



Keith Johnson
County Administrator

BOARD OF COMMISSIONERS
FRANKLIN COUNTY
WASHINGTON

BRAD PECK
District 1

ROBERT KOCH
District 2

RICK MILLER
District 3

AGENDA
Regular Board Meeting
Tuesday, April 10, 2018

Franklin County Courthouse, Commissioners' Meeting Room
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public hearings will not start earlier than the advertised time. Other agenda times are approximate and provided to aid in planning.

- 9:00 AM** **Call to Order and Pledge of Allegiance**
- 9:02 AM** **Approval of Minutes-** April 3, 2018 Commissioners' Meeting Minutes
- 9:05 AM** **Grant Authority for Treasurer to Sell Tax Title Properties**
Presented by Treasurer Josie Koelzer (Resolution 2018-097)
- 9:15 AM** **Initiating County Road Project 619- Safety-Flexible Guidepost**
Presented by Public Works Director Matt Mahoney (Resolution 2018-98)
- 9:20 AM** **Initiating County Road Project 618-Safety- Rumble Bars**
Presented by Public Works Director Matt Mahoney (Resolution 2018-99)
- 9:25 AM** **Initiating County Road Project 620-Hailey Railroad/Highway Crossing**
Presented by Public Works Director Matt Mahoney (Resolution 2018-100)
- 9:30 AM** **Road Name Change of Fraser Drive to Fraser Road**
Public Works Director Matt Mahoney
(Resolution 2018-054) revised and brought back from 2/27/2018
- 9:35 AM** **Greater Columbia Behavioral Health Discussion**
Benton Franklin Human Services Director Kyle Sullivan
- 9:50 AM** **Public Comment**
- 9:55 AM** **Office Business**
1. Approval of Payroll Rosters
 2. Approval of Warrant Registers
 3. Approval of Consent Agenda

1. Resolution 2018-101 Amendment to 2018-2020 Appraisers Collective Bargaining Agreement
2. Resolution 2018-102 Letter of Agreement for Employees Impacted by Dispatch Consolidation
3. Resolution 2018-103 Rescind and Replace Resolution 2018-037 Contract Regarding Spanish Interpreter Services

10:00 AM Administration Office Business

- a. Franklin County Historical Society Funding Request-Resolution 2018-104
- b. Joint Letter of Support for Rivershore Re-conveyance

- c. **Executive Session** RCW 42.30.110(1)(i) To discuss with Legal Counsel: Matters relating to litigation or pending litigation

10:20 AM Public Comment

10:25 AM Adjourn



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES
APRIL 10, 2018

This document is a summarized version of the Board of Commissioners proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.

9:00 AM

Call to Order and Pledge of Allegiance

Commission Chairman Brad Peck called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Brad Peck and Member Robert Koch
Chair Pro Tem Rick Miller was away on County business

Staff Present: County Administrator Keith Johnson, Auditor Matt Beaton, Chief Appraiser Peter McEnderfer, Chief Deputy Assessor Piper Mitchell, County Clerk Mike Killian, Chief Deputy Clerk Ruby Ochoa, Superior Court Administrator Pat Austin, Sheriff Jim Raymond, Undersheriff Dan McCary, Prosecuting Attorney Shawn Sant, Chief Deputy Prosecuting Attorney Jennifer Johnson, Treasurer Josie Koelzer, Chief Deputy Treasurer Andrew Hicks, Foreclosure Deputy Whitney Skelton, Human Resources Director Carlee Nave, Public Works Director Matt Mahoney, Benton Franklin Human Services Executive Director Kyle Sullivan, and Clerk of the Board Karin Milham

9:02 AM **Approval of Minutes**

The April 3, 2019 Commissioners' Meeting Minutes were approved.

