



BOARD OF COMMISSIONERS
FRANKLIN COUNTY
WASHINGTON

BRAD PECK
District 1

ROBERT KOCH
District 2

RICK MILLER
District 3

Keith Johnson
County Administrator

AGENDA
Regular Board Meeting
Tuesday, July 10, 2018

Franklin County Courthouse, Commissioners' Meeting Room
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public hearings will not start earlier than the advertised time. Other agenda times are approximate and provided to aid in planning.

- 9:00 AM** **Call to Order and Pledge of Allegiance**
- 9:02 AM** **Approval of Minutes**
June 19, 2018 Commissioner's Meeting Minutes
- 9:04 AM** **Preliminary Approval of SUB 2018-01- Rancho Bonita**
Presented by Acting Planning and Building Director Nicole Stickney
(Resolution 2018-214 upon approval)
- 9:15 AM** **Deviation Request from Franklin County Design Standards for Construction of Roads and Bridges**
Presented by Public Works Director Matt Mahoney and County Engineer Craig Erdman (Resolution 2018-215 upon approval)
- 9:25 AM** **Initiating County Roads Project 623 - 2018 Hard Surfacing of Miscellaneous Rural Access Roads**
Presented by Public Works Director Matt Mahoney and County Engineer Craig Erdman (Resolution 2018-216 upon approval)
- 9:30 AM** **Discussion on Jail Facility Improvements and Funding**
Presented by County Administrator Keith Johnson and Sheriff Jim Raymond
- 9:50 AM** **Public Comment**
- 9:55 AM** **Office Business**
1. Approval of Payroll Rosters
2. Approval of Warrant Registers
3. Approval of Consent Agenda

1. Resolution 2018-217 Amending 2017 Employee Awards
2. Resolution 2018-218 Professional Services Agreement with Attorney Karla Kane Hudson for Public Defense Services
3. Resolution 2018-219 Professional Services Agreement with Attorney Kathleen Moreno to Represent Indigent Persons
4. Resolution 2018-220 Amendment #2 to DSHS Agreement 1763-98172, between the Developmental Disabilities Administration and Benton Franklin Human Services
5. Resolution 2018-221 Continuum of Care Program Grant WA0072L0T011710, Renewal Award # WA0072L0T11609 between HUD and Human Services
6. Resolution 2018-222 Memorandum of Understanding between Benton Franklin Human Services and Molina Healthcare of Washington
7. Resolution 2018-223 Grant #17-46108-03 Amendment B Consolidated Homeless Grant between Washington State Department of Commerce and Benton Franklin Human Services
8. Resolution 2018-224 Agreement 18-19-DD-WISE-00 with Columbia Industries
9. Resolution 2018-225 Temporary Use of County Right-Of-Way between Franklin County and Muddawg Fit Events
10. Resolution 2018-226 Fast Solutions Agreement - Locker Lease
11. Resolution 2018-227 2018-2020 Corrections Collective Bargaining Agreement
12. Resolution 2018-228 Homeland Security 2017 Professional Services Contract
13. Resolution 2018-229 Authorizing the Presiding Judge to Sign the Purchase Reimbursement Agreement with the Administrative Office of the Courts

10:05 AM Administration Office Business

10:10 AM Public Comment

10:15 AM Executive Session (if necessary)

10:15 AM Adjourn



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
JULY 10, 2018**

The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.

9:00 AM

Call to Order and Pledge of Allegiance

Commission Chairman Brad Peck called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Brad Peck, Chair Pro Tem Rick Miller and Member Robert Koch

Staff Present: County Administrator Keith Johnson, Sheriff Jim Raymond, Corrections Administrator Stephen Sultemeier, Chief Deputy Prosecuting Attorney Jennifer Johnson, Human Resources Director Carlee Nave, County Engineer Craig Erdman, Public Works Director Matt Mahoney, AHBL Personal Services Contractor Nicole Stickney, Chief Deputy Treasurer Andrew Hicks and Clerk of the Board Karin Milham

9:02 AM **Approval of Minutes**

June 19, 2018 Commissioners' Meeting Minutes approved as presented.

9:03 AM **Preliminary Approval of SUB 2018-01- Rancho Bonita**

AHBL Personal Services Contractor Nicole Stickney presented the Board with information regarding the preliminary approval of SUB 2018-01, Rancho Bonita, a subdivision application to subdivide approximately 10 acres into 7 single-family residential lots. Six of the lots are 44,000 square feet or more in size and the seventh lot is approximately 2.65 acres. The land is zoned Rural Residential 1 (RR-1).

