



Keith Johnson
County Administrator

BOARD OF COMMISSIONERS
FRANKLIN COUNTY
WASHINGTON

BRAD PECK
District 1

ROBERT KOCH
District 2

RICK MILLER
District 3

AGENDA
Regular Board Meeting
Tuesday, September 11, 2018

Franklin County Courthouse, Commissioners' Meeting Room
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public hearings will not start earlier than the advertised time. Other agenda times are approximate and provided to aid in planning.

9:00 AM Call to Order and Pledge of Allegiance

9:02 AM Approval of Minutes
August 28, 2018 Commissioners' Meeting Minutes
September 4, 2018 Commissioners' Meeting Minutes

9:04 AM Public Comment

9:10 AM Office Business
1. Approval of Payroll Rosters
2. Approval of Warrant Registers
3. Approval of Consent Agenda

9:15 AM Administration Office Business

Unfinished Business

- Approval of Amendment to Lease with Lourdes/Capella regarding Wilson House located at 210 and 224 North 7th Avenue in Pasco (*Documents unavailable at time of upload.*)
- Approval for Final Operating Agreement with Greater Columbia Behavioral Health, LLC
- Approval of Memorandum of Understanding with Altered Image Films (*Resolution 2018-282 upon approval*)

9:25 AM Public Comment

9:30 AM Executive Session RCW 42.30.140(4) – Contract Negotiations

9:45 AM Adjourn



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
SEPTEMBER 11, 2018**

The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.

9:00 AM

Call to Order and Pledge of Allegiance

Commission Chairman Brad Peck called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Brad Peck and Member Robert Koch
Commissioner Miller away on county business.

Staff Present: County Administrator Keith Johnson, Human Resources Director Carlee Nave, Chief Deputy Prosecuting Attorney Jennifer Johnson and Clerk of the Board Karin Milham

9:02 AM **Approval of Minutes**

August 28, 2018 Commissioners' Meeting Minutes approved as presented.
September 4, 2018 Commissioners' Meeting Minutes approved as presented.

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**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
SEPTEMBER 11, 2018**

9:03AM Approval of Fund Expenditure Warrants

09/11/2018

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 09/11/2018 

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.


Warrants \ Check Numbers: **00338245 - 00338353** **\$198,090.88**

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$73,471.07
COURTHOUSE FACILITATOR	\$1,040.00
BOATING SAFETY	\$1,330.49
SHERIFF SEX OFFENDER GRANT	\$600.00
JAIL COMMISSARY	\$5,985.48
ENHANCED 911	\$36,036.44
COUNTY ROADS	\$55,982.57
SOLID WASTE	\$723.91
ENDING HOMELESSNESS	\$4,009.38
TRAC OPERATIONS	\$5,094.79
FRANKLIN COUNTY RV PARK	\$1,917.18
MOTOR VEHICLE	\$11,899.57

In the amount of: **\$198,090.88**

The motion was seconded by: 

And passed by a vote of 2 to 0

Reviewed by the County Administrator:  9/10/2018

The attached vouchers have been approved by Auditor or Deputy:
Thomas Westerman

Vouchers Audited By:
Rosa Gomez

1016 North 4th Avenue, A208 | Pasco, WA 99301 | (509) 545-3502 | fax (509) 543-2995
www.co.franklin.wa.us/auditor

- ❖ *Commissioner Koch moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of September 11, 2018 for payment totaling \$198,090.88. Commissioner Peck seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
SEPTEMBER 11, 2018**

9:03 AM Approval of County Roads and Motor Vehicle Payroll



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

September 11, 2018

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, September 11, 2018  moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
County Roads		
Net Payroll Checks	00338205-00338206	\$ 2,612.57
Net EFT Payroll Checks	00014140-00014174	52,157.68
Deduction and Contribution Checks	00338207-00338214	42,368.95
	Total	<u>\$ 97,139.20</u>
 Motor Vehicle		
Net Payroll Checks	00338204	\$ 1,399.87
Net EFT Payroll Checks	00014135-00014139	6,824.73
Deduction and Contribution Checks	00338215-00338218	6,215.11
	Total	<u>\$ 14,439.71</u>
Grand Total All Payrolls		<u>\$ 111,578.91</u>

In the total amount of **\$111,578.91** (\$97,139.20 + \$14,439.71)

The motion was seconded by  and passed by a vote of  to .


