



BOARD OF COMMISSIONERS  
**FRANKLIN COUNTY**  
WASHINGTON

**BRAD PECK**  
District 1

**ROBERT KOCH**  
District 2

**RICK MILLER**  
District 3

**Keith Johnson**  
County Administrator

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**AGENDA**  
**Regular Board Meeting**  
**Tuesday, July 17, 2018**

*Franklin County Courthouse, Commissioners' Meeting Room*  
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public hearings will not start earlier than the advertised time. Other agenda times are approximate and provided to aid in planning.

**9:00 AM Call to Order and Pledge of Allegiance**

**9:02 AM Approval of Minutes**  
May 15, 2018 Commissioners' Meeting Minutes  
June 26, 2018 Commissioners' Meeting Minutes

**9:03 AM Road Name Change of Richview Drive to Bair Drive**  
*Presented by County Engineer Craig Erdman*  
*Resolution (2018-230 upon approval)*

**9:15 AM Step 5 Hire of Clerk's Judicial Financial Manager**  
*Presented by Human Resources Director Carlee Nave*

**9:20 AM Public Comment**

**9:25 AM Office Business**  
1. Approval of Payroll Rosters  
2. Approval of Warrant Registers  
3. Approval of Consent Agenda

1. Resolution 2018-231 Fee for Service Truancy Contract between Kennewick School District and Benton Franklin Juvenile Justice Center.
2. Resolution 2018-232 Juvenile Detention Alternatives Initiative Grant Application between the Benton Franklin Juvenile Justice Center and the Governor's Juvenile Justice Advisory Committee

**9:30 AM Administration Office Business**  
• Office Business

**9:35 AM Public Comment**

**9:40 AM Executive Session RCW 42.30.140(4) – Contract Negotiations**

**9:55 AM Adjourn**



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
JULY 17, 2018**

*The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.*

9:00 AM

**Call to Order and Pledge of Allegiance**

Commission Chairman Brad Peck called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

**Commissioners Present:** Commission Chair Brad Peck, Chair Pro Tem Rick Miller and Member Robert Koch

**Staff Present:** County Administrator Keith Johnson, Sheriff Jim Raymond, Auditor Matt Beaton Chief Deputy Prosecuting Attorney Jennifer Johnson, Human Resources Director Carlee Nave, Public Works Director Matt Mahoney and Clerk of the Board Karin Milham

9:02 AM **Approval of Minutes**

May 15, 2018 Commissioners' Meeting Minutes approved as presented.

June 26, 2018 Commissioners' Meeting Minutes approved as presented.

9:03 AM **Road Name Change of Richview Drive to Bair Drive**

County Engineer Craig Erdman explained the purpose of this name change came before the Board. Currently, there are three road names in Irrigation Block One that share similar names, i.e. Ridgeview Drive, Rivershore Road, and Richview Drive. Additionally, Riverview Drive is similar named to Richview Drive; however, this section of road resides in the Northern portion of Franklin County. From Emergency 911 providers prospective the road name similarities, within Block One, could lead to some confusion. This proves to be important in any emergency in which every second counts. On a less crucial prospective, the number of instances where the incorrect mail has been received by the landowners along the above-mentioned road has become a common occurrence.

❖ *Commissioner Koch moved to approve Resolution 2018-230, Road Name Change of Richview Drive to Bair Drive. Commissioner Miller seconded and the motion carried.*

9:15 AM **Step 5 Hire of Clerk's Judicial Financial Manager**

Human Services Director Carlee Nave presented this request based on the candidate's experience and long tenure with the Clerk's Office. The Clerk is requesting to hire the candidate at Grade 15, Step 5.

❖ *Commissioner Koch moved to approve the Step 5 Hire. There was no seconded and the motion was not approved.*



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

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JULY 17, 2018**

**9:21 AM Public Comment**

Mr. Rodney Mullen addressed the Board with his concerns on the Richview Road Name Change. He nor his brother had received a notice of this proposed change. The Commissioners requested that the Public Works Director look into the matter and report their findings to the Board.

**9:32 AM Approval of Fund Expenditure Warrants**

07/17/2018

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 07/17/2018 R. Koch

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers: 00336174 - 00336306 \$406,486.21

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$115,929.79
AUDITOR O & M	\$538.91
COURTHOUSE FACILITATOR	\$1,518.39
BOATING SAFETY	\$2,701.54
ENHANCED 911	\$36,556.95
COUNTY ROADS	\$170,858.56
SOLID WASTE	\$29,299.51
LAW LIBRARY	\$1,181.49
ENDING HOMELESSNESS	\$3,300.00
TRAC RENEWAL AND REPLACE	\$4,379.08
TRAC OPERATIONS	\$28,480.79
MOTOR VEHICLE	\$11,741.20

In the amount of: \$406,486.21

The motion was seconded by: Rodney Mullen

And passed by a vote of: 3 to 0

Reviewed by the County Administrator: [Signature]

The attached vouchers have been approved by Auditor or Deputy:  
Matt Beaton

Vouchers Audited By:  
Rosa Gomez

❖ *Commissioner Koch moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of July 17, 2018 for payment totaling \$406,486.21. Commissioner Miller seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
JULY 17, 2018**

**9:33 AM Salary Clearing and Emergency Management Payroll**



**FRANKLIN COUNTY AUDITOR**

Matt Beaton, Auditor

July 17, 2018


Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, July 17, 2018  moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>Salary Clearing Payroll:</b>		
Net Payroll Checks	00336053-00336058	\$ 4,717.99
Net EFT Payroll Checks	00013033-00013272	411,926.01
Deduction and Contribution Checks	00336059-00336074	281,775.68
	<b>Total</b>	<b>\$ 698,419.68</b>
<b>Emergency Mgmt Payroll:</b>		
Net EFT Payroll Checks	00013029-00013032	\$ 8,053.14
Deduction and Contribution Checks	00336023-00336026	5,506.36
	<b>Total</b>	<b>\$ 13,559.50</b>
	<b>Grand Total All Payrolls</b>	<b>\$ 711,979.18</b>

In the total amount of **\$711,979.18** (\$698,419.68 + \$13,559.50)

The motion was seconded by  and passed by a vote of 5 to 0.

