



**Keith Johnson**  
County Administrator

BOARD OF COMMISSIONERS  
**FRANKLIN COUNTY**  
WASHINGTON

**BRAD PECK**  
District 1

**ROBERT KOCH**  
District 2

**CLINT DIDIER**  
District 3

---

**AGENDA**  
**Regular Board Meeting**  
**Tuesday, January 15, 2019**

*Franklin County Courthouse, Commissioners' Meeting Room*  
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public Hearings will not start earlier than the advertised time. Other agenda times are approximate and provided to aid in planning.

- 9:00 AM**      **Call to Order and Pledge of Allegiance**
- 9:02 AM**      **Legislative Representation Olympia**  
*Jim Potts and Zac Kennedy*
- 9:10 AM**      **Approval of Minutes**  
*January 2, 2019 Commissioners' Meeting Minutes*  
*November 27, 2018 Commissioners' Meeting Minutes*
- 9:12 AM**      **Short Plat 2018-24 Lot Dimension Deviation Request**  
*Presented by Planning and Building Director Derrick Braaten*
- 9:20 AM**      **Grant Award from Washington State Health Care to Franklin County Jail for Opioid Treatment**  
*Presented by County Administrator Keith Johnson and Commander Stephen Sultemeier (Resolution 2019-016 upon approval)*
- 9:30 AM**      **Public Comment**
- 9:35 AM**      **Office Business**
1. Approval of Payroll Rosters
  2. Approval of Warrant Registers
  3. Approval of Consent Agenda
- 
1. Resolution 2019-017 Re-Appointing Terry Trulson to Another Six-Year Term on the Franklin County Civil Service
  2. Resolution 2019-018 Equipment Transfer List to Donate our Viper Telephone System to SECOMM-BCES

3. Resolution 2019-019 Commission 2018 Interbudget Transfer of \$10,000 from Current Expense Fund to the Current Expense Coroner Department for Autopsies and Repair and Maintenance of Vehicles
4. Resolution 2019-020 Professional Services Contract between Sigmund M, Menchel MD and Franklin County
5. Resolution 2019-021 Adopting Franklin County's Policy to Reimburse Newly Elected Official or Appointees for Certain Travel and Training Costs
6. Resolution 2019-022 Termination of Personal Services Contract with Lourdes Health Network
7. Resolution 2019-023 Replacement of Heating Boiler in Benton-Franklin Juvenile Justice Center
8. Resolution 2019-024 Approving Flat Monthly Payment for the 2019 Juvenile Justice Budget
9. Resolution 2019-025 Renewal of the Building Services Contract between Franklin County and the City of Connell
10. Resolution 2019-026 Renewal of the Building Services Contract between Franklin County and the City of Mesa

**9:40 AM Administration Office Business**

- PA Office Retreat

**9:45 AM Public Comment**

**9:50 AM Executive Session** RCW 42.30.110 (1) (d) review negotiations on performance of publicly bid contracts

**\*\*Correction\*\*** RCW42.30.140 (4) Contract Negotiations

**9:55 AM Adjourn**



# FRANKLIN COUNTY, WASHINGTON

## BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES  
JANUARY 15, 2019

---

*The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.*

9:00 AM

### **Call to Order and Pledge of Allegiance**

Commission Chairman Robert Koch called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

**Commissioners Present:** Commission Chair Robert Koch, Chair Pro Tem Brad Peck and Member Clint Didier

**Staff Present:** County Administrator Keith Johnson, Sheriff Jim Raymond, Human Resources Director Carlee Nave, Planning and Building Director Derrick Braaten, AHBL Personal Services Contractor Nicole Stickney, County Engineer Craig Erdman and Clerk of the Board Karin Milham

### 9:01 AM **Legislative Representation Olympia**

Jim Potts and Zac Kennedy spoke to the Board about the upcoming initiatives being brought to Capitol Hill in the 2019 year. Items including environmental, transportation tax, public health, and gun laws will be presented. Mr. Potts will send the Commissioners information as they receive it. Mr. Potts also invited the Commissioners to attend any session they would like and that he would set up appointments with Representatives if the Commissioners so desired.

9:04 to 9:17AM *The Clerk of the Board computer and audio failed and hand notes were taken during this time.*

### 9:17 AM **Approval of Minutes**

November 27, 2018 Commissioners' Meeting Minutes and January 2, 2019 Commissioners' Meeting Minutes were approved as presented.

