



Keith Johnson
County Administrator

BOARD OF COMMISSIONERS
FRANKLIN COUNTY
WASHINGTON

BRAD PECK
District 1

ROBERT KOCH
District 2

RICK MILLER
District 3

AGENDA
Regular Board Meeting
Tuesday, September 18, 2018

Franklin County Courthouse, Commissioners' Meeting Room
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public hearings will not start earlier than the advertised time. Other agenda times are approximate and provided to aid in planning.

- 9:00 AM Call to Order and Pledge of Allegiance**
- 9:02 AM Approval of Minutes**
September 11, 2018 Commissioners' Meeting Minutes
- 9:03 AM Potts and Associates**
Jim Potts and Zac Kennedy
- 9:15 AM Temporary Addition of an Appraiser Position**
Presented by Human Resources Director Carlee Nave
(Resolution 2018-283 upon approval)
- 9:20 AM Public Comment**
- 9:25 AM Office Business**
1. Approval of Payroll Rosters
 2. Approval of Warrant Registers
 3. Approval of Consent Agenda
-
1. Resolution 2018-284 Agreement 18-19-DD-ACSSW between Benton Franklin Human Services and Ambitions Community Support
 2. Resolution 2018-285 Personal Services Contract between Benton Franklin Human Services and City of Kennewick
 3. Resolution 2018-286 Professional Services Agreement PSA-2018-2019-Taylor-00 between Benton Franklin Human Services and Terrence Taylor
 4. Resolution 2018-287 Agreement 1819-DD-COMP-01 between Benton Franklin Human Services and Compass Career Solutions
 5. Resolution 2018-288 2019-2021 Rural Arterial Program (RAP) Final Prospectus for the Proposed Pasco-Kahlotus Road Overlay V Project
 6. Resolution 2018-289 2019-2021 Rural Arterial Program (RAP) Final Prospectus for the Proposed Hollingsworth Road All-Weather Project

9:30 AM Administration Office Business

- Joint County Authority ASO Interlocal Operating Agreement of Greater Columbia Behavioral Health
- Applicants to withdraw Road Name Change of Richview Dr. to Bair Road
- Approval to Join Eastern Washington Council of Governments (EWCOG)
(Resolution 2018-290 upon approval)

9:40 AM Public Comment

9:45 AM Executive Session (if necessary)

9:50 AM Adjourn



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES
SEPTEMBER 18, 2018

The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.

9:00 AM

Call to Order and Pledge of Allegiance

Commission Chairman Brad Peck called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Brad Peck and Member Robert Koch. Commissioner Miller was away on personal business.

Staff Present: County Administrator Keith Johnson, Sheriff Jim Raymond, Assessor Steve Marks, Chief Appraiser Peter McEnderfer, Chief Deputy Prosecuting Attorney Jennifer Johnson, Human Resources Director Carlee Nave, Public Works Director Matt Mahoney and Clerk of the Board Karin Milham.

9:02 AM **Approval of Minutes**

September 11, 2018 Commissioners' Meeting Minutes approved as presented with Chair signature

9:03 AM **Potts and Associates**

Jim Potts and Zac Kennedy came before the Board with their new contract to act as Consultants to Franklin County during the 2019 Washington State Legislation session in Olympia. The proposed contract would be for a two-year period. The Commissioners would review the contract and get back to Mr. Potts and Mr. Kennedy on their decision in a timely manner. Commissioner Peck inquired of Mr. Potts the possibility of signing a one-year contract. Mr. Potts agreed that Franklin County could do a one-year contract, if they so wished.

9:09 AM **Temporary Addition of an Appraiser Position**

Human Resources Director Carlee Nave presented the Board with Resolution 2018-283 allowing temporary addition of an Appraiser position, one to fill the immediate opening and one to fill the upcoming opening.

❖ *Commissioner Koch moved to approve Resolution 2018-283 Temporary Addition of an Appraiser Position. Commissioner Peck seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
SEPTEMBER 18, 2018**

9:13 AM Approval of Fund Expenditure Warrants



FRANKLIN COUNTY AUDITOR

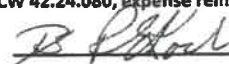
Matt Beaton, Auditor

9/18/2018

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 9/18/2018
Move that the following warrants be approved for payment:



Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants / Check Numbers:	00338534	-	00338655	\$393,056.24
EFT Check Numbers:	00000046	-	00000048	\$8,119.40
				<u>\$401,175.64</u>

<u>FUND Expenditures</u>	<u>AMOUNT ISSUED</u>
Current Expense	221,503.88
Auditor O & M	491.44
Election Equipment Revolving	559.48
REET Technology Fund	12,424.33
County Roads	85,693.56
Solid Waste	568.22
Veteran's Assistance	1,076.64
Ending Homelessness Fund	4,290.48
TRAC Operations Fund	16,706.94
Franklin County RV Facility	1,399.65
Motor Vehicle/Public Works	56,461.02

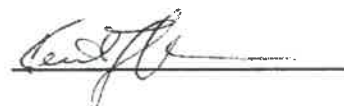
In the amount of 401,175.64

The motion was seconded by



And passed by a vote of 2 to 0

Reviewed by County Administrator




The attached vouchers have been approved by Auditor or Deputy:
Jeff Burckhard


Vouchers Audited By:
Rosa Gomez

❖ *Commissioner Koch moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
SEPTEMBER 18, 2018**

September 11, 2018 for payment totaling \$401,175.64. Commissioner Peck seconded and the motion carried.