Ms. Stickney had a couple of typo and language changes to the original document. Under Findings of Facts (i.) Irrigation, changing the word "law" to "lawn". Conditions of Approval 1. (e) Stricken from the document. Conditions of Approval 7. (b) First bullet, removing the word "outside" and leaving "irrigation source".

❖ Commissioner Miller moved to approve SUB 2018-01 Rancho Bonita, Resolution 2018-214. Commissioner Koch seconded and the motion carried.

9:15 AM **Deviation Request from Franklin County Design Standards for Construction of Roads and Bridges.** (Resolution 2018-215 upon approval)

Ms. Carpenter has acquired a parcel (Parcel Number 126190416) which has access to Birch Road, to the North of said parcel, via three (3) separate easements: first (AFN 522969) granting a ten (10) feet ingress/egress easement; second (AFN 522970) granting a twenty (20) feet ingress/egress easement; and third (AFN 1570364) granting a thirty (3) feet access easement.

Page 1 of 6



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
JULY 10, 2018**

Franklin County Design Standards require that a Private Access Road shall not be less than twenty (20) feet. Due to the ten (10) foot ingress/egress easement (AFN 522969), commencing at Birch Road and running southerly for approximately 2,668 feet, a private access road is unable to meet said requirement.

- ❖ *Commissioner Koch moved to table Resolution 2018-215-Deviation Request from Franklin County Design Standards for Construction of Roads and Bridges until July 31, 2018 or a date sooner.*

9:25 AM Initiating County Roads Project (CRP) 623 - 2018 Hard Surfacing of Miscellaneous Rural Access Roads

County Engineer Craig Erdman presented the details of the CRP 623 to the Board. The 2017 Countywide Spring Runoff emergency event caused millions of dollars in damages and closed off major/minor arterial roads that left County residents detouring through backcountry gravel roads. The Public Works Department has identified three (3) emergency detour routes that would be in the best interest of the County to bring up to all-weather routes.

The Franklin County Road's 2018 Maintenance budget set aside \$1,400,000 for gravel replacement and \$500,000 for chip seal to be used for regular maintenance on county roads. At this time, Public Works ask to initiate a County Road Project for the 2018 Hard Surfacing of Miscellaneous Rural Access Roads - Mound Road, Dayton Road, and lone Road.

- ❖ *Commissioner Miller moved to approve Resolution 2018-216, County Roads Project 623- 2018 Hard Surfacing of Miscellaneous Rural Access Roads. Commissioner Koch seconded and the motion carried.*

9:58 AM Discussion on Jail Facility Improvements and Funding

County Administrator Keith Johnson requested guidance from the Board on financing for the Jail remodel. Mr. Johnson explained the requirements of the settlement and the desire to stay on track with the schedule of tasks. Mr. Johnson will collaborate with other departments and bring the Jail facility improvement and funding packet before the Board in a Public Hearing in the near future.

10:11 AM Public Comment

Mr. Johnny Cloud expressed his concerns about the Crisis Center and lack of mental health help for the citizens of Franklin County. He also addressed his disagreement of the needle exchange program.



FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES
JULY 10, 2018

1022 AM Approval of Fund Expenditure Warrants



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

07/03/2018

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.090, expense reimbursement claims.

Action: As of this date, 07/03/2018

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers: 00335748 - 00335828 \$209,109.01

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$42,673.52
AUDITOR O & M	\$73.85
JAIL COMMISSARY	\$4,229.73
ENHANCED 911	\$50,597.98
COUNTY ROADS	\$93,786.50
SOLID WASTE	\$0.26
VETERAN'S ASSISTANCE	\$2,852.68
ENDING HOMELESSNESS	\$4,730.56
MOTOR VEHICLE	\$10,163.93

Authorized by:

Brad Peck
Brad Peck, Board Chair

In the amount of: \$209,109.01

The motion was seconded by: *Pat Miller*

And passed by a vote of: 3 to 0

Reviewed by the County Administrator: *[Signature]*

The attached vouchers have been approved by Auditor or Deputy:
Matt Beaton

Vouchers Audited By:
Rosa Gomez

❖ *Commissioner Koch moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of July 3, 2018 for payment totaling \$209,109.01. Commissioner Miller seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
JULY 10, 2018**



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

07/10/2018

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080 expense reimbursement claims.

