



Keith Johnson
County Administrator

BOARD OF COMMISSIONERS
FRANKLIN COUNTY
WASHINGTON

BRAD PECK
District 1

ROBERT KOCH
District 2

RICK MILLER
District 3

AGENDA
Regular Board Meeting
Tuesday, April 24, 2018

Franklin County Courthouse, Commissioners' Meeting Room
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public hearings will not start earlier than the advertised time. Other agenda times are approximate and provided to aid in planning.

9:00 AM Call to Order and Pledge of Allegiance

9:00 AM Step 3 Hire of Accounting Assistant III
Presented by Human Resources Director Carlee Nave

9:05 AM Public Comment

9:10 AM Office Business
1. Approval of Payroll Rosters
2. Approval of Warrant Registers
3. Approval of Consent Agenda

1. Resolution 2018-117 Dispatch Supervisors Contract Extension and 2018 Wages and Benefits
2. Resolution 2018-118 Letter of Agreement- Dispatch Supervisors
3. Resolution 2018-119 2018 Award of Supply of 30% Magnesium Chloride Solution from Roadwise Inc.
4. Resolution 2018-120 Support Agreement between Franklin County and Park Place Technologies for Annual Support of Storage Area Network
5. Resolution 2018-121 Bi-County Lease Agreement with Our Lady of Lourdes dba Lourdes Counseling Center

9:15 AM Administration Office Business
• Office Business
• Executive Session (if necessary)

9:20 AM Public Comment

9:25 AM Adjourn



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
APRIL 24, 2018**

This document is a summarized version of the Board of Commissioners proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.

9:00 AM

Call to Order and Pledge of Allegiance

Commission Chairman Brad Peck called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Brad Peck and Member Robert Koch
Chair Pro Tem Rick Miller was away on County business.

Staff Present: County Administrator Keith Johnson, Auditor Matt Beaton, Accounting Supervisor Tim Anderson, Director of Finance Thomas C. Westerman, Treasurer Josie Koelzer, Chief Deputy Treasurer Andrew Hicks, Chief Deputy Clerk Ruby Ochoa, Human Resources Director Carlee Nave, and Acting Clerk of the Board Shirley Jones.

9:03 AM **Grade 14, Step 3 Hire of Accounting Assistant III**

Human Resources Director Carlee Nave presented a request for a Grade 14, Step 3 increase based on the candidate's qualification and experience.

❖ *Commissioner Koch moved to approve Grade 14, Step 3 Hire of Accounting Assistant III. Commissioner Peck seconded and the motion carried.*

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**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
APRIL 24, 2018**

9:10 AM Approval of Fund Expenditure Warrants



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

4/24/2018

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 4/24/2018

Move that the following warrants be approved for payment:

[Signature]

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants / Check Numbers:	00333161	-	00333289	\$261,251.22
EFT Check Numbers:	00000031	-	00000033	\$18,333.71
				<u>\$279,584.93</u>

FUND Expenditures	AMOUNT ISSUED
Current Expense	106,287.95
Auditor O & M	466.44
Supplemental Preservation Fund	9,844.65
Enhanced 911	851.00
County Roads	30,584.01
Solid Waste	742.32
Law Library	1,337.49
Veteran's Assistance	171.56
Ending Homelessness Fund	22,632.47
Affordable Housing Fund	804.56
TRAC Renewal & Replacement Fund	3,826.41
TRAC Operations Fund	40,612.34
Franklin County RV Facility	5,645.71
Motor Vehicle/Public Works	55,778.02
In the amount of	<u>279,584.93</u>

The motion was seconded by

[Signature]

And passed by a vote of 2 to 0

Reviewed by County Administrator

[Signature]

[Signature]
The attached vouchers have been approved by Auditor or Deputy:
Matt Beaton

[Signature]
Vouchers Audited By:
Malsey Stein

❖ *Commissioner Koch moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of April 24, 2018 for payment totaling \$279,584.93. Commissioner Peck seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
APRIL 24, 2018**

9:11 AM Approval of County Roads and Motor Vehicle Payroll



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

April 24, 2018

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, April 24, 2018 *Peck*
moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
County Roads		
Net Payroll Checks	00332831-00332834	\$ 3,413.83
Net EFT Payroll Checks	00011516-00011547	44,001.00
Deduction and Contribution Checks	00332835-00332847	79,865.68
	Total	<u>\$ 127,280.51</u>
 Motor Vehicle		
Net Payroll Checks	00332830	\$ 1,430.11
Net EFT Payroll Checks	00011510-00011515	7,365.49
Deduction and Contribution Checks	00332848-00332855	14,289.73
	Total	<u>\$ 23,085.33</u>
Grand Total All Payrolls		<u>\$ 150,365.84</u>

In the total amount of **\$150,365.84** (\$127,280.51 + \$23,085.33)

The motion was seconded by *Beaton* and passed by a vote of 2 to 0.

Matt Beaton
The attached payroll has been approved by Auditor or Deputy

Raul Ramirez
Payroll Prepared By Raul Ramirez

❖ **Commissioner Koch moved to approve County Roads and Motor Vehicle Payroll totaling \$150,365.84. Commissioner Peck seconded and the motion carried.**



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
APRIL 24, 2018**

9:12 AM Approval of Consent Agenda

1. Resolution 2018-117 Dispatch Supervisors Contract Extension and 2018 Wages and Benefits
2. Resolution 2018-118 Letter of Agreement- Dispatch Supervisors
3. Resolution 2018-119 2018 Award of Supply of 30% Magnesium Chloride Solution from Roadwise Inc.
4. Resolution 2018-120 Support Agreement between Franklin County and Park Place Technologies for Annual Support of Storage Area Network
5. Resolution 2018-121 Bi-County Lease Agreement with Our Lady of Lourdes dba Lourdes Counseling Center

❖ Commissioner Koch moved to approve the Consent Agenda 1-5 as presented. Commissioner Peck seconded and the motion carried.

9:18 AM Administration Office Business

- Mr. Johnson requested to revisit the discussion between the Superior Court Judges and the Clerk at a later date to allow time for both sides to enter into mediation and/or litigation.
- E911 is progressing rapidly. It is difficult to find dispatchers that can pass the test requirements. The expected target date to open the new dispatch center is August 6, 2018.
- Richland Police Chief Skinner has left his position and has accepted a new position in Oregon.
- Benton Franklin Health Department is still discussing the Needle Exchange program with Blue Mountain and the City of Pasco.

Adjourn

With no further business to bring before the Board, the meeting was adjourned at 9:24 a.m.

Approved 5-1-2018 Km