier seconded and the motion carried.**



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES AND  
PUBLIC HEARING  
MAY 21, 2019**

**8:39p.m. Approval of County Roads and Motor Vehicle Payroll**



1016 N 4th Ave, Pasco,  
WA 99301  
509-545-3502

May 21, 2019

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, May 21, 2019  
moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>County Roads</b>		
Net Payroll Checks	347401	\$ 1,327.31
Net EFT Payroll Checks	00018582-00018619	59,119.18
Deduction and Contribution Checks	00347593-00347600	47,266.41
	<b>Total</b>	<b>\$ 107,712.90</b>
<b>Motor Vehicle</b>		
Net EFT Payroll Checks	00018620-00018625	8,007.78
Deduction and Contribution Checks	00347601-00347604	6,401.36
	<b>Total</b>	<b>\$ 14,409.14</b>
<b>Grand Total All Payrolls</b>		<b>\$ 122,122.04</b>

In the total amount of **\$122,122.04** (\$107,712.90 + \$14,409.14)

The motion was seconded by and passed by a vote of 3 to 0.

The attached payroll has been approved by Auditor or Deputy

Payroll Prepared By Raul Ramirez

❖ **Commissioner Peck moved to approve County Roads and Motor Vehicle Payroll totaling \$122,122.04. Commissioner Didier seconded and the motion carried.**

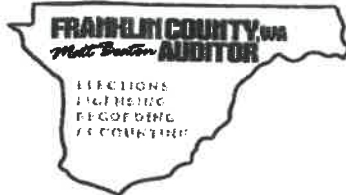




**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES AND  
PUBLIC HEARING  
MAY 21, 2019**

**8:39 p.m. Approval of Salary Clearing and Emergency Management Payroll**



1016 N 4th Ave, Pasco,  
WA 99301  
509-545-3502

May 21, 2019

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, May 21, 2019   
moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>Salary Clearing Payroll:</b>		
Net Payroll Checks	00347857-00347858	507.73
Net EFT Payroll Checks	00018678-00018909	436,026.04
Deduction and Contribution Checks	00347880-00347892	303,389.25
	<b>Total</b>	<b>\$ 739,923.02</b>
<b>Emergency Mgmt Payroll:</b>		
Net EFT Payroll Checks	00018626-00018629	\$ 8,261.44
Deduction and Contribution Checks	00347730-00347733	5,886.38
	<b>Total</b>	<b>\$ 14,147.82</b>
<b>Grand Total All Payrolls</b>		<b>\$ 754,070.84</b>

In the total amount of **\$754,070.84** (\$739,923.02 + \$14,147.82)

The motion was seconded by  and passed by a vote of 3 to 0.

  
The attached payroll has been approved by Auditor or Deputy

  
Payroll Prepared by Raul Ramirez

❖ **Commissioner Peck moved to approve Salary Clearing Payroll and Emergency Management Payroll totaling \$754,070.84. Commissioner Didier seconded and the motion carried.**





**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES AND  
PUBLIC HEARING  
MAY 21, 2019**

**8:40 p.m. Approval of Consent Agenda**

1. Resolution 2019-149 Public Works Contract between Franklin County and Ray Poland and Sons for Historical Museum Steps
2. Resolution 2019-150 Letter to Baker Boyer National Bank Regarding New Waste Landfill

❖ *Commissioner Peck moved to approve the Consent Agenda with removal of #1. Commissioner Didier seconded and the motion carried.*

**8:41 p.m. Administration Office Business**

- Administrator Keith Johnson asked for the Board's consideration to move forward with a feasible study on the HAPO Center for capital improvements. Items to be included; ice rink, parking lot lights, and heating and air conditioning units.

Mr. Johnson will move forward with a (RFP) Request for Proposal to obtain an energy audit.

- Benton County will move forward with a (MOU) Memorandum of Understanding with the Bi-County Human Services program. Commissioner Peck requested an indemnification clause to support moving forward.

**8:48 p.m. Public Comment**

- Jeffery Robinson thanked the Board for having an evening meeting.
- Franklin County citizen opposed the new 45-mile per hour speed limit on Glade Road and the need for a turn lane on Selph Landing.
- Public Works Director Matt Mahoney gave brief history on the speed limit change, and gave an update on Taylor Flats Bridge.

**Adjourn**

With no further business to bring before the Board, the meeting adjourned at 9:16 p.m.

  
Chair

  
Clerk of the Board

  
Date