



**Keith Johnson**  
County Administrator

BOARD OF COMMISSIONERS  
**FRANKLIN COUNTY**  
WASHINGTON

**BRAD PECK**  
District 1

**ROBERT KOCH**  
District 2

**RICK MILLER**  
District 3

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**AGENDA**  
**Regular Board Meeting**  
**Tuesday, September 25, 2018**

*Franklin County Courthouse, Commissioners' Meeting Room*  
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public hearings will not start earlier than the advertised time. Other agenda times are approximate and provided to aid in planning.

- 9:00 AM Call to Order and Pledge of Allegiance**
- 9:02 AM 2019 Pest Board Budget**  
*Presented by Pest Board Coordinator Tom Wilson*  
*Resolution 2018-291 (upon approval)*
- 9:05 AM Washington State University Extension 4-H Faculty Vacancy**  
*Presented by WSU Extension Assistant and Acting Director Michael Gaffney*
- 9:20 AM Conditional Use Permit (CUP) 2018-02 Yates**  
*Presented by AHBL Personal Services Contractor Nicole Stickney*  
*Resolution 2018-292 (upon approval)*
- 9:30 AM Conditional Use Permit (CUP) 2018-03 Big Bend Electrical Cooperative**  
*Presented by AHBL Personal Services Contractor Nicole Stickney*  
*Resolution 2018-293 (upon approval)*
- 9:40AM Public Comment**
- 9:45AM Office Business**
1. Approval of Payroll Rosters
  2. Approval of Warrant Registers
  3. Approval of Consent Agenda
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1. Resolution 2018-294 Approval of Funds to Establish 2 Additional Petty Cash Boxes in the Auditors Office
  2. Resolution 2018-295 Civil Service Subscriber Agreement for Entry-Level Law Enforcement
  3. Resolution 2018-296 2019 Contract with the Wesley Group

4. Resolution 2018-297 Lease Agreement with Pitney Bowes in the Juvenile Justice Center
5. Resolution 2018-298 Bi-County Juvenile Dependency Share Split
6. Potts and Associates Consultant Contract

**9:50 AM Administration Office Business**  
• Office Business

**9:55AM Public Comment**

**10:00 AM Executive Session**  
RCW 42.30.110 (1) (i) Litigation or potential litigation  
RCW 42.30.140 (4) Contract Negotiations

**10:05 AM Adjourn**



# FRANKLIN COUNTY, WASHINGTON

## BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES  
SEPTEMBER 25, 2018

*The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.*

9:00 AM

### **Call to Order and Pledge of Allegiance**

Commission Chairman Brad Peck called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

**Commissioners Present:** Commission Chair Brad Peck, Chair Pro Tem Rick Miller and Member Robert Koch

**Staff Present:** County Administrator Keith Johnson, Chief Prosecuting Attorney Jennifer Johnson, AHBL Personal Services Contractor Nicole Stickney, Human Resources Director Carlee Nave, Human Resources Generalist Eric Wyant, Public Works Director Matt Mahoney, Pest Board Coordinator Tom Wilson, and Clerk of the Board Karin Milham

9:02 AM **2019 Pest Board Budget Resolution 2018-291**

Pest Board Coordinator Tom Wilson presented the 2019 Pest Board Budget to the Board for their approval. Mr. Wilson reviewed the numbers with the Commissioners and explained the increase of the Professional Services-Enforcement. He also addressed the probability of acquiring a new truck in the next year or two.

The Pest Board would like to obtain a balance of one hundred thousand dollars in the Professional Services-Enforcement budget line. This would allow for funding during emergencies dealing with pest and diseased trees. There was a discussion on whether the proposed funds were set too high, and what the history behind this proposed amount is.

The Commissioners agreed in sending the 2019 Budget Resolution 2018-291 back to the Pest Board for recommended changes.

- Three-year budget review included 2017-2018-2019
- Reserve line added to the budget instead of being listed under Professional Services Enforcement
- No further building of the funds and make new assessments

9:38 AM **Washington State University Extension 4-H Faculty Vacancy**

WSU Extension Assistant and Acting Director Michael Gaffney informed the Board of the newly implemented budget of Washington State University (WSU) and the impact it has had on the WSU Extension Program. WSU has been operating on a thirty million dollar operation deficit and using reserves. To resolve this issue, the new budget would save ten million per year, for a three-year period.



