



# FRANKLIN COUNTY

## BOARD OF COMMISSIONERS

BRAD PECK  
DISTRICT 1

ROBERT E. KOCH  
DISTRICT 2

RICK MILLER  
DISTRICT 3

---

### AGENDA

#### Regular Board Meeting Wednesday, October 4, 2017 1016 North 4th Avenue

*Franklin County Courthouse, Commissioners' Meeting Room  
Pasco, Washington*

The Board of Commissioners may add, delete, postpone or alter the order of the agenda, with the exception of Public Hearings, which will not start before the time indicated, per *RCW 42.30.060*.

**9:00 am CALL TO ORDER**

**9:00 am PLEDGE OF ALLEGIANCE**

**9:00 am – 9:15 am INTER-BUDGET TRANSFER OF \$5,000 WITHIN THE CORONER'S OFFICE TO PROVIDE FOR PART TIME HELP**  
*Presented by Coroner Dan Blasdel  
(Resolution 2017-296 upon approval)*

**9:15 am – 9:20 am PUBLIC COMMENT**

**9:20 am – 9:25 am OFFICE BUSINESS**

1. Approval of Payroll Rosters
2. Approval of Warrant Registers
3. Approval of Consent Agenda

**CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine and will be enacted by one vote of the Board of Commissioners. Consent Agenda items may be modified, or moved from the Consent Agenda to the Regular Agenda for separate consideration, by majority consent of the Board of Commissioners.

1. Resolution 2017-297 Professional Services Agreement between Benton Franklin Human Services and Julissa Crow
2. Resolution 2017-298 Project Prospectus and Local Agency Agreements for Glade North Road Emergency Work

3. Resolution 2017-299 Project Prospectus and Local Agency Agreements for Selph Landing Road Emergency Work
4. Resolution 2017-300 Project Prospectus and Local Agency Agreements for Sagehill Road Emergency Work
5. Resolution 2017-301 Professional Services Contract with Alexis Rado- Conflict and Bindover Case Appointments
6. Resolution 2017-302 Professional Services Contract with Alexis Rado for Criminal Defense in Franklin County Juvenile Court
7. Resolution 2017-303 Professional Services Contract with Karla Kane Hudson for Conflict and Overflow Case Appointments
8. Resolution 2017-304 Professional Services Contract with Shelly Ajax for Conflict and Overflow Case Appointments
9. Resolution 2017-305 Department of Corrections Interagency Contract
10. August 9, 2017 Commissioner Meeting Minutes

**9:25 am – 9:35am**

**ADMINISTRATION OFFICE BUSINESS**

1. Office Business
2. Commissioners Office and County Administration Organizational Chart (*Resolution 2017-306 upon approval*)
3. *Letter: Connell Rail Interchange Project*
4. Executive Session (if necessary)

**9:35 am – 9:40 am**

**PUBLIC COMMENT**

**9:40 am**

**ADJOURN**



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
OCTOBER 4, 2017**

---

**CALL TO ORDER**

Commission Chairman Robert Koch called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

**Commissioners Present:** Commission Chair Robert Koch, Chair Pro Tem Brad Peck and Member Rick Miller

**Staff Present:** County Administrator Keith Johnson, Auditor Matt Beaton, Sheriff Jim Raymond, Coroner Dan Blasdel, Human Resources Director Carlee Nave, Public Works Director Matt Mahoney, Chief Deputy Treasurer Andrew Hicks, and Clerk of the Board Karin Milham

**PLEDGE OF ALLEGIANCE**

Commissioner Koch led the Pledge of Allegiance

Coroner Dan Blasdel presented a request to the Board for an Inter-budget transfer of \$5,000 within the Coroner's office to provide for part time help.

There was a brief discussion on the budget and the estimated operating expenses for the remainder of the year. Commissioner Peck asked Human Resources Director Carlee Nave to research data on other Counties that would be comparable to Franklin County.

Commissioner Koch agreed that more information was needed before a decision could be made. Ms. Nave will collect the data that was requested by the Board and Resolution 2017-296 will be brought back during the next meeting.

**Left Blank Intentionally**



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
OCTOBER 4, 2017**

**OFFICE BUSINESS**

*Approval of Fund Expenditure Warrants*

10/04/2017

**Franklin County Commissioners:**

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 10/04/2017 Bud Peck

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers: **00324288 - 00324389** **\$231,625.86**

| Fund Expenditures     | Amount issued |
|-----------------------|---------------|
| CURRENT EXPENSE       | \$144,795.18  |
| AUDITOR O & M         | \$324.50      |
| TREASURER O & M       | \$149.00      |
| CRIME VICTIMS WITNESS | \$2,821.75    |
| JAIL COMMISSARY       | \$5,297.53    |
| COUNTY ROADS          | \$60,210.57   |
| ENDING HOMELESSNESS   | \$11,691.36   |
| MOTOR VEHICLE         | \$6,335.97    |

In the amount of: **\$231,625.86**

The motion was seconded by: Bud Peck

And passed by a vote of: 3 to 0

Reviewed by the County Administrator: Ken Peck

The attached vouchers have been approved by Auditor or Deputy: Matt Beaton  
Matt Beaton

Vouchers Audited By: Maisey Stein  
Maisey Stein

- ❖ *Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of October 4, 2017 for payment of payroll totaling \$231,625.86. Commissioner Miller seconded and the motion was carried.*



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
OCTOBER 4, 2017**

***Salary Clearing and Emergency Management Payroll***

October 4, 2017

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, October 4, 2017 *Bruce Peck*  
move that the following warrants be approved for payment.

