



FRANKLIN COUNTY

BOARD OF COMMISSIONERS

BRAD PECK
DISTRICT 1

ROBERT E. KOCH
DISTRICT 2

RICK MILLER
DISTRICT 3

AGENDA

Regular Board Meeting Wednesday, October 11, 2017

*Franklin County Courthouse, Commissioners' Meeting Room
1016 North 4th Avenue
Pasco, Washington*

The Board of Commissioners may add, delete, postpone or alter the order of the agenda, with the exception of Public Hearings, which will not start before the time indicated, per *RCW 42.30.060*.

- 9:00 am** **CALL TO ORDER**
- 9:00 am** **PLEDGE OF ALLEGIANCE**
- 9:00 am – 9:10 am** **INTER-BUDGET TRANSFER OF \$5,000 WITHIN THE
CORONER'S OFFICE TO PROVIDE PART TIME HELP**
*Presented by Coroner Dan Blasdel
(Resolution 2017-296 upon approval)*
- 9:10 am – 9:20 am** **DESIGNATION OF ENVIRONMENTAL REVIEW PREPARER
AND CHIEF ADMINISTRATIVE OFFICER FOR COMMUNITY
DEVELOPMENT BLOCK GRANTS**
*Presented by County Engineer Craig Erdman
(Resolution 2017-307 upon approval)*
- 9:20 am – 9:35 am** **COLUMBIA-SNAKE RIVER IRRIGATORS ASSOCIATION
PRESENTATION**
By Board Representative Darryll Olsen, Ph.D.
- 9:35 am – 10:05 am** **2018 EMPLOYEE BENEFITS PRESENTATION**
By Human Resources Director Carlee Nave
- 10:05 am – 10:10 am** **PUBLIC COMMENT**

10:10 am – 10:15 am OFFICE BUSINESS

1. Approval of Payroll Rosters
2. Approval of Warrant Registers
3. Approval of Consent Agenda

CONSENT AGENDA: Items listed under the Consent Agenda are considered routine and will be enacted by one vote of the Board of Commissioners. Consent Agenda items may be modified, or moved from the Consent Agenda to the Regular Agenda for separate consideration, by majority consent of the Board of Commissioners.

1. Resolution 2017-308 Agreement between Franklin County and Columbia County for Use of Franklin County Jail Facilities

10:15 am – 10:25am ADMINISTRATION OFFICE BUSINESS

1. Office Business
2. Executive Session (if necessary)

10:25 am – 10:30 am PUBLIC COMMENT

10:30 am ADJOURN



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
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CALL TO ORDER

Commission Chairman Robert Koch called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Robert Koch and Chair Pro Tem Brad Peck
Commissioner Rick Miller was absent.

Staff Present: County Administrator Keith Johnson, Public Works Director Matt Mahoney, Human Resources Director Carlee Nave, Human Resources Generalist Eric Wyant, Prosecuting Attorney's Office Administrative Assistant Kelly Schadler, Auditor's Administrative Assistant Suleima Guzman and Clerk to the Board Karin Milham

PLEDGE OF ALLEGIANCE

Commissioner Koch led the Pledge of Allegiance

**INTER-BUDGET TRANSFER OF \$5,000 WITHIN THE CORONER'S OFFICE TO
PROVIDE PART TIME HELP**

Coroner Dan Blasdel and County Administrator Keith Johnson presented the Board with the data they requested in the prior meeting. This data consisted of: number of case loads, number of full and part time employees, and hours that have been worked in comparison to other counties equivalent to Franklin County.

- ❖ *Commissioner Peck moved to approve Resolution 2017-296 Inter-budget Transfer of \$5,000 from the Current Expense Fund Coroner's - Budget Number 101220.4914 - to the Current Expense Coroner's Department Budget Line 101220.1000 (Salaries And Wages). Commissioner Koch seconded and the motion carried.*

**DESIGNATION OF ENVIRONMENTAL REVIEW PREPARER AND CHIEF
ADMINISTRATIVE OFFICER FOR COMMUNITY DEVELOPMENT BLOCK
GRANTS (CDBG)**

Public Works Director Matt Mahoney presented the Board with the new CDBG environmental review regulations for the U.S. Department of Housing and Urban Development (HUD) requires grantees (the County) to assume the responsibility for meeting the requirements and complying with environmental laws. The County is the Responsible Entity (RE) and assumes the responsibility for environmental review, decision-making, and action that would otherwise apply to HUD under National Environmental Protection Agency (NEPA), as specified in 24 CFR Part 58.

Staff recommends that the Board select and approve a resolution designating the County Engineer as the Environment Review Officer and the Public Works Director as the Chief Administrative Officer.



