



BOARD OF COMMISSIONERS  
**FRANKLIN COUNTY**  
WASHINGTON

**BRAD PECK**  
District 1

**ROBERT KOCH**  
District 2

**RICK MILLER**  
District 3

**Keith Johnson**  
County Administrator

---

**AGENDA**  
**Regular Board Meeting and Public Hearing**  
**Tuesday, January 30, 2018**

*Franklin County Courthouse, Commissioners' Meeting Room*  
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public hearings will not start earlier than the advertized time. Other agenda times are approximate and provided to aid in planning.

**9:00 am CALL TO ORDER and PLEDGE OF ALLEGIANCE**

**9:00 am – 9:10 am PUBLIC HEARING**  
**AMENDMENT #1 TO THE FRANKLIN COUNTY'S**  
**TRANSPORTATION IMPROVEMENT PLAN 2018-2023**  
*Presented by Public Works Director Matt Mahoney*  
*(Resolution 2018-026 upon approval)*

**9:10 am – 9:20 am INTER-BUDGET TRANSFER OF \$26,440.42 FROM CURRENT**  
**EXPENSE NON-DEPARTMENTAL BUDGET TO CURRENT**  
**EXPENSE FACILITIES BUDGET**  
*Presented by Facilities Director Jennifer Wagner*  
*(Resolution 2018-027 upon approval)*

**9:20 am – 9:30 am INTER-BUDGET TRANSFER OF \$3,500 FROM THE 2017**  
**CURRENT EXPENSE CONTINGENCY BUDGET TO THE**  
**CURRENT EXPENSE CORONER'S BUDGET**  
*Presented by Coroner Dan Blasdel*  
*(Resolution 2018-028 upon approval)*

**9:30 am – 9:35 am PUBLIC COMMENT**

**9:35 am – 9:40 am OFFICE BUSINESS**

1. Approval of Payroll Rosters
2. Approval of Warrant Registers
3. Approval of Consent Agenda

1. Resolution 2018-029 Lincoln Group Master Application for Employee Life and Disability Benefits
2. Resolution 2018-030 Boon-Chapman Agreements for Employee Benefits Administration Services

3. Resolution 2018-031 Rescinding Resolution 2018-023 Grant Agreement 2017-HHAA-DVS between Benton Franklin Human Services and Domestic Violence Services
4. Resolution 2018-032 Amendment to Washington State E911 Contract E18-042 for 2017 for a Reduced Amount from \$45,300 to \$22,650
5. Resolution 2018-033 Approving the Continued Contract with Mark Almquist Columbia Private Investigator
6. Resolution 2018-034 Approval of the Continued Contract with Mario Torres Casey Investigations
7. Resolution 2018-035 Professional Services Agreement with Michael Quillen to Represent Indigent Clients for Preliminary Appearances in Franklin County Superior Court
8. Resolution 2018-036 2018 Road Levy Certification

**9:40 am – 10:00 am ADMINISTRATION OFFICE BUSINESS**

1. Office Business
  - a. Ballot Drop Box Discussion
2. Executive Session  
RCW 42.30.140 (4), Contract Negotiations  
Estimated 20 minutes

**10:00 am – 10:05 am PUBLIC COMMENT**

**10:05 am ADJOURN**



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES AND  
PUBLIC HEARING  
JANUARY 30, 2018**

*This document is a summarized version of the Board of Commissioners proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.*

**CALL TO ORDER**

Commission Chairman Brad Peck called the Franklin County Commissioners' Regular Board Meeting and Public Hearing to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

**Commissioners Present:** Commission Chair Brad Peck, Chair Pro Tem Rick Miller and Member Robert Koch

**Staff Present:** County Administrator Keith Johnson, Sheriff Jim Raymond, Coroner Dan Blasdel, Auditor Matt Beaton, Human Resources Director Carlee Nave, Public Works Director Matt Mahoney, County Engineer Craig Erdman, Facilities Director Jennifer Wagner, Chief Deputy Treasurer Andrew Hicks, Chief Deputy Prosecutor Jennifer Johnson, Confidential Secretary Adriana Orozco and Clerk of the Board Karin Milham

**PLEDGE OF ALLEGIANCE**

Commissioner Peck led the Pledge of Allegiance

**PUBLIC HEARING**

*Testimony Regarding Amendment #1 to the Franklin County's Transportation Improvement Plan 2018-2023*

Public Works Director Matt Mahoney gave a brief background of the Transportation Improvement Program Amendment.

On June 28, 2017, the Board of Franklin County Commissioners approved Franklin County's transportation improvement plan for 2018-2023 (Resolution 2017-179). Since the adoption of the TIP in June, the plan will need to be amended to add projects due to a recent call-for-projects or project scheduling issues.

