



Keith Johnson
County Administrator

BOARD OF COMMISSIONERS
FRANKLIN COUNTY
WASHINGTON

BRAD PECK
District 1

ROBERT KOCH
District 2

CLINT DIDIER
District 3

AGENDA
Regular Board Meeting and Public Hearing
Tuesday, April 30, 2019

Franklin County Courthouse, Commissioners' Meeting Room
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public Hearings will not start earlier than the advertised time. Other agenda times are approximate and provided to aid in planning.

9:00 a.m. Call to Order and Pledge of Allegiance

9:00 a.m. Ben Franklin Transit Presentation
*Presented by General Manager Gloria Boyce and
Director of the Board, Vice-Chair Koch*

9:15 a.m. Closed Record Hearing- Conditional Use Permit (CUP) 2019-02 Renewal of an Expiring CUP to allow Continued Operation of a 100-acre Gravel Pit Site.
*Presented by AHBL Personal Services Contractor Nicole Stickney
(Resolution 2019-125 upon approval)*

9:30 a.m. Public Hearing
Preliminary Approval for Short Plat 2019-03 Moore (Appeal 2019-01 Pardini)
*Presented by Planning and Building Director Derrick Braaten
(Resolution 2019-126 upon approval)*

10:00 a.m. Agreement for Permanent Release of Water Allotment (pull till May 7th)
*Presented by Public Works Director Matt Mahoney
(Resolution 2019-127 upon approval)*

10:15 a.m. Franklin County Paid Time Off and Sick Leave Policies
*Presented by Human Resources Director Carlee Nave
(Resolution 2019-128 upon approval)*

10:25 a.m. Public Comment

10:30 a.m. Office Business

1. Approval of Payroll Rosters
2. Approval of Warrant Registers
3. Approval of Consent Agenda

1. Resolution 2019-129 Public Works Contract between Franklin County and Senske Landscape Services in the Franklin County RV Park
2. Resolution 2019-130 Authorizing the Franklin County Information Services Department to Lease a Copier from Abadan
3. Resolution 2019-131 Re-Appointment of Rick Miller to the Franklin County Water Conservancy Board as an Alternate Member
4. Resolution 2019-132 Designation of TRIDEC as Franklin County's Association Development Organization.
5. Resolution 2019-133 Requesting Uncollectable Debt to Write Off on the 2018 TRAC (HAPO) Operations
6. Resolution 2019-134 Authorizing District Court Probation Department to Lease Copier from Abadan
7. Resolution 2019-135 Personal Services Contract between Ernie Chapin DBA Positive
PULL Powerful Teaching and Benton Franklin Juvenile Justice
8. Resolution 2019-136 Personal Services Contract between Benton Franklin Juvenile Justice
PULL and Comprehensive Healthcare

10:40 a.m. Administration Office Business

- Certificate of Appreciation – Superior Court Administrator Pat Austin

10:45 a.m. Public Comment

10:55 a.m. Executive Session (if necessary)

11:00 a.m. Adjourn



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING AND
PUBLIC HEARING MINUTES
APRIL 30, 2019

The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.

9:00 a.m.

Call to Order and Pledge of Allegiance

Commission Chairman Robert Koch called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Robert Koch, Chair Pro Tem Brad Peck and Member Clint Didier

Staff Present: County Administrator Keith Johnson, Sheriff Jim Raymond, Coroner Curtis McGary, Deputy Civil Prosecuting Attorney Teresa Chen, Human Resources Director Carlee Nave, County Engineer Craig Erdman, Planning and Building Director Derrick Braaten, AHBL Personal Services Contractor Nicole Stickney and Clerk of the Board Karin Milham

9:00 a.m. **Ben Franklin Transit Presentation**

General Manager Gloria Boyce presented a PowerPoint presentation that started with the background history of the Ben Franklin Transit.

