



BOARD OF COMMISSIONERS
FRANKLIN COUNTY
WASHINGTON

BRAD PECK
District 1

ROBERT KOCH
District 2

RICK MILLER
District 3

Keith Johnson
County Administrator

AGENDA
Regular Board Meeting
Tuesday, October 23, 2018

Franklin County Courthouse, Commissioners' Meeting Room
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public hearings will not start earlier than the advertised time. Other agenda times are approximate and provided to aid in planning.

- 9:00 AM Call to Order and Pledge of Allegiance**
- 9:03AM County Road Project 602- Juniper Dunes Access Contract with GAME Inc.**
Presented by County Engineer Craig Erdman
Resolution 2018-318 (upon approval)
- 9:10 AM 2019 Budget for Franklin County Pest Board**
Presented by Coordinator Tom Wilson
Resolution 2018-291 (upon approval)
- 9:20 AM Approval of 2019 Commissioner Salaries**
Presented by County Administrator Keith Johnson and Human Resources
Director Carlee Nave
Resolution 2018-319 (upon approval)
- 9:35 AM Public Comment**
- 9:40 AM Office Business**
1. Approval of Payroll Rosters
 2. Approval of Warrant Registers
 3. Approval of Consent Agenda
-
1. Resolution 2018-320 Personal Services Contract between Benton Franklin Juvenile Justice Center and Stephenson Computer Consulting
 2. Resolution 2018-321 Personal Services Contract between Franklin County and Lety's Professional Interpreting Services
 3. Resolution 2018-322 Collection Contract between Franklin County and Washington Collectors
 4. Resolution 2018-323 County Road Project 618 - Safety - Rumble Strips -Glade North
 5. Resolution 2018-324 Professional Services Agreement between Franklin County and Bid4Assets

(October 9, 2018 Commissioners Meeting Minutes)

9:45 AM Administration Office Business

- **Inmate Medical Services in Corrections Center Update**

9:50 AM Public Comment

9:55 AM Executive Session (if necessary)

10:00 AM Adjourn



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES
OCTOBER 23, 2018

The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.

9:00 AM

Call to Order and Pledge of Allegiance

Commission Chairman Brad Peck called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Brad Peck, Chair Pro Tem Rick Miller and Member Robert Koch

Staff Present: County Administrator Keith Johnson, Sheriff Jim Raymond, Clerk Mike Killian, Planning and Building Department Derrick Braaten, Chief Deputy Prosecuting Attorney Jennifer Johnson, Human Resources Director Carlee Nave, County Engineer Craig Erdman, Pest Board Coordinator Tom Wilson and Clerk of the Board Karin Milham

9:10 AM **County Road Project 602- Juniper Dunes Access Contract with GAME Inc.**

County Engineer Craig Erdman presented Resolution 2018-318 and gave a background on the process leading up to this recommendation. There were comments pertaining to the competitiveness and large number of bids.

- ❖ *Commissioner Miller moved to approve Resolution 2018-318 County Road Project 602- Juniper Dunes Access Contract with GAME Inc. Commissioner Koch seconded and the motion carried.*

9:15 AM **2019 Budget for Franklin County Pest Board**

Pest Board Coordinator Tom Wilson brought back the 2019 Pest Board Budget Resolution 2018-291. Pest Board members Katie Buckley from the Washington State Department of Agriculture and Orchardist Pamela Gilmore were also present.

Concerns on the amount of reserve funds for critical pest invasion and the prevention of the spreading of such pests was discussed. Data supports no major pest invasion in the past 25 years, however, Ms. Buckley has serious concerns about future pest invasion due to reports in Canada and Pennsylvania. She is fearful that current reserves would not begin to cover costs. Ms. Gilmore also agreed and asked the Board to keep the budget as first presented without lowering reserve funds.

- ❖ *Commissioner Miller moved to approve Resolution 2018-291, 2019 Budget for Franklin County Pest Board. Commissioner Koch seconded. Commissioner Peck responded nay and the motion carried 2:1.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
OCTOBER 23, 2018**

9:25 AM Approval of 2019 Commissioner Salaries

Human Resources Director Carlee Nave brought Resolution 2018-319, 2019 Commissioner Salaries before the Board as required by the State Constitution.

After discussion on the matter, the Commissioners brought it to a vote.

- ❖ *Commissioner Koch moved to approve Resolution 2018-319, approval of Commissioner Salaries. Commissioner Peck seconded. Commissioner Miller nay and the motion carried 2.1.*

10:14 AM Public Comments

Zahra Roach addressed Commissioner Miller's concerns that the newly elected Commissioner attend the many meetings and responsibilities that come with this position. Ms. Roach responded that it was her full intent to fulfill the duties of the Commissioner position if she is elected.

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**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
OCTOBER 23, 2018**

10:14 AM Approval of Fund Expenditure Warrants



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

Franklin County Commissioners:

10/23/2018

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 10/23/2018

Move that the following warrants be approved for payment:

[Signature]

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants / Check Numbers:	00340003	-	00340132	\$482,315.69
EFT Check Numbers:	00000049	-	00000052	\$10,341.62
				<u>\$492,657.31</u>

<u>FUND Expenditures</u>	<u>AMOUNT ISSUED</u>
Current Expense	264,904.18
Auditor O & M	946.27
Election Equipment Revolving	212.79
Sheriff Sex Offender Grant	525.00
Jail Commissary	6,439.73
County Roads	131,245.85
Solid Waste	24,179.80
TRAC Operations Fund	36,160.75
Franklin County RV Facility	2,367.36
Motor Vehicle/Public Works	22,100.77
Claims Clearing	3,574.81
In the amount of	<u>492,657.31</u>

The motion was seconded by

[Signature]

And passed by a vote of 3 to 0

Reviewed by County Administrator

[Signature]

Jeff A. Burckhard
The attached vouchers have been approved by Auditor or Deputy:
Jeff Burckhard

[Signature]
Vouchers Audited By:
Rosa Gomez

❖ *Commissioner Koch moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of October 23, 2018 for payment totaling \$492,657.31. Commissioner Miller seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
OCTOBER 23, 2018**

10:15 AM Approval of Consent Agenda

1. Resolution 2018-320 Personal Services Contract between Benton Franklin Juvenile Justice Center and Stephenson Computer Consulting
2. Resolution 2018-321 Personal Services Contract between Franklin County and Lety's Professional Interpreting Services
3. Resolution 2018-322 Collection Contract between Franklin County and Washington Collectors
4. Resolution 2018-323 County Road Project 618 - Safety - Rumble Strips -Glade North

❖ Commissioner Miller moved to approve the Consent Agenda. Commissioner Koch seconded and the motion carried.

10:17 AM Administration Office Business

- County Administrator Keith Johnson reported an update on the Inmate Medical Services in Corrections Center contract. There was only one response to the Request for Proposals (RFP). The contract will be forthcoming in the next few weeks.

10:18 AM October 9, 2018 Commissioners' Meeting Minutes

- *Commissioner Miller moved to approve October 9, 2018 Commissioners' Meeting Minutes. Commissioner Koch seconded and the Minutes were approved.*

2019 Budget Workshop will reconvene this afternoon at 1p.m.

Adjourn

With no further business to bring before the Board, the meeting adjourned at 10:20 a.m.


Approved


Clerk of the Board

11-6-2018
Date