



Keith Johnson
County Administrator

BOARD OF COMMISSIONERS
FRANKLIN COUNTY
WASHINGTON

BRAD PECK
District 1

ROBERT KOCH
District 2

RICK MILLER
District 3

AGENDA
Regular Board Meeting
Tuesday, May 22, 2018

Franklin County Courthouse, Commissioners' Meeting Room
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public hearings will not start earlier than the advertised time. Other agenda times are approximate and provided to aid in planning.

9:00 AM Call to Order and Pledge of Allegiance

9:02 AM Approval of Minutes: May 1, 2018 Commissioners' Meeting Minutes

9:05 AM Public Comment

9:10 AM Office Business

1. Approval of Payroll Rosters
2. Approval of Warrant Registers
3. Approval of Consent Agenda

1. Resolution 2018-159 Fourth Amendment between Benton Franklin Juvenile Justice Center and Aramark Correctional Services
2. Resolution 2018-160 Execution of a School-Juvenile Probation Liaison Program between Benton Franklin Juvenile Justice and Chiawana High School
3. Resolution 2018-161 Execution of a School-Juvenile Probation Liaison Program between Benton-Franklin Juvenile Justice and Pasco High School
4. Resolution 2018-162 First Amendment to Agreement 17-18-DD-ACSSW-00 between Benton Franklin Human Services and Ambitions Community Support
5. Resolution 2018-163 First Amendment to Agreement 17-18-DD-MRJN-00 between Benton Franklin Human Services and MRJN Associates
6. Resolution 2018-164 Rescind Resolution 2017-341 and Amend Resolution 2017-274 Personal Services Contract between TRAC and S&S Hospitality
7. Resolution 2018-165 Striping Paint And Materials Award Letter
8. Resolution 2018-166 Professional Services Agreement with Ian Sinclair Franklin County District Court Conflict and Bindover Cases
9. Resolution 2018-167 Denial of Claim for Damages Filed by Victoria-Santiago- Ramiraz

- 9:15 AM Administration Office Business**
- License and Services Agreement with Spatialest Inc., for software to be used in the Assessor's Office. (Resolution 2018-168 upon approval)
- 9:20 AM Public Comment**
- 9:25 AM Executive Session RCW 42.30.110 (1) (i) Litigation or Potential Litigation**
- 9:25 AM Adjourn**



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
MAY 22, 2018**

This document is a summarized version of the Board of Commissioners proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.

9:00 AM

Call to Order and Pledge of Allegiance

Commission Chairman Brad Peck called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Brad Peck, Chair Pro Tem Rick Miller and Member Robert Koch

Staff Present: County Administrator Keith Johnson, Undersheriff Dan McCary, Prosecuting Attorney Shawn Sant, Chief Deputy Prosecuting Attorney Jennifer Johnson, Chief Appraiser Peter McEnderfer, Chief Deputy Treasurer Andrew Hicks, Human Resources Director Carlee Nave, County Engineer Craig Erdman, TRAC Manager Tom French, TRAC Finance Manager Tiffany Coffland and Clerk of the Board Karin Milham

9:02 AM **Approval of Minutes**

The May 1, 2018 Commissioners' Meeting Minutes were approved as presented.

Left Blank Intentionally



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
MAY 22, 2018**

9:02 AM Approval of Fund Expenditure Warrants



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

5/22/2018

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 5/22/2018

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

| | | | | |
|---------------------------|----------|---|----------|--------------|
| Warrants / Check Numbers: | 00334105 | - | 00334248 | \$404,814.65 |
| EFT Check Numbers: | 00000034 | - | 00000036 | \$6,261.48 |

\$411,076.13

| FUND Expenditures | AMOUNT ISSUED |
|--------------------------------|-------------------|
| Current Expense | 156,131.05 |
| Auditor O & M | 454.44 |
| Supplemental Preservation Fund | 1,019.75 |
| Election Equipment Revolving | 111.06 |
| Courthouse Facilitator Program | 1,075.00 |
| Jail Commissary | 2,067.13 |
| Enhanced 911 | 2,906.14 |
| County Roads | 149,662.23 |
| Solid Waste | 10,872.23 |
| Ending Homelessness Fund | 10,918.34 |
| TRAC Operations Fund | 5,416.36 |
| Franklin County RV Facility | 769.12 |
| Motor Vehicle/Public Works | 69,673.28 |
| In the amount of | 411,076.13 |

The motion was seconded by

And passed by a vote of 3 to 0

Reviewed by County Administrator

The attached vouchers have been approved by Auditor or Deputy:
Matt Beaton

Vouchers Audited By:
Rosa Gomez/ Maisey Stein

❖ **Commissioner Koch moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of May 22, 2018 for payment totaling \$411,076.13. Commissioner Miller seconded and the motion carried.**



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
MAY 22, 2018**

9:02 AM Salary Clearing and Emergency Management Payroll

May 15, 2018

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, May 15, 2018 *[Signature]*
moves that the following warrants be approved for payment.

| <u>FUND</u> | <u>WARRANT</u> | <u>AMOUNT</u> |
|-----------------------------------|---------------------------------|----------------------|
| Salary Clearing Payroll: | | |
| Net Payroll Checks | 00333692-00333699 | \$ 5,187.80 |
| Net EFT Payroll Checks | 00011839-00012081 | 427,893.13 |
| Deduction and Contribution Checks | 00333846-00333863 | 295,920.97 |
| | Total | <u>\$ 729,001.90</u> |
| Emergency Mgmt Payroll: | | |
| Net EFT Payroll Checks | 00011835-00011838 | \$ 8,045.14 |
| Deduction and Contribution Checks | 00333864-00333867 | 5,528.34 |
| | Total | <u>\$ 13,573.48</u> |
| | Grand Total All Payrolls | <u>\$ 742,575.38</u> |

In the total amount of **\$742,575.38** (\$729,001.90 + \$13,573.48)

The motion was seconded by *[Signature]* and passed by a vote of 3 to 0.

