



BOARD OF COMMISSIONERS
FRANKLIN COUNTY
WASHINGTON

BRAD PECK
District 1

ROBERT KOCH
District 2

RICK MILLER
District 3

Keith Johnson
County Administrator

AGENDA
Regular Board Meeting and Public Hearing
Tuesday, June 26, 2018

Franklin County Courthouse, Commissioners' Meeting Room
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public hearings will not start earlier than the advertised time. Other agenda times are approximate and provided to aid in planning.

9:00 AM Call To Order and Pledge of Allegiance

9:02 AM Approval of Minutes
June 05, 2018 Commissioners' Meeting Minutes
June 12, 2018 Commissioners' Meeting Minutes

9:03 AM PUBLIC HEARING
To Receive Public Testimony Regarding Franklin County's Six-Year Transportation Improvement Program
Presented by Public Works Director Matt Mahoney and County Engineer Craig Erdman (Resolution 2018-205 upon approval)

9:25 AM Washington State University Extension 4-H/Youth Development Update
Presented by Regional 4-H Youth Development Specialist Natalie Kinion Scott and 4-H Coordinator Lauren Jones Romney

9:40 AM Public Comment

9:45 AM Office Business
1. Approval of Payroll Rosters
2. Approval of Warrant Registers
3. Approval of Consent Agenda

1. Resolution 2018-206 Public Works Declaration of Surplus and Disposal via Interdepartmental Sale
2. Resolution 2018-207 Agreement Between Benton Franklin Counties Human Services and Compass Career Solutions Providing Disability Services
3. Resolution 2018-208 Inter-Department Sale of Vehicle from the Motor Vehicle (ER&R) Fund to the Facilities Fund

4. Resolution 2018-209 Approval of Automated Biometric Identification System Agreement with Washington State Patrol for Benton-Franklin Juvenile Justice Center
5. Resolution 2018-210 Department of Ecology's "Waste 2 Resources" Local Solid Waste Financial Assistance Agreement #W2RLSWFA-1719-FrCoPW-00015
6. Resolution 2018-211 Establishing FY2019 Budget Preparation Schedule
7. Resolution 2018-212 First Amendment to Agreement to provide Prevention Services for Department of Social and Health Services Agreement with Benton and Franklin Counties Department of Human Services
8. Resolution 2018-213 Request for Assignment of Lease with Our Lady of Lourdes Hospital

9:50 AM Administration Office Business

- Office Business

10:00 AM Public Comment

10:05 AM Executive Session (if necessary)

10:10 AM Adjourn



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING AND
PUBLIC HEARING MINUTES
JUNE 26, 2018

The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.

9:00 AM

Call to Order and Pledge of Allegiance

Commission Chairman Brad Peck called the Franklin County Commissioners' Regular Board Meeting and Public Hearing to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Brad Peck, Chair Pro Tem Rick Miller and Member Robert Koch

Staff Present: County Administrator Keith Johnson, Undersheriff Dan McCary, Human Resources Director Carlee Nave, Public Works Director Matt Mahoney, County Engineer Craig Erdman and Clerk of the Board Karin Milham

9:02 AM **Approval of Minutes**

June 05, 2018 Commissioner's Meeting Minutes approved as presented.
June 12, 2018 Commissioner's Meeting Minutes approved as presented.

9:04 AM **Public Hearing**

Public Works Director Matt Mahoney and County Engineer Craig Erdman presented Resolution 2018-205, Regarding Franklin County's Six-Year Transportation Improvement Program.

RCW 36.81.121 requires counties to prepare and annually update their Six-Year Transportation Improvement Program (TIP) pursuant to one or more public hearings and to file a copy of the adopted TIP with the Washington State Department of Transportation (WSDOT) and the County Road Administration Board (CRAB). The TIP is a planning and project management tool for federal, state, and local governments. The TIP represents the County's priority transportation improvements. The TIP may be changed after it is adopted to add new projects, delete projects, and change projects to accommodate cost, schedule, scope and funding changes.

The County's TIP not only lists the specific projects, but also documents the planned schedule and cost for each project phase (preliminary engineering, right-of-way acquisition, and construction).

9:06 AM Commissioner Peck formally opened the Public Hearing and asked for public comment three separate times. There was no public comment. Commissioner Peck then closed the Public Hearing.

- ❖ *Commissioner Miller moved to approve Resolution 2018-205, Regarding Franklin County's Six-Year Transportation Improvement Program. Commissioner Koch seconded and the motion carried.*



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9:17 AM **Washington State University Extension 4-H/Youth Development Update**
Regional 4-H Youth Development Specialist Natalie Kinion Scott and 4-H Coordinator Lauren Jones Romney updated the Commissioners on the progress 4-H has had in the past year. Ms. Scott stated that there are currently 136 leaders and 83 clubs between Benton and Franklin Counties.

