



BOARD OF COMMISSIONERS  
**FRANKLIN COUNTY**  
WASHINGTON

**BRAD PECK**  
District 1

**ROBERT KOCH**  
District 2

**RICK MILLER**  
District 3

**Keith Johnson**  
County Administrator

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**AGENDA**  
**Regular Board Meeting**  
**Tuesday, May 1, 2018**

*Franklin County Courthouse, Commissioners' Meeting Room*  
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public hearings will not start earlier than the advertised time. Other agenda times are approximate and provided to aid in planning.

**9:00 AM Call to Order and Pledge of Allegiance**

**9:02 AM Approval of Minutes- April 24, 2018 Commissioners' Meeting Minutes**

**9:02 AM Zone Change 2018-01 to Amend Franklin County Code Section 17.66.180**  
*Presented by Acting Planning and Building Director Nicole Stickney*  
**(Ordinance 2-2018 upon approval)**

**9:15 AM Public Comment**

**9:20 AM Office Business**  
1. Approval of Payroll Rosters  
2. Approval of Warrant Registers  
3. Approval of Consent Agenda

1. Resolution 2018-122 Acceptance of Maintenance Agreement from DAKTRONICS for TRAC Center Road 68 Sign
2. Resolution 2018-123 E911 CAD Maintenance Agreement and Renewal with HEXAGON
3. Resolution 2018-124 Executing Greater Columbia Behavioral Health Certificate of Formation Forming a Limited Liability Company
4. Resolution 2018-125 Trial Court Improvement Fund Expenditure Authorization 2018
5. Resolution 2018-126 Increase of Petty Cash for the District Court Office
6. Resolution 2018-127 Personal Services Contract with Plateau Archaeological Investigation- County Road Project 615
7. Resolution 2018-128 First Amendment to Personal Services Contract between Amy Campbell- Functional Family Therapy and Benton Franklin Juvenile Justice Center
8. Resolution 2018-129 First Amendment to Personal Services Contract between Amy Campbell and Benton Franklin Juvenile Justice Center

- 9:25 AM Administration Office Business**
- 9:30 AM Public Comment**
- 9:35 AM Executive Session 42.30.110 (1) (i) Litigation or potential litigation**
- 9:35 AM Adjourn**



# FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES  
*MAY 1, 2018*

*This document is a summarized version of the Board of Commissioners proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available on the County website or upon request.*

## **9:00 AM Call to Order and Pledge of Allegiance**

Commission Chairman Brad Peck called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

**Commissioners Present:** Commission Chair Brad Peck, Chair Pro Tem Rick Miller and Member Robert Koch

**Staff Present:** County Administrator Keith Johnson, Prosecuting Attorney Shawn Sant, Chief Prosecuting Attorney Jennifer Johnson, Sheriff Jim Raymond, Captain Rick Rochleau, Treasurer Josie Koelzer, Chief Deputy Treasurer Andrew Hicks, Human Resources Director Carlee Nave, Acting Planning and Building Director Nicole Stickney, Public Works Director Matt Mahoney, Chief Deputy Clerk Ruby Ochoa, and Clerk of the Board Karin Milham

## **9:02 AM Approval of Minutes**

The April 24, 2018 Commissioners' Meeting Minutes were approved by motion

- ❖ *Commissioner Koch moved to approve April 24, 2018 Minutes. Commissioner Miller seconded and the motion carried.*

## **9:02 AM Zone Change 2018-01 to Amend Franklin County Code Section 17.66.180**

Acting Planning and Building Director Nicole Stickney proposed a text amendment to the Franklin County Code, Title 17 Zoning, Chapter 17.66 Use Regulations, Section 17.66.180 Residential design standards-Urban growth areas and rural shoreline areas, pertaining to allowable roof pitches in the Urban Growth Areas and Rural Shoreline Areas of Franklin County under File # ZC 2018-01 {Swank}.

Under application# ZC-2018-01, the applicant has requested that Franklin County change the language of Franklin County Code Section 17.66.180 to allow roof pitches of 1 / 12 or less and/or shed-style roofs.

- ❖ *Commissioner Miller moved to approve Zone Change 2018-01 to amend the Franklin County Code 17.66.180. Commissioner Koch seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
MAY 1, 2018**

**9:11 AM Approval of Fund Expenditure Warrants**

05/01/2018

**Franklin County Commissioners:**

Vouchers audited and certified by the auditing officer by RCW 42.24.090, expense reimbursement claims.

Action: As of this date, 05/01/2018 

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers: **00333342 - 00333499** **\$599,776.38**

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$383,366.76
ELECTION EQUIP REVOLVING	\$18.28
TREASURER O & M	\$59.81
BOATING SAFETY	\$225.83
JAIL COMMISSARY	\$2,666.16
ENHANCED 911	\$1,863.85
COUNTY ROADS	\$140,292.60
SOLID WASTE	\$4,508.27
RENTAL CAR EXCISE TAX	\$7,338.16
VETERAN'S ASSISTANCE	\$7,416.21
ENDING HOMELESSNESS	\$3,068.65
2012 003 CJ SALES TAX LTGO DS	\$24,779.00
MOTOR VEHICLE	\$20,450.14
FR CO UNEMPLOYMENT	\$3,722.66

In the amount of: **\$599,776.38**

The motion was seconded by: 

And passed by a vote of 3 to 0

Reviewed by the County Administrator: 

The attached vouchers have been approved by Auditor or Deputy:  
  
Matt Beaton

Vouchers Audited by:  
  
