



BOARD OF COMMISSIONERS
FRANKLIN COUNTY
WASHINGTON

BRAD PECK
District 1

ROBERT KOCH
District 2

RICK MILLER
District 3

Keith Johnson
County Administrator

AGENDA
Regular Board Meeting
Tuesday, March 20, 2018

Franklin County Courthouse, Commissioners' Meeting Room
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public hearings will not start earlier than the advertized time. Other agenda times are approximate and provided to aid in planning.

9:00 am **CALL TO ORDER and PLEDGE OF ALLEGIANCE**

9:00 am – 9:20 am **APPROVAL OF PUBLIC WORKS CONTRACT BETWEEN FRANKLIN COUNTY AND HOME BUILDERS ASSOCIATION OF TRI-CITIES** (*Resolution 2018-075 upon approval*)
Presented by TRAC Director Tom French

9:20 am – 9:25 am **PUBLIC COMMENT**

9:25 am – 9:30 am **OFFICE BUSINESS**
1. Approval of Payroll Rosters
2. Approval of Warrant Registers
3. Approval of Consent Agenda

1. Resolution 2018-076 Establishing the Cost Share Rate to Divide the Costs of Juvenile Dependency Public Service Contracts
2. Resolution 2018-077 A Memorandum of Understanding between Franklin County and the Historical Society
3. Resolution 2018-078 Accepting Work Performed by Premier Excavation, Inc. Under Contract for CRMP 2017-001 Emergency Work Area 3
4. Resolution 2018-079 Interagency Agreement between Franklin County and the Department of Enterprise Services

9:30 am – 9:40am **ADMINISTRATION OFFICE BUSINESS**

1. Office Business

- a. Addendum No. 1 to the Metro Interlocal Agreement (*Resolution 2018-080 upon approval*)

2. Executive Session RCW 42.60.140 (4) Contract Negotiations
15 minutes requested

9:40 am – 9:45 am PUBLIC COMMENT

9:45 am ADJOURN



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES
MARCH 20, 2018

This document is a summarized version of the Board of Commissioners proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.

CALL TO ORDER

Commission Chairman Brad Peck called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Brad Peck, Chair Pro Tem Rick Miller and Member Robert Koch

Staff Present: County Administrator Keith Johnson, Sheriff Jim Raymond, Human Resources Director Carlee Nave, TRAC Director Tom French, County Engineer Craig Erdman, Facilities Director Jennifer Wagner, and Clerk of the Board Karin Milham.

PLEDGE OF ALLEGIANCE

Commissioner Peck led the Pledge of Allegiance

PUBLIC WORKS CONTRACT BETWEEN FRANKLIN COUNTY AND HOME BUILDERS ASSOCIATION OF TRI-CITIES FOR TRAC ARENA FLOORING

TRAC Director Tom French Presented the Board with Resolution 2018-075 Public Works Contract between Franklin County and the Home Builders Association of Tri-Cities for TRAC arena flooring.

There was a brief discussion on the contents of the agreement which included no coffee service and the terms and length of the agreement. Improvements that could be made to the outdoor arena were also discussed.

- ❖ *Commissioner Koch moved to approve Resolution 2018-075 Public Works Contract between Franklin County and Home Builders Association of Tri-Cities for TRAC Arena Flooring. Commissioner Peck seconded and the motion carried.*

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**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
MARCH 20, 2018**

OFFICE BUSINESS

Approval of Fund Expenditure Warrants

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 03/20/2018 Ben

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers: 00331304 - 00331484 \$396,736.14

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$160,693.52
ELECTION EQUIP REVOLVING	\$244.21
COURTHOUSE FACILITATOR	\$480.00
BOATING SAFETY	\$1,327.74
SHERIFFS NARCOTIC TRUST	\$325.00
JAIL COMMISSARY	\$2,486.74
ENHANCED 911	\$103.01
COUNTY ROADS	\$111,503.64
SOLID WASTE	\$1,092.57
ENDING HOMELESSNESS	\$5,190.56
TRAC OPERATIONS	\$62,090.77
FRANKLIN COUNTY RV PARK	\$1,065.20
MOTOR VEHICLE	\$90,133.18

In the amount of: \$396,736.14

The motion was seconded by: Rekon

And passed by a vote of: 3 to 0

Reviewed by the County Administrator: [Signature]

The attached vouchers have been approved by Auditor or Deputy:
[Signature]
Matt Beaton

Vouchers Audited By:
[Signature]
Maisey Stein

1016 North 4th Avenue, A208, Pasco, WA 99301*(509) 545-3502* fax (509) 543-2995
www.co.franklin.wa.us/auditor

❖ *Commissioner Miller moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of March 20, 2018 for payment totaling \$396,736.14. Commissioner Koch seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
MARCH 20, 2018**

Salary Clearing and Emergency Management Payroll



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

March 20, 2018

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.