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- ❖ *Commissioner Peck moved to approve Resolution 2017-307, Designation of Environmental Review Preparer and Chief Administrative Officer for Community Development Block Grants. Commissioner Koch seconded and the motion carried.*

COLUMBIA-SNAKE RIVER IRRIGATORS ASSOCIATION PRESENTATION

Board Representative Darryll Olsen, Ph.D. briefed the Board on twenty-five years of litigation in Oregon District Court between National Wildlife Federation and National Marine Fisheries.

The evidence clearly shows that the fish managers ignored the legally required, ESA (Biological Opinion) "spread risk" policy, in the Spring 2015, when they transported only 13% of juvenile salmon/steelhead during low flow and high temperature conditions, when fish are the most vulnerable to the adverse effects of remaining in river. This was the lowest percent transported since records were first kept in 1993.

Mr. Olsen presented data in a variety of graphs to represent evidence of different items that have been researched.

2018 EMPLOYEE BENEFITS PRESENTATION

Human Resources Director Carlee Nave and Conover Insurance Representative Dave Guyll presented the Board with Benefits options available to Franklin County.

Mr. Guyll showed a Power Point depicting various companies Conover petitioned to get quotes from. Once data was collected, Conover presented three plans available Franklin County;

1. Aetna Renewal
2. Premera Option 1
3. Premera Option 2

After a brief discussion on each, the Commissioners evaluated the options presented before them.

- ❖ *Commissioner Peck moved to approve Premera Option 1. Commissioner Koch seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
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OFFICE BUSINESS

Approval of Fund Expenditure Warrants

10/11/2017

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 10/11/2017 Board

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers: 00324426 - 00324831 \$278,327.77

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$103,332.76
AUDITOR O & M	\$122,271.84
BOATING SAFETY	\$672.64
SHERIFF SEX OFFENDER GRANT	\$500.00
JAIL COMMISSARY	\$180.00
DARE FUND SHERIFF	\$548.27
ENHANCED 911	\$40.01
COUNTY ROADS	\$4,587.22
SOLID WASTE	\$86.34
VETERAN'S ASSISTANCE	\$978.00
TRAC RENEWAL AND REPLACE	\$2,960.15
TRAC OPERATIONS	\$26,274.93
FRANKLIN COUNTY RV PARK	\$1,962.11
MOTOR VEHICLE	\$13,933.50

In the amount of: \$278,327.77

The motion was seconded by: PK Koch

And passed by a vote of 2 to 0

Reviewed by the County Administrator: [Signature]

The attached vouchers have been approved by Auditor or Deputy:
Matt Beaton

Vouchers Audited By:
Julie Ruesga

❖ *Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of October 11, 2017 for payment totaling \$278,327.77. Commissioner Koch seconded and the motion was carried.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
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Approval of County Roads and Motor Vehicle Payroll

October 11, 2017

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, October 11, 2017
move that the following warrants be approved for payment.

[Signature]

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
County Roads		
Net Payroll Checks	00324390-00324391	\$ 2,476.58
Net EFT Payroll Checks	00007421-00007454	47,642.76
Deduction and Contribution Checks	00324393-00324400	39,250.28
	Total	<u>\$ 89,369.62</u>
 Motor Vehicle		
Net Payroll Checks	00324392	\$ 1,328.69
Net EFT Payroll Checks	00007455-00007459	5,899.78
Deduction and Contribution Checks	00324401-00324404	5,580.16
	Total	<u>\$ 12,808.63</u>
Grand Total All Payrolls		<u>\$ 102,178.25</u>

In the total amount of **\$102,178.25** (\$89,369.62 + \$12,808.63)

The motion was seconded by *[Signature]* and passed by a vote of 2 to 0.

[Signature]
The attached payroll has been approved by Auditor or Deputy

[Signature]
Payroll Prepared By Raul Ramirez

1016 North 4th Avenue*P.O. Box 1451*Pasco, WA 99301*(509) 545-3502*fax (509) 543-2995
www.co.franklin.wa.us

❖ **Commissioner Peck moved to approve County Roads and Motor Vehicle Payroll totaling \$102,178.25. Commissioner Koch seconded and the motion was carried.**



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
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Approval of Consent Agenda

1. Resolution 2017-308 Agreement between Franklin County and Columbia County for Use of Franklin County Jail Facilities

❖ *Commissioner Peck moved to approve the Consent Agenda. Commissioner Koch seconded and the motion carried.*

ADJOURN

With no further business to bring before the Board, the meeting was adjourned at 11:50 a.m.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON



Robert Koch, Chair



Brad Peck, Chair Pro Tem

Rick Miller - Absent

Rick Miller, Member

ATTEST:



Karin Melham
Clerk to the Board