Maisey Stein

1016 North 4<sup>th</sup> Avenue, A208 | Pasco, WA 99301 | (509) 545-3502 | fax (509) 543-2995  
www.co.franklin.wa.us/auditor

❖ *Commissioner Koch moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of May 1, 2018 for payment totaling \$599,776.38. Commissioner Miller seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
MAY 1, 2018**

**9:12 AM Salary Clearing and Emergency Management Payroll**

May 1, 2018

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, May 1, 2018 *[Signature]*  
moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>Salary Clearing Payroll:</b>		
Net Payroll Checks	00333292-00333304	\$ 14,089.16
Net EFT Payroll Checks	00011552-00011794	396,304.09
Deduction and Contribution Checks	00333305-00333325	551,329.82
	<b>Total</b>	<b>\$ 961,723.07</b>
<b>Emergency Mgmt Payroll:</b>		
Net EFT Payroll Checks	00011548-00011551	\$ 7,669.96
Deduction and Contribution Checks	00333326-00333341	11,602.96
	<b>Total</b>	<b>\$ 19,272.92</b>
	<b>Grand Total All Payrolls</b>	<b>\$ 980,995.99</b>

In the total amount of **\$980,995.99** (\$961,723.07 + \$19,272.92)

The motion was seconded by *[Signature]* and passed by a vote of 3 to 0.

*[Signature]*  
The attached payroll has been approved by Auditor or Deputy

*[Signature]*  
Payroll Prepared by Raul Ramirez

1016 North 4<sup>th</sup> Avenue \*P.O. Box 1451 \*Pasco, WA 99301 \*(509) 545-3502 \*fax (509) 543-2995  
www.co.franklin.wa.us

❖ **Commissioner Koch moved to approve Salary Clearing Payroll and Emergency Management Payroll totaling \$980,995.99. Commissioner Miller seconded and the motion carried.**



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
MAY 1, 2018**

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**9:12AM Approval of Consent Agenda**

1. Resolution 2018-122 Acceptance of Maintenance Agreement from DAKTRONICS for TRAC Center Road 68 Sign
2. Resolution 2018-123 E911 CAD Maintenance Agreement and Renewal with HEXAGON
3. Resolution 2018-124 Executing Greater Columbia Behavioral Health Certificate of Formation Forming a Limited Liability Company
4. Resolution 2018-125 Trial Court Improvement Fund Expenditure Authorization 2018
5. Resolution 2018-126 Increase of Petty Cash for the District Court Office
6. Resolution 2018-127 Personal Services Contract with Plateau Archaeological Investigation- County Road Project 615
7. Resolution 2018-128 First Amendment to Personal Services Contract between Amy Campbell- Functional Family Therapy and Benton Franklin Juvenile Justice Center
8. Resolution 2018-129 First Amendment to Personal Services Contract between Amy Campbell and Benton Franklin Juvenile Justice Center

❖ *Commissioner Koch moved to approve the Consent Agenda 1-8 as presented. Commissioner Miller seconded with discussion. Discussion was on item #3 Executing Greater Columbia Behavioral Health Certificate of Formation Forming a Limited Liability Company. Human Services Director Kyle Sullivan was present to answer the Commissioners questions during the discussion.*

9:16AM **\*Recording Equipment Failed\***- Clerk of the Board requested recess  
*Commissioner Peck called for a 15 minute recess in order to fix equipment.*

9:29AM **Reconvene**

*Commissioner Peck reconvened the meeting and stated for the record, that the recess was due to recording equipment failure.*

❖ *After discussion Commissioner Koch moved to amend the motion to exclude consent item #3 and Commissioner Miller seconded. The motion to approve Consent Agenda items 1, 2, 4-8 carried.*



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
MAY 1, 2018**

**9:44AM Administration Office Business**

- County Administrator Keith Johnson briefed the Board on the discussion held on April 17, 2018 in regards to the Superior Court Judges requesting funding for an Attorney to represent them in an action with our County Clerk.

Franklin County Clerk Mike Killian was unable to attend the meeting today as he was out of the area on active military duty. Mr. Killian will be given an opportunity to speak to the Board when he returns.

The Judges requested their legal representative Mr. Dale Kemerrer be able to address the Board via phone conference call.

Mr. Kemerrer stated the legal basis for the Writ of Mandamus action against the clerk and expressed the view that litigation and a court ruling was the only likely resolution of the matter barring a concession by the Clerk to accept the Local Court Rule. He stated that a mediation was unlikely to result in an acceptable final answer on the question of whether the judiciary can order the clerk to follow the local court rules in question.

**10:01 AM Executive Session**

**RCW 42.30.110 (1) (i)** to discuss with legal counsel: litigation or potential litigation.

Commissioner Peck recessed into Executive Session at 10:01 a.m., for a discussion with legal counsel regarding litigation or potential litigation. Executive Session was anticipated to last up to twenty-five minutes. Also present were Prosecuting Attorney Shawn Sant, Chief Deputy Prosecuting Attorney Jennifer Johnson and Clerk of the Board Karin Milham.

**Reconvene**

Commissioner Peck reconvened the Regular Meeting at 10:28 a.m. with no action taken.

Commissioner Miller gave a brief update on his recent trips to Washington D.C. for Energy Communities Alliance Conference and to Spokane for the Lake Roosevelt Forum Conference.

Commissioner Peck spoke with State Auditor about compliance of Veterans Assistance Program. Franklin County website has a form for citizens who are interested in serving on the voluntary Veterans Advisory Board. Applicants will be approved by the Board of Commissioners.

**Adjourn**

With no further business to bring before the Board, the meeting was adjourned at 10:37 a.m.

Approved 5-22-18 *KM*