



Keith Johnson
County Administrator

BOARD OF COMMISSIONERS
FRANKLIN COUNTY
WASHINGTON

BRAD PECK
District 1

ROBERT KOCH
District 2

RICK MILLER
District 3

AGENDA
Regular Board Meeting
Wednesday, January 10, 2018

Franklin County Courthouse, Commissioners' Meeting Room
1016 North Fourth Avenue, Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified. Public hearings will not start earlier than the advertized time. Other agenda times are approximate and provided to aid in planning.

9:00 am **CALL TO ORDER and PLEDGE OF ALLEGIANCE**

9:00 am – 9:10 am **ZONE CHANGE 2017-02 TO DESIGNATE 20.4 ACRES NEAR ELTOPIA WITH RC-5 ZONING**
Presented by Planning and Building Director Loren Wiltse
Ordinance 1-2018 upon approval

9:10am – 9:20 am **CONDITIONAL USE PERMIT 2017-03 TO CONSTRUCT A NEW MULTIPURPOSE BUILDING FOR CHURCH RELATED USE**
Presented by Planning and Building Director Loren Wiltse
Resolution 2018-010 upon approval

9:20 am – 9:25 am **PUBLIC COMMENT**

9:25 am – 9:35 am **OFFICE BUSINESS**
1. Approval of Payroll Rosters
2. Approval of Warrant Registers
3. Approval of Consent Agenda

1. Resolution 2018-002 Professional Services Agreement 2018-Taylor-00 between Benton-Franklin Human Services and Terrance Taylor
2. Resolution 2018-011 Bi County Amendment I to 2017-2018 Juvenile Court Guild CBA
3. Resolution 2018-012 Human Resources Intra Budget Transfer
4. Resolution 2018-013 Janitorial Contract between Public Works Connell and National Maintenance Contractors
5. Resolution 2018-014 Awarding of Public Works Contract for Janitorial to ABM Industry Groups
6. Resolution 2018-015 CRP 609 Basin City Alternative Transportation Improvement Route Contract

7. Resolution 2018-016 Personal Services Contract with Lutheran Community Services
8. Resolution 2018-017 Interpreter Services Contract with Jeremy Chambers
9. October 25, 2017 Commissioners Meeting Minutes
10. November 1, 2017 Commissioners Meeting Minutes
11. November 29, 2017 Commissioners Meeting Minutes
12. December 13, 2017 Commissioners Meeting Minutes
13. December 20, 2017 Commissioners Meeting Minutes

9:35 am – 9:45am ADMINISTRATION OFFICE BUSINESS

1. Office Business
 - a. *Discussion on Date Change for Commissioners' Meetings*
2. Executive Session (if necessary)

9:45 am – 9:50 am PUBLIC COMMENT

9:50 am ADJOURN



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES
JANUARY 10, 2018

CALL TO ORDER

Commission Chairman Brad Peck called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Brad Peck, Chair Pro Tem Rick Miller and Member Robert Koch

Staff Present: County Administrator Keith Johnson, Sheriff Jim Raymond, Auditor Matt Beaton, Treasurer Josie Koelzer, Human Resources Director Carlee Nave, Public Works Director Matt Mahoney, Deputy Chief Treasurer Andrew Hicks, Facilities Director Jennifer Wagner, and Clerk of the Board Karin Milham

PLEDGE OF ALLEGIANCE

Commissioner Peck led the Pledge of Allegiance

ORDINANCE 1-2018 ZONE CHANGE 2017-02 TO DESIGNATE 20.4 ACRES NEAR ELTOPIA WITH RC-5 ZONING

Planning and Building Director Loren Wiltse presented the Board with Ordinance 1-2018. Mr. Wiltse reviewed the documents with the Commissioners and discussed the request of the zone change and the conditions that would apply to this ordinance.

- ❖ *Commissioner Miller moved to approve Ordinance 1-2018, Zone Change 2017-02 to designate 20.4 acres near Eltopia with RC-5 zoning. Commissioner Koch seconded with discussion. After brief discussion the motion carried.*

CONDITIONAL USE PERMIT 2017-03 TO CONSTRUCT A NEW MULTIPURPOSE BUILDING FOR CHURCH RELATED USE

Planning and Building Director Loren Wiltse presented the Board with a Conditional Use Permit 2017-03 to construct a new multipurpose building for Church related use. Originally, the applicant also indicated they wanted to establish a school on the site. However, that request was withdrawn and therefore no Conditional Use Permit for school use is granted. There was a brief discussion on parking lot standards, fire alarm system plans and county road codes.

