



Keith Johnson
County Administrator

BOARD OF COMMISSIONERS
FRANKLIN COUNTY
WASHINGTON

BRAD PECK
District 1

ROBERT KOCH
District 2

RICK MILLER
District 3

AGENDA
Regular Board Meeting
Tuesday, March 13, 2018

Franklin County Courthouse, Commissioners' Meeting Room
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public hearings will not start earlier than the advertized time. Other agenda times are approximate and provided to aid in planning.

- 9:00 am CALL TO ORDER and PLEDGE OF ALLEGIANCE**
- 9:00 am – 9:15 am LEGISLATIVE UPDATE**
Presented by Jim Potts and Zac Kennedy, Potts and Associates
- 9:15 am – 9:30 am WSU EXTENSION UPDATE ON REGIONAL FORAGE PROGRAMMING**
Presented by Forage & Irrigated Cropping Systems Regional Specialist Steve Norberg
- 9:30 am – 9:35 am RECLASSIFICATION OF PLANNING AND BUILDING DIRECTOR (Resolution 2018-069 upon approval)**
Presented by Human Resources Director Carlee Nave
- 9:35 am – 9:45 am PUBLIC WORKS MAJOR EQUIPMENT PURCHASE**
Presented by Public Works Director Matt Mahoney (Resolution 2018-070 upon approval)
- 9:45 am – 9:50 am LANE'S VINEYARD ESTATES SUB 2018-04**
Presented by AHBL Personal Services Contractor Nicole Stickney (Resolution 2018-071 upon approval)
- 9:50 am – 9:55 am PUBLIC COMMENT**
- 9:55 am – 10:00 am OFFICE BUSINESS**
1. Approval of Payroll Rosters
 2. Approval of Warrant Registers
 3. Approval of Consent Agenda
1. Resolution 2018-072 Re-Appointing Melinda Didier to the Franklin County Planning Commission

2. Resolution 2018-073 Re-Appointing Mike Corrales to the Franklin County Planning Commission
3. Resolution 2018-074 Appointing Hans Jochen Engleke to TRAC Advisory Board
4. Approval of February 20, 2018 Commissioners' Meeting Minutes
5. Approval of February 27, 2018 Commissioners' Meeting Minutes

10:00 am – 10:15 am ADMINISTRATION OFFICE BUSINESS

1. Office Business
 - a. *Discussion on Benton Franklin Health District
Hosting a Syringe Exchange Program*
2. Executive Session (if necessary)

10:15 am – 10:20 am PUBLIC COMMENT

10:20 am ADJOURN



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES
MARCH 13, 2018

This document is a summarized version of the Board of Commissioners proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.

CALL TO ORDER

Commission Chairman Brad Peck called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Brad Peck, Chair Pro Tem Rick Miller and Member Robert Koch

Staff Present: County Administrator Keith Johnson, Undersheriff Dan McCary, Human Resources Director Carlee Nave, Public Works Director Matt Mahoney, AHBL Personal Services Contractor Nicole Stickney, Chief Deputy Treasurer Andrew Hicks, and Administration Office Assistant Shirley Jones

PLEDGE OF ALLEGIANCE

Commissioner Peck led the Pledge of Allegiance

LEGISLATIVE UPDATE

Jim Potts and Zac Kennedy presented the Board with a few legislative updates.

- Senate bill 5992 relating to bump-fire stock passed
- ATV bills did not pass
- Carbon tax bill was dropped for 2018 year
- Indigent defense funding was discussed

WSU EXTENSION UPDATE ON REGIONAL FORAGE PROGRAMMING

Forage & Irrigated Cropping Systems Regional Specialist Steve Norberg, Ph.D.

Three main extension programmatic areas are listed as:

- *Alfalfa variety trials provide the best information possible for variety selection for hay production.*
- *Forage nutrient management creates guidelines and tools for timothy fertility, especially nitrogen.*
- *Improved forage systems decrease the cost of producing forages and/or increase the value per acre. Alternative forages are included in this as well.*

There are 20 major Seed Cooperators that participate in the seed trials. The Alfalfa seeds used in the trials are rated for the quality of fiber, energy and crude protein content.



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Washington State Hay Growers Association (WSHGA) and Dr. Norberg are dedicated to research, nurturing, and growing the hay industry not only in the Pacific Northwest but throughout the entire world.

Dr. Norberg is also working with Struvite to improve the soil for forage producers. There is a mobile nutrient recovery system that is presently being used at dairies around the area.

RECLASSIFICATION of PLANNING and BUILDING DIRECTOR

Human Resources Director Carlee Nave presented the Board with a proposal of reclassification of Planning and Building Director position. The Planning & Building Director position is currently placed on the Exempt and 7.5 Hour Non-Exempt Non-Bargaining Seven Step Matrix at a Grade 20. The County Administrator and Public Works Director requested a compensation review of the position based on the competitive nature of the labor market. Human Resources have conducted a market evaluation and recommends the position be placed at a Grade 21.

