



Keith Johnson
County Administrator

BOARD OF COMMISSIONERS
FRANKLIN COUNTY
WASHINGTON

BRAD PECK
District 1

ROBERT KOCH
District 2

CLINT DIDIER
District 3

AGENDA
Regular Board Meeting
Tuesday, April 2, 2019

Franklin County Courthouse, Commissioners' Meeting Room
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public Hearings will not start earlier than the advertised time. Other agenda times are approximate and provided to aid in planning.

9:00 a.m. Call to Order and Pledge of Allegiance

9:01 a.m. Approval of Minutes

March 5, 2019 Commissioners' Meeting Minutes
March 12, 2019 Commissioners' Meeting Minutes

9:02 a.m. Young Adult Housing Program

Presented by Human Services Director Kyle Sullivan

9:15 a.m. Public Comment

9:20 a.m. Office Business

1. Approval of Payroll Rosters
2. Approval of Warrant Registers
3. Approval of Consent Agenda

1. Resolution 2019-094 Corrections Department Lease of One Konica Minolta Copier from Abadan
2. Resolution 2019-095 Public Works Contract between Franklin County and Bruce Mechanical Inc.
3. Resolution 2019-096 Trial Court Improvement Fund Expenditure Authorization 2019
4. Resolution 2019-097 County Road Project 621-Safety- Countywide 621 Intersection Improvements
5. Resolution 2019-098 Local Agency Agreement #1 and Project Prospectus for CRP-620-Hailey Railroad-Highway Crossing
6. Resolution 2019-099 Local Agency Project Prospectus for CRP 617-Coyan Bridge #200-9-93 Project
7. Resolution 2019-100 Public Works Contract for HAPO Center between Franklin County and Apollo Heating and Air Conditioning
8. Resolution 2019-101 2019 Continuum of Care Program Grant
9. Resolution 2019-102 Franklin County Veteran's Relief Fund Policies and Procedures

9:25 a.m. Administration Office Business

9:30 a.m. Public Comment

9:35 a.m. Executive Session (if necessary)

9:40 a.m. Adjourn



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING AND
PUBLIC HEARING MINUTES
APRIL 2, 2019

The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.

9:00 a.m.

Call to Order and Pledge of Allegiance

Commission Chairman Robert Koch called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Robert Koch, Chair Pro Tem Brad Peck and Member Clint Didier

Staff Present: County Administrator Keith Johnson, Sheriff Jim Raymond, Human Resources Generalist Eric Wyant, Public Works Director Matt Mahoney, Planning and Building Director Derrick Braaten, Superior Court Administrator Tiffany Deaton and Clerk of the Board Karin Milham

9:01 a.m. **Approval of Minutes**

March 5, 2019 Commissioners' Meeting Minutes
March 12, 2019 Commissioners' Meeting Minutes

❖ *Commissioners' Meeting Minutes approved as presented.*

9:03 a.m. **Young Adult Housing Program**

Human Services Director Kyle Sullivan informed the Board of the Young Adult Housing program he would like to implement in Benton and Franklin Counties. He recently attended a statewide meeting with the Department of Commerce and other agencies where they discussed continuum care. They identified a large gap in youth homelessness. Youth who are going to school and turn eighteen are no longer eligible to stay at My Friends Place and would need to go to elsewhere. This also affects the youth in foster homes. There are schools that collaborate with the youth and help them with job and career placement support. This program would allow youth who age out of an existing home, the opportunity to transition into adulthood without becoming homeless.