Action: As of this date, March 20, 2018  moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
Salary Clearing Payroll:		
Net Payroll Checks	00331254-00331266	\$ 11,625.07
Net EFT Payroll Checks	00010676-00010924	420,449.00
Deduction and Contribution Checks	00331281-00331297	301,521.75
	Total	\$ 733,595.82
Emergency Mgmt Payroll:		
Net EFT Payroll Checks	00010672-00010675	\$ 8,097.36
Deduction and Contribution Checks	00331078-00331081	5,477.12
	Total	\$ 13,574.48
	Grand Total All Payrolls	\$ 747,170.30

In the total amount of **\$747,170.30** (\$733,595.82 + \$13,574.48)

The motion was seconded by  and passed by a vote of 3 to 0.


The attached payroll has been approved by Auditor or Deputy


Payroll Prepared by Raul Ramirez

❖ **Commissioner Miller moved to approve Salary Clearing Payroll and Emergency Management Payroll totaling \$747,170.30. Commissioner Koch seconded and the motion carried.**



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES
MARCH 20, 2018

Approval of Consent Agenda

1. Resolution 2018-076 Establishing the Cost Share Rate to Divide the Costs of Juvenile Dependency Public Service Contracts
2. Resolution 2018-077 A Memorandum of Understanding between Franklin County and the Historical Society
3. Resolution 2018-078 Accepting Work Performed by Premier Excavation, Inc. Under Contract for CRMP 2017-001 Emergency Work Area 3
4. Resolution 2018-079 Interagency Agreement between Franklin County and the Department of Enterprise Services

❖ *Commissioner Miller moved to approve the Consent Agenda. Commissioner Koch seconded and the motion carried.*

ADMINISTRATION BUSINESS

ADDENDUM # 1 TO THE METRO INTERLOCAL AGREEMENT RESOLUTION 2018-080

County Administrator Keith Johnson gave a brief explanation of the agreement and included information on the initial cost sharing scale with the City of Pasco.

❖ *Commissioner Miller moved to approve addendum #1 to the Metro Interlocal Agreement, Resolution 2018-080. Commissioner Koch seconded and the motion carried.*

VOLUNTEER SERVICE AGREEMENT

County Administrator Keith Johnson presented the Board with a new document form from the County Risk Pool Manager that would be available on the County website. This form should be used for Volunteers who are not County employees.

Deputy Prosecuting Attorney Jennifer Johnson has done a stellar job on implementing cyber and 360 trainings within the Courthouse.

NACo Conference

Commissioner Miller gave a brief report of his NACo Conference trip to Washington D.C. Topics included "Payments in Lieu of Taxes", PILT funds and discussion on Dams and the Columbia River Treaty.

Pasco Planning Commission Meeting

Commissioner Peck gave report the meeting he attended which discussed a short term homeless shelter presented by Community Action Connections (CAC).



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
MARCH 20, 2018**

Sagemoor Farms Meeting

Commissioner Peck gave a brief overview of the proposed seasonal tent camp for migrant workers that work for Allan Brothers. The Allan Brothers have partnered with the H2A program which instills guidelines, rules and regulations for said tent camps.

EXECUTIVE SESSION

RCW42.30.140 (4) Contract Negotiations

County Administrator Keith Johnson requested an Executive Session. Human Resources Director Carlee Nave and Sheriff Jim Raymond were invited to participate.

Commissioner Peck recessed into Executive Session at 10:02 a.m., for a discussion on Contract Negotiations. Executive Session was anticipated to last fifteen minutes with no action expected.

RECONVENE

Commissioner Peck reconvened the Regular meeting at 10:22 a.m.

- ❖ *Commissioner Peck moved that the Board authorize Commissioner Miller as a METRO Representative to sign the Addendum #1 to the METRO Interlocal Agreement in support of the Resolution 2018-080 the full Board approved today. Commissioner Koch seconded and the motion carried.*

ADJOURN

With no further business to bring before the Board, the meeting was adjourned at 10:25 a.m.

**BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON**



Brad Peck, Chair



Rick Miller, Chair Pro Tem



Robert Koch, Member

ATTEST:


Clerk of the Board 4-3-2018