



**Keith Johnson**  
County Administrator

BOARD OF COMMISSIONERS  
**FRANKLIN COUNTY**  
WASHINGTON

**BRAD PECK**  
District 1

**ROBERT KOCH**  
District 2

**CLINT DIDIER**  
District 3

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**AGENDA**  
**Regular Board Meeting**  
**Wednesday, January 2, 2019**

*Franklin County Courthouse, Commissioners' Meeting Room*  
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public Hearings will not start earlier than the advertised time. Other agenda times are approximate and provided to aid in planning.

**9:00 AM Call to Order and Pledge of Allegiance**

**9:02 AM Franklin County Commissioners Organizational Appointments 2019**  
*Presented by Keith Johnson (Resolution 2019-001 upon approval)*

**9:10 AM Public Comment**

**9:15 AM Office Business**

1. Approval of Payroll Rosters
2. Approval of Warrant Registers
3. Approval of Consent Agenda

1. Resolution 2019-002 Approval of TRAC Pricing Policy- SICP-002
2. Resolution 2019-003 Approval of TRAC Room Rental Pricing Based On Approval of TRAC Pricing Policy SICP-002
3. Resolution 2019-004 Communication Site Services Agreement between Franklin County and Gunnerson Consulting
4. Resolution 2019-005 2019 Camp Host Contract for the Franklin County RV Park
5. Resolution 2019-006 Interbudget Transfer of \$3,000 from Current Expense Contingency- \$900 to Coroner's Budget 101220.4801 and \$2,100 to 101220.4914
6. Resolution 2019-007 Request for Renewal of the Cooperative Agreement for Agricultural Burning Between Franklin County and the Franklin Conservation District
7. Letter of Request Request for Renewal of Delegation of Authority for Agricultural Burning
8. Resolution 2019-008 Professional Services Contract between Support, Advocacy and Resource Center

- 9:20 AM Administration Office Business**
- Office Business
- 9:30 AM Public Comment**
- 9:35 AM Executive Session (if necessary)**
- 9:40 AM Adjourn**



# FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES  
JANUARY 2, 2019

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*The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.*

## 9:00 AM Call to Order and Pledge of Allegiance

Commissioner Peck welcomed Commissioner Clint Didier newly elected.

Commission Chairman Brad Peck called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

**Commissioners Present:** Commission Chair Brad Peck, Chair Pro Tem Robert Koch and Member Clint Didier

**Staff Present:** County Administrator Keith Johnson, Auditor Matt Beaton, Sheriff Jim Raymond, Treasurer Josie Koelzer, Chief Deputy Treasurer Ruslan Stetskiy, Chief Deputy Prosecuting Attorney Jennifer Johnson, Human Resources Director Carlee Nave, Planning and Building Director Derrick Braaten and Clerk of the Board Karin Milham

## 9:01 AM 2019 Franklin County Organizational Appointments

Administrator Keith Johnson presented the 2019 Organizational Appointments Resolution 2019-001. The document has not changed since the last discussion. Mr. Johnson gave information regarding the process of delegation to Board positions.

Commissioner Didier asked how the process of voting on the Chair happens.

Commissioner Koch stated that he had made a decision to defer the Chair to Brad Peck for the 2019 year allowing Commissioner Peck time to prepare for elections in 2020. The Clerk of the Board received this information back in November 2018. After brief discussion, Commissioner Koch made the motion.

❖ *Commissioner Koch moved to approve Resolution 2019-001 with Commissioner Koch as Chair and Commissioner Peck as Chair Pro Tem. Commissioner Didier seconded and the motion carried.*

## 9:10 AM Public Comment

Michelle Andrus thanked Rick Miller for his humility and hard work during his time at the County. Ms. Andrus asked all members to work together, and pray for one another and serve the Community. Ms. Andrus offered a moment of prayer.



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
JANUARY 2, 2019**

**9:14 AM Approval of Fund Expenditure Warrants**



**FRANKLIN COUNTY AUDITOR**

**Matt Beaton, Auditor**

12/26/2018

**Franklin County Commissioners:**

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 12/26/2018



Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants / Check Numbers:	00342797	-	00342963	\$892,302.10
EFT Check Numbers:	00000061	-	00000063	\$7,287.50
				\$899,589.60

FUND Expenditures	AMOUNT ISSUED
Current Expense	157,933.31
Crime Victims/Witness Assist	2,943.00
Jail Commissary	4,369.55
County Roads	215,479.20
Solid Waste	52.29
Law Library	10,240.82
Ending Homelessness Fund	2,170.00
TRAC Operations Fund	110,619.74
Franklin County RV Facility	5,330.58
Motor Vehicle/Public Works	390,451.11

**In the amount of** **899,589.60**

The motion was seconded by



And passed by a vote of 3 to 0

Reviewed by County Administrator



  
The attached vouchers have been approved by Auditor or Deputy:  
Tim Anderson

  
Vouchers Audited By:  
Rosa Gomez

❖ *Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of December 26, 2018 for payment totaling \$899,589.60. Commissioner Didier seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
JANUARY 2, 2019**

**9:14 AM Approval of County Roads and Motor Vehicle Payroll**

January 2, 2019

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, January 2, 2019  moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>County Roads</b>		
Net Payroll Checks	342774	\$ 1,219.36
Net EFT Payroll Checks	00016083-00016118	52,237.18
Deduction and Contribution Checks	00342775-00342787	86,902.66
EFT Checks	60.	295.45
	<b>Total</b>	<b>\$ 140,654.65</b>
<b>Motor Vehicle</b>		
Net EFT Payroll Checks	00016119-00016124	7,098.12
Deduction and Contribution Checks	00342788-00342796	12,770.14
	<b>Total</b>	<b>\$ 19,868.26</b>
<b>Grand Total All Payrolls</b>		<b>\$ 160,522.91</b>

In the total amount of \$160,522.91 (\$140,654.65 + \$19,868.26)

The motion was seconded by  and passed by a vote of 3 to 0.