2018-2023 TIP recommended changes include:

- CRP 615 - Smith Canyon Bridge #722-0.07 Replacement.....\$15,000
- Hailey Road Railroad Crossing Improvement.....\$105,555

Commissioner Peck recessed into a Public Hearing at 9:03 a.m., to hear testimony regarding Transportation Improvement Program Amendment.

Commissioner Peck asked for public comment. Having none, Commissioner Peck closed the Public Hearing and reconvened the Regular meeting at 9:04 a.m.



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES AND  
PUBLIC HEARING  
JANUARY 30, 2018**

---

- ❖ *Commissioner Koch moved to approve Resolution 2018-026, Amendment #1 to the Franklin County's Transportation Improvement Plan 2018-2023. Commissioner Miller seconded and the motion carried.*

**INTER-BUDGET TRANSFER OF \$26,440.42 FROM CURRENT EXPENSE NON-DEPARTMENTAL BUDGET TO CURRENT EXPENSE FACILITIES BUDGET**

Facilities Director Jennifer Wagner presented the Board with Resolution 2018-027, an inter-budget transfer request of \$26,440.42 from Non-Departmental to Facilities Budget.

There was a brief discussion on invoices correlating with utilities.

- ❖ *Commissioner Miller moved to approve Resolution 2018-027, Inter-Budget Transfer of \$26,440.42 from Current Expense Non-Departmental Budget to Current Expense Facilities Budget. Commissioner Koch seconded and the motion carried.*

**INTER-BUDGET TRANSFER OF \$3,500 FROM THE 2017 CURRENT EXPENSE CONTINGENCY BUDGET TO THE CURRENT EXPENSE CORONER'S BUDGET**

Coroner Dan Blasdel presented Resolution 2018-028, Inter-Budget Transfer of \$3,500 from the 2017 Current Expense Contingency Budget to the Current Expense Coroner's Budget.

There was a brief discussion on bio cleaning and higher morgue fees due to increased autopsies.

- ❖ *Commissioner Miller moved to approve Resolution 2018-028, Inter-Budget Transfer of \$3,500 from the 2017 Current Expense Contingency Budget to the Current Expense Coroner's Budget. Commissioner Koch seconded and the motion carried.*

**Left Blank Intentionally**



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES AND  
PUBLIC HEARING  
JANUARY 30, 2018**

**OFFICE BUSINESS**

*Approval of Fund Expenditure Warrants*

01/30/2018

**Franklin County Commissioners:**

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 01/30/2018 *[Signature]*

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers: **00329340 - 00329502** **\$360,031.57**

<b>Fund Expenditures</b>	<b>Amount Issued</b>
CURRENT EXPENSE	\$161,085.59
AUDITOR O & M	\$487.59
CRIME VICTIMS WITNESS	\$2,889.78
SHERIFF'S NARCOTIC TRUST	\$855.60
JAIL COMMISSARY	\$3,146.44
COUNTY ROADS	\$48,787.77
SOLID WASTE	\$26,992.05
RENTAL CAR EXCISE TAX	\$7,000.00
LAW LIBRARY	\$11,730.65
VETERAN'S ASSISTANCE	\$4,521.26
ENDING HOMELESSNESS	\$10,337.40
AFFORDABLE HOUSING	\$895.19
TRAC OPERATIONS	\$21,689.77
FRANKLIN COUNTY RV PARK	\$7,500.00
MOTOR VEHICLE	\$43,613.05
FR CO UNEMPLOYMENT	\$8,499.43

In the amount of: **\$360,031.57**

The motion was seconded by: *[Signature]*

And passed by a vote of: **3** to **0**

Reviewed by the County Administrator: *[Signature]*

*[Signature]*  
The attached vouchers have been approved by Auditor or Deputy:  
Jeff Burckhard

*[Signature]*  
Vouchers Audited By:  
Malsey Stein

1016 North 4<sup>th</sup> Avenue, A208, Pasco, WA 99301 | (509) 545-3502 | fax (509) 543-2995

❖ *Commissioner Koch moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of January 30, 2018 for payment totaling \$360,031.57. Commissioner Miller seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES AND  
PUBLIC HEARING  
JANUARY 30, 2018**

*Approval of County Roads and Motor Vehicle Payroll*

January 30, 2018

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, January 30, 2018  
move that the following warrants be approved for payment.

