



Keith Johnson  
County Administrator

BOARD OF COMMISSIONERS  
**FRANKLIN COUNTY**  
WASHINGTON

**BRAD PECK**  
District 1

**ROBERT KOCH**  
District 2

**CLINT DIDIER**  
District 3

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**AGENDA**  
**Regular Board Meeting and Public Hearing**  
**Tuesday, April 9, 2019**

*Franklin County Courthouse, Commissioners' Meeting Room*  
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public Hearings will not start earlier than the advertised time. Other agenda times are approximate and provided to aid in planning.

**9:00 a.m. Call to Order and Pledge of Allegiance**

**9:02 a.m. Legislative Representation from Olympia**  
*Jim Potts and Zac Kennedy*

**9:15 a.m. Approval of Minutes- March 26, 2019 Commissioners' Meeting Minutes**

**9:16 a.m. Public Hearing-Repeal and Replace Section 10.08 of Franklin County Code**  
*Presented by Public Works Director Matt Mahoney (Ordinance 01-2019)*

**9:30 a.m. Closed Record Hearing- Conditional Use Permit (CUP) 2019-02 Renewal of an Expiring CUP to allow Continued Operation of a 100-acre Gravel Pit Site.**  
*Presented by AHBL Personal Services Contractor Nicole Stickney*  
*(Resolution 2019-103 upon approval) **Bring back April 30, 2019***

**9:40 a.m. 2019 Salaries for Assessor, Auditor, Clerk, Coroner, and Treasurer**  
*Presented by Human Resources Director Carlee Nave*  
*(Resolution 2019-104 upon approval)*

**9:50 a.m. 2019 County Administrator Salary**  
*Presented by Human Resources Director Carlee Nave*  
*(Resolution 2019-105 upon approval)*

**10:00 a.m. Public Comment**

**10:05 a.m. Office Business**

1. Approval of Payroll Rosters
2. Approval of Warrant Registers
3. Approval of Consent Agenda

1. Resolution 2019-106 Dispatch Furniture Console Donation to Ferry County 911 Center
2. Resolution 2019-107 2018 Awards Amended
3. Resolution 2019-108 Memorandum of Understanding between Franklin County and the Historical Society
4. Resolution 2019-109 Stockpile Agreement between Franklin County and Opus Washington Inc.
5. Resolution 2019-110 Public Works Contract between Benton Franklin Juvenile Justice and Riggle Plumbing

**10:10 a.m. Administration Office Business**

**10:15 a.m. Public Comment**

**10:20 a.m. Executive Session (if necessary)**

**10:25 a.m. Adjourn**



# FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING AND  
PUBLIC HEARING MINUTES  
*APRIL 9, 2019*

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*The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.*

9:00 a.m.

### **Call to Order and Pledge of Allegiance**

Commission Chairman Robert Koch called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

**Commissioners Present:** Commission Chair Robert Koch, Chair Pro Tem Brad Peck and Member Clint Didier

**Staff Present:** County Administrator Keith Johnson, Sheriff Jim Raymond, Assessor Peter McEnderfer, Auditor Matt Beaton, Treasurer Josie Koelzer, Chief Deputy Prosecuting Attorney Jennifer Johnson, Administrative Accountant Becky Mulkey, Human Resources Director Carlee Nave, AHBL Personal Services Contractor Nicole Stickney, Public Works Director Matt Mahoney, County Engineer Craig Erdman and Clerk of the Board Karin Milham

### 9:02 a.m. **Legislative Representation from Olympia**

Jim Potts and Zac Kennedy reviewed legislative activities with the Board. Everything is now in budget negotiations and Legislators are looking at possibilities of raising funds for the budget. It is looking as if taxes will be going up, but not sure, what the affects will be at this time.

Washington State Association of Counties (WSAC) has been fantastic to work with on unfunded mandated issues. There is money available for counties; however, the legislators do not make rural counties a priority.

- There is a possibility that there will be a special session needed this year.
- Firearms bills are still on the floor and being used as bargaining tools.