| <u>FUND</u>                       | <u>WARRANT</u>                  | <u>AMOUNT</u>        |
|-----------------------------------|---------------------------------|----------------------|
| <b>Salary Clearing Payroll:</b>   |                                 |                      |
| Net Payroll Checks                | 00324203-00324223               | \$ 14,337.29         |
| Net EFT Payroll Checks            | 00007173-00007420               | 388,334.02           |
| Deduction and Contribution Checks | 00324224-00324244               | 554,554.22           |
|                                   | <b>Total</b>                    | <b>\$ 957,225.53</b> |
| <b>Emergency Mgmt Payroll:</b>    |                                 |                      |
| Net EFT Payroll Checks            | 00007169-00007172               | \$ 6,552.30          |
| Deduction and Contribution Checks | 00324245-00324262               | 11,589.47            |
|                                   | <b>Total</b>                    | <b>\$ 18,141.77</b>  |
|                                   | <b>Grand Total All Payrolls</b> | <b>\$ 975,367.30</b> |

In the total amount of **\$975,367.30** (\$957,225.53 + \$18,141.77)

The motion was seconded by *Ramirez* and passed by a vote of 3 to 0.

*Madeline*  
The attached payroll has been approved by Auditor or Deputy

*Raul Ramirez*  
Payroll Prepared by Raul Ramirez

❖ ***Commissioner Peck moved to approve Salary Clearing Payroll and Emergency Management Payroll totaling \$975,367.30. Commissioner Miller seconded and the motion was carried.***



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
OCTOBER 4, 2017**

***Approval of Consent Agenda***

1. Resolution 2017-297 Professional Services Agreement between Benton Franklin Human Services and Julissa Crow
2. Resolution 2017-298 Project Prospectus and Local Agency Agreements for Glade North Road Emergency Work
3. Resolution 2017-299 Project Prospectus and Local Agency Agreements for Selph Landing Road Emergency Work
4. Resolution 2017-300 Project Prospectus and Local Agency Agreements for Sagehill Road Emergency Work
5. Resolution 2017-301 Professional Services Contract with Alexis Rado- Conflict and Bindover Case Appointments
6. Resolution 2017-302 Professional Services Contract with Alexis Rado for Criminal Defense in Franklin County Juvenile Court
7. Resolution 2017-303 Professional Services Contract with Karla Kane Hudson for Conflict and Overflow Case Appointments
8. Resolution 2017-304 Professional Services Contract with Shelly Ajax for Conflict and Overflow Case Appointments
9. Resolution 2017-305 Department of Corrections Interagency Contract
10. August 9, 2017 Commissioner Meeting Minutes

***❖ Commissioner Peck moved to approve the Consent Agenda. Commissioner Miller seconded and the motion carried.***

**Administration Business**

- County Administrator Keith Johnson presented the Board with an updated Commissioners Office and County Administration Organizational Chart. The previous chart did not include the Office of Public Defense, the restructure of the Public Works and Planning and Building department, and the restructure of the TRAC and RV Park.

***❖ Commissioner Peck moved to approve Resolution 2017-306 Commissioners Office and County Administration Organizational Chart. Commissioner Miller seconded and the motion carried.***

- Mr. Johnson also presented the Board with a letter of support for the *Connell Rail Interchange Project*. All Commissioners were in consensus with their support for this cause.

***❖ Commissioner Peck moved to approve the Boards consensus and signatures for the letter of support on behalf of the Connell Rail Interchange Project. Commissioner Miller seconded and the motion carried.***



**FRANKLIN COUNTY, WASHINGTON**  
**BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES**  
**OCTOBER 4, 2017**

- There was a brief discussion that pertained to which Counties have an open collective bargaining and which Counties do not. Commissioner Miller would like to place open collective bargaining as a discussion item on the November 1, 2017 Agenda and discuss it in further detail.
- Commissioner Peck attended the swearing in of new Superior Court Judge Sam Swanberg.
- County Administrator Keith Johnson addressed Commissioner Miller's question regarding the streaming podcast of the Commissioners Meetings. Mr. Johnson has been working with Information Services to acquire the ability to do so. All Commissioners were open to suggestions whereby we can improve the audio capacity of the Commissioners Meetings so that more citizens would be able to hear and be involved.
- Public Works Director Matt Mahoney addressed the question Commissioner Miller had on obstruction of view near the intersection of Hollingsworth road and Wahluke road. Mr. Mahoney stated he would sit down with Commissioner Miller and discuss the curvature in the road and the possible change that may need to take place for the safety of the citizens. Mr. Mahoney will review data on County roads and report back to the Commissioners with options that may be considered in higher accident areas.
- Mr. Mahoney reported on the latest information from FEMA and the reimbursement process for the County roads which were severally damaged by the winter storms. It is a slow and tedious process to report road conditions accurately. Mr. Mahoney and his crew have worked endless hours to make sure documentation was done correctly and that the FEMA rules were upheld with the highest esteem. Reimbursement of funds has been delayed to the County even further, due to the recent flooding, hurricane and fire relief that has been given in other parts of the Country.

**ADJOURN**

With no further business to bring before the Board, the meeting was adjourned at 10:02 a.m.

**BOARD OF COUNTY COMMISSIONERS**  
**FRANKLIN COUNTY, WASHINGTON**

  
\_\_\_\_\_  
Robert Koch, Chair

**ABSENT**

\_\_\_\_\_  
Brad Peck, Chair Pro Tem

  
\_\_\_\_\_  
Rick Miller, Member

**ATTEST:**

  
\_\_\_\_\_  
Karin Melham  
Clerk to the Board