9:05 AM **Grant Authority for Treasurer to Sell Tax Title Properties**

Treasurer Josie Koelzer explained to the Board that the County acquires real property which is three full years delinquent for property taxes and miscellaneous assessments levied by Franklin County and its Junior Taxing Districts. Properties that do not receive the minimum bid required for sale are entrusted to Franklin County as Tax Title Property. These Properties are often unbuildable, undesirable, and end up in the Counties possession for many years. The County can incur additional costs for maintaining the property, or additional liability based on the condition of the properties. The Treasurer's Office is requesting the ability to accept bids which meet the statutory requirements of RCW 36.35.150 so that the County can get these properties back on the roll.

- ❖ ***Commissioner Koch moved to approve Resolution 2018-097 to Grant Authority for Treasurer to Sell Tax Title Properties. Commissioner Peck seconded with discussion. After discussion the motion was rescinded. The Board requested revisions be made and the Resolution to come back at the next meeting.***



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9:23 AM Initiating County Road Project 619-Safety-Flexible Guidepost, Initiating County Road Project 618-Safety- Rumble Bars, and Initiating County Road Project 620-Hailey Railroad/Highway Crossing.

Public Works Director Matt Mahoney brought the following safety projects before the Board. These projects are specific and funding was available through the state.

- ❖ *Commissioner Koch moved to approve Resolution 2018-098 to Initiate County Road Project 619-Safety-Flexible Guidepost, Resolution 2018-099 to Initiate County Road Project 618-Safety-Rumble Bars and Resolution 2018-100 and Initiating County Road Project 620-Hailey Railroad/Highway Crossing. Commissioner Peck seconded and the motion carried.*

9:26 AM Road Name Change of Fraser Drive to Frazer Road

Public Works Director Matt Mahoney brought Resolution 2018-054 back for approval from the Board. After Mr. Mahoney reviewed information pertaining to mailing addresses, emergency response addresses and steps for future name corrections, he deemed this road name change as a constructive step.

- ❖ *Commissioner Koch moved to approve Resolution 2018-054 to Change the Road Name of Fraser Drive to Fraser Road. Commissioner Peck seconded and the motion carried.*
- Mr. Mahoney also verified that the final landowner documents needed to begin right of way acquisition have been received for the Juniper Dunes Access Road.
- Kahlotus parcel of land is currently under review for historical documentation and findings of how this property was acquired.

9:35 AM Greater Columbia Behavioral Health Discussion

Benton Franklin Human Services Director Kyle Sullivan was invited to discuss with the Commissioners the Criminal Justice Treatment Account (CJTA) and a recent letter received of allocation of said funds. After brief discussion of how the funds would be administered, the Commissioners referred to Mr. Sullivan and thought it is in the best interest for the funds to continue through the local Behavioral Health Organization (BHO) Greater Columbia Behavioral Health (GCBH).

9:49 AM Public Comment was given as follows:

Resident Clint Didier expressed concern of an expiration date on the Meeting Minutes being sent to him by email.



**FRANKLIN COUNTY, WASHINGTON
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Public Comment continued

Mr. Didier, Auditor Matt Beaton and resident Brenda High also had some concerns on the possibility of Commissioners' Districts being changed in the near future.

10:09 AM Approval of Fund Expenditure Warrants

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.090, expense reimbursement claims.

Action: As of this date, 04/10/2018 

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers: 00332213 - 00332332 \$534,917.06

<u>Fund Expenditures</u>	<u>Amount Issued</u>
CURRENT EXPENSE	\$223,411.57
JAIL COMMISSARY	\$2,512.44
COUNTY ROADS	\$165,877.86
RENTAL CAR EXCISE TAX	\$7,000.00
TRAC OPERATIONS	\$16,250.44
MOTOR VEHICLE	\$119,864.75

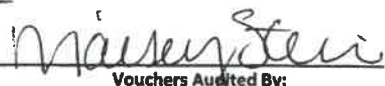
In the amount of: \$534,917.06

The motion was seconded by: 

And passed by a vote of: 2 to 0

Reviewed by the County Administrator: 


