



Keith Johnson  
County Administrator

BRAD PECK  
District 1

ROBERT KOCH  
District 2

CLINT DIDIER  
District 3

BOARD OF COMMISSIONERS  
**FRANKLIN COUNTY**  
WASHINGTON

**AGENDA**  
**Regular Board Meeting**  
**Tuesday, March 12, 2019**

*Franklin County Courthouse, Commissioners' Meeting Room*  
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public Hearings will not start earlier than the advertised time. Other agenda times are approximate and provided to aid in planning.

- 9:00 a.m. Call to Order and Pledge of Allegiance**
- 9:01 a.m. Opening of the HVAC Bids for Facilities Department**
- 9:15 a.m. Adoption of Franklin County Salary Administration and Compensation Review Policy (Resolution 2019-075 upon approval)**  
*Presented by Human Resources Director Carlee Nave*  
**Pulled till 3-19-2019**
- 9:30 a.m. TRAC Naming Rights Agreement between Franklin County and HAPO Community Credit Union (Resolution 2019-067 upon approval)**  
*Presented by TRAC Director Tom French*
- 9:45 a.m. Public Comment**
- 9:50 a.m. Office Business**
1. Approval of Payroll Rosters
  2. Approval of Warrant Registers
  3. Approval of Consent Agenda
- 
1. Resolution 2019-076 2019 Miscellaneous Materials Bids Award Letters
  2. Resolution 2019-077 County Road Project 605 Pasco-Kahlotus Road Reconstruction Overlay II Local Agency Agreement Supplement #3
  3. Resolution 2019-078 Project Prospectus for CRP 621 - Safety - Countywide Intersections Improvements
- 9:55 a.m. Other Business**
- 10:00 a.m. Administration Office Business**
- Office Business

**10:05 a.m. Public Comment**

**10:10 a.m. Executive Session (if necessary)**

**10:15 a.m. Adjourn**



# FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES  
MARCH 12, 2019

*The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.*

Late start –Inclement weather  
11:00 a.m.

### **Call to Order and Pledge of Allegiance**

Commission Chairman Robert Koch called the Franklin County Commissioners' Regular Board Meeting to order at 11:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

**Commissioners Present:** Commission Chair Robert Koch, Chair Pro Tem Brad Peck and Member Clint Didier

**Staff Present:** County Administrator Keith Johnson, Coroner Curtis McGary, Auditor Matt Beaton, Chief Deputy Prosecuting Attorney Jennifer Johnson, Accounting Supervisor Tim Anderson, Director of Finance Thomas C. Westerman, Human Resources Director Carlee Nave, Public Works Director Matt Mahoney, Facilities Director Jennifer Wagner and Clerk of the Board Karin Milham

### 11:02 a.m. **Opening of the HVAC Bids for Facilities Department**

- Apollo Heating and Air- \$265,839.70
- Bruce Heating and Air- \$166,180.40

Facilities Director Jennifer Wagner will bring the bid award back next week.

### 11:07 a.m. **Adoption of Franklin County Salary Administration and Compensation Review Policy**

Commissioner Peck had some inquiries from employees and asked to postpone this item until he had the opportunity to review these matters with Human Services Director Carlee Nave.

All Commissioners were in consensus and the Adoption of Franklin County Salary Administration and Compensation Review Policy will be brought back in next week's meeting.

### 11:08 a.m. **TRAC Naming Rights Agreement between Franklin County and HAPO Community Credit Union**

County Administrator Keith Johnson spoke in regards to the TRAC name and significance it has to the community. He felt this was a way to reduce taxpayer expenses and deemed it to be in the best interest of the county.



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
MARCH 12, 2019**

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- ❖ *Commissioner Peck moved to approve Resolution 2019-067 TRAC Naming Rights Agreement between Franklin County and HAPO Community Credit Union as presented. Commissioner Didier seconded and the motion carried.*

**11:16 a.m. Public Comment**

- Pasco Resident Scott Long addressed his concerns of the current county road closures and the detours on Bellevue Road. He asked when the roads would be reopened.

Discussion arose between Public Works Director Matt Mahoney, Commissioner Didier, and Commissioner Peck on the road closures due to snowdrifts and road repair, Bellevue road and when Taylor Flats Bridge would reopen.

Mr. Mahoney understood the frustrations of the community; however, his main concern is with the safety of citizens on hazardous roads. The Public Works Department is working diligently to clear, maintain, and repair roads as quickly as possible without jeopardizing the integrity of the roads.

Sheriff Raymond received complaints from residents of speeding on Bellevue road and law enforcement has been issuing tickets to those who do not comply with the speed limit.

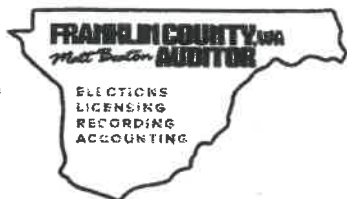
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**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
MARCH 12, 2019**

**11:49 a.m. Approval of County Roads and Motor Vehicle Payroll**



1014 N 4th Ave, Pasco,  
WA 99301  
509-545-3502

March 12, 2019

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, March 12, 2019 Brend Peck moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>County Roads</b>		
Net Payroll Checks	344801	\$ 1,484.06
Net EFT Payroll Checks	00017185-00017221	66,465.40
Deduction and Contribution Checks	00344802-00344814	99,913.04
	<b>Total</b>	<b>\$ 167,862.50</b>
<b>Motor Vehicle</b>		
Net EFT Payroll Checks	00017179-00017184	9,247.22
Deduction and Contribution Checks	00344815-00344822	14,234.51
	<b>Total</b>	<b>\$ 23,481.73</b>
<b>Grand Total All Payrolls</b>		<b>\$ 191,344.23</b>

In the total amount of **\$191,344.23** (\$167,862.50 + \$23,481.73)

The motion was seconded by Chris Didier and passed by a vote of 3 to 0.