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There are forty WSU Extension locations. A faculty member does not serve in nineteen of those locations. We have expanded the rolls and responsibilities of the faculty members we currently have, to maximize the services rendered statewide. In the future, we may end up grouping services together and combining counties to work together.

**9:57 AM Conditional Use Permit (CUP) 2018-02 Yates**

AHBL Personal Services Contractor Nicole Stickney brought Resolution 2018-292, CUP 2018-02 before the Board. This permit would allow construction and use of a proposed accessory building, which would exceed the maximum allowed square footage, and building height in the Residential Suburban 20 zoning district.

On August 28, 2018, the Planning Commission Held a duly advertised open-record public hearing and passed a motion (4-2). There were no appeals. The Planning Commission forwarded the recommendation of approval to the Board of County Commissioners based on the six findings of fact and nine suggested conditions of approval.

After an in-depth discussion, the Commissioners moved forward with a motion.

- ❖ *Commissioner Koch moved to approve Resolution 2018-292, Conditional Use Permit (CUP) 2018-02 to allow construction and use of a proposed accessory building, which would exceed the maximum allowed square footage, and building height in the Residential Suburban 20 (RS-20) zoning district. Commissioner Miller seconded and the motion carried.*

**10:38 AM Conditional Use Permit (CUP) 2018-03 Big Bend Electrical Cooperative**

AHBL Personal Services Contractor Nicole Stickney brought Resolution 2018-293, CUP 2018-03 before the Board.

Big Bend Electrical Cooperative (BBEC) proposes to construct an electrical substation on parcel 120-040-535, immediately south of the border between Franklin and Adams Counties. The address is 20 Radar Hill Road, Othello, WA 99344. The property is zoned RR-5 and the Comprehensive Plan designation is Rural Remote. The proposal includes the demolition of an existing structure and construction of a new electrical substation. This new substation will serve existing load in and around the area. The approximate substation dimensions are 240' x 180' and the site plan shows the general layout including a chain link fence surrounding the facilities. The County Building and Planning Department processed the application, coordinated for agency comments (including Adams County), and reviewed the application in accordance with Chapter 17.82 Franklin County Code.

- ❖ *Commissioner Miller moved to approve Resolution 2018-293, Conditional Use Permit (CUP) 2018-03 to construct and operate a proposed electrical substation, which is only allowed as a Conditional Use in the RR-5 Zoning District. Commissioner Koch seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
SEPTEMBER 25, 2018**

**10:42 AM Approval of Fund Expenditure Warrants**

09/25/2018

**Franklin County Commissioners:**

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 09/25/2018

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers: 00338782 - 00338947 \$720,852.09

Fund Expenditures	Amount Issued
FC RESERVE FUND	\$93,927.00
CURRENT EXPENSE	\$281,317.12
AUDITOR O & M	\$71.16
JAIL COMMISSARY	\$7,061.04
COUNTY ROADS	\$276,558.03
RENTAL CAR EXCISE TAX	\$7,000.00
ENDING HOMELESSNESS	\$10,960.00
CAPITAL PROJECTS FUND	\$2,720.00
TRAC OPERATIONS	\$23,087.89
FRANKLIN COUNTY RV PARK	\$12,312.45
MOTOR VEHICLE	\$5,837.40

In the amount of: \$720,852.09

The motion was seconded by: [Signature]

And passed by a vote of: 3 to 0

Reviewed by the County Administrator: [Signature]

The attached vouchers have been approved by Auditor or Deputy:  
Matt Beaton

Vouchers Audited By:  
Rosa Gomez

❖ *Commissioner Koch moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of September 25, 2018 for payment totaling \$720,852.09. Commissioner Miller seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
SEPTEMBER 25, 2018**