### 9:20 a.m. **Approval of Minutes**

*March 26, 2019 Commissioners' Meeting Minutes*

*❖ Commissioners' Meeting Minutes approved as presented.*

### 9:15 a.m. **Public Hearing-Repeal and Replace Section 10.08 of Franklin County Code**

Public Works Director Matt Mahoney reported that the Public Works Department has determined, based on an engineering and traffic investigation, that the conditions have change and warrant changes to the following speed limits on Court Street West, Dent Road, Fanning Road, Glade North Road, Kohler Road, Palouse Falls Road, R-170 Road, Road 68, Vineyard Drive East and West Sagemoor Road.



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At 9:23 a.m., Commissioner Koch opened the Public Hearing to anyone wishing to testify for or against Ordinance 1-2019, Repeal and Replace Section 10.80 of Franklin County Code. No public responded. Commissioners discussed when the proper speed postings and warnings of revisions would take place.

- ❖ *Commissioner Koch closed the public hearing at 9:37 a.m. Commissioner Peck moved to approve Ordinance 01-2019 with discussion. Commissioner Didier seconded. After brief discussion on standard practices and the concerns of proper notification of speed limits, the motion carried.*

**9:44 a.m. Closed Record Hearing- Conditional Use Permit (CUP) 2019-02 Renewal of an Expiring CUP to allow Continued Operation of a 100-acre Gravel Pit Site.**

AHBL Personal Services Contractor Nicole Stickney informed the Board of the closed record hearing on a CUP application to renew an expiring Conditional Use Permit, which was approved under CUP 2003-19, expiring in February 2019. Approval of the CUP will allow the continued operation of a 100-acre gravel pit site northeast of the City of Mesa. The Planning Commission recommended conditional approval of the CUP, and there were no appeals filed on the recommendation.

Commissioner Peck, Ms. Stickney, and Planning and Building Director Derrick Braaten discussed the reason for extension and whether ownership could be transferred to another individual. After discussion on signage, liability, and transferability, the majority wished to move this matter to April 30, to allow for changes and hold a closed record hearing. (*Resolution 2019-103 not approved*)

**10:14 a.m. 2019 Salaries for Assessor, Auditor, Clerk, Coroner, and Treasurer**

Human Resources Director Carlee Nave presented a request for the Board's consideration for a 2.5% COLA consistent with those granted to their employees for 2019.

- ❖ *After discussion of matrices and benefits, Commissioner Peck moved to approve Resolution 2019-104 Salaries for Assessor, Auditor, Clerk, Coroner, and Treasurer for 2019. Commissioner Didier seconded and the motion carried.*

**10:25 a.m. 2019 Compensation package for County Administrator**

Human Resources Director Carlee Nave presented a request from the Commissioner Koch, Chair to present a 2.5% increase to base salary as a COLA for the County Administrator consistent with the COLA granted to non-bargaining employees for 2019.

- ❖ *Commissioner Peck moved to approve Resolution 2019-105 as presented. After brief discussion on performance evaluation, Commissioner Didier seconded and the motion carried.*
- Commissioner Didier had a request to hold Commissioner Meetings in the evening and inquired of the Veteran's Advisory meeting dates.

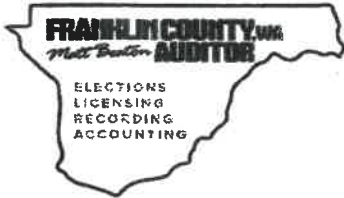


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- The Commissioners, Auditor Matt Mahoney and Sheriff Raymond discussed options of venues available to hold evening Commissioners meetings, and security issues.

**10:40 a.m. Approval of County Roads and Motor Vehicle Payroll**



1016 N 4th Ave, Pasco,  
WA 99301  
509-545-3502

April 9, 2019

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, April 9, 2019  
moves that the following warrants be approved for payment.