  
The attached payroll has been approved by Auditor or Deputy

  
Payroll Prepared by Raul Ramirez

❖ **Commissioner Koch moved to approve Salary Clearing Payroll and Emergency Management Payroll totaling \$711,979.18. Commissioner Miller seconded and the motion carried.**



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
JULY 17, 2018**

**9:34 AM Approval of County Roads and Motor Vehicle Payroll**

July 17, 2018

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, July 17, 2018 Revised  
moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>County Roads</b>		
Net Payroll Checks	00336007-00336009	\$ 3,402.72
Net EFT Payroll Checks	00012988-00013023	53,320.47
Deduction and Contribution Checks	00336011-00336018	42,107.02
	<b>Total</b>	<u>\$ 98,830.21</u>
 <b>Motor Vehicle</b>		
Net Payroll Checks	00336010	\$ 1,396.92
Net EFT Payroll Checks	00013024-00013028	6,835.26
Deduction and Contribution Checks	00336019-00336022	6,042.75
	<b>Total</b>	<u>\$ 14,274.93</u>
<b>Grand Total All Payrolls</b>		<u>\$ 113,105.14</u>

In the total amount of **\$113,105.14** (\$98,830.21 + \$14,274.93)

The motion was seconded by R. Miller and passed by a vote of 3 to 0.

Moss Beal  
The attached payroll has been approved by Auditor or Deputy

Raul Ramirez  
Payroll Prepared By Raul Ramirez

1016 North 4<sup>th</sup> Avenue\*P.O. Box 1451\*Pasco, WA 99301\*(509) 545-3502\*fax (509) 543-2995  
www.co.franklin.wa.us

❖ **Commissioner Koch moved to approve County Roads and Motor Vehicle Payroll totaling \$113,105.14. Commissioner Miller seconded and the motion carried.**



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
JULY 17, 2018**

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**9:34 AM Approval of Consent Agenda**

1. Resolution 2018-231 Fee for Service Truancy Contract between Kennewick School District and Benton Franklin Juvenile Justice Center.
2. Resolution 2018-232 Juvenile Detention Alternatives Initiative Grant Application between the Benton Franklin Juvenile Justice Center and the Governor's Juvenile Justice Advisory Committee

- *Commissioner Miller moved to approve the Consent Agenda items 1-2. Commissioner Koch seconded and the motion carried.*

**9:35 AM Administration Office Business**

- County Administrator Keith Johnson presented a letter from Nathan Grimm pertaining to Salmon Recovery on the rivers. Mr. Grimm requested the Commissioners participation at a July 18, 2018 meeting. Commissioner Peck agreed to attend the meeting as a citizen, and would not attend as a Commissioner, unless, the Board approved such action. The Board approved to have Commissioner Peck be a representative for the County.
- County Administrator Keith Johnson attended a meeting in regards to the Connell Railway exchange. The Coalition requested letters of support from other entities for the project in attempt to obtain Grant funds.

**9:44 AM Public Comment**

Mr. Jeffery Robinson asked Commissioner Miller if he had met with Mr. Oliver or Mr. Cloud on the mental health issue mentioned in last week's Public Comment. Commissioner Miller is pursuing the matter but has not been able to correlate schedules.

9:46 AM Commissioner Miller will be attending a Cattle Feeders Meeting at Canyon Lakes. There is interest in adding new feedlots in Franklin County. Discussion on whether it is practical for the AHBL Contractor Nicole Stickney to attend the meeting or if other options were available.

**9:55 AM Executive Session RCW 42.30.140(4) – Contract Negotiations**

Commissioner Peck recessed into Executive Session at 9:55a.m., for up to fifteen minutes relating to Contract Negotiations. Also present were Chief Deputy Prosecuting Attorney Jennifer Johnson, Human Resources Director Carlee Nave and Clerk of the Board Karin Milham.

Commissioner Peck reconvened the Regular meeting at 10:13 a.m. with no action taken.



**FRANKLIN COUNTY, WASHINGTON  
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JULY 17, 2018**

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10:16 AM **Executive Session** RCW 42.30.110 (1) (g) – evaluate qualifications of applicant for employment or review performance of public employee.

Commissioner Peck recessed into Executive Session at 10:16 a.m., for up to thirty minutes to evaluate qualification of applicant for employment or review performance of public employee. Also present were Chief Deputy Prosecuting Attorney Jennifer Johnson, Human Resources Director Carlee Nave, Public Works Director Matt Mahoney and Clerk of the Board Karin Milham.

Commissioner Peck reconvened the Regular Meeting at 10:40 a.m. with no action taken.

10:41 AM **Adjourn**

With no further business to bring before the Board, the meeting adjourned at 10:41 a.m.

Approved   
7-24-2018

Clerk of the Board 