**9:03 AM Approval of County Roads and Motor Vehicle Payroll**

September 25, 2018

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, September 25, 2018 Peck  
moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>County Roads</b>		
Net Payroll Checks	00338656-00338658	\$ 2,501.20
Net EFT Payroll Checks	00014407-00014441	48,448.30
Deduction and Contribution Checks	00338660-00338673	83,402.40
	<b>Total</b>	<b>\$ 134,351.90</b>
<b>Motor Vehicle</b>		
Net Payroll Checks	00338659	\$ 1,434.13
Net EFT Payroll Checks	00014442-00014446	6,719.29
Deduction and Contribution Checks	00338674-00338681	12,603.60
	<b>Total</b>	<b>\$ 20,757.02</b>
<b>Grand Total All Payrolls</b>		<b>\$ 155,108.92</b>

In the total amount of **\$155,108.92** (\$134,351.90 + \$20,757.02)

The motion was seconded by Peck and passed by a vote of 3 to 0

Mario Galvan  
The attached payroll has been approved by Auditor or Deputy

Raul Ramirez  
Payroll Prepared By Raul Ramirez

1016 North 4<sup>th</sup> Avenue\*P.O. Box 1451\*Pasco, WA 99301\*(509) 545-3502\*fax (509) 543-2995  
www.co.franklin.wa.us

❖ **Commissioner Koch moved to approve County Roads and Motor Vehicle Payroll totaling \$155,108.92. Commissioner Peck seconded and the motion carried.**



# FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

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## 10:43 AM Approval of Consent Agenda

1. Resolution 2018-294 Approval of Funds to Establish 2 Additional Petty Cash Boxes in the Auditors Office
2. Resolution 2018-295 Civil Service Subscriber Agreement for Entry-Level Law Enforcement
3. Resolution 2018-296 2019 Contract with the Wesley Group
4. Resolution 2018-297 Lease Agreement with Pitney Bowes in the Juvenile Justice Center
5. Resolution 2018-298 Bi-County Juvenile Dependency Share Split
6. Potts and Associates Consultant Contract

Commissioner Peck commented on the Wesley Contract and the need to keep his services. When asked if the full time employee count in Human Resources is lighter than it would be without Mr. Wesley's involvement, Ms. Nave believed this to be accurate statement.

In regards to Potts and Associates, Commissioner Peck inquired information on the prohibition of possibly hiring additional Consultants if the need arises in the future.

❖ *Commissioner Miller moved to approve the Consent Agenda items 1-6. Commissioner Koch seconded and the motion carried.*

## 10:47 AM Administration Office Business

- Administrator Keith Johnson sent a draft letter via email to the Commissioners, addressed to the Secretary of Interior in support of the Columbia Basin Project Completion. The Commissioners agreed in the support of the letter. However, Commissioner Peck would prefer to see one well-written letter signed by all the supporting counties. All Commissioners agreed. Mr. Johnson will contact Representative Dye to see if this could be implemented.
- There was a discussion on a letter from the Army Corps of Engineers in regards to placing a gate on Columbia River Road. Mr. Johnson is still waiting on details from Chief Deputy Prosecuting Attorney Jennifer Johnson of possible edits to the document.
- The Veteran's Advisory Board has consulted with Benton and Franklin Counties Human Services. Benton County is providing managerial, financial administrative support to Veteran's assistance program. There is currently no MOU for these services. Benton County has been providing services under the Human Services resource pool. Recommendations for Franklin County's program is foreseeable in the near future.

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**10:56 AM Executive Session**

RCW 42.30.110 (1) (i) to discuss with legal counsel: litigation or potential litigation.

Commissioner Peck recessed into Executive Session at 10:56 a.m., for up to 20 minutes to discuss with legal counsel regarding litigation or potential litigation. Also present were Chief Deputy Prosecuting Attorney Jennifer Johnson and Human Resources Director Carlee Nave. Clerk of the Board Karin Milham excused.

Commissioner Peck reconvened the Regular Meeting at 11:16 a.m. with no action taken.

**11:18 AM Executive Session**

RCW 42.30.140 (4) Contract Negotiations

Commissioner Peck recessed into Executive Session at 11:18 a.m., for up to 20 min to discuss Contract Negotiations. Also present were Human Resources Director Carlee Nave and Clerk of the Board Karin Milham.

Commissioner Peck reconvened the Regular Meeting at 11:39 a.m. with no action taken.

**Adjourn**

With no further business to bring before the Board, the meeting adjourned at 11:39 a.m.

Chairman  Clerk of the Board  Date 10-9-2018