- ❖ *Commissioner Koch moved to approve Resolution 2018-010, Conditional Use Permit 2017-03 to construct a new multipurpose building for church related use. Commissioner Miller seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
JANUARY 10, 2018**

OFFICE BUSINESS

Approval of Fund Expenditure Warrants

01/10/2018

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.090, expense reimbursement claims.

Action: As of this date, 01/10/2018

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers: 00328459 - 00328548 \$110,455.56

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$77,910.36
AUDITOR O & M	\$18.45
TREASURER O & M	\$816.00
COURTHOUSE FACILITATOR	\$780.00
COUNTY ROADS	\$427.19
VETERAN'S ASSISTANCE	\$4,006.74
ENDING HOMELESSNESS	\$13,148.34
MOTOR VEHICLE	\$13,348.48

In the amount of: \$110,455.56

The motion was seconded by: *Miller*

And passed by a vote of: 3 to 0

Reviewed by the County Administrator: *Keith*

The attached vouchers have been approved by Auditor or Deputy:
Matt Beaton

Vouchers Audited By:
Maisey Stein

1016 North 4th Avenue, A208, Pasco, WA 99301 | (509) 545-3502 | fax (509) 543-2995
www.co.franklin.wa.us/auditor

❖ *Commissioner Koch moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of January 10, 2018 for payment totaling \$110,455.56. Commissioner Miller seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
JANUARY 10, 2018**

Approval of Consent Agenda

1. Resolution 2018-002 Professional Services Agreement 2018-Taylor-00 between Benton-Franklin Human Services and Terrance Taylor
(Language revised from 1-03-2018 meeting and brought back 1-10-2018)
2. Resolution 2018-011 Bi-County Amendment I to 2017-2018 Juvenile Court Guild CBA
3. Resolution 2018-012 Human Resources Intra Budget Transfer
4. Resolution 2018-013 Janitorial Contract between Public Works Connell and National Maintenance Contractors
5. Resolution 2018-014 Awarding of Public Works Contract for Janitorial to ABM Industry Groups
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❖ *Commissioner Koch moved to approve the Consent Agenda. Commissioner Miller seconded and the motion carried.*

ADMINISTRATION BUSINESS

- County Administrator Keith Johnson presented the Board with his recommendation of moving the Commissioners' Meeting day to Tuesdays after discussion with several elected officials and department heads. Mr. Johnson then opened it up for discussion.

Commissioner Koch spoke with Kyle Sullivan on bi-county business and he agreed it would not be detrimental to move the meeting. Commissioner Koch thought Tuesdays would be fine.

Commissioner Miller also talked with elected officials and the majority did not see a problem to change it. Commissioner Miller would accept either day.



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Auditor Matt Beaton said he would be able to accommodate the changes but would like clarification on the reason for the change.

Mr. Johnson clarified the changes were in part, due to the Washington State Association of Counties meetings held in Olympia. Also Visit Tri-Cities and Tri-Cities Chamber of Commerce hold their meetings on Wednesdays.

- ❖ *After discussion Commissioner Koch moved to approve moving the Franklin County Commissioners' Meeting to Tuesdays at 9 a.m. starting January 23, 2018. Commissioner Miller seconded and the motion carried.*
- Commissioner Peck has composed a letter to Representative Dan Newhouse in regards to the U.S. Army Corps of Engineers directing Columbia shoreline residents to remove potential encroachments on Corps' land. With the consensus of Commissioner Miller and Commissioner Koch, Commissioner Peck signed the letter and it was sent to Representative Dan Newhouse.
- Reminder that the Commissioners' Meeting will be held on Wednesday, January 17, 2018 and the following week will be changed to Tuesdays starting January 23, 2018.

ADJOURN

With no further business to bring before the Board, the meeting was adjourned at 10:22 a.m.

**BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON**



Brad Peck, Chair



Rick Miller, Chair Pro Tem



Robert Koch, Member

ATTEST:


Clerk to the Board

Approved and signed 1-23-2018