



BOARD OF COMMISSIONERS
FRANKLIN COUNTY
WASHINGTON

BRAD PECK
District 1

ROBERT KOCH
District 2

RICK MILLER
District 3

Keith Johnson
County Administrator

AGENDA
Regular Board Meeting
Tuesday, April 3, 2018

Franklin County Courthouse, Commissioners' Meeting Room
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public hearings will not start earlier than the advertized time. Other agenda times are approximate and provided to aid in planning.

9:00 AM Call to Order and Pledge of Allegiance

9:05 AM Public Comment

9:10 AM Office Business

1. Approval of Payroll Rosters
2. Approval of Warrant Registers
3. Approval of Consent Agenda

1. Resolution 2018-093 County Road Project 617-Coyan Bridge #200-9.93 Agreement
2. Resolution 2018-094 Accept Work Performed for County Road Maintenance Project 2017-001 Emergency Work.
3. Resolution 2018-095 County Road Project 605-Pasco Kahlotus Reconstruction Local Agreement Supplement #2
4. Resolution 2018-096 Transfer of Funds from Non-Departmental Contingency Fund to Coroner Current Expense/ Copier Lease Fund
5. March 13, 2018 Commissioners Meeting Minutes
6. March 20, 2018 Commissioners Meeting Minutes
7. March 27, 2018 Commissioners Meeting Minutes

9:20 AM Administration Office Business

1. Office Business
2. Executive Session RCW 42.30.110 (1) (c) Real Estate Sale, minimum price

9:40 AM Public Comment

9:45 AM Adjourn



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
APRIL 3, 2018**

This document is a summarized version of the Board of Commissioners proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.

9:00 AM

Call to Order and Pledge of Allegiance

Commission Chairman Brad Peck called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Brad Peck, Chair Pro Tem Rick Miller and Member Robert Koch

Staff Present: County Administrator Keith Johnson, Sheriff Jim Raymond, Auditor Matt Beaton, Treasurer Josie Koelzer, Chief Deputy Treasurer Andrew Hicks, Foreclosure Deputy Whitney Skelton, Human Resources Director Carlee Nave, Public Works Director Matt Mahoney and Clerk of the Board Karin Milham

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**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
APRIL 3, 2018**

9:02 AM Approval of Fund Expenditure Warrants



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

4/3/2018

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.088, expense reimbursement claims.

Action: As of this date, 4/3/2018

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants / Check Numbers:	00332018	-	00332134	\$276,539.28
EFT Check Numbers:	00000028	-	00000030	\$10,413.57
				<u>\$286,952.85</u>

<u>FUND Expenditures</u>	<u>AMOUNT ISSUED</u>
Current Expense	203,275.22
Auditor O & M	40.45
Crime Victims/Witness Assist	3,370.48
Courthouse Facilitator Program	1,075.00
Jail Commissary	3.58
County Roads	31,060.72
Veteran's Assistance	2,409.41
Ending Homelessness Fund	7,034.85
FC Capital Projects Fund	853.34
TRAC Operations Fund	21,238.80
Franklin County RV Facility	588.02
Motor Vehicle/Public Works	16,002.98
In the amount of	<u>286,952.85</u>

The motion was seconded by Reimer

And passed by a vote of 3 to 0

Reviewed by County Administrator Koch

Matt Beaton
The attached vouchers have been approved by Auditor or Deputy:
Matt Beaton

Malsey Stein
Vouchers Audited By:
Malsey Stein

❖ **Commissioner Koch moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of April 3, 2018 for payment totaling \$286,952.85. Commissioner Miller seconded and the motion carried.**



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
APRIL 3, 2018**

9:03 AM Salary Clearing and Emergency Management Payroll

April 3, 2018

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, April 3, 2018 
moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
Salary Clearing Payroll:		
Net Payroll Checks	00331986-00331997	\$ 6,856.69
Net EFT Payroll Checks	00010968-00011218	404,053.69
Deduction and Contribution Checks	00331998-00332017	545,779.29
	Total	\$ 956,689.67
Emergency Mgmt Payroll:		
Net EFT Payroll Checks	00010964-00010967	\$ 7,619.21
Deduction and Contribution Checks	00331970-00331985	11,650.12
	Total	\$ 19,269.33
	Grand Total All Payrolls	\$ 975,959.00

In the total amount of **\$975,959.00** (\$956,689.67 + \$19,269.33)

The motion was seconded by  and passed by a vote of 3 to 0.


The attached payroll has been approved by Auditor or Deputy


Payroll Prepared by Raul Ramirez

1016 North 4th Avenue *P.O. Box 1451 *Pasco, WA 99301 * (509) 545-3502 * fax (509) 543-2995
www.co.franklin.wa.us

❖ **Commissioner Koch moved to approve Salary Clearing Payroll and Emergency Management Payroll totaling \$975,959.00. Commissioner Miller seconded and the motion carried.**



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
APRIL 3, 2018**

9:04 AM Approval of Consent Agenda

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❖ *Commissioner Miller moved to approve the Consent Agenda. Commissioner Koch seconded and the motion carried.*

9:08 AM Administration Office Business

Executive Session

Commissioner Peck recessed into Executive Session at 9:08 a.m. for up to 20 minutes to discuss matters that pertain to RCW 42.30.110 (1) (c) Real Estate, minimum price. Treasurer Josie Koelzer, Chief Deputy Treasurer Andrew Hicks and Foreclosure Deputy Whitney Shelton were invited to attend.

9:25 AM Commissioner Peck reconvened the Regular meeting at 9:25 a.m. No decisions were made in executive session.

The Commissioners held a brief discussion on Commission Districts. Potential action will take place at a later date.

Board members reported on their respective activities.

Adjourn

With no further business to bring before the Board, the meeting was adjourned at 9:47 a.m.

Approved 4-10-2018 *Km*