9:14 AM Salary Clearing and Emergency Management Payroll

September 18, 2018

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, September 18, 2018 Peck moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
Salary Clearing Payroll:		
Net Payroll Checks	00338354-00338361	\$ 5,356.47
Net EFT Payroll Checks	00014179-00014406	391,165.62
Deduction and Contribution Checks	00338491-00338505	270,146.40
	Total	\$ 666,668.49
Emergency Mgmt Payroll:		
Net EFT Payroll Checks	00014175-00014178	\$ 8,053.81
Deduction and Contribution Checks	00338219-00338222	5,513.83
	Total	\$ 13,567.64
	Grand Total All Payrolls	\$ 680,236.13

In the total amount of **\$680,236.13** (\$666,668.49 + \$13,567.64)

The motion was seconded by Bond Peck and passed by a vote of 2 to 0.

Wendy Bradley
The attached payroll has been approved by Auditor or Deputy

Raul Ramirez
Payroll Prepared by Raul Ramirez

1016 North 4th Avenue*P.O. Box 1451*Pasco, WA 99301*(509) 545-3502*fax (509) 543-2995
www.co.franklin.wa.us

❖ Commissioner Koch moved to approve Salary Clearing Payroll and Emergency Management Payroll totaling \$680,236.13. Commissioner Miller seconded and the motion carried.



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES
SEPTEMBER 18, 2018

9:15 AM Approval of Consent Agenda

1. Resolution 2018-284 Agreement 18-19-DD-ACSSW between Benton Franklin Human Services and Ambitions Community Support
2. Resolution 2018-285 Personal Services Contract between Benton Franklin Human Services and City of Kennewick
3. Resolution 2018-286 Professional Services Agreement PSA-2018-2019-Taylor-00 between Benton Franklin Human Services and Terrence Taylor
4. Resolution 2018-287 Agreement 1819-DD-COMP-01 between Benton Franklin Human Services and Compass Career Solutions
5. Resolution 2018-288 2019-2021 Rural Arterial Program (RAP) Final Prospectus for the Proposed Pasco-Kahlotus Road Overlay V Project
6. Resolution 2018-289 2019-2021 Rural Arterial Program (RAP) Final Prospectus for the Proposed Hollingsworth Road All-Weather Project

❖ *Commissioner Koch moved to approve the Consent Agenda. Commissioner Peck seconded and the motion carried.*

9:16 AM Administration Office Business

- County Administrator Keith Johnson presented the Joint County Authority ASO Interlocal Operating Agreement of Greater Columbia Behavioral Health. Washington Administrative Services Organization and Limited Liability Company.

Attorney Jim Bell and Benton Franklin Human Services Director Kyle Sullivan clarified some questions on stopgap dates in the agreement.

In addition;

- Discussion on the number of members needed to form a quorum for Committee decisions.
- Benton County Treasurers Office has taken care of financial matters in the past; they will continue to do so in the future.
- Franklin County Attorney Deputy Prosecuting Attorney Teresa Chen reviewed the document and approved as to form.

❖ *Commissioner Koch moved to approve the Joint County Authority ASO Interlocal Operating Agreement of Greater Columbia Behavioral Health. Commissioner Peck seconded and the motion carried.*



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES
SEPTEMBER 18, 2018

- Mr. Johnson presented a letter from Debbie and Kirk Bair stating that they would like to withdraw their proposal of Resolution 2018-264 Road Name Change of Richview Drive to Bair Road. The Board accepted Mr. and Mrs. Bair's decision to withdraw.
- Eastern Washington Council of Governments (EWCOG) membership approval.
 - ❖ *Commissioner Koch moved to approve Resolution 2018-290 Approval of Franklin County to Join the Eastern Washington Council of Governments. Commissioner Peck seconded and the motion carried.*

9:56 AM **Executive Session** RCW 42.30.110 (1) (g) – evaluate qualifications of applicant for employment or review performance of public employee.

Commissioner Peck recessed into Executive Session at 9:56 a.m., for up to thirty minutes to evaluate qualification of applicant for employment or review performance of public employee. Also present were Human Resources Director Carlee Nave and Chief Deputy Prosecuting Attorney Jennifer Johnson.

Commissioner Peck reconvened the Regular Meeting at 10:29 a.m. with no action taken.

10:30 AM County Administrator Keith Johnson discussed the use of a County owned land parcel in Kahlotus. Fire district #2 is interested in purchasing the parcel to build a new equipment barn.

Mr. Johnson spoke with Fire district #2 Lead Joe Roach about the parcel and placement of proposed new building. The County would propose to preserve the existing barn and leaving the service tower in place.

The Commissioners discussed some possible options that would be of benefit to the County and Fire district.

- Long term lease of property
- Change parcel size to reduce purchase price
- Fire District to build another building to cover equipment and use as payment towards parcel

County Administrator Keith Johnson would meet with Mr. Roach to discuss the options presented in the Commissioners' Meeting.

Adjourn

With no further business to bring before the Board, the meeting adjourned at 10:47 a.m.

Approved  Clerk of the Board  date 10-2-18

Page 5 of 5