❖ *Mr. Sullivan received a consensus from the Franklin County Board to move forward with this program. All Commissioners were in agreement.*

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**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING AND
PUBLIC HEARING MINUTES
APRIL 2, 2019**

9:24 a.m. **Approval of Fund Expenditure Warrants**

FRANKLIN COUNTY
Matt Butler AUDITOR
ELECTIONS
LICENSING
RECORDING
ACCOUNTING

1016 N 4th Ave, Pasco,
WA 99301
509-545-3502

4/2/2019

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 4/2/2019 *[Signature]*

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants / Check Numbers:	00346331	00346422	\$132,045.73
EFT Check Numbers:	00000124	00000128	\$13,261.25
			\$145,306.98

FUND Expenditures	AMOUNT ISSUED
Current Expense	50,536.89
Auditor O & M	469.00
Jail Commissary	2,493.44
County Roads	58,337.94
Veteran's Assistance	282.98
Ending Homelessness Fund	10,824.00
The Hapo Center	4,453.01
Motor Vehicle/Public Works	17,909.72

In the amount of 145,306.98

The motion was seconded by *[Signature]*

And passed by a vote of 3 to 0

Reviewed by County Administrator *[Signature]*

[Signature]
The attached vouchers have been approved by Auditor or Deputy:
Jeff Burckhard

[Signature]
Vouchers Audited By:
Rosa Gomez

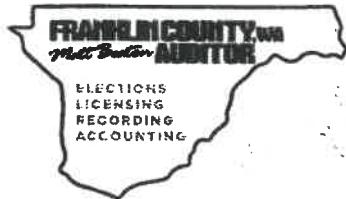
❖ *Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of April 1, 2019 for payment totaling \$145,306.98. Commissioner Didier seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING AND
PUBLIC HEARING MINUTES
APRIL 2, 2019**

9:24 a.m. Approval of Salary Clearing and Emergency Management Payroll



1014 N 4th Ave, Pasco,
WA 99301
509-545-3502

April 2, 2019

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, April 2, 2019 *Brenda Lee*
moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
Salary Clearing Payroll:		
Net Payroll Checks	00346329, 00346431-00346433	10,878.86
Net EFT Payroll Checks	00017784-00018015	397,752.37
Deduction and Contribution Checks	00346330, 00346434-00346451	537,792.31
	Total	\$ 946,423.54
Emergency Mgmt Payroll:		
Net EFT Payroll Checks	00017780-00017783	\$ 7,792.11
Deduction and Contribution Checks	00346153-00346168	12,448.70
	Total	\$ 20,240.81
	Grand Total All Payrolls	\$ 966,664.35

In the total amount of **\$966,664.35** (\$946,423.54 + \$20,240.81)

The motion was seconded by *Chris Austin* and passed by a vote of 3 to 0.

Moss Brate
The attached payroll has been approved by Auditor or Deputy

Raul Ramirez
Payroll Prepared by Raul Ramirez

❖ *Commissioner Peck moved to approve Salary Clearing Payroll and Emergency Management Payroll totaling \$966,664.35. Commissioner Didier seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING AND
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9:25 a.m. Approval of Consent Agenda

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2. Resolution 2019-095 Public Works Contract between Franklin County and Bruce Mechanical Inc.
3. Resolution 2019-096 Trial Court Improvement Fund Expenditure Authorization 2019
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8. Resolution 2019-101 2019 Continuum of Care Program Grant
9. Resolution 2019-102 Franklin County Veteran's Relief Fund Policies and Procedures

❖ Commissioner Peck moved to approve the Consent Agenda. Commissioner Didier seconded with discussion on item 4, 8, 9. After discussion on County Road Project 621, Continuum of Care Program 2019 Grant and Veteran's Relief Fund Policies and Procedures the motion carried.

9:56 a.m. Administration Business

Administrator Keith Johnson will be attending a meeting with the Consolidated Tribes tomorrow in Pendleton. Commissioners received a letter requesting an elected representative to be at this meeting. Commissioner Koch relinquished the request to Commissioner Peck and asked if he would attend the meeting with Mr. Johnson. Commissioner Peck agreed to attend the meeting with Mr. Johnson.

Adjourn

With no further business to bring before the Board, the meeting adjourned at 9:58 a.m.

Chair

Handwritten signature of the Chair in blue ink.

Clerk of the Board

Handwritten signature of the Clerk of the Board in blue ink.

Date

4-23-2019