  
The attached payroll has been approved by Auditor or Deputy

  
Payroll Prepared By Raul Ramirez

❖ *Commissioner Peck moved to approve County Roads and Motor Vehicle Payroll totaling \$160,522.91. Commissioner Didier seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
JANUARY 2, 2019**

❖ **9:15 AM Approval of Fund Expenditure Warrants**

01/02/2019

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 01/02/2019 

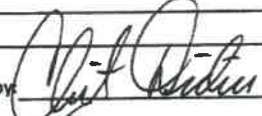
Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.


Warrants \ Check Numbers: **00342992 - 00343084** **\$496,536.79**

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$49,276.47
AUDITOR O & M	\$295.28
TREASURER O & M	\$1,056.31
COUNTY ROADS	\$358,503.54
ENDING HOMELESSNESS	\$4,163.76
TRAC OPERATIONS	\$71,313.17
FRANKLIN COUNTY RV PARK	\$856.48
MOTOR VEHICLE	\$11,071.78


In the amount of: **\$496,536.79**

The motion was seconded by: 

And passed by a vote of: **3** to **0**

Reviewed by the County Administrator: 

The attached vouchers have been approved by Auditor or Deputy: **Matt Beaton**

Vouchers Audited By:   
**Rosa Gomez**

1016 North 4<sup>th</sup> Avenue, A208 | Pasco, WA 99301 | (509) 545-3502 | fax (509) 543-2995  
www.co.franklin.wa.us/auditor

❖ **Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of January 2, 2019 for payment totaling \$496,536.79. Commissioner Didier seconded and the motion carried.**



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
JANUARY 2, 2019**

**9:15 AM Salary Clearing and Emergency Management Payroll**

January 2, 2019

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, January 2, 2019 *Brenda Lusk*  
moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>Salary Clearing Payroll:</b>		
Net Payroll Checks	00342964-00342971	\$ 7,464.62
Net EFT Payroll Checks	00016125-00016350	374,330.99
Deduction and Contribution Checks	00342972-00342991	510,590.06
EFT Checks	64	1,368.00
	<b>Total</b>	<b>\$ 893,753.67</b>
<b>Emergency Mgmt Payroll:</b>		
Net EFT Payroll Checks	00016080-00016082	\$ 5,745.94
Deduction and Contribution Checks	00342758-00342773	9,613.82
	<b>Total</b>	<b>\$ 15,359.76</b>
	<b>Grand Total All Payrolls</b>	<b>\$ 909,113.43</b>

In the total amount of **\$909,113.43** (\$893,753.67 + \$15,359.76)

The motion was seconded by *Chris Didier* and passed by a vote of 3 to 0.

*Wendy Beaton*  
The attached payroll has been approved by Auditor or Deputy

*Raul Ramirez*  
Payroll Prepared by Raul Ramirez

1016 North 4<sup>th</sup> Avenue\*P.O. Box 1451\*Pasco, WA 99301\*(509) 545-3502\*fax (509) 543-2995  
www.co.franklin.wa.us

❖ *Commissioner Peck moved to approve Salary Clearing Payroll and Emergency Management Payroll totaling \$909,113.43. Commissioner Didier seconded and the motion carried.*





**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
JANUARY 2, 2019**

**9:17 AM Approval of Consent Agenda**

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3. Resolution 2019-004 Communication Site Services Agreement between Franklin County and Gunnerson Consulting
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5. Resolution 2019-006 Interbudget Transfer of \$3,000 from Current Expense Contingency- \$900 to Coroner's Budget 101220.4801 and \$2,100 to 101220.4914
6. Resolution 2019-007 Request for Renewal of the Cooperative Agreement for Agricultural Burning Between Franklin County and the Franklin Conservation District
7. Letter of Request Request for Renewal of Delegation of Authority for Agricultural Burning
8. Resolution 2019-008 Professional Services Contract between Support, Advocacy and Resource Center

*❖ Commissioner Peck moved to approve the Consent Agenda. Commissioner Didier seconded and the motion carried.*

**9:24 AM Executive Session**


RCW 42.30.110 (1) (i) to discuss with legal counsel: litigation or potential litigation.

Commissioner Koch recessed into Executive Session at 9:24 a.m., for up to 30 minutes to discuss with legal counsel regarding litigation or potential litigation. Also present were Chief Prosecuting Attorney Jennifer Johnson, Sheriff Jim Raymond, Human Resources Director Carlee Nave and Clerk of the Board Karin Milham.

Commissioner Koch reconvened the Regular Meeting at 9:54 a.m. with no action taken.

**Adjourn**

With no further business to bring before the Board, the meeting adjourned at 9:55 a.m.

  
Chair

  
Clerk of the Board

1-15-2019  
Date