[Signature]
The attached payroll has been approved by Auditor or Deputy

[Signature]
Payroll Prepared by Raúl Ramirez

1016 North 4th Avenue*P.O. Box 1451*Pasco, WA 99301*(509) 545-3502*fax (509) 543-2995
www.co.franklin.wa.us

❖ **Commissioner Koch moved to approve Salary Clearing Payroll and Emergency Management Payroll totaling \$742,575.38. Commissioner Miller seconded and the motion carried.**



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
MAY 22, 2018**

9:02 AM Approval of County Roads and Motor Vehicle Payroll



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

May 22, 2018

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, May 22, 2018  moves that the following warrants be approved for payment.

| <u>FUND</u> | <u>WARRANT</u> | <u>AMOUNT</u> |
|-----------------------------------|-------------------|----------------------|
| County Roads | | |
| Net Payroll Checks | 00333868-00333869 | \$ 2,488.37 |
| Net EFT Payroll Checks | 00012082-00012116 | 47,901.86 |
| Deduction and Contribution Checks | 00333871-00333883 | 84,222.77 |
| | Total | \$ 134,613.00 |
| | | |
| Motor Vehicle | | |
| Net Payroll Checks | 00333870 | \$ 1,427.35 |
| Net EFT Payroll Checks | 00012117-00012122 | 6,518.55 |
| Deduction and Contribution Checks | 00333884-00333891 | 11,280.65 |
| | Total | \$ 19,226.55 |
| Grand Total All Payrolls | | \$ 153,839.55 |

In the total amount of **\$153,839.55** (\$134,613.00 + \$19,226.55)

The motion was seconded by  and passed by a vote of 3 to 0.


The attached payroll has been approved by Auditor or Deputy


Payroll Prepared By Raul Ramirez

1016 North 4th Avenue*P.O. Box 1451*Pasco, WA 99301*(509) 545-3502*fax (509) 543-2995
www.co.franklin.wa.us

❖ **Commissioner Koch moved to approve County Roads and Motor Vehicle Payroll totaling \$153,839.55. Commissioner Miller seconded and the motion carried.**



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
MAY 22, 2018**

9:03 AM Approval of Consent Agenda

1. Resolution 2018-159 Fourth Amendment between Benton Franklin Juvenile Justice Center and Aramark Correctional Services
2. Resolution 2018-160 Execution of a School-Juvenile Probation Liaison Program between Benton Franklin Juvenile Justice and Chiawana High School
3. Resolution 2018-161 Execution of a School-Juvenile Probation Liaison Program between Benton-Franklin Juvenile Justice and Pasco High School
4. Resolution 2018-162 First Amendment to Agreement 17-18-DD-ACSSW-00 between Benton Franklin Human Services and Ambitions Community Support
5. Resolution 2018-163 First Amendment to Agreement 17-18-DD-MRJN-00 between Benton Franklin Human Services and MRJN Associates
6. Resolution 2018-164 Rescind Resolution 2017-341 and Amend Resolution 2017-274 Personal Services Contract between TRAC and S&S Hospitality
7. Resolution 2018-165 Striping Paint and Materials Award Letter
8. Resolution 2018-166 Professional Services Agreement with Ian Sinclair Franklin County District Court Conflict and Bindover Cases
9. Resolution 2018-167 Denial of Claim for Damages Filed by Victoria-Santiago- Ramiraz

❖ *Commissioner Koch moved to approve the Consent Agenda with removal of item #6 for separate consideration. Commissioner Miller seconded and the motion carried.*

❖ *Consent Item #6 was discussed and will be brought back after revisions have been made.*

TRAC Manager Tom French answered Board questions regarding alcohol sales at the TRAC and how to improve the language of the proposed contract with S&S hospitality. He also updated the Board on the new Arena area concrete flooring.

9:23 AM Administration Office Business

County Administrator Keith Johnson presented the Board with Resolution 2018-168 a License and Services Agreement with Spatialest Inc., for software to be used in the Assessor's Office.

❖ *Commissioner Miller moved to approve Resolution 2018-168 - License and Services Agreement with Spatialest Inc. Commissioner Koch seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
MAY 22, 2018**

9:29 AM Executive Session RCW 42.30.110 (1) (i)

To discuss with legal counsel: litigation or potential litigation.

Commissioner Peck recessed into Executive Session at 9:29 a.m., for a discussion with legal counsel regarding litigation or potential litigation.

Executive Session was anticipated to last up to twenty minutes. Also present were Prosecuting Attorney Shawn Sant, Chief Deputy Prosecuting Attorney Jennifer Johnson and Clerk of the Board Karin Milham.

Reconvene

Commissioner Peck reconvened the Regular Meeting at 9:50 a.m. with no action taken.

Prosecuting Attorney Shawn Sant brought a proposal before the Board to join with an outside firm pursuing action against Pharmaceutical companies that have caused damage to municipalities. Other counties and cities are also participating in this action and Mr. Sant felt it in the best interest of Franklin County to join as well. Mr. Sant was seeking a consensus from the Board to move forward with drafting a resolution to address this proposal.

❖ The Board gave its consensus to draft a resolution to be presented to the Commissioners for a final approval in a meeting to follow.

Adjourn

With no further business to bring before the Board, the meeting was adjourned at 9:54 a.m.

Approved 5-29-2018 Km