



BOARD OF COMMISSIONERS
FRANKLIN COUNTY
WASHINGTON

BRAD PECK
District 1

ROBERT KOCH
District 2

RICK MILLER
District 3

Keith Johnson
County Administrator

AGENDA
Regular Board Meeting and Public Hearing
Tuesday, December 4, 2018

Franklin County Courthouse, Commissioners' Meeting Room
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public hearings will not start earlier than the advertised time. Other agenda times are approximate and provided to aid in planning.

9:00 AM Call to Order and Pledge of Allegiance

9:02 AM PUBLIC HEARING – Asked for Public Comment- None
Public Hearing postponed until December 11, 2018
To Hear Testimony Regarding the 2019 Franklin County Budget

10:00 AM OTHER BUSINESS

1. Resolution 2018-351 Setting 2019 Levy Amount for Franklin County Road Department
2. Resolution 2018-352 Setting 2019 Levy Amount for Franklin County
3. Letter to Assessor Setting 2019 Veteran's Assistance Fund Property Tax Levy
4. Letter to Assessor stating there will be a shift from County Road Department of County Current Expense for 2019 (removed)

10:05 AM Public Comment

10:10 AM Office Business

1. Approval of Payroll Rosters
 2. Approval of Warrant Registers
 3. Approval of Consent Agenda
-
1. Resolution 2018-353 Public Works Contract between Benton Franklin Juvenile Justice Center and A-One Refrigeration & Heating
 2. Resolution 2018-354 Personal Service Contract between Benton Franklin Juvenile Justice Center and Tri-Cities Monitoring
 3. Resolution 2018-355 Public Works Contract between Benton Franklin Juvenile Justice Center and Western States CAT
 4. Resolution 2018-356 Taylor Flats Bridge Contract and Plans County Road Project 614
 5. Resolution 2018-357 Joint Bi County Non-Bargaining Wages and Benefits 2019
 6. Resolution 2018-358 Inter-Budget Transfer of \$36,650 from Sheriff Corrections Budget to Kitchen Budget

7. Resolution 2018-359 2019-2020 Bi-County Resolution Adopting Percentage Rates for Salaries Benefits and Information Technology Assessments
8. Resolution 2018-360 Presenting Adolfo de Leon for Workforce Development Board Membership

10:20 AM Administration Office Business

- 2019 Hanford Advisory Board Member Appointment

10:30 AM Public Comment

10:35 AM Executive Session (if necessary)

10:40 AM Adjourn



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES
AND PUBLIC HEARING
DECEMBER 4, 2018

The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.

9:00 AM

Call to Order and Pledge of Allegiance

Commission Chairman Brad Peck called the Franklin County Commissioners' Regular Board Meeting and Public Hearing to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Brad Peck, and Member Robert Koch
Chair Pro Tem Rick Miller was absent on personal business

Staff Present: County Administrator Keith Johnson, Auditor Matt Beaton, Sheriff Jim Raymond, Clerk Mike Killian, Chief Deputy Prosecuting Attorney Jennifer Johnson, Human Resources Director Carlee Nave, Public Works Director Matt Mahoney, County Engineer Craig Erdman Planning and Building Director Derrick Braaten, Director of Finance Thomas C. Westerman, Accounting Supervisor Tim Anderson, Chief Deputy Treasurer Rusian Stetskiy, Superior Court Administrator Patricia Austin, Cal Hernandez Civil Confidential Secretary, and Clerk of the Board Karin Milham

9:02 AM **County Administrator Reviewed the Budget**

County Administrator Keith Johnson will not bring the 2019 budget for finalization today. However, he did review on the overhead screen, suggested items for the budget.

- Compensation review- proposed to do in 6 phases.
- Road Shift- stated which items that are mandated and moved forward from this point.
- Capital requests: X-ray machine in Security Building, radios for the Sheriff's Office and Facilities Department.
- No decisions on Cost of Living Adjustments

❖ *Commissioner Peck moved the Public Hearing to the following week, December 11, 2018, as the budget was not ready to finalize today.*

9:14 AM The Board and Public Works Director Matt Mahoney discussed the road shift and the impact it would have on the County.

9:29 AM **Public Comment**

Ken McMullen asked the Board to take into consideration of changing slope of roads and the increase of shoulder width, which would take up more materials.

Mr. McMullen also inquired of the increase for WSU Extension's budget. Administrator Keith Johnson replied that WSU Extension was jointly supported by the County and WSU.



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They requested a part time specialist to work with the 4-H and youth programs department. It is not a legal requirement to fund this program; however, we feel this is a great benefit to the community.

Commissioner Peck asked if anyone in the audience had any concerns with using the money that was banked a few years ago.

Public citizen Clint Didier voiced his concern on taxes and the toll that it is taking on farmers. He would like to see the small farmers be able to keep their property and continue to farm. Mr. Didier said his taxes almost tripled since 2008 and it is difficult to keep up with this demand.

