



FRANKLIN COUNTY

BOARD OF COMMISSIONERS

BRAD PECK
DISTRICT 1

ROBERT E. KOCH
DISTRICT 2

RICK MILLER
DISTRICT 3

AGENDA

Special Meeting Monday, November 20, 2017 1016 North 4th Avenue

*Franklin County Courthouse, Commissioners' Meeting Room
Pasco, Washington*

The Board of Commissioners may add, delete, postpone or alter the order of the agenda, with the exception of Public Hearings, which will not start before the time indicated, per *RCW 42.30.060*.

- 9:00 am** **CALL TO ORDER**
- 9:00 am** **PLEDGE OF ALLEGIANCE**
- 9:00 am – 9:05am**
- 9:05 am – 9:10 am** **PUBLIC COMMENT**
- 9:10 am – 9:15 am** **OFFICE BUSINESS**
1. Approval of Payroll Rosters
 2. Approval of Warrant Registers
 3. Approval of Consent Agenda

CONSENT AGENDA: Items listed under the Consent Agenda are considered routine and will be enacted by one vote of the Board of Commissioners. Consent Agenda items may be modified, or moved from the Consent Agenda to the Regular Agenda for separate consideration, by majority consent of the Board of Commissioners.

1. Resolution 2017-338 Professional Services Contract with Lutheran Community Services
2. Resolution 2017-339 Personal Services Contract between the Juvenile Justice Center and Connections Consulting
PULLED
3. Resolution 2017-334 Inter-Budget Transfer Of \$25,000 from 2017 Current Expense, Non-Departmental to County Clerk Budget, Jury Fees

4. Resolution 2017-340 Personal Services Contract Amendment between Franklin County and Lety's Professional Interpreting Services
5. Resolution 2017-341 Amending Resolution 2017-217 Personal Services Contract for TRAC Catering Services, Adding Exhibit A.1. Concerning Alcohol Sales
6. Resolution 2017-342 Premera Blue Cross Group Master Application
7. Resolution 2017-343 Joint Bi-Count 2017-2019 Juvenile Detention Collective Bargaining Agreement
8. Resolution 2017-344 Agreement To Provide Services for Google Aerial Imagery between Franklin County and Sanborn Map Company, Inc
9. September 27, 2017 Commissioners' Meeting Minutes

9:15 am – 9:25 am ADMINISTRATION OFFICE BUSINESS

1. Office Business
 - a. Joint Letter of Request- Initiation of ESA “God Squad”
2. Executive Session (if necessary)

9:25 am – 9:30 am PUBLIC COMMENT

9:30 am ADJOURN



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

SPECIAL MEETING MINUTES
NOVEMBER 20, 2017

CALL TO ORDER

Commission Chairman Robert Koch called the Franklin County Commissioners' Special Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Robert Koch, Chair Pro Tem Brad Peck and Member Rick Miller

Staff Present: County Administrator Keith Johnson, Human Resources Director Carlee Nave, and Clerk to the Board Karin Milham

PLEDGE OF ALLEGIANCE

Commissioner Koch led the Pledge of Allegiance

FRANKLIN COUNTY BENEFITS ADMINISTRATION POLICY

Human Resources Director Carlee Nave presented the Board with a proposed update to the Benefits Administration policy that was adopted in 2011. Over time, the policy has proven inadequate in addressing the breadth of administrative concerns inherent in the administration of benefits plans, particularly in a dynamic legislative landscape. All Department Heads have had an opportunity to review this policy and give their input on the matter. This policy will be reviewed annually to ensure continued legal compliance as well as compliance with carrier requirements.

- ❖ *Commissioner Peck moved to approve Resolution 2017-337, adopting Franklin County Benefits Administration Policy. Commissioner Miller seconded and the motion carried.*

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**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**SPECIAL MEETING MINUTES
NOVEMBER 20, 2017**

OFFICE BUSINESS

Approval of Fund Expenditure Warrants



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

11/20/2017

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 11/20/2017

Blue Pen

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants / Check Numbers:	00326100	-	00326360	\$735,285.46
EFT Check Numbers:	00000016	-	00000018	8,435.43
				<u>\$743,720.89</u>

<u>FUND Expenditures</u>	<u>AMOUNT ISSUED</u>
Current Expense	370,588.75
Auditor O & M	543.34
Supplemental Preservation Fund	77.40
Election Equipment Revolving	145.32
Trial Court Improvement Fund	411.64
Boating Safety Fund	991.24
Sheriff Sex Offender Grant	30.72
Jail Commissary	2,907.52
Dare Fund Sheriff	366.10
Enhanced 911	52,187.81
County Roads	180,971.91
Solid Waste	1,327.27
Veteran's Assistance	1,776.81
Ending Homelessness Fund	10,339.49
TRAC Operations Fund	40,110.87
Franklin County RV Facility	3,967.02
Motor Vehicle/Public Works	76,977.88
	<u>743,720.89</u>

