



FRANKLIN COUNTY

BOARD OF COMMISSIONERS

BRAD PECK
DISTRICT 1

ROBERT E. KOCH
DISTRICT 2

RICK MILLER
DISTRICT 3

AGENDA

Regular Board Meeting Wednesday, September 20, 2017 1016 North 4th Avenue

*Franklin County Courthouse, Commissioners' Meeting Room
Pasco, Washington*

The Board of Commissioners may add, delete, postpone or alter the order of the agenda, with the exception of Public Hearings, which will not start before the time indicated, per *RCW 42.30.060*.

9:00 am CALL TO ORDER

9:00 am PLEDGE OF ALLEGIANCE

9:00 am – 9:30 am WASHINGTON COUNTIES RISK POOL ANNUAL VISIT
Presented by Executive Director Derek Bryan

9:30 am – 9:35 am PUBLIC COMMENT

9:35 am – 9:45 am OFFICE BUSINESS

1. Approval of Payroll Rosters
2. Approval of Warrant Registers
3. Approval of Consent Agenda

CONSENT AGENDA: Items listed under the Consent Agenda are considered routine and will be enacted by one vote of the Board of Commissioners. Consent Agenda items may be modified, or moved from the Consent Agenda to the Regular Agenda for separate consideration, by majority consent of the Board of Commissioners.

1. Resolution 2017-275 Agreement CHG-CAC-2017 between Benton Franklin Community Action Committee and Benton Franklin Counties Human Services
2. Resolution 2017-276 Agreement 17/18-DD-GW-00 between Goodwill Industries and Benton Franklin Counties Human Services
3. Resolution 2017-277 Agreement 17/18-DD-CDC-00 between Children's Developmental Center and Benton Franklin Human Services

4. Resolution 2017-278 Agreement 17/18-DD-ACSSW-00 between Ambitions Community Support Services of Washington, Inc. and Benton Franklin Human Services
5. Resolution 2017-279 Agreement 17/18-DD-CI-00 between Columbia Industries and Benton Franklin Counties Human Services
6. Resolution 2017-280 Agreement 17/18-DD-ARC-00 between Arc of the Tri-Cities and Benton Franklin Human Services
7. Resolution 2017-281 Agreement 17-18-DD-SA-00 between Service Alternatives and Benton Franklin Human Services
8. Resolution 2017-282 Professional Services Agreement PSA-2017/18-Adolphsen-00 between Sharon Adolphsen and Benton Franklin Human Services
9. Resolution 2017-283 Joint Bi-County United Employees Benefit Trust Participation Agreement
10. Resolution 2017-284 Approval of Re-Sale of Tax-Title Property Parcel Number 119281108
11. Resolution 2017-285 Denial of Claims Norma Edward Curtis
12. August 14, 2017 Bi-County Commissioners' Meeting Minutes
13. August 30, 2017 Commissioners' Meeting Minutes
14. September 6, 2017 Commissioners' Meeting Minutes

9:45 am – 9:55am ADMINISTRATION OFFICE BUSINESS

1. Office Business
2. Executive Session (if necessary)

9:55 am – 10:00 am PUBLIC COMMENT

10:00 am ADJOURN



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES
SEPTEMBER 20, 2017

CALL TO ORDER

Commission Chairman Robert Koch called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Robert Koch, Chair Pro Tem Brad Peck and Member Rick Miller

Staff Present: County Administrator Keith Johnson, Auditor Matt Beaton, Sheriff Jim Raymond, Treasurer Josie Koelzer, Chief Deputy Andrew Hicks, Chief Deputy Prosecutor Jennifer Johnson, Human Resources Director Carlee Nave, and Clerk to the Board Karin Milham

PLEDGE OF ALLEGIANCE

Commissioner Koch led the Pledge of Allegiance

WASHINGTON COUNTIES RISK POOL

Executive Director Derek Bryan presented the Board with some trends, options and assessments of Risk Pool.

Under RCW 48.62 "*...exclusive source of local government authority to individually or jointly self-insure risks, jointly purchase insurance or reinsurance, and to contract for risk management, claims, and administrative services.*"

- **1988 WCRP forms with 15 members (including Franklin County).**
- **Current Membership: 26 Counties**
- **Risk Pool is governed by Board of Directors, Executive Committee, Investment Committee, and Standing Committees**
- **County Appointed Positions include a Claims Administrator and Risk Manager**
- **WCRP's Operational Structure consists of Administration and Finance, Claims and Member Services**

Mr. Bryan reviewed the different charts in regards to the finances, assessments and claims in relation to the 26 Counties involved. He also shared the breakdown of data for Franklin County in comparison to other Counties. Data has been collected from the past 4 years and this information has given us the ratio to figure the costs for Franklin County. Rates have increased dramatically due to the claims that have been submitted over this 4 year period of time.

- ❖ *All Commissioners were in consensus as to the added extra five million dollars in coverage, and going with the twenty-five million dollar deductible.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
SEPTEMBER 20, 2017**

Approval of County Roads and Motor Vehicle Payroll

September 13, 2017

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, September 13, 2017
move that the following warrants be approved for payment.

BO Peck

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
County Roads		
Net Payroll Checks	00323221-00323222	\$ 2,486.28
Net EFT Payroll Checks	00006843-00006876	47,790.50
Deduction and Contribution Checks	00323227, 00323229-00323236	39,352.10
	Total	<u>\$ 89,628.88</u>
 Motor Vehicle		
Net Payroll Checks	00323118	\$ 1,331.27
Net EFT Payroll Checks	00006838-00006842	6,128.67
Deduction and Contribution Checks	00323223-00323226	5,694.03
	Total	<u>\$ 13,153.97</u>
 <i>PK Koch</i> Grand Total All Payrolls		 <u>\$ 102,782.85</u>

In the total amount of **\$102,782.85** (\$89,628.88 + \$13,153.97)

The motion was seconded by *R Miller* and passed by a vote of 3 to 0.

Mark Bealan
The attached payroll has been approved by Auditor or Deputy

Raul Ramirez
Payroll Prepared By Raul Ramirez

❖ **Commissioner Peck moved to approve County Roads and Motor Vehicle payroll totaling \$102,782.85. Commissioner Miller seconded and the motion was carried.**



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
SEPTEMBER 20, 2017**

Approval of Fund Expenditure Warrants



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

9/20/2017

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 9/20/2017

[Signature]

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants / Check Numbers:	00323713	-	00323901	\$259,545.79
EFT Check Numbers:	00000003	-	00000003	12,224.