



BOARD OF COMMISSIONERS  
**FRANKLIN COUNTY**  
WASHINGTON

**BRAD PECK**  
District 1

**ROBERT KOCH**  
District 2

**RICK MILLER**  
District 3

**Keith Johnson**  
County Administrator

---

**AGENDA**  
**Regular Board Meeting**  
**Tuesday, October 30, 2018**

*Franklin County Courthouse, Commissioners' Meeting Room*  
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public hearings will not start earlier than the advertised time. Other agenda times are approximate and provided to aid in planning.

- 9:00 AM Call to Order and Pledge of Allegiance**
- 9:02 AM Approval of Minutes-** October 16, 2018 Commissioners' Meeting Minutes
- 9:03 AM Zone Change 2018-04 to designate 26.03 acres with RC-1 Zoning Moore Pardini** *Presented by ABHL Personal Services Contractor Nicole Stickney (Ordinance 7-2018 upon approval)*
- 9:10 AM Conditional Use Permit 2018-05 Group Care Facility- Thompson** *Presented by ABHL Personal Services Contractor Nicole Stickney (Resolution 2018-325)*
- 9:20 AM Inter-Budget Transfer of \$150,000 from the 2018 Current Expense Fund Budget, Non-Departmental, to the Current Expense Fund Budget, Planning** *Presented by Public Works Director Matt Mahoney (Resolution 2018-326 upon approval)*
- 9:30 AM Public Comment**
- 9:35 AM Office Business**
1. Approval of Payroll Rosters
  2. Approval of Warrant Registers
  3. Approval of Consent Agenda
- 
1. Resolution 2018-327 Awarding 2018 Magnesium Chloride Solution Deicer Bid
  2. Resolution 2018-328 Auditor Department to Issue a Purchase Order to Lease Konica 4750 Copier for Recording
  3. Resolution 2018-329 Lease Two New Konica Minolta Bizhub Copiers for Corrections

4. Resolution 2018-330 Authorize Franklin County Prosecutor Office to Lease Bizhub 458 Copier from Abadan
5. Resolution 2018-331 Authorize Franklin County Prosecutor Office to Lease Bizhub C759 Copier from Abadan

**9:40 AM Administration Office Business**

- Office Business

**9:45 AM Public Comment**

**9:50 AM Executive Session (if necessary)**

RCW 42.30.110(1) (i) To discuss with legal counsel: Litigation or potential litigation.

**9:55 AM Adjourn**



# FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES  
OCTOBER 30, 2018

*The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.*

9:00 AM

## **Call to Order and Pledge of Allegiance**

Commission Chairman Brad Peck called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

**Commissioners Present:** Commission Chair Brad Peck, Chair Pro Tem Rick Miller. Commissioner Robert Koch was away on personal business.

**Staff Present:** County Administrator Keith Johnson, Sheriff Jim Raymond, Prosecuting Shawn Sant, Auditor Matt Beaton, Planning and Building Department Derrick Braaten, ABHL Personal Services Contractor Nicole Stickney, Public Works Director Matt Mahoney, Human Resources Director Carlee Nave, and Clerk of the Board Karin Milham

9:02 AM **Approval of Minutes**

October 16, 2018 Commissioners' Meeting Minutes approved as presented.

9:03 AM **Zone Change 2018-04 to designate 26.03 acres with RC-1 Zoning Moore Pardini**  
ABHL Personal Services Contractor Nicole Stickney presented the background on this Zone Change. Under application ZC 2018-04, the applicant requested a rezone for approximately 26.03 acres from AP-20 to RC-1. Parcel number 126-200-146. The parcel to be rezoned is located within the "Columbia River West Area" as identified in the County Comprehensive Plan, and is classified as "Rural Shoreline".

- ❖ *Commissioner Miller moved to approve Ordinance 7-2018, a Zone Change 2018-04 to designate 26.03 acres with RC-1 Zoning. Commissioner Peck seconded and the motion carried.*

9:12 AM **Conditional Use Permit 2018-05 Group Care Facility- Thompson**

ABHL Personal Services Contractor Nicole Stickney presented the background on the Conditional Use Permit. The Thompson Home is a state licensed facility where six medically fragile children are housed and cred for with 24-hour per day nursing staff and aides. According to the application, these activities and used have been conducted since July 2000; the applicant is seeking approval of a CUP to meet local requirements for land use permitting.

- ❖ *Commissioner Miller moved to approve Resolution 2018-326, a Conditional Use Permit 2018-05 Group Care Facility. Commissioner Peck seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
OCTOBER 30, 2018**

---

**9:17 AM Inter-Budget Transfer of \$150,000 from the 2018 Current Expense Fund Budget, Non-Departmental, to the Current Expense Fund Budget, Planning**

Public Works Director Matt Mahoney clarified the budget shortfall in the Planning department to the Commissioners.