In the amount of
The motion was seconded by

Blue Pen

And passed by a vote of 7 to 0

Blue Pen

Reviewed by County Administrator

Jeff Burckhard
The attached vouchers have been approved by Auditor or Deputy:
Jeff Burckhard

Maisey Stein
Vouchers Audited By:
Maisey Stein

❖ *Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of November 20, 2017 for payment totaling \$743,720.89. Commissioner Miller seconded and the motion was carried.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**SPECIAL MEETING MINUTES
NOVEMBER 20, 2017**

Salary Clearing and Emergency Management Payroll



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

November 20, 2017

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, November 20, 2017 Beaton
move that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
Salary Clearing Payroll:		
Net Payroll Checks	00325981-00325997	\$ 13,428.95
Net EFT Payroll Checks	00008043-00008294	399,058.28
Deduction and Contribution Checks	00325998-00326012	292,009.99
	Total	\$ 704,497.22
Emergency Mgmt Payroll:		
Net EFT Payroll Checks	00008039-00008042	\$ 7,318.42
Deduction and Contribution Checks	00326013-00326018	5,592.60
	Total	\$ 12,911.02
	Grand Total All Payrolls	\$ 717,408.24

In the total amount of **\$717,408.24** (\$704,497.22 + \$12,911.02)

The motion was seconded by Peck and passed by a vote of 3 to 0.

Jess A. Buchbaur
The attached payroll has been approved by Auditor or Deputy

Raul Ramirez
Payroll Prepared by Raul Ramirez

❖ **Commissioner Peck moved to approve Salary Clearing Payroll and Emergency Management Payroll totaling \$717,408.24. Commissioner Miller seconded and the motion was carried.**



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**SPECIAL MEETING MINUTES
NOVEMBER 20, 2017**

Approval of County Roads and Motor Vehicle Payroll



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

November 20, 2017

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, November 20, 2017
move that the following warrants be approved for payment.

Beaton

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
County Roads		
Net Payroll Checks	00326074-00326075	\$ 2,410.93
Net EFT Payroll Checks	00008295-00008328	44,292.49
Deduction and Contribution Checks	00326077-00326090	79,237.96
	Total	<u>\$ 125,941.38</u>
 Motor Vehicle		
Net Payroll Checks	00326076	\$ 1,230.96
Net EFT Payroll Checks	00008329-00008333	4,857.46
Deduction and Contribution Checks	00326091-00326099	12,306.74
	Total	<u>\$ 18,395.16</u>
Grand Total All Payrolls		<u>\$ 144,336.54</u>

In the total amount of **\$144,336.54** (\$125,941.38 + \$18,395.16)

The motion was seconded by *Beaton* and passed by a vote of 3 to 0.

John A. Beaton
The attached payroll has been approved by Auditor or Deputy

Raul Ramirez
Payroll Prepared By Raul Ramirez

1016 North 4th Avenue*P.O. Box 1451*Pasco, WA 99301*(509) 545-3502*fax (509) 543-2995
www.co.franklin.wa.us

❖ **Commissioner Peck moved to approve County Roads and Motor Vehicle Payroll totaling \$144,336.54. Commissioner Miller seconded and the motion was carried.**



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

SPECIAL MEETING MINUTES
NOVEMBER 20, 2017

Approval of Consent Agenda

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8. Resolution 2017-344 Agreement to Provide Services for Google Aerial Imagery between Franklin County and Sanborn Map Company, Inc.
9. September 27, 2017 Commissioners' Meeting Minutes

❖ ***Commissioner Peck moved to approve the Consent Agenda with the removal of item #2 which has been removed by staff and a request for discussion on item #5. Commissioner Miller seconded. After brief discussion the motion carried.***

ADMINISTRATION BUSINESS

County Administrator Keith Johnson presented the Board with a joint letter of Request- Initiation of Endangered Species Act, "God Squad". This letter was signed by Benton County and other counties are reviewing this as well.

❖ ***Commissioner Peck made a recommendation to have the Chairman of the Board sign the letter of support for Initiation of Endangered Species Act on behalf of the Board. Commissioner Miller seconded.***

Commissioner Koch stated a Bi-County Meeting will be held on November 28, 2017 at 1:30 in Benton County.



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**SPECIAL MEETING MINUTES
NOVEMBER 20, 2017**

ADJOURN

With no further business to bring before the Board, the meeting was adjourned at 9:41 a.m.

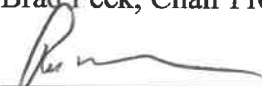
**BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON**



Robert Koch, Chair



Brad Peck, Chair Pro Tem



Rick Miller, Member

ATTEST:



Clerk to the Board