The attached payroll has been approved by Auditor or Deputy


Payroll Prepared By Raul Ramirez

❖ **Commissioner Koch moved to approve County Roads and Motor Vehicle Payroll totaling \$111,578.91. Commissioner Peck seconded and the motion carried.**



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
SEPTEMBER 11, 2018**

9:04 AM Administration Office Business

- County Administrator Keith Johnson presented Resolution 2018-279 and read the changed language in the document.
 - a. Whereas, the Lease require the written consent of the Board of Commissioner of Franklin County is necessary to assign rights under the lease.
 - b. RCCH Healthcare, an affiliate of Capella Healthcare for a period not to exceed the earlier of the approval of a new lease agreement between the parties or June 20, 2019.

The Board approved the language changes. However, Commissioner Peck has concerns about the dollar amount attached to the agreement, as the new Leases' are a private for profit entity. His concern is someone may misconstrue the below market cost of lease as gifting. Commissioner Peck sees it as an exchange of goods and services for the citizens of Franklin County, until a new lease rate is established and the agreement implemented.

❖ *Commissioner Koch moved to approve Resolution 2018-279, Assigning Lease and Amendment Extending Lease Term with Our Lady of Lourdes Hospital to RCCH Healthcare Partners, an Affiliate of Capella Healthcare for Property Located at 210 and 224 North 7th in Pasco, Washington known as "Wilson House". Commissioner Peck seconded and the motion carried.*

- Mr. Johnson brought forth a Joint County Authority of Administrative Services Organization (ASO) Interlocal Operating Agreement of Greater Columbia Behavioral Health (GCBH), LLC. document.

Commissioner Koch stated that this document would act as a stopgap and allow GCBH to carry on business until January 1, 2019, at which time the new Administrative Services Organization would sign a new contract.

Commissioner Koch contacted Human Services Director Kyle Sullivan by phone and he briefed the Board that the LLC would act as interim status until the first of the year.

After discussion, Commissioner Peck asked Mr. Sullivan to add a termination clause to the proposed document and bring it before the Board next week.

- Mr. Johnson presented Resolution 2018-282, Memorandum of Understanding with Altered Image Films. The Film Company would like to use part of the Courthouse as a set for a portion of their movie.



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
SEPTEMBER 11, 2018**

- ❖ *Commissioner Koch moved to approve Resolution 2018-282, a Memorandum of Understanding with Altered Image Films. Commissioner Peck seconded and the motion carried.*

9:32 AM **EXECUTIVE SESSION** RCW 42.30.140 (4), Contract Negotiations

County Administrator Keith Johnson requested an Executive Session. Invited to participate was Human Resources Director Carlee Nave and Chief Deputy Prosecuting Attorney Jennifer Johnson.

Commissioner Peck recessed into Executive Session at 9:32 a.m., for a discussion on Contract Negotiations. Executive Session was anticipated to last twenty minutes.

Commissioner Peck reconvened the Regular Meeting at 9:50 a.m. with no action taken.

9:51 AM **Planning and Building Director Position Proposal**

County Administrator Keith Johnson has identified a candidate to fill the Planning and Building Director position. Mr. Johnson would like to bring the proposal before the Board and a request to extend this position to the candidate.

Proposal:

\$95,929.60 Annual salary

Standard Franklin County Health benefits

\$2,000 Relocation

Financial incentive

\$2,500 upon passing of American Institute of Planners exam by 12-31-2019

\$2,500 upon passing of Certified Economic Developer exam by 12-31-2020

\$5,000 lump sum after three full years of employment.

Offer contingent on successful background check



- ❖ *It was the consensus of the Board to move forward with the proposal.*

Commissioner Koch will be in Spokane for Good Road Meeting and Transportation Board Meeting in Pullman.

Commissioner Peck will be in Ellensburg attending a WSAC Meeting.

Adjourn

With no further business to bring before the Board, the meeting adjourned at 9:56 a.m.

Approved  Clerk of the Board 

9-18-2018