*Burd Peck*

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>County Roads</b>		
Net Payroll Checks	346452	\$ 1,331.29
Net EFT Payroll Checks	00018016-00018053	63,143.27
Deduction and Contribution Checks	00346453-00346460	50,557.17
	<b>Total</b>	<b>\$ 115,031.73</b>
<b>Motor Vehicle</b>		
Net EFT Payroll Checks	00018054-00018059	8,011.15
Deduction and Contribution Checks	00346461-00346464	6,381.85
	<b>Total</b>	<b>\$ 14,393.00</b>
	<b>Grand Total All Payrolls</b>	<b>\$ 129,424.73</b>

In the total amount of **\$129,424.73** (\$115,031.73 + \$14,393.00)

The motion was seconded by *Didier* and passed by a vote of 3 to 0.

*John A. Burdick*  
The attached payroll has been approved by Auditor or Deputy

*Raul Ramirez*  
Payroll Prepared by Raul Ramirez

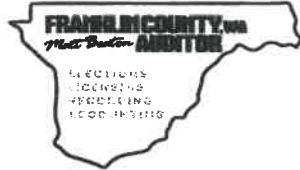
❖ *Commissioner Peck moved to approve County Roads and Motor Vehicle Payroll totaling \$129,424.73. Commissioner Didier seconded and the motion carried.*



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**10:39 a.m. Approval of Fund Expenditure Warrants**



1016 N 4th Ave, Pasco,  
WA 99301  
509-545-3502

4/9/2019

**Franklin County Commissioners:**

Vouchers audited and certified by the auditing officer by RCW 42.24.090, expense reimbursement claims.

Action: As of this date, 4/9/2019

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants / Check Numbers:	00346501	-	00346710	\$633,780.53
EFT Check Numbers:	00000129	-	00000136	\$7,511.40
				<u>\$641,291.93</u>

FUND Expenditures	AMOUNT ISSUED
Current Expense	326,101.19
Auditor O & M	168.76
Supplemental Preservation Fund	925.08
Courthouse Facilitator Program	1,040.00
Jail Commissary	2,059.67
Dare Fund Sheriff	309.50
Enhanced 911	1,122.31
County Roads	220,484.06
Solid Waste	1,925.30
Rental Car Excise Tax	7,000.00
Veteran's Assistance	310.00
Ending Homelessness Fund	13,292.20
Capital Projects Fund	2,520.00
The HAPO Center	14,886.98
Franklin County RV Facility	1,059.78
Motor Vehicle/Public Works	48,107.10

**In the amount of** 641,291.93

The motion was seconded by

And passed by a vote of 3 to 0

Reviewed by County Administrator

Jeff A. Burckhard  
The attached vouchers have been approved by Auditor or Deputy:  
Jeff Burckhard

Rosa Gomez  
Vouchers Audited By:  
Rosa Gomez

❖ **Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of April 9, 2019 for payment totaling \$641,291.93. Commissioner Didier seconded and the motion carried.**





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**10:40 a.m. Approval of Consent Agenda**

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2. Resolution 2019-107 2018 Awards Amended
3. Resolution 2019-108 Memorandum of Understanding between Franklin County and the Historical Society
4. Resolution 2019-109 Stockpile Agreement between Franklin County and Opus Washington Inc.
5. Resolution 2019-110 Public Works Contract between Benton Franklin Juvenile Justice and Riggle Plumbing

❖ *Commissioner Peck moved to approve the Consent Agenda as presented with discussion. Commissioner Didier seconded with discussion on items 2 and 3. Amended Award and the Memorandum of Understanding with the Historical Society was clarified. Discussion on the Historical Preservation funds ensued. Commissioner Peck called for point of order to return to the Consent Agenda and discuss Historical funds after the motion was completed. All in favor and the motion carried. Commissioner Peck acknowledged the donation of furniture to Ferry County 911 and appreciated that it was going to good use and not to landfill.*

Commissioner Peck commented on the use of the Historical Preservation funds and its primary function is to preserve, County owned historic records. Funds are dispersed by request and upon availability.

**10:50a.m. Public Comment**


Assessor Peter McEnderfer did not expect a Cost of Living Amount (COLA) and appreciated receiving it. He has mixed feelings, as he sees the need to keep up with living expenses, but he loves his job and would do it no matter if he received a COLA or not.

**Adjourn**

With no further business to bring before the Board, the meeting adjourned at 10:51 a.m.

  
Chair

  
Clerk of the Board

  
Date