- Service Area: 616 miles, 7 cities, 2 Counties and 300,000 people
- 330 Employees: 71 Administrative, 32 Maintenance and 227 Operators
- Fleet and Services: Fixed Bus Routes, Dial-A-Ride, General Demand, Vanpool, Community Van, and Van-Me-Down
- Agency Evolution: Streamlined Routes, New Vehicles, New Technology, New Routes, Extended Service Hours
- 2019 Initiative to Modernize Facilities, Invest in Staff Development and Strategic Planning
- The Future of Transit: Mobility as a Service, Alternative Fuels and Autonomous Vehicles

Brief discussion on buses used for "school tripper" services, electric buses, and reserve funds.

9:30 a.m. **Closed Record Hearing- Conditional Use Permit (CUP) 2019-02 Renewal of an Expiring CUP to allow Continued Operation of a 100-acre Gravel Pit Site.**

AHBL Personal Services Contractor Nicole Stickney brought forth Resolution 2019-125 with revisions requested by the Board. Condition of approval #10 was removed and condition #18 was a clause in the draft and Commissioners requested that it become a condition.

❖ *Commissioner Peck moved to approve resolution 2019-125 changing the clause as condition #18. Commissioner Didier seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING AND
PUBLIC HEARING MINUTES
*APRIL 30, 2019***

9:40 a.m. **Public Hearing**

Preliminary Approval for Short Plat 2019-03 Pardini/Moore (Appeal 2019-01 Olsen)

Planning and Building Director Derrick Braaten read the background on preliminary approval of Short Plat 2019-02 to subdivide approximately 26.03 acres. An appeal by Lynn Olsen as to the right to use the proposed access for the new lots being created.

As per FCC 16.32.090 a public hearing will be scheduled with the Board of County Commissioners for an appeal.

Commissioners Peck and Didier asked Mr. Braaten questions pertaining to the legal documents and use of the access road.

❖ Commissioner Koch opened the public hearing at 10:01a.m. to hear public testimony for or against approval of Short Plat 2019-02

Craig Walker an attorney for Mr. Olsen presented testimony against Short Plat 2019-03.

David Baldwin a surveyor presented testimony for Short Plat 2019-03.

Manual Pardini and Gloria Pardini also presented testimony for Short Plat 2019-03.

Franklin County Attorney Teresa Chen asked the Board to postpone this hearing a few weeks as she has accepted a position out of the area and would like to give her replacement time to review the documents before weighing in on the matter. Ms. Chen would prefer both parties discuss this and come to an understanding without involving the county.

The Commissioners agreed to give both parties time to discuss this matter and bring it back to the Board if an agreement could not be established.

❖ Commissioner Koch recessed the public hearing at 10:40 a.m. until May 21, 2019 7 p.m.

10:40 a.m. Commissioner Koch called for a five-minute recess due to technical difficulties with the computer.

Agreement for Permanent Release of Water Allotment

(Item pulled from today's agenda and placed on May 7, 2019)

Presented by Public Works Director Matt Mahoney (Resolution 2019-127 upon approval)

10:47 a.m. **Franklin County Paid Time Off and Sick Leave Policies**

Human Resources Director Carlee Nave presented the Board with a single Paid Time Off (PTO) leave bank, for non-bargaining employees to replace separate sick, vacation, and personal leave programs.

❖ Commissioner Peck moved to approve Franklin County Paid Time Off Resolution 2019-127. Commissioner Didier seconded and the motion carried.



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING AND
PUBLIC HEARING MINUTES
APRIL 30, 2019**

10:52 a.m. Approval of Salary Clearing and Emergency Management Payroll



1016 N 4th Ave, Pasco,
WA 99301
509-545-3502

April 30, 2019

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, April 30, 2019 Bud Peck
moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
Salary Clearing Payroll:		
Net Payroll Checks	00347379-00347381	2,060.84
Net EFT Payroll Checks	00018346-00018581	411,537.05
Deduction and Contribution Checks	00347382-00347399	551,008.76
	Total	\$ 964,606.65
Emergency Mgmt Payroll:		
Net EFT Payroll Checks	00018342-00018345	\$ 7,786.73
Deduction and Contribution Checks	00347363-00347378	12,462.91
	Total	\$ 20,249.64
	Grand Total All Payrolls	\$ 984,856.29

In the total amount of **\$984,856.29** (\$964,606.65 + \$20,249.64)

The motion was seconded by Chris Didier and passed by a vote of 3 to 0.

