



Keith Johnson
County Administrator

BOARD OF COMMISSIONERS
FRANKLIN COUNTY
WASHINGTON

BRAD PECK
District 1

ROBERT KOCH
District 2

CLINT DIDIER
District 3

AGENDA
Regular Board Meeting
Tuesday, January 8, 2019

Franklin County Courthouse, Commissioners' Meeting Room
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public Hearings will not start earlier than the advertised time. Other agenda times are approximate and provided to aid in planning.

- 9:00 AM Call to Order and Pledge of Allegiance**
- 9:02 AM Approval of Minutes-** November 27, 2018 Commissioners' Meeting Minutes
- 9:05 AM Conditional Use Permit 2018-06 to Allow Conversion of a Barn to a Single Family Residence.**
Presented by AHBL Personal Services Contractor Nicole Stickney and Building and Planning Director Derrick Braaten
(Resolution 2019-010, or 2019-010D upon approval)
- 9:15 AM Preliminary Approval of SUB 2018-02 Spencer Estates Phase 3, to Subdivide Approximately 25 Acres into 38 Single-Family Residential Lots**
Presented by Building and Planning Director Derrick Braaten
(Resolution 2019-009 upon approval)
- 9:25 AM Step Hire Corrections Deputy and Investigator**
Presented by Human Resources Director Carlee Nave
- 9:35 AM Public Comment**
- 9:40 AM Office Business**
1. Approval of Payroll Rosters
 2. Approval of Warrant Registers
 3. Approval of Consent Agenda
1. Resolution 2019-011 Interagency Agreement Franklin County 2014-033 Amendment to Exhibit A
 2. Resolution 2019-012 Adoption of Updated Equal Employment Opportunity Utilization Report
 3. Resolution 2019-013 Amendment 1 to 2017-2019 Juvenile Detention Collective Bargaining Agreement

4. Resolution 2019-014 Termination of Personal Services Contract with Lourdes Health Network
5. Resolution 2019 -015 Lease Agreement between Franklin County and the Port of Pasco
6. 2019 Taxing Districts Letter Peter McEnderfer

- 9:45 AM Administration Office Business**
- Certificate of Appreciation Linda Mays Board Of Equalization
 - Juvenile Justice Center Emergency Purchase Hot Water Boiler
 - Training/Travel Reimbursements for Newly Elected Officials
- 9:50 AM Public Comment**
- 9:55 AM Executive Session (if necessary)**
- 10:00 AM Adjourn**



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BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
JANUARY 8, 2019**

The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.

9:00 AM

Call to Order and Pledge of Allegiance

Commission Chairman Robert Koch called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Robert Koch, Chair Pro Tem Brad Peck and Member Clint Didier

Staff Present: County Administrator Keith Johnson, Auditor Matt Beaton, Clerk Michael Killian, Coroner Curtis McGary, Sheriff Jim Raymond, Chief Deputy Prosecuting Attorney Jennifer Johnson, Human Resources Director Carlee Nave, Planning and Building Director Derrick Braaten, AHBL Personal Services Contractor Nicole Stickney, Public Works Director Matt Mahoney and Clerk of the Board Karin Milham

- ❖ 9:01 AM *November 27, 2018 Commissioners' Meeting Minutes were not approved as to form. Commissioner Didier requested to amend the minutes to include approval of three Public Works Confidential Support Specialist Positions instead of singular as written. All Commissioners were in consensus with this request.*

9:05 AM Conditional Use Permit 2018-06 to Allow Conversion of a Barn to a Single Family Residence.

AHBL Personal Services Contractor Nicole Stickney brought CUP 2018-06 before the board in a closed record appeal hearing. It is a quasi-judicial matter and Ms. Stickney asked if any of the Commissioners had a declaration in any ex parte communications, ownership or interest in the properties, any business dealings, and would be able to hear the request in a fair and objective manner. If any communications were made with proponents or opponents, please publicly state those.

Commissioner Didier does not have any interest in this matter. He did however ask questions of fellow church members who are on the Planning Commission and he drove to the parcel to view the site for himself.

Commissioner Didier disclosed that he had discussed the letter in the Planning Commission packet and he asked why the request was denied. The Code required the building to be new construction, as stated in the findings and facts. Commissioner Didier reviewed what happened in the Planning Meeting.



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Ms. Stickney gave a background of the Conditional Use Permit for the conversion of a barn to a single-family residence.

Applicant and property owner Steve West had his attorney address the Board and give information regarding the background of this matter.

After brief discussion, the Commissioners moved to a motion.

