



BOARD OF COMMISSIONERS
FRANKLIN COUNTY
WASHINGTON

BRAD PECK
District 1

ROBERT KOCH
District 2

RICK MILLER
District 3

Keith Johnson
County Administrator

AGENDA
Regular Board Meeting
Wednesday, January 3, 2018

Franklin County Courthouse, Commissioners' Meeting Room
1016 North 4th Avenue
Pasco, Washington

This is a preliminary agenda. Discussion items may be added, deleted or modified at the discretion of the Commissioner Chair. Public hearings will not start earlier than the advertized time. Other agenda times are approximate and provided to aid in planning.

9:00 am CALL TO ORDER

9:00 am PLEDGE OF ALLEGIANCE

9:00 am – 9:05 am PUBLIC COMMENT

9:05 am – 9:10 am APPROVAL OF CONSENT AGENDA

1. Resolution 2018-001 Professional Services Contract 2017-18 between Shelter Plus Care-LCC and Benton Franklin Human Services
2. Resolution 2018-002 Professional Services Agreement 2018 between Terrance Taylor and Benton Franklin Human Services
3. Resolution 2018-003 Termination of Personal Services between Aranda Glatt and Benton Franklin Juvenile Justice Center
4. Resolution 2018-004 Termination of Personal Services between Julio Blanco and Benton Franklin Juvenile Justice Center
5. Resolution 2018-005 Flat Payment by Franklin County for Juvenile Justice Center
6. Resolution 2018-006 Interagency Agreement between Franklin County and Washington State University Extension

7. Resolution 2018-007 Approving Corrections Inter-Budget Transfer of \$17,000 from Corrections Current Expense Medical Services to Corrections Current Expense Food
8. Resolution 2018-008 Approving Information Services Inter-Budget Transfer of \$22,500 from Non-Departmental Contingency Fund to Information Services Salaries and Benefits Fund
9. Resolution 2018-009 Approving Public Works Supplemental Appropriations for 2017 Miscellaneous Budget Motor Vehicle Fund

9:10 am – 9:15 am OFFICE BUSINESS

1. Approval of Payroll Rosters
2. Approval of Warrant Registers

9:15 am – 9:20am ADMINISTRATION OFFICE BUSINESS

1. Office Business
2. Executive Session (if necessary)

9:20 am – 9:25 am PUBLIC COMMENT

9:25 am ADJOURN



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES
JANUARY 3, 2018

CALL TO ORDER

Commission Chairman Brad Peck called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Brad Peck, Chair Pro Tem Rick Miller and Member Robert Koch

Staff Present: County Administrator Keith Johnson, Sheriff Jim Raymond, Human Resources Director Carlee Nave, Public Works Director Matt Mahoney, Assistant to the Administrator Sherrie Young and Clerk of the Board Karin Milham

PLEDGE OF ALLEGIANCE

Commissioner Peck led the Pledge of Allegiance

Approval of Consent Agenda

1. Resolution 2018-001 Professional Services Contract 2017-18 between Shelter Plus Care-LCC and Benton Franklin Human Services
 2. Resolution 2018-002 Professional Services Agreement 2018 between Terrance Taylor and Benton Franklin Human Services
(Language revision requested and bring back 1-10-2018)
 3. Resolution 2018-003 Termination of Personal Services between Aranda Glatt and Benton Franklin Juvenile Justice Center
 4. Resolution 2018-004 Termination of Personal Services between Julio Blanco and Benton Franklin Juvenile Justice Center
 5. Resolution 2018-005 Flat Payment by Franklin County for Juvenile Justice Center
 6. Resolution 2018-006 Interagency Agreement between Franklin County and Washington State University Extension
- ❖ *Commissioner Koch moved to approve the Consent Agenda with removal of agenda item #2 for revision. Commissioner Miller seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
JANUARY 3, 2018**

for payment totaling \$380,852.69. Commissioner Miller seconded and the motion carried.