The attached vouchers have been approved by Auditor or Deputy:
Matt Beaton


Vouchers Audited By:
Malsey Stein

- ❖ *Commissioner Koch moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of April 10, 2018 for payment totaling \$534,917.06. Commissioner Peck seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

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10:10 AM Approval of County Roads and Motor Vehicle Payroll



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

April 10, 2018

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, April 10, 2018  moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
County Roads		
Net Payroll Checks	00332138-00332140	\$ 4,531.69
Net EFT Payroll Checks	00011219-00011250	47,668.23
Deduction and Contribution Checks	00332142-00332149	39,798.87
	Total	<u>\$ 91,998.79</u>
Motor Vehicle		
Net Payroll Checks	00332141	\$ 1,388.27
Net EFT Payroll Checks	00011251-00011256	7,299.51
Deduction and Contribution Checks	00332150-00332153	6,850.06
	Total	<u>\$ 15,537.84</u>
Grand Total All Payrolls		<u>\$ 107,536.63</u>

In the total amount of **\$107,536.63** (\$91,998.79 + \$15,537.84)

The motion was seconded by  and passed by a vote of 2 to 0


The attached payroll has been approved by Auditor or Deputy


Payroll Prepared By Raul Ramirez

1016 North 4th Avenue*P.O. Box 1451*Pasco, WA 99301*(509) 545-3502*fax (509) 543-2995
www.co.franklin.wa.us

❖ **Commissioner Koch moved to approve County Roads and Motor Vehicle Payroll totaling \$107,536.63. Commissioner Peck seconded and the motion carried.**



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

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10:10 AM Approval of Consent Agenda

1. Resolution 2018-101 Amendment to 2018-2020 Appraisers Collective Bargaining Agreement
2. Resolution 2018-102 Letter of Agreement for Employees Impacted by Dispatch Consolidation
3. Resolution 2018-103 Rescind and Replace Resolution 2018-037 Contract Regarding Spanish Interpreter Services

❖ *Commissioner Koch moved to approve the Consent Agenda. Commissioner Peck seconded and the motion carried.*

10:17 AM Administration Office Business

- Administrator Keith Johnson briefed the Commissioners on the Franklin County Historical Society Funding Request-Resolution 2018-104.

❖ *Commissioner Koch moved to approve Resolution 2018-104, Interagency Agreement with Franklin County Historical Society Providing Funds to Promote Historical Preservation and Programs at the Franklin County Museum. Commissioner Peck seconded and the motion carried.*

- Joint Letter of Support for Rivershore Re-conveyance

❖ *Commissioner Koch moved to approve Joint Letter of Support for Rivershore Re-conveyance and authorizing the Board Chair to sign the letter. Commissioner Peck seconded and the motion carried.*

10:24 AM Sheriff Jim Raymond presented an item of concern to the Board relating to a Personnel Action Form which he submitted to Human Resources Director. After a brief explanation and discussion on the matter, Human Resources Director Carlee Nave presented the Board with a PAF for an increase to a Step 7 for a Lieutenant Position.

❖ *Commissioner Koch moved for approval of Chairman to sign the Franklin County Personal Action Form as presented. Commissioner Peck seconded and the motion carried.*



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10:56AM Executive Session

RCW 42.30.110 (1) (i) to discuss with legal counsel: litigation or potential litigation.

Commissioner Peck recessed into Executive Session at 10:56 a.m., for up to 30 minutes to discuss with legal counsel regarding litigation or potential litigation. Also present were Prosecuting Attorney Shawn Sant, Chief Deputy Prosecuting Attorney Jennifer Johnson and Clerk of the Board Karin Milham.

11:28 AM Commissioner Peck reconvened the Regular Meeting at 11:28 a.m. with no action taken.

Adjourn

With no further business to bring before the Board, the meeting was adjourned at 11:29 a.m.

Approved 4-17-2018 *Km*