- ❖ *Commissioner Peck moved to approve Resolution 2019-010, a Conditional Use Permit 2018-06 to allow the Conversion of a Barn to a Single-Family Residence. Commissioner Didier seconded and the motion carried.*

9:56 AM Preliminary Approval of SUB 2018-02 Spencer Estates Phase 3, to Subdivide Approximately 25 Acres into 38 Single-Family Residential Lots

Building and Planning Director Derrick Braaten gave a background of the Spencer Estates Phase 3 project. A SEPA threshold decision (DNS) was issued November 8, 2018 under file #SEPA 2018-17 which was subsequently revised on November 28, 2018. All public notification requirements were fulfilled. At a regularly scheduled Planning Commission meeting, the Planning Commission heard and considered testimony in an open-record public hearing, which included a written copy of a letter from a neighbor (Buchart). Following the hearing the parties of record were notified of the Planning Commission's recommendation and the process for appeal; no appeals were filed.

There was a brief discussion on the location of the access roads to the development.

- ❖ *Commissioner Peck moved to approve Resolution 2019-009 approval of SUB 2018-02 Spencer Estates Phase 3, to Subdivide Approximately 25 Acres into 38 Single-Family Residential Lots. Commissioner Didier seconded and the motion carried.*

10:13 AM Step Hire Corrections Deputy

Human Resources Director Carlee Nave brought a Sheriff's request to hire a Corrections Deputy at a Step 3 to recognize the sixteen years of correctional experience and training this individual brings to the position.

- ❖ *Commissioner Peck moved to approve the requested Step 3 hire of a Corrections Deputy and authorize the Chair to sign the personnel action form on behalf of the Board. Commissioner Didier seconded and the motion carried.*

10:15 AM Step Hire Investigator

Human Resources Director Carlee Nave brought a Prosecuting Attorney's request of Step 2 hire for an Investigator for the Child Support Division. This individual has been a police officer in



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the state of Oregon and has a bachelor's degree in Criminal Justice. The county pays approximately 30-40% of this position and bills the state for the remained.

- ❖ ***Commissioner Peck moved to approve the requested Step 2 hire of an Investigator in the Prosecutor's Office and authorize the Chair to sign the personnel action form on behalf of the Board. Commissioner Didier seconded and the motion carried.***

10:17 AM Public Comment

- Citizen Jeffery Robinson stated that the people of Franklin County have voted in their new Commissioner and it was his job to support them. He asked that all would get along.
- Citizen Wendy Maiden voiced her opposition to the proposed Richardson road Short Plat. She requested that the Commissioners oppose the waiver of the proposed 90 foot width lot frontage for the new Short Plat. She has a letter of nine neighbors who oppose this action.

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10:25 AM Approval of Consent Agenda

1. Resolution 2019-011 Interagency Agreement Franklin County 2014-033 Amendment to Exhibit A
2. Resolution 2019-012 Adoption of Updated Equal Employment Opportunity Utilization Report
3. Resolution 2019-013 Amendment 1 to 2017-2019 Juvenile Detention Collective Bargaining Agreement
4. Resolution 2019-014 Termination of Personal Services Contract with Lourdes Health Network
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❖ *Commissioner Peck moved to approve the Consent Agenda with discussion on item #5. Commissioner Didier seconded. Commissioner Peck rescinded the motion to approve the consent agenda. Commissioner Didier seconded. Commissioner Peck moved to approve consent agenda, with the absence of item #5. Commissioner Didier seconded and the motion carried.*

10:30 AM Administration Office Business

- Administrator Keith Johnson thanked Linda Mays (not in attendance) for her many years of service on the Board of Equalization and presented a Certificate of Appreciation.
- The Juvenile Justice Center needed to replace an emergency hot water boiler and generator. Franklin Counties' portion would be around ten thousand dollars. Commissioners were in consensus to bring this forward next week.
- Mr. Johnson proposed a reimbursement for the newly elected officials to attend Washington State Association of Counties training for newly electeds. The Commissioners were in consensus to bring a policy before the Board.

Commissioner Didier asked Public Works Director Matt Mahoney a few questions on the County roads. Sagemoor road has a reduced speed near subdivision but fails to encompass the school and church. Connell roads are narrow and make it difficult for trucks and buses to pass due to soft shoulders.

Commissioner Peck asked about the ditches on the side of the roads. Mr. Mahoney gave background of the ditches and their varying of depths.

Mr. Mahoney gave an update on Taylor Flats bridge replacement and Juniper Dunes access road.



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Commissioner Didier inquired of Mr. Johnson to send a letter to the Department of Ecology in regards to burns that are adversely affecting farmers' crops. Mr. Johnson will meet with WSU extension director Tim Waters and see what data he could supply.

Adjourn

With no further business to bring before the Board, the meeting adjourned at 11:09 a.m.

Rekoel
Chair

Karin Melham
Clerk of the Board

2-20-2019
Date