Approval of Fund Expenditure Warrants

01/03/2018

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 01/03/2018 *[Signature]*

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers:	00328350 - 00328430	\$965,625.04
		\$0.00
		\$0.00
Fund Expenditures		Amount Issued
CURRENT EXPENSE		\$85,898.83
SUPPLEMENTAL PRESERVATION		\$475.00
COURTHOUSE FACILITATOR		\$480.00
ENHANCED 911		\$26,293.92
COUNTY ROADS		\$490,414.32
SOLID WASTE		\$1,406.00
TRAC OPERATIONS		\$6.58
MOTOR VEHICLE		\$360,650.39

In the amount of: **\$965,625.04**

The motion was seconded by: *[Signature]*

And passed by a vote of 3 to 0

Reviewed by the County Administrator: *[Signature]*

[Signature]
The attached vouchers have been approved by Auditor or Deputy:
Jeff Burckhard

[Signature]
Vouchers Audited By:
Maisey Stein

1016 North 4th Avenue, A208, Pasco, WA 99301 | (509) 545-3502 | fax (509) 543-2995
www.co.franklin.wa.us/auditor

❖ *Commissioner Koch moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of January 3, 2018*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
JANUARY 3, 2018**

for payment totaling \$965,625.04. Commissioner Miller seconded and the motion was carried.

Salary Clearing and Emergency Management Payroll

January 3, 2018

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, January 3, 2018
move that the following warrants be approved for payment.

PKod

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
Salary Clearing Payroll:		
Net Payroll Checks	00328282-00328292	\$ 14,057.38
Net EFT Payroll Checks	00009214-00009457	381,233.96
Deduction and Contribution Checks	00328321-00328342	542,363.79
	Total	\$ 937,655.13
Emergency Mgmt Payroll:		
Net EFT Payroll Checks	00008926-00008928	\$ 6,121.82
Deduction and Contribution Checks	00328343-00328349	4,580.33
	Total	\$ 10,702.15
	Grand Total All Payrolls	\$ 948,357.28

In the total amount of **\$948,357.28** (\$937,655.13 + \$10,702.15)

The motion was seconded by *Rem* and passed by a vote of 3 to 0.

John Burchard
The attached payroll has been approved by Auditor or Deputy

Raul Ramirez
Payroll Prepared by Raul Ramirez



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
JANUARY 3, 2018**

- ❖ *Commissioner Koch moved to approve Salary Clearing Payroll and Emergency Management Payroll totaling \$948,357.28. Commissioner Miller seconded and the motion was carried.*

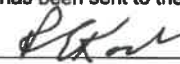
Approval of County Roads and Motor Vehicle Payroll

January 3, 2018

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.


Action: As of this date, January 3, 2018
move that the following warrants be approved for payment.



<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
County Roads		
Net Payroll Checks	00328279-00328281	\$ 3,463.98
Net EFT Payroll Checks	00009179-00009213	44,008.00
Deduction and Contribution Checks	00328293-00328308	80,291.57
	Total	<u>\$ 127,763.55</u>
 Motor Vehicle		
Net Payroll Checks	328278	\$ 1,367.49
Net EFT Payroll Checks	00009174-00009178	5,609.01
Deduction and Contribution Checks	00328309-00328320	12,335.37
	Total	<u>\$ 19,311.87</u>
Grand Total All Payrolls		<u>\$ 147,075.42</u>

In the total amount of **\$147,075.42** (\$127,763.55 + \$19,311.87)

The motion was seconded by  and passed by a vote of 3 to 1.


The attached payroll has been approved by Auditor or Deputy


Payroll Prepared By Raul Ramirez



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
JANUARY 3, 2018**

- ❖ *Commissioner Koch moved to approve County Roads and Motor Vehicle Payroll totaling \$147,075.42. Commissioner Miller seconded and the motion was carried.*

ADMINISTRATION BUSINESS

- County Administrator Keith Johnson presented a topic of discussion to move the Commissioners' Meeting from Wednesdays to Tuesdays to accommodate other functions the Commissioners need to attend. Mr. Johnson asked department heads to bring him their responses to this request. This discussion would continue during the next meeting.
- Commissioner Peck would like to compose a letter to Representative Dan Newhouse in regards to the U.S. Army Corps of Engineers directing Columbia shoreline residents to remove potential encroachments on Corps' land. Commissioner Miller and Commissioner Koch were in support of this letter.

ADJOURN

With no further business to bring before the Board, the Meeting was adjourned at 9:35 a.m.

**BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON**

Handwritten signature of Brad Peck in blue ink.

Brad Peck, Chair

Handwritten signature of Rick Miller in blue ink.

Rick Miller, Chair Pro Tem

Handwritten signature of Robert Koch in blue ink.

Robert Koch, Member

ATTEST:

Handwritten signature of Karin Millham in blue ink.
Clerk to the Board

Approved and signed 1-23-2018