The 4-H program has a wider variety of subjects, which include but not limited to, Robotics, Legos, Fashion design, STEM after school programs, National Youth Science day and more.

Commissioner Miller and Commissioner Peck asked Ms. Scott if she would like to give her input on using TRAC as another 4-H venue. She would get with them after the meeting.

9:45 AM Approval of Fund Expenditure Warrants

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 06/26/2018

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers: 00335339 - 00335703 \$727,816.74

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$319,005.08
AUDITOR O & M	\$460.44
CRIME VICTIMS WITNESS	\$2,948.37
TRIAL COURT IMPROVEMENT	\$2,136.96
JAIL COMMISSARY	\$15,785.35
COUNTY ROADS	\$25,377.72
LAW LIBRARY	\$10,849.43
VETERAN'S ASSISTANCE	\$250.00
ENDING HOMELESSNESS	\$7,808.00
TRAC RENEWAL AND REPLACE	\$191.84
TRAC OPERATIONS	\$42,921.77
FRANKLIN COUNTY RV PARK	\$5,643.34
MOTOR VEHICLE	\$294,438.44

In the amount of: \$727,816.74

The motion was seconded by: Paul Miller

And passed by a vote of: 3 to 0

Reviewed by the County Administrator: [Signature]

The attached vouchers have been approved by Auditor or Deputy:
Tim J. Anderson

Vouchers Audited By:
Rosa Gomez



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- ❖ *Commissioner Koch moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of June 26, 2018 for payment totaling \$727,816.74. Commissioner Miller seconded and the motion carried.*

9:46 AM Salary Clearing and Emergency Management Payroll

June 26, 2018

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, June 26, 2018 *R. Koch*
moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
County Roads		
Net Payroll Checks	00335314-00335316	\$ 3,409.31
Net EFT Payroll Checks	00012699-00012735	48,968.50
Deduction and Contribution Checks	00335318-00335330	87,320.62
	Total	<u>\$ 139,698.43</u>
 Motor Vehicle		
Net Payroll Checks	00335317	\$ 1,427.55
Net EFT Payroll Checks	00012736-00012740	6,509.39
Deduction and Contribution Checks	00335331-00335338	13,060.71
	Total	<u>\$ 20,997.65</u>
Grand Total All Payrolls		<u>\$ 160,696.08</u>

In the total amount of **\$160,696.08** (\$139,698.43 + \$20,997.65)

The motion was seconded by *Ram* and passed by a vote of 3 to 0.

[Signature]
The attached payroll has been approved by Auditor or Deputy

[Signature]
Payroll Prepared By Raul Ramirez

1016 North 4th Avenue*P.O. Box 1451*Pasco, WA 99301*(509) 545-3502*fax (509) 543-2995
www.co.franklin.wa.us

- ❖ *Commissioner Koch moved to approve Salary Clearing Payroll and Emergency Management Payroll totaling \$160,696.08. Commissioner Miller seconded and the motion carried.*



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9:47 AM Approval of Consent Agenda

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3. Resolution 2018-208 Inter-Department Sale of Vehicle from the Motor Vehicle (ER&R) Fund to the Facilities Fund
4. Resolution 2018-209 Approval of Automated Biometric Identification System Agreement with Washington State Patrol for Benton-Franklin Juvenile Justice Center
5. Resolution 2018-210 Department of Ecology's "Waste 2 Resources" Local Solid Waste Financial Assistance Agreement #W2RLSWFA-1719-FrCoPW-00015
6. Resolution 2018-211 Establishing FY2019 Budget Preparation Schedule
7. Resolution 2018-212 First Amendment to Agreement to provide Prevention Services for Department of Social and Health Services Agreement with Benton and Franklin Counties Department of Human Services
8. Resolution 2018-213 Request for Assignment of Lease with Our Lady of Lourdes Hospital

Item # 8 was removed from the Consent Agenda, for lack of supporting documents,

❖ Commissioner Miller moved to approve the Consent Agenda items 1-7. Commissioner Koch seconded and the motion carried.

9:48 AM Administration Office Business

- Administrator Keith Johnson presented a letter from the Green Party of the Mid-Columbia encouraging Benton and Franklin Counties to build a Consolidated Crisis Response Center.
- Commissioner's Meeting on July 3, 2018 has been canceled.

9:50 AM Public Comment

Mr. Jeffery Robinson asked the Board as to why the Commissioners' Meetings are held in the morning instead of the evenings.

Commissioner Peck responded that the Commissioners' were not against holding the meetings at night; however, they would need to look into the costs involved with extra security or possibly holding it in a different venue without security to reduce costs.

Adjourn

With no further business to bring before the Board, the meeting adjourned at 10:00 a.m.

Approved 7-17-2018

Clerk of the Board Karin Melham