- ❖ *Commissioner Miller moved to approve Resolution 2018-326, an Inter-Budget Transfer of \$150,000 from the 2018 Current Expense Fund Budget, Non-Departmental, to the Current Expense Fund Budget, Planning. Commissioner Peck seconded and the motion carried.*

Mr. Mahoney also informed the Board of a recent Conference he attended in Wenatchee put on by Infrastructure Assistance Coordinating Council (IACC). They are a nonprofit organization dedicated to helping Washington Communities identify and obtain resources they need to develop, improve, and maintain infrastructure. It consists of staff from state and federal agencies, tribal organizations, local government associations, and nonprofit technical assistance organizations. Mr. Mahoney would highly recommend this conference to the Board and Administrator in the future.

**9:28 AM Public Comment**

- Pasco citizen John Cloud asked the Board to help him with a criminal matter. Commissioner Peck advised Mr. Cloud to take the matter to the Sheriff's Office or City of Pasco, as the Commissioners do not have authority over this matter.
- Pasco citizen Jeffery Robinson thanked Commissioner Miller for serving the County for twelve years.

*Left Blank Intentional*



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
OCTOBER 30, 2018**

9:35 AM Approval of Fund Expenditure Warrants



**FRANKLIN COUNTY AUDITOR**

Matt Beaton, Auditor

10/30/2018

**Franklin County Commissioners:**

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 10/30/2018

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants / Check Numbers:	00340187	-	00340307	\$409,457.67
				<u>\$409,457.67</u>

FUND Expenditures	AMOUNT ISSUED
Current Expense	229,198.68
Auditor O & M	650.82
Supplemental Preservation Fund	900.00
Treasurer O & M	52.08
REET Technology Fund	13,086.42
Crime Victims/Witness Assist	3,838.18
Boating Safety Fund	118.00
Sheriff Sex Offender Grant	1,899.92
County Roads	29,266.07
Solid Waste	479.52
Law Library	20,827.29
Ending Homelessness Fund	28,321.93
Affordable Housing Fund	1,225.53
Capital Projects Fund	300.00
FC Public Facilities Const Fund	15,000.00
TRAC Operations Fund	50,655.08
Franklin County RV Facility	5,447.57
Motor Vehicle/Public Works	8,190.58
<b>In the amount of</b>	<b><u>409,457.67</u></b>

The motion was seconded by

And passed by a vote of 2 to 0

Reviewed by County Administrator

The attached vouchers have been approved by Auditor or Deputy:  
Matt Beaton

Vouchers Audited By:  
Rosa Gomez

❖ *Commissioner Miller moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of October 30, 2018 for payment totaling \$409,457.67. Commissioner Peck seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
OCTOBER 30, 2018**

**9:09 AM Salary Clearing and Emergency Management Payroll**



**FRANKLIN COUNTY AUDITOR**

Matt Beaton, Auditor

October 30, 2018


Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, October 30, 2018  moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>Salary Clearing Payroll:</b>		
Net Payroll Checks	00340308-00340318	\$ 25,925.33
Net EFT Payroll Checks	00014992-00015218	375,853.02
Deduction and Contribution Checks	00340354-00340372	533,681.59
	<b>Total</b>	<b>\$ 935,459.94</b>
<b>Emergency Mgmt Payroll:</b>		
Net EFT Payroll Checks	00014988-00014991	\$ 5,956.85
Deduction and Contribution Checks	00340373-00340388	9,314.99
	<b>Total</b>	<b>\$ 15,271.84</b>
	<b>Grand Total All Payrolls</b>	<b>\$ 950,731.78</b>

In the total amount of **\$950,731.78** (\$935,459.94 + \$15,271.84)

The motion was seconded by  and passed by a vote of 2 to 0.

  
The attached payroll has been approved by Auditor or Deputy

  
Payroll Prepared by Raul Ramirez

❖ *Commissioner Miller moved to approve Salary Clearing Payroll and Emergency Management Payroll totaling \$950,731.78. Commissioner Peck seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
OCTOBER 30, 2018**

---

**9:10 AM Approval of Consent Agenda**

1. Resolution 2018-327 Awarding 2018 Magnesium Chloride Solution Deicer Bid
2. Resolution 2018-328 Auditor Department to Issue a Purchase Order to Lease Konica 4750 Copier for Recording
3. Resolution 2018-329 Lease Two New Konica Minolta Bizhub Copiers for Corrections
4. Resolution 2018-330 Authorize Franklin County Prosecutor Office to Lease Bizhub 458 Copier from Abadan
5. Resolution 2018-331 Authorize Franklin County Prosecutor Office to Lease Bizhub C759 Copier from Abadan

*❖ Commissioner Miller moved to approve the Consent Agenda. Commissioner Peck seconded and the motion carried.*

**9:47 AM Executive Session**

RCW 42.30.110 (1) (i) to discuss with legal counsel: litigation or potential litigation.

Commissioner Peck recessed into Executive Session at 9:47 a.m., for up to 20 minutes to discuss with legal counsel regarding litigation or potential litigation. Also present were Prosecuting Attorney Shawn Sant, and Clerk of the Board Karin Milham.

Commissioner Peck reconvened the Regular Meeting at 10:10 a.m. with no action taken.


- **2019 Franklin County Budget Workshop reconvenes at 1:00 p.m. today.**

**Adjourn**

With no further business to bring before the Board, the meeting adjourned at 10:11 a.m.

  
Chair

  
Clerk of the Board

  
Date