



BOARD OF COMMISSIONERS  
**FRANKLIN COUNTY**  
WASHINGTON

**BRAD PECK**  
District 1

**ROBERT KOCH**  
District 2

**RICK MILLER**  
District 3

**Keith Johnson**  
County Administrator

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**AGENDA**  
**Regular Board Meeting**  
**Tuesday, February 27, 2018**

*Franklin County Courthouse, Commissioners' Meeting Room*  
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public hearings will not start earlier than the advertized time. Other agenda times are approximate and provided to aid in planning.

- 9:00 am**                    **CALL TO ORDER and PLEDGE OF ALLEGIANCE**
- 9:00 am – 9:15 am**        **LEGISLATIVE UPDATE**  
*Presented by Jim Potts and Zac Kennedy, Potts and Associates*
- 9:15 am – 9:20 am**        **ROAD NAME CHANGES**  
Presented by County Engineer Craig Erdman  
a. Dawkins Court to Queen Bee Court (Resolution 2018-053)  
b. Fraser Drive to Fraser Road (Resolution 2018-054)  
Refer to Committee for revision
- 9:20 am – 9:40 am**        **TRAC ARENA FLOORING PROPOSAL**  
*Presented by TRAC Director Tom French*  
*(Documents not available at time of upload)*
- 9:40 am – 9:45am**        **PUBLIC COMMENT**
- 9:45 am – 9:50 am**        **OFFICE BUSINESS**
1. Approval of Payroll Rosters
  2. Approval of Warrant Registers
  3. Approval of Consent Agenda
1. Resolution 2018-055 Personal Services Contract On-Call Material Sampling with Intermountain Materials Testing of Pasco
  2. Resolution 2018-056 Resolution 2018-057 Agreement 17-18-DD-MRJN-00 between Benton Franklin Human Services and MRJN Associates, LLC
  3. Resolution 2018-057 Personal Services Contract between Benton Franklin Juvenile Justice and Comprehensive Healthcare

**4. Resolution 2018-058 First Amendment to Grant Agreement 2018-HHAA-DVS between  
Benton Franklin Human Services and Domestic Violence Services**

**9:50 am – 10:05 am ADMINISTRATION OFFICE BUSINESS**

1. Office Business
2. TRAC Advisory Board Appointment
3. Executive Session RCW 42.30.140 (4) Contract Negotiations  
15 Minutes requested by Human Resources Director Carlee Nave

**10:05 am – 10:10 am PUBLIC COMMENT**

**10:10 am ADJOURN**



# FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES  
FEBRUARY 27, 2018

*This document is a summarized version of the Board of Commissioners proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.*

## CALL TO ORDER

Commission Chairman Brad Peck called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

**Commissioners Present:** Commission Chair Brad Peck, Chair Pro Tem Rick Miller and Member Robert Koch

**Staff Present:** County Administrator Keith Johnson, Human Resources Director Carlee Nave, Public Works Director Matt Mahoney, County Engineer Craig Erdman, Chief Deputy Treasurer Andrew Hicks, Assistant to the Administrator Sherrie Young and Clerk of the Board Karin Milham

## PLEDGE OF ALLEGIANCE

Commissioner Peck led the Pledge of Allegiance

## LEGISLATIVE UPDATE

Jim Potts and Zac Kennedy presented the Board with a few legislative updates.

- House passed their budget and the Senate passed their budget
- Legislature voted for exemption from Public Records Act SB 6617.
- Carbon Tax Bill still being discussed
- Increasing the age of firearm purchases to 21 still being discussed

## ROAD NAME CHANGES

Public Works Director Matt Mahoney and County Engineer Craig Erdman presented the Board with a request to change the name of Dawkins Court to Queen Bee Court.

