



BOARD OF COMMISSIONERS  
**FRANKLIN COUNTY**  
WASHINGTON

**BRAD PECK**  
District 1

**ROBERT KOCH**  
District 2

**RICK MILLER**  
District 3

**Keith Johnson**  
County Administrator

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**AGENDA**  
**Regular Board Meeting**  
**Tuesday, August 21, 2018**

*Franklin County Courthouse, Commissioners' Meeting Room*  
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public hearings will not start earlier than the advertised time. Other agenda times are approximate and provided to aid in planning.

**9:00 AM Call to Order and Pledge of Allegiance**

**9:01 AM Approval of Minutes**  
August 14, 2018 Commissioners' Meeting Minutes

**9:02 AM Approve Request to Sell Tax Title Property**  
*Presented by Treasurer Josie Koelzer*  
*Resolution (2018-263 upon approval)*

**9:10 AM Road Name Change of Richview Drive to Bair Drive**  
*Presented by County Engineer Craig Erdman*  
*Resolution (2018-264 upon approval)*

**9:20 AM Public Comment**

**9:25 AM Office Business**  
1. Approval of Payroll Rosters  
2. Approval of Warrant Registers  
3. Approval of Consent Agenda

1. Resolution 2018-265 Agreement 18-19-DD-ARC-00 with the ARC of the Tri-Cities
2. Resolution 2018-266 Agreement 18-19-DD-CDC-00 with Children's Developmental Center
3. Resolution 2018-267 Agreement 18-19-DD-RTAS-01 with Responding to Autism Services, Inc.
4. Resolution 2018-268 Agreement 18-19-DD-GW-00 with Goodwill Industries of the Columbia, Inc.
5. Resolution 2018-269 Public Works Contract with Apollo Heating and Air
6. Resolution 2018-270 Continued Contract with Able Campos, Premier Investigations, for Investigative Services for the Office of Public Defense

7. Resolution 2018-271 Professional Services Agreement with Justin Andrews in Franklin County District Court for Probation Violation

**9:30 AM Administration Office Business**

- Discussion of Amending the AT&T Cell Tower Lease at RV Park

**9:35 AM Public Comment**

**9:40 AM Executive Session RCW 42.30.110 (1) (d), Review negotiations of performance of publicly bid contracts**

**9:45 AM Adjourn**



# FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES  
AUGUST 21, 2018

*The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.*

9:00 AM

## **Call to Order and Pledge of Allegiance**

Commission Chairman Brad Peck called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

**Commissioners Present:** Commission Chair Brad Peck, Chair Pro Tem Rick Miller and Member Robert Koch

**Staff Present:** County Administrator Keith Johnson, Sheriff Jim Raymond, Treasurer Josie Koelzer, Deputy Prosecuting Attorney Teresa Chen, Human Resources Generalist Eric Wyant, Public Works Director Matt Mahoney, County Engineer Craig Erdman, Foreclosure Deputy Whitney Skelton and Clerk of the Board Karin Milham

9:02 AM **Approval of Minutes**

August 14, 2018 Commissioners' Meeting Minutes approved as presented.

9:02 AM **Approve Request to Sell Tax Title Property- Resolution 2018-263**

Treasurer Josie Koelzer and Foreclosure Deputy Whitney Skelton presented the Board with a background of this request. Tax Parcel 112490038 failed to sell at auction in 12/1997, this property is .21 acres of undeveloped land. The adjoining property owner has submitted an Application for Re-Sale of Tax Title Property with a minimum bid of \$1,000.00 to purchase the property at public auction. This request will meet the RCW 36.35.150 requirements.

*❖ After a brief discussion, the Commissioners agreed to place this parcel of land with a group of parcels that will go before the Board in December with a minimum bid of two-thousand dollars. Resolution 2018-263 was denied.*

9:16 AM **Road Name Change of Richview Drive to Bair Drive**

County Engineer Craig Erdman presented the background and updates on the name of Richview Drive.

On February 8<sup>th</sup>, 2018 the Board of County Commissioner received a request from Kirk and Debbie Bair of 51 Richview Drive Pasco, Washington requesting a road name change of Richview Drive to Bair Drive.

On July 17<sup>th</sup>, 2018 the Board of County Commissioners, upon the recommendation of the County Engineer, approved the Resolution 2018-230 changing the Name of Richview Drive to Bair Road. Due to an oversight by the Public Works Department, local residents of Richview



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Drive were not adequately notified of the potential name change and not provided with the opportunity to provide public comments.

On July 24<sup>th</sup>, 2018 Letters were sent out to seven landowners (see attached mailing list) along and around Richview Drive, impacted by the road name change providing these impacted landowners an opportunity to provide public comment. Comments were requested to be submitted by August 10<sup>th</sup>, 2018, otherwise additional comments could be voiced at the August 21<sup>st</sup>, 2018 Commissioner's meeting.

On August 10<sup>th</sup>, 2018 the deadline to provide public comment in writing expired, to which the office of the County Engineer's Office received two letter (see attached copies) in opposition of the road name change and no letters in support of the road name change were received.

On August 14<sup>th</sup>, 2018 a Resolution was submitted and approved by the Board of County Commissioners to rescind Resolution 2018-230, Road Name Change of Richview Drive to Bair Road, in an effort to afford the public an opportunity to provide comment on the road name change.

The name Bair Road does not duplicate or sound similar to any other roads within Franklin or Benton County, the addressing impacts will affect 8 addresses, of which, a portion of the addresses belong to the family that has applied for the road name change.

Debbie Bair addressed the Board with her concerns with the emergency response to this address. Ms. Bair explained that recently her son needed immediate medical attention and she called 911. Six men showed up from fire districts however, they were not equipped to help him, as they needed a medic. The ambulance showed up one half hour later due to confusion of address.