*[Signature]*

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>County Roads</b>		
Net Payroll Checks	00329298-00329299	\$ 2,492.30
Net EFT Payroll Checks	00009747-00009781	50,972.47
Deduction and Contribution Checks	00329302-00329314	84,282.20
	<b>Total</b>	<u>\$ 137,746.97</u>
<b>Motor Vehicle</b>		
Net Payroll Checks	00329300-00329301	\$ 1,885.24
Net EFT Payroll Checks	00009782-00009786	6,024.47
Deduction and Contribution Checks	00329315-00329322	13,140.35
	<b>Total</b>	<u>\$ 21,030.06</u>
<b>Grand Total All Payrolls</b>		<u>\$ 158,777.03</u>

In the total amount of **\$158,777.03** (\$137,746.97 + \$21,030.06)

The motion was seconded by *[Signature]* and passed by a vote of 3 to 0.

*[Signature]*  
The attached payroll has been approved by Auditor or Deputy

*[Signature]*  
Payroll Prepared by Raul Ramirez

1016 North 4<sup>th</sup> Avenue\*P.O. Box 1451\*Pasco, WA 99301\*(509) 545-3502\*fax (509) 543-2995  
www.co.franklin.wa.us

❖ **Commissioner Koch moved to approve County Roads and Motor Vehicle Payroll totaling \$158,777.03. Commissioner Miller seconded and the motion carried.**



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES AND  
PUBLIC HEARING  
JANUARY 30, 2018**

---

*Approval of Consent Agenda*

1. Resolution 2018-029 Lincoln Group Master Application for Employee Life and Disability Benefits
2. Resolution 2018-030 Boon-Chapman Agreements for Employee Benefits Administration Services
3. Resolution 2018-031 Rescinding Resolution 2018-023 Grant Agreement 2017-HHAA-DVS between Benton Franklin Human Services and Domestic Violence Services
4. Resolution 2018-032 Amendment to Washington State E911 Contract E18-042 for 2017 for a Reduced Amount from \$45,300 to \$22,650
5. Resolution 2018-033 Approving the Continued Contract with Mark Almquist, Columbia Private Investigations
6. Resolution 2018-034 Approval of the Continued Contract with Mario Torres, Casey Investigations
7. Resolution 2018-035 Professional Services Agreement with Michael Quillen to Represent Indigent Clients for Preliminary Appearances in Franklin County Superior Court
8. Resolution 2018-036 2018 Road Levy Certification

❖ *Commissioner Koch moved to approve the Consent Agenda. Commissioner Miller seconded and the motion carried.*

**ADMINISTRATION BUSINESS**

- County Administrator Keith Johnson introduced the new state mandate that requires more ballot drop boxes to be distributed throughout the County. The County will incur additional costs with this request. No funding is available from the State to implement this mandate.

**EXECUTIVE SESSION**

RCW 42.30.140 (4), Contract Negotiations

County Administrator Keith Johnson requested an Executive Session. Human Resources Director Carlee Nave was invited to participate.

Commissioner Peck recessed into Executive Session at 9:39 a.m., for a discussion on Contract Negotiations. Executive Session was anticipated to last twenty minutes.

**RECONVENE**

Commissioner Peck reconvened the Regular meeting at 10:00 a.m. with no action taken.





**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES AND  
PUBLIC HEARING  
JANUARY 30, 2018**

**EXECUTIVE SESSION**

RCW 42.30.110 (1) (b), Real Estate Acquisition

Commissioner Peck requested an Executive Session. Human Resources Director Carlee Nave was invited to participate.

Commissioner Peck recessed into Executive Session at 10:01a.m., for a discussion of Real Estate Acquisition. Executive Session was anticipated to last twenty minutes.

**RECONVENE**

Commissioner Peck reconvened the Regular meeting at 10:22 a.m. with no action taken.

Commissioner Koch will be attending CRAB Board Meeting in Olympia this week.

Commissioner Miller will be meeting with METRO and filling in for Commissioner Peck on the Budget meeting.

Commissioner Peck will be attending WSAC Board of Directors meeting, Legislative Steering Committee meeting, and a Seminar. Benton County Commissioner Delvin and Commissioner Peck will be meeting with various House and Senate representatives to discuss funding for the new Juvenile Justice Center Facilities.

There are a large number of bills being submitted. If there is a certain bill that is of concern to the public, the Board encouraged members of the public to advise them of such.


**ADJOURN**

With no further business to bring before the Board, the meeting was adjourned at 10:26 a.m.

**BOARD OF COUNTY COMMISSIONERS  
FRANKLIN COUNTY, WASHINGTON**

  
\_\_\_\_\_  
Brad Peck, Chair

  
\_\_\_\_\_  
Rick Miller, Chair Pro Tem

  
\_\_\_\_\_  
Robert Koch, Member

**ATTEST:**

  
\_\_\_\_\_  
Karin Millman  
Clerk to the Board

Approved and signed