- ❖ *Commissioner Miller moved to approve Resolution 2018-053 to change Dawkins Court to Queen Bee Court. Commissioner Koch seconded and the motion carried.*

Public Works Director Matt Mahoney and County Engineer Craig Erdman presented the Board with a request to change the name of Fraser Drive to Fraser Road.

Mr. Mahoney suggested this proposal as a means to initiate and correct the inconsistency of road names and numbers while making the least amount of impact at this time. As growth of developments continues, changes would be made to accommodate the Fraser Road name.



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

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FEBRUARY 27, 2018**

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With consensus of the Board, Commissioner Peck requested Public Works Director Matt Mahoney to look into this matter further and see if revisions could be made to Resolution 2018-054. Mr. Mahoney agreed to do some research and bring new information back to the Board at a later date.

**TRAC ARENA FLOORING PROPOSAL**

County Administrator Keith Johnson reiterated the discussion from the previous week in which Home Builders Association submitted a proposal to place new flooring in the TRAC arena area. The proposal has had a few minor changes and was presently being reviewed by legal representation. The final contract was not available for signature at this time.

Mr. Johnson explained that the TRAC had a narrow window of time in which the flooring could be installed due to the facility's scheduled events. The Home Builders Association requested preliminary approval from the Board to line up contractors that would perform the work prior to the final approval in order to facilitate the process in a timely manner.

Commissioner Peck requested documentation that the County would not be obligated for consequences and expenses incurred by securing contractors prior to final approval, but that it would be the responsibility between the Home Builders Association and Contractors.

After brief discussion on changes of the percentage rate, limited amount of coffee supplied and duration of contract, Mr. Johnson was instructed by the Board to move forward with the preliminary approval.

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**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
FEBRUARY 27, 2018**

**OFFICE BUSINESS**

*Approval of Fund Expenditure Warrants*

02/27/2018

**Franklin County Commissioners:**

Vouchers audited and certified by the auditing officer by RCW 42.24.090, expense reimbursement claims.

Action: As of this date, 02/27/2018 

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers: **00330412 - 00330816** **\$620,043.29**

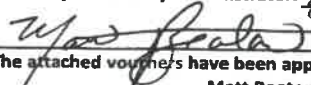
Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$548,275.26
AUDITOR O & M	\$963.70
ELECTION EQUIP REVOLVING	\$153.42
CRIME VICTIMS WITNESS	\$108.18
JAIL COMMISSARY	\$234.75
COUNTY ROADS	\$16,178.46
VETERAN'S ASSISTANCE	\$98.00
ENDING HOMELESSNESS	\$9,068.45
TRAC OPERATIONS	\$20,997.17
FRANKLIN COUNTY RV PARK	\$2,813.60
MOTOR VEHICLE	\$21,152.30

In the amount of: \$620,043.29

The motion was seconded by: 

And passed by a vote of: 3 to 0

Reviewed by the County Administrator: 

  
The attached vouchers have been approved by Auditor or Deputy:  
**Matt Beaton**

  
Vouchers Audited By:  
**Maisey Stein**

1016 North 4<sup>th</sup> Avenue, A208, Pasco, WA 99301 | (509) 545-3502 | fax (509) 543-2995  
www.co.franklin.wa.us/auditor

- ❖ *Commissioner Koch moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of February 27, 2018 for payment totaling \$620,043.29. Commissioner Miller seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
FEBRUARY 27, 2018**

*Approval of County Roads and Motor Vehicle Payroll*



**FRANKLIN COUNTY AUDITOR**

Matt Beaton, Auditor

February 27, 2018

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, February 27, 2018   
moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>County Roads</b>		
Net Payroll Checks	00330139-00330140	\$ 2,605.56
Net EFT Payroll Checks	00010338-00010372	48,166.41
Deduction and Contribution Checks	00330142-00330154	87,743.91
	<b>Total</b>	<b>\$ 138,515.88</b>
 <b>Motor Vehicle</b>		
Net Payroll Checks	00330141	\$ 1,423.03
Net EFT Payroll Checks	00010373-00010378	7,758.68
Deduction and Contribution Checks	00330155-00330162	16,215.96
	<b>Total</b>	<b>\$ 25,397.67</b>
<b>Grand Total All Payrolls</b>		<b>\$ 163,913.55</b>

In the total amount of **\$163,913.55** (\$138,515.88 + \$25,397.67)

The motion was seconded by  and passed by a vote of 3 to 0.