### 9:18 AM **Short Plat 2018-24 Lot Dimension Deviation Request**

Planning and Building Director Derrick Braaten gave a background for the request of a waiver on Short Plat 2018-24 to deviate from County Code lot dimension of 120 feet road frontage to 90 feet. After a brief discussion on codes, dimensions, easements, and emergency vehicle access. Commissioners asked the Developer to meet with the Director of Planning to see if there might be another layout option that would stay within the code, and bring it before the Board at the next meeting.

### 9:56 AM **Grant Award from Washington State Health Care to Franklin County Jail for Opioid Treatment**



# FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES  
JANUARY 15, 2019

---

County Administrator Keith Johnson gave a brief background of the Grant that was awarded to Franklin County Corrections for assisting with jail medical costs for the identification, assessment and treatment of inmates coming into the corrections facility who may have opioid abuse or addiction issues.

Sheriff Raymond and Commander Sultemeier reaffirmed that this would enable the Corrections department to provide medical assistance to those who would be going through withdrawals during the time of incarceration.

- ❖ *Commissioner Koch called for motion to approve Resolution 2019-016 Grant Award from Washington State Health Care to Franklin County Jail for Opioid Treatment. All Commissioners voted aye.*

## 10:12 AM Public Comment

Jeffery Robinson asked the Board if there was any progress of televising the Commissioners meetings in the future. Commissioner Koch informed Mr. Robinson that televised meetings would not take place until all county residents have access to streaming.

Mr. Robinson inquired of the process and laws behind redistricting of the County. Mr. Koch explained that the three districts could redistrict no more than every four years. The constituency between the three districts is required to be within ten percent.

Commissioner Peck added the State statues state that the three districts must be divided as evenly as possible demographically and geographically. Currently the districts are approximately fifteen percent off and are in need of redistricting.

Wendy Maiden spoke on the Short Plat 2018-24 and her opposition to the deviation of the County Code. Several of the neighbors have attended today's meeting and others who could not attend, also oppose this waiver.

*Left Blank Intentionally*



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
JANUARY 15, 2019**

**10:22 AM Approval of County Roads and Motor Vehicle Payroll**

January 15, 2019

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, January 15, 2019 Brenda Lusk moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>County Roads</b>		
Net Payroll Checks	343247	\$ 1,312.49
Net EFT Payroll Checks	00016357-00016392	54,910.19
Deduction and Contribution Checks	00343249-00343255	40,258.26
EFT Checks	65	295.45
	<b>Total</b>	<b><u>\$ 96,776.39</u></b>
 <b>Motor Vehicle</b>		
Net EFT Payroll Checks	00016351-00016356	7,797.40
Deduction and Contribution Checks	00343256-00343259	5,624.80
	<b>Total</b>	<b><u>\$ 13,422.20</u></b>
<b>Grand Total All Payrolls</b>		<b><u>\$ 110,198.59</u></b>

In the total amount of **\$110,198.59** (\$96,776.39 + \$13,422.20)

The motion was seconded by Val Didier and passed by a vote of 3 to 0.

Maw Beate  
The attached payroll has been approved by Auditor or Deputy

Raul Ramirez  
Payroll Prepared By Raul Ramirez

❖ **Commissioner Peck moved to approve County Roads and Motor Vehicle Payroll totaling \$110,198.59. Commissioner Didier seconded and the motion carried.**



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
JANUARY 15, 2019**

**10:23 AM Salary Clearing and Emergency Management Payroll**

January 15, 2019

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, January 15, 2019 Brend Peck moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>Salary Clearing Payroll:</b>		
Net Payroll Checks	00343264-00343279	\$ 21,048.28
Net EFT Payroll Checks	00016396-00016620	407,542.42
Deduction and Contribution Checks	00343432-00343446	298,249.70
EFT Checks	69	1,368.00
	<b>Total</b>	<b>\$ 728,208.40</b>
<b>Emergency Mgmt Payroll:</b>		
Net Payroll Checks	343248	1,911.65
Net EFT Payroll Checks	00016393-00016395	\$ 6,480.19
Deduction and Contribution Checks	00343260-00343263	5,752.04
	<b>Total</b>	<b>\$ 14,143.88</b>
	<b>Grand Total All Payrolls</b>	<b>\$ 742,352.28</b>

In the total amount of **\$742,352.28** (\$728,208.40 + \$14,143.88)

The motion was seconded by Cliff Didier and passed by a vote of 3 to 0.