- ❖ *Commissioner Miller moved to approve Resolution 2018-069 Reclassification of Planning and Building Director. Commissioner Koch seconded and motion carried.*

PUBLIC WORKS MAJOR EQUIPMENT PURCHASE

Public Works Director Matt Mahoney presented a request for a lease –purchase of a Caterpillar 140M3 Motor Grader through the Motor Vehicle (ER&R) Fund.

- ❖ *Commissioner Koch Resolution 2018-070 for Public Works Major Equipment Lease- Purchase a Caterpillar 140M3 Motor Grader. Commissioner Miller seconded and the motion carried.*

PUBLIC WORKS DIRECTOR MATT MAHONEY UPDATED THE BOARD WITH THE JUNIPER DUNES ACCESS

LANE'S VINEYARD ESTATES SUB 2017-04

AHBL Personal Services Contractor Nicole Stickney presented the Board with Resolution 2018-071 for preliminary approval of SUB 2017-04 Lane's Vineyard Estates. After a brief discussion on the language in the document, Commissioner Peck read the changes the Commissioners requested to happen prior to approval.

- ❖ *Commissioner Koch moved to approve Resolution 2018-071 with the verbal additions and deletions as discussed and authorize the Board to sign the signature page. Commissioner Miller seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
MARCH 13, 2018**

DISCUSSION ON THE BENTON FRANKLIN HEALTH DEPARTMENT SYRINGE-NEEDLE EXCHANGE PROGRAM

The Board gave their consensus to bring forth an agreement with Benton Franklin Health Department for the syringe-needle exchange program.

Approval of Fund Expenditure Warrants

03/13/2018

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 03/13/2018 PK Koch

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers: 00331082 - 00331221 \$316,357.71

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$252,951.18
AUDITOR O & M	\$3,633.83
ELECTION EQUIP REVOLVING	\$136.29
COURTHOUSE FACILITATOR	\$560.00
SHERIFF'S NARCOTIC TRUST	\$47.80
JAIL COMMISSARY	\$1,419.68
ENHANCED 911	\$516.33
RENTAL CAR EXCISE TAX	\$7,000.00
VETERAN'S ASSISTANCE	\$3,524.22
TRAC OPERATIONS	\$33,023.80
FRANKLIN COUNTY RV PARK	\$7,672.07
MOTOR VEHICLE	\$5,872.51

In the amount of: \$316,357.71

The motion was seconded by: PK Miller

And passed by a vote of: 3 to 0

Reviewed by the County Administrator: Matt Beaton

The attached vouchers have been approved by Auditor or Deputy:
Matt Beaton

Maisey Stein
Vouchers Audited By:
Maisey Stein

❖ *Commissioner Koch moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of March 13, 2018 for payment totaling \$316,357.71. Commissioner Miller seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
MARCH 13, 2018**

Approval of County Roads and Motor Vehicle Payroll



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

March 13, 2018

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, March 13, 2018  moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
County Roads		
Net Payroll Checks	00331033-00331034	\$ 2,620.43
Net EFT Payroll Checks	00010632-00010665	49,477.51
Deduction and Contribution Checks	00331036-00331044	39,722.06
	Total	<u>\$ 91,820.00</u>
 Motor Vehicle		
Net Payroll Checks	00331035	\$ 1,393.78
Net EFT Payroll Checks	00010666-00010671	7,432.28
Deduction and Contribution Checks	00331045-00331048	6,642.72
	Total	<u>\$ 15,468.78</u>
Grand Total All Payrolls		<u>\$ 107,288.78</u>

In the total amount of **\$107,288.78** (\$91,820.00 + \$15,468.78)

The motion was seconded by  and passed by a vote of 3 to 0.


The attached payroll has been approved by Auditor or Deputy


Payroll Prepared By Raul Ramirez

❖ *Commissioner Koch moved to approve County Roads and Motor Vehicle Payroll totaling \$107,288.78. Commissioner Miller seconded and the motion carried.*



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Approval of Consent Agenda

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2. Resolution 2018-073 Re-Appointing Mike Corrales to the Franklin County Planning Commission
3. Resolution 2018-074 Appointing Hans Jochen Engelke to TRAC Advisory Board
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❖ ***Commissioner Miller moved to approve the Consent Agenda. Commissioner Koch seconded and the motion carried.***

ADJOURN

With no further business to bring before the Board, the meeting was adjourned at 11:10 a.m.


**BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON**



Brad Peck, Chair



Rick Miller, Chair Pro Tem



Robert Koch, Member

ATTEST:


Karin Milham
Clerk of the Board

Approved and signed 4-3-2018