  
The attached payroll has been approved by Auditor or Deputy

  
Payroll Prepared by Kaul Ramirez

1016 North 4<sup>th</sup> Avenue\*P.O. Box 1451\*Pasco, WA 99301\*(509) 545-3502\*fax (509) 543-2995  
www.co.franklin.wa.us

❖ *Commissioner Koch moved to approve County Roads and Motor Vehicle Payroll totaling \$163,913.55. Commissioner Miller seconded and the motion carried.*



# FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES  
FEBRUARY 27, 2018

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## *Approval of Consent Agenda*

1. Resolution 2018-055 Personal Services Contract On-Call Material Sampling with Intermountain Materials Testing of Pasco
  2. Resolution 2018-056 Resolution 2018-057 Agreement 17-18-DD-MRJN-00 between Benton Franklin Human Services and MRJN Associates, LLC
  3. Resolution 2018-057 Personal Services Contract between Benton Franklin Juvenile Justice and Comprehensive Healthcare
  4. Resolution 2018-058 First Amendment to Grant Agreement 2018-HHAA-DVS between Benton Franklin Human Services and Domestic Violence Services
- ❖ *Commissioner Miller moved to approve the Consent Agenda. Commissioner Koch seconded and the motion carried.*

## ADMINISTRATION BUSINESS

- County Administrator Keith Johnson received a letter from Davidson Law Office stating that the building on 1310 North Fifth Avenue will be listed for sale/lease on March 15, 2018. The building, which is adjacent to the Courthouse campus, was of possible interest if the property became available for lease/purchase and thus Mr. Davidson was allowing Franklin County an opportunity to do so if they were still interested.

The purpose and possibilities regarding the purchase or lease of this building were brought into question and briefly discussed.

- What purpose would the facility fulfill?
- Would it help the public facilitate their county business more easily?
- Would it be a good investment?
- How would we obtain a lease/sale if interested?

The Board asked Mr. Johnson to verify with Mr. Davidson the possibility of a long term lease with the option to purchase. If this was not an option, what other alternatives could the County pursue?



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- TRAC Advisory Board Appointment Discussion  
There are currently 2 vacant positions for the TRAC Advisory Board. One is for North Franklin or Kahlotus School District resident and the other is an at large position. There were 3 applicants. Mr. Engelke is the only applicant to reside in the North Franklin School District.

The Board recommends Mr. Hans Jochen Engelke for the North Franklin district position.

**EXECUTIVE SESSION**

RCW 42.30.140 (4), Contract Negotiations

County Administrator Keith Johnson requested an Executive Session. Invited to participate was Human Resources Director Carlee Nave.

Commissioner Peck recessed into Executive Session at 10:29 a.m., for a discussion on Contract Negotiations. Executive Session was anticipated to last fifteen minutes.

**RECONVENE**

Commissioner Peck reconvened the Regular Meeting at 10:40 a.m. with no action taken.

The Commissioners reviewed their meetings for the week.

**ADJOURN**

With no further business to bring before the Board, the meeting was adjourned at 10:48 a.m.

**BOARD OF COUNTY COMMISSIONERS  
FRANKLIN COUNTY, WASHINGTON**

  
\_\_\_\_\_  
Brad Peck, Chair

  
\_\_\_\_\_  
Rick Miller, Chair Pro Tem

  
\_\_\_\_\_  
Robert Koch, Member

**ATTEST:**  
  
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Clerk of the Board

*Approved and signed 3-13-2018*