Jess A. Bunsbaud  
The attached payroll has been approved by Auditor or Deputy

Raul Ramirez  
Payroll Prepared by Raul Ramirez

1016 North 4<sup>th</sup> Avenue\*P.O. Box 1451\*Pasco, WA 99301\*(509) 545-3502\*fax (509) 543-2995  
www.co.franklin.wa.us

❖ *Commissioner Peck moved to approve Salary Clearing Payroll and Emergency Management Payroll totaling \$742,352.28. Commissioner Didier seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
JANUARY 15, 2019**

**10:23 AM Approval of Fund Expenditure Warrants**



**FRANKLIN COUNTY AUDITOR**

**Matt Beaton, Auditor**

1/15/2019

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 1/15/2019

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants / Check Numbers:	00337259	-	00337458	\$700,648.82
EFT Check Numbers:	00000066	-	00000068	\$6,345.00
				<u>\$706,993.82</u>

<u>FUND Expenditures</u>	<u>AMOUNT ISSUED</u>
Current Expense	374,786.72
Election Equipment Revolving	135.22
Courthouse Facilitator Program	975.00
Jail Commissary	16,792.49
County Roads	157,187.65
Solid Waste	74.67
Rental Car Excise Tax	7,000.00
Veteran's Assistance	2,301.47
Ending Homelessness Fund	8,172.00
Capital Projects Fund	1,480.00
TRAC Operations Fund	92,026.67
Franklin County RV Facility	3,924.95
Motor Vehicle/Public Works	42,136.98

In the amount of 706,993.82

The motion was seconded by

And passed by a vote of 3 to 0

Reviewed by County Administrator

The attached vouchers have been approved by Auditor or Deputy:  
Matt Beaton

Vouchers Audited By:  
Rosa Gomez

❖ *Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of January 15, 2019 for payment totaling \$706,993.82. Commissioner Didier seconded and the motion carried.*





# FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES  
JANUARY 15, 2019

## 10:25 AM Approval of Consent Agenda

1. Resolution 2019-017 Re-Appointing Terry Trulson to Another Six-Year Term on the Franklin County Civil Service
2. Resolution 2019-018 Equipment Transfer List to Donate our Viper Telephone System to SECOMM-BCES
3. Resolution 2019-019 Commission 2018 Interbudget Transfer of \$10,000 from Current Expense Fund to the Current Expense Coroner Department for Autopsies and Repair and Maintenance of Vehicles
4. Resolution 2019-020 Professional Services Contract between Sigmund M, Menchel MD and Franklin County
5. Resolution 2019-021 Adopting Franklin County's Policy to Reimburse Newly Elected Official or Appointees for Certain Travel and Training Costs
6. Resolution 2019-022 Termination of Personal Services Contract with Lourdes Health Network
7. Resolution 2019-023 Replacement of Heating Boiler in Benton-Franklin Juvenile Justice Center
8. Resolution 2019-024 Approving Flat Monthly Payment for the 2019 Juvenile Justice Budget
9. Resolution 2019-025 Renewal of the Building Services Contract between Franklin County and the City of Connell
10. Resolution 2019-026 Renewal of the Building Services Contract between Franklin County and the City of Mesa

❖ *Commissioner Peck moved to approve the Consent Agenda. Commissioner Didier seconded with discussion on items 2,7,8,9 and 10. After discussion, the motion carried.*

## 10:35 AM Administration Office Business

County Administrator Keith Johnson brought an item of business before the Board. The Prosecuting Attorney's Office submitted an invoice for an office staff-training day. The Auditor was not comfortable in approving this without the Boards consent. Currently there is no policy to cover staff training and we are in the process of developing this.

After a brief discussion, Commissioner Peck moved to approve the invoice with the stipulation that instates a new county policy applicable to all departments. Not seconded; motion failed.





**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
JANUARY 15, 2019**

---

**10:51 AM Executive Session**

RCW 42.30.110(1) (d), review negotiations of performance of publicly bid contracts

Commissioner Koch recessed into Executive Session at 10:51 a.m., for up to 20 min to review negotiations of performance of publicly bid contracts. Also present were TRAC Director Tom French, and Clerk of the Board Karin Milham.

Commissioner Koch reconvened the Regular Meeting at 11:14 a.m. with no action taken.

**Adjourn**

With no further business to bring before the Board, the meeting adjourned at 11:14 a.m.

Chair

*R. Koch*

Clerk of the Board

*Karin Milham*

Date

*2-5-2019*