Commissioner Peck explained the breakup of the property taxes and that approximately 72% of that tax goes to Schools and Fire Districts. Farm ground that is in production are taxed at about one fourth of their market value. The levy on the farm ground is reapportioned into other residential properties to make up the difference because we value farm and Ag production in our county. Current numbers are available in the Assessor's Office.

9:42 AM **Other Office Business**

- ❖ *Commissioner Koch moved to approve Resolution 2018-351 Setting 2019 Levy Amount for Franklin County Road Department. Commissioner Peck seconded and the motion carried.*

- ❖ *Commissioner Koch moved to approve Resolution 2018-352 Setting 2019 Levy Amount for Franklin County. Commissioner Peck seconded and the motion carried.*

- ❖ *Commissioner Koch moved to approve Letter to Assessor Setting 2019 Veteran's Assistance Fund Property Tax Levy. Commissioner Peck seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
AND PUBLIC HEARING
DECEMBER 4, 2018**

9:44 AM Approval of Fund Expenditure Warrants

12/04/2018

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 12/04/2018 Peck

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers: 00341804 - 00341946 \$327,609.21

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$224,734.12
AUDITOR O & M	\$73.85
COURTHOUSE FACILITATOR	\$780.00
JAIL COMMISSARY	\$6,226.40
COUNTY ROADS	\$12,215.92
SOLID WASTE	\$92.31
LAW LIBRARY	\$10,296.35
ENDING HOMELESSNESS	\$24,269.69
FRANKLIN COUNTY RV PARK	\$1,801.22
MOTOR VEHICLE	\$47,179.35

In the amount of: \$327,609.21

The motion was seconded by: Brad Peck

And passed by a vote of 2 to 0

Reviewed by the County Administrator: [Signature]

The attached vouchers have been approved by Auditor or Deputy:
Matt Beaton

Vouchers Audited By:
Rosa Gomez

1016 North 4th Avenue *P.O. Box 1451*Pasco, WA 99301*(509) 545-3502*fax (509) 543-2995
www.co.franklin.wa.us

❖ *Commissioner Koch moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of December 4, 2018 for payment totaling \$327,609.21. Commissioner Peck seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
AND PUBLIC HEARING
DECEMBER 4, 2018**

9:44 AM Salary Clearing and Emergency Management Payroll

December 4, 2018

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, December 4, 2018 PKoch moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
Salary Clearing Payroll:		
Net Payroll Checks	00341746-00341755	\$ 6,552.63
Net EFT Payroll Checks	00015575-00015809	383,083.82
Deduction and Contribution Checks	00341746-00341774	518,514.76
	Total	\$ 908,151.21
Emergency Mgmt Payroll:		
Net EFT Payroll Checks	00015532-00015534	\$ 5,792.20
Deduction and Contribution Checks	00341622-00341637	9,284.45
	Total	\$ 15,076.65
	Grand Total All Payrolls	\$ 923,227.86

In the total amount of **\$923,227.86** (\$908,151.21 + \$15,076.65)

The motion was seconded by Bruce Peck and passed by a vote of 2 to 0.

W. Peck
The attached payroll has been approved by Auditor or Deputy

Raul Ramirez
Payroll Prepared by Raul Ramirez

1016 North 4th Avenue*P.O. Box 1451*Pasco, WA 99301*(509) 545-3502*fax (509) 543-2995
www.co.franklin.wa.us

❖ Commissioner Koch moved to approve Salary Clearing Payroll and Emergency Management Payroll totaling \$923,227.86. Commissioner Peck seconded and the motion carried.



**FRANKLIN COUNTY, WASHINGTON
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**REGULAR MEETING MINUTES
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9:45 AM Approval of Consent Agenda

1. Resolution 2018-353 Public Works Contract between Benton Franklin Juvenile Justice Center and A-One Refrigeration & Heating
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3. Resolution 2018-355 Public Works Contract between Benton Franklin Juvenile Justice Center and Western States CAT
4. Resolution 2018-356 Taylor Flats Bridge Contract and Plans County Road Project 614
5. Resolution 2018-357 Joint Bi County Non-Bargaining Wages and Benefits 2019
6. Resolution 2018-358 Inter-Budget Transfer of \$36,650 from Sheriff Corrections Budget to Kitchen Budget
7. Resolution 2018-359 2019-2020 Bi-County Resolution Adopting Percentage Rates for Salaries Benefits and Information Technology Assessments
8. Resolution 2018-360 Presenting Adolfo de Leon for Workforce Development Board Membership

❖ *Commissioner Koch moved to approve the Consent Agenda. Commissioner Peck seconded and the motion carried.*

9:49 AM Administration Office Business

- 2019 Hanford Advisory Board Member Appointment

Adjourn

With no further business to bring before the Board, the meeting adjourned at 9:57 a.m.



Chair



Clerk of the Board

1-29-2019
Date