Citizen Michelle Andres agreed that changing the name for emergency purposes would improve the emergency response time.

- ❖ ***After discussion, Resolution 2018-264 was tabled until September 30<sup>th</sup> 2018 or before if it returns sooner. The Commissioners would like to give Ms. Bair the opportunity to visit with their neighbors and obtain an agreement of support for the road name change. The Commissioners would revisit this request at a later date.***



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
AUGUST 21, 2018**

**9:53 AM Approval of Fund Expenditure Warrants**



**FRANKLIN COUNTY AUDITOR**

Matt Beaton, Auditor

8/21/2018

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 8/21/2018

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants / Check Numbers:	00337259	-	00337458	\$632,376.60
EFT Check Numbers:	00000043	-	00000045	\$18,283.24
				\$650,659.84

FUND Expenditures	AMOUNT ISSUED
Current Expense	107,979.59
Auditor O & M	588.45
Election Equipment Revolving	86.43
Boating Safety Fund	2,107.87
Sheriff Sex Offender Grant	351.60
Jail Commissary	4,342.36
Enhanced 911	2,228.52
County Roads	414,564.56
Solid Waste	724.14
Veteran's Assistance	511.36
Ending Homelessness Fund	9,080.60
2012 003 CJ Sales Tax LTGO DS	8,857.25
Capital Projects Fund	550.00
TRAC Operations Fund	38,218.64
Franklin County RV Facility	8,747.10
Motor Vehicle/Public Works	51,721.37

**In the amount of 650,659.84**

The motion was seconded by *[Signature]*

And passed by a vote of 3 to 0

Reviewed by County Administrator *[Signature]*

*[Signature]*  
The attached vouchers have been approved by Auditor or Deputy:  
Matt Beaton

*[Signature]*  
Vouchers Audited By:  
Rosa Gomez

❖ **Commissioner Koch moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of August 21, 2018 for payment totaling \$650,659.84. Commissioner Miller seconded and the motion carried.**



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
AUGUST 21, 2018**

**9:54 AM Salary Clearing and Emergency Management Payroll**



**FRANKLIN COUNTY AUDITOR**

Matt Beaton, Auditor

August 21, 2018

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, August 21, 2018 R Koch  
moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>Salary Clearing Payroll:</b>		
Net Payroll Checks	00337176-00337190	\$ 8,486.29
Net EFT Payroll Checks	00013603-00013846	409,399.74
Deduction and Contribution Checks	00337191-00337211	286,591.19
	<b>Total</b>	<b>\$ 704,477.22</b>
<b>Emergency Mgmt Payroll:</b>		
Net EFT Payroll Checks	00013599-00013602	\$ 8,051.91
Deduction and Contribution Checks	00337172-00337175	5,509.73
	<b>Total</b>	<b>\$ 13,561.64</b>
	<b>Grand Total All Payrolls</b>	<b>\$ 718,038.86</b>

In the total amount of **\$718,038.86** (\$704,477.22 + \$13,561.64)

The motion was seconded by R Koch and passed by a vote of 3 to 0.

Matt Beaton  
The attached payroll has been approved by Auditor or Deputy

Raul Ramirez  
Payroll Prepared by Raul Ramirez

**❖ Commissioner Koch moved to approve Salary Clearing Payroll and Emergency Management Payroll totaling \$718,038.86. Commissioner Miller seconded and the motion carried.**



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

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**9:55 AM Approval of Consent Agenda**

1. Resolution 2018-265 Agreement 18-19-DD-ARC-00 with the ARC of the Tri-Cities
2. Resolution 2018-266 Agreement 18-19-DD-CDC-00 with Children's Developmental Center
3. Resolution 2018-267 Agreement 18-19-DD-RTAS-01 with Responding to Autism Services, Inc.
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5. Resolution 2018-269 Public Works Contract with Apollo Heating and Air
6. Resolution 2018-270 Continued Contract with Able Campos, Premier Investigations, for Investigative Services for the Office of Public Defense
7. Resolution 2018-271 Professional Services Agreement with Justin Andrews in Franklin County District Court for Probation Violation

- *Commissioner Miller moved to approve the Consent Agenda. Commissioner Koch seconded and the motion carried.*

**9:55 AM Administration Office Business**

- County Administrator Keith Johnson presented a request from the AT&T, in regards to the cell tower lease at the Franklin County RV Park. AT&T requested a \$100 per month reduction in their current lease. After a brief discussion, the Commissioners agreed that this was not a request they would support.
- Commissioner Peck will meet with the Veteran's Advisory Board on August 29, 2018. This meeting is to assemble the new members and discuss the goals and policy pertaining to this program.
- Commissioner Peck discussed the proposal of adding Roger Lenk to the current Planning Commission seat that is vacant.

**10:09 AM Executive Session**

RCW 42.30.110 (1) (d) review negotiations of performance of publicly bid contracts

Commissioner Peck recessed into Executive Session at 10:08 a.m., for up to 20 minutes to evaluate qualification of applicant for employment or review performance of public employee.

Deputy Prosecuting Attorney Teresa Chen, Sheriff Jim Raymond and Public Works Director Matt Mahoney were invited to participate.



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AUGUST 21, 2018**

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Commissioner Peck reconvened the Regular Meeting at 10:29 a.m. and requested an additional 20 minutes under the same RCW. Commissioner Peck recessed into Executive session at 10:30 a.m.

Commissioner Peck reconvened the Regular Meeting at 10:50 a.m. with no action taken.

County Administrator Keith Johnson will be out of the office this Thursday and Friday.

**Adjourn**

With no further business to bring before the Board, the meeting adjourned at 10:50 a.m.

Approved 9-4-2018

Clerk of the Board Karin Melhorn