Mason Beale  
The attached payroll has been approved by Auditor or Deputy

Raul Ramirez  
Payroll Prepared By Raul Ramirez

❖ **Commissioner Peck moved to approve County Roads and Motor Vehicle Payroll totaling \$191,344.23. Commissioner Didier seconded and the motion carried.**



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
MARCH 12, 2019**

**11:49 a.m. Approval of Fund Expenditure Warrants**



1014 N 4th Ave, Pasco,  
WA 99301  
509-545-3502

3/12/2019

**Franklin County Commissioners:**

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 3/12/2019

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants / Check Numbers:	00345433	-	00345679	\$660,643.17
EFT Check Numbers:	00000103	-	00000108	\$13,323.75
				<u>\$673,966.92</u>

<u>FUND Expenditures</u>	<u>AMOUNT ISSUED</u>
Current Expense	287,095.64
Auditor O & M	3,058.32
Election Equipment Revolving	249.14
Crime Victims/Witness Assist	611.30
Courthouse Facilitator Program	1,200.00
Jail Commissary	2,189.00
County Roads	281,506.77
Solid Waste	139.34
Rental Car Excise Tax	7,000.00
Veteran's Assistance	968.03
Ending Homelessness Fund	2,070.00
Distressed Cnty Ltgo Ds	4,767.54
TRAC Renewal & Replacement Fund	1,723.77
TRAC Operations Fund	12,949.73
Franklin County RV Facility	2,072.37
Motor Vehicle/Public Works	66,365.97

In the amount of 673,966.92

The motion was seconded by

And passed by a vote of 3 to 0

Reviewed by County Administrator

Matt Beaton  
The attached vouchers have been approved by Auditor or Deputy:  
Matt Beaton

Rosa Gomez  
Vouchers Audited By:  
Rosa Gomez

❖ *Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of March 12, 2019 for payment totaling \$673,966.92. Commissioner Didier seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
MARCH 12, 2019**

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**11:50 a.m. Approval of Consent Agenda**

1. Resolution 2019-076 2019 Miscellaneous Materials Bids Award Letters
2. Resolution 2019-077 County Road Project 605 Pasco-Kahlotus Road Reconstruction - Overlay II Local Agency Agreement Supplement #3
3. Resolution 2019-078 Project Prospectus for CRP 621 - Safety - Countywide Intersections Improvements

❖ *Commissioner Peck moved to approve the Consent Agenda. Commissioner Didier seconded with discussion on item 1. All in favor and the motion carried.*

**11:53 a.m. Administration Office Business**

- County Administrator Keith Johnson notified the Board of a letter received from Benton County concerning splitting the bi-county Human Services Program. He has a meeting scheduled for tomorrow to discuss options with Benton County Administration.
- Commissioner Didier asked Human Services Director Kyle Sullivan about Franklin county Veteran's Advisory Board meetings and a letter he received from Franklin County Auditor Matt Beaton. Commissioner Didier was concerned with the irregularity of meetings, the venues in which the meetings are held, and minutes not being kept. Mr. Sullivan explained that Benton County holds regular meetings in his office, they take minutes and the meetings are posted on the Benton County website.

Commissioner Koch agreed it would be best if meetings were held in a general area.

Commissioner Peck clarified that the Veteran's Advisory Board has a Chair and a Committee that is purely advisory and does not fall under the open Public Meetings Act, which contains specific rules and regulations. He is not opposed to the meetings being open, but it is not a requirement by law.

- Mr. Johnson has been working with TRIDEC and other partners relating to the Federal level draft of the Shoreline Reconveyance proposal for Congressional action. A meeting will be held on March 13, 2019 in Kennewick to discuss this matter. There will be continued identification of land parcels currently owned by Army Corps of Engineers.

Commissioner Peck stated that archeology sites would remain protected by law even if reconveyance to jurisdictions and private landowners were authorized.



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**12:13 a.m. Public Comment**

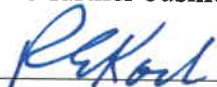
- Auditor Matt Beaton appreciated the conversation on the Open Public Meeting Act (OPMA) earlier and thought it was in the best interest of the County to have the Veteran's Advisory Board meetings proceed with some guidance from the OPMA. He was looking for a consensus from the Commissioners to have the meeting dates listed on the County website and progress with a higher standard like Benton County Veteran's Advisory Board.

Commissioner Peck, Commissioner Koch and Commissioner Didier are not opposed to implementing this; however, Commissioner Peck reminded Mr. Beaton that is not a legal requirement.

Commissioner Didier asked Mr. Sullivan to speak with the Chair of the Veteran's Advisory Board and see if they would have their meetings in an open public venue on regularly scheduled dates.

**Adjourn**

With no further business to bring before the Board, the meeting adjourned at 12:23 a.m.

  
\_\_\_\_\_  
Chair

  
\_\_\_\_\_  
Clerk of the Board

4-2-2019  
\_\_\_\_\_  
Date