Jessie Burchard
The attached payroll has been approved by Auditor or Deputy

Raul Ramirez
Payroll Prepared by Raul Ramirez

❖ *Commissioner Peck moved to approve Salary Clearing Payroll and Emergency Management Payroll totaling \$984,856.29. Commissioner Didier seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING AND
PUBLIC HEARING MINUTES
APRIL 30, 2019**

10:53 a.m. Approval of Fund Expenditure Warrants



1016 N 4th Ave, Pasco,
WA 99301
509-545-3502

4/30/2019

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 4/30/2019

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants / Check Numbers:	00347402	-	00347552	\$186,941.29
EFT Check Numbers:	00000145	-	00000157	\$59,748.93
				<u>\$246,690.22</u>

FUND Expenditures	AMOUNT ISSUED
Current Expense	141,520.21
Treasurer O & M	54.10
Crime Victims/Witness Assist	197.03
Trial Court Improvement Fund	240.00
Enhanced 911	501.02
County Roads	17,999.64
Solid Waste	454.10
Veteran's Assistance	525.53
Ending Homelessness Fund	22,772.53
Affordable Housing Fund	910.32
The Hapo Center	6,863.54
Franklin County RV Facility	84.71
Motor Vehicle/Public Works	18,616.41
Dept of Commerce Pass Through	35,951.08

In the amount of 246,690.22

The motion was seconded by

And passed by a vote of 3 to 0

Reviewed by County Administrator

The attached vouchers have been approved by Auditor or Deputy:
Jeff Burckhard

Vouchers Audited By:
Rosa Gomez

❖ **Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of April 30, 2019 for payment totaling \$246,690.22. Commissioner Didier seconded and the motion carried.**



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING AND
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APRIL 30, 2019**

10:54 a.m. Approval of Consent Agenda

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2. Resolution 2019-130 Authorizing the Franklin County Information Services Department to Lease a Copier from Abadan
3. Resolution 2019-131 Re-Appointment of Rick Miller to the Franklin County Water Conservancy Board as an Alternate Member
4. Resolution 2019-132 Designation of TRIDEC as Franklin County's Association Development Organization.
5. Resolution 2019-133 Requesting Uncollectable Debt to Write Off on the 2018 TRAC (HAPO) Operations
6. Resolution 2019-134 Authorizing District Court Probation Department to Lease Copier from Abadan
7. Resolution 2019-135 Personal Services Contract between Ernie Chapin DBA Positive **PULL- incomplete** Powerful Teaching and Benton Franklin Juvenile Justice
8. Resolution 2019-136 Personal Services Contract between Benton Franklin Juvenile Justice **PULL-incomplete** and Comprehensive Healthcare

❖ Commissioner Peck moved to approve the Consent Agenda items 1-6, with 7-8 being pulled. Commissioner Didier seconded and the motion carried.

10:55 a.m. Administration Office Business

- County Administrator Keith Johnson presented a Certificate of Appreciation for Superior Court Administrator Pat Austin. She was unable to attend our meeting today.
- Official action to have Commissioners' Meeting May 21, 2019 at 7.p.m.
- Possible discussion on redistricting boundaries.
- Unfunded state mandate to regulate short-term rentals.

Public Comment

- Rocky Mullen commented on the Ben Franklin Transit payroll.
- Commissioner Didier asked for Veteran's Advisory Board meeting dates and review for County Administrator.

Adjourn

With no further business to bring before the Board, the meeting adjourned at 11:04 a.m.


Chair


Clerk of the Board

5-21-2019
Date