Action: As of this date, 07/10/2018

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers: 00335868 - 00336006 \$454,864.46

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$357,573.63
ELECTION EQUIP REVOLVING	\$8,059.34
TREASURER O & M	\$100.00
TRIAL COURT IMPROVEMENT	\$2,526.61
SHERIFF SEX OFFENDER GRANT	\$1,590.00
JAIL COMMISSARY	\$3,241.97
DARE FUND SHERIFF	\$144.87
ENHANCED 911	\$26,809.74
COUNTY ROADS	\$26,541.50
VETERAN'S ASSISTANCE	\$150.00
ENDING HOMELESSNESS	\$2,732.10
TRAC OPERATIONS	\$12,785.78
FRANKLIN COUNTY RV PARK	\$1,803.92
MOTOR VEHICLE	\$10,805.00

In the amount of: \$454,864.46

The motion was seconded by: Paul Miller

And passed by a vote of: 3 to 0

Reviewed by the County Administrator: [Signature]

The attached vouchers have been approved by Auditor or Deputy:
Matt Beaton

Vouchers Audited By:
Rosa Gomez

❖ *Commissioner Koch moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of July 10, 2018 for payment totaling \$454,864.46. Commissioner Miller seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
JULY 10, 2018**

10:24 AM Salary Clearing and Emergency Management Payroll

July 10, 2018

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, July 10, 2018 *[Signature]* moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
Salary Clearing Payroll:		
Net Payroll Checks	00335720-00335727, 00334871, 00335179	\$ 16,002.44
Net EFT Payroll Checks	00012745-00012987	401,688.23
Deduction and Contribution Checks	00335728-00335747, 00335044	547,679.47
	Total	<u>\$ 965,370.14</u>
Emergency Mgmt Payroll:		
Net EFT Payroll Checks	00012741-00012744	\$ 7,674.46
Deduction and Contribution Checks	00335704-00335719	11,590.58
	Total	<u>\$ 19,265.04</u>
	Grand Total All Payrolls	<u>\$ 984,635.18</u>

In the total amount of **\$984,635.18** (\$965,370.14 + \$19,265.04)

The motion was seconded by *[Signature]* and passed by a vote of 3 to 0.

[Signature]
The attached payroll has been approved by Auditor or Deputy

[Signature]
Payroll Prepared by Raul Ramirez

1016 North 4th Avenue*P.O. Box 1451*Pasco, WA 99301*(509) 545-3502*fax (509) 543-2995
www.co.franklin.wa.us

Authorized by:
[Signature]
Brad Peck, Board Chair

❖ *Commissioner Koch moved to approve Salary Clearing Payroll and Emergency Management Payroll totaling \$984,635.18. Commissioner Miller seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
JULY 10, 2018**

9:24 AM Approval of Consent Agenda

1. Resolution 2018-217 Amending 2017 Employee Awards
2. Resolution 2018-218 Professional Services Agreement with Attorney Karla Kane Hudson for Public Defense Services
3. Resolution 2018-219 Professional Services Agreement with Attorney Kathleen Moreno to Represent Indigent Persons
4. Resolution 2018-220 Amendment #2 to DSHS Agreement 1763-98172, between the Developmental Disabilities Administration and Benton Franklin Human Services
5. Resolution 2018-221 Continuum of Care Program Grant WA0072L0T011710, Renewal Award # WA0072L0T11609 between HUD and Human Services
6. Resolution 2018-222 Memorandum of Understanding between Benton Franklin Human Services and Molina Healthcare of Washington
7. Resolution 2018-223 Grant #17-46108-03 Amendment B Consolidated Homeless Grant between Washington State Department of Commerce and Benton Franklin Human Services
8. Resolution 2018-224 Agreement 18-19-DD-WISE-00 with Columbia Industries
9. Resolution 2018-225 Temporary Use of County Right-Of-Way between Franklin County and Muddawg Fit Events
10. Resolution 2018-226 Fast Solutions Agreement - Locker Lease
11. Resolution 2018-227 2018-2020 Corrections Collective Bargaining Agreement
12. Resolution 2018-228 Homeland Security 2017 Professional Services Contract
13. Resolution 2018-229 Authorizing the Presiding Judge to Sign the Purchase Reimbursement Agreement with the Administrative Office of the Courts

❖ *Commissioner Miller moved to approve the Consent Agenda items 1-13 with discussion on #6. After a brief discussion, Commissioner Koch seconded and the motion carried.*

Adjourn

With no further business to bring before the Board, the meeting adjourned at 10:32 a.m.

Approved *Rick Miller*
7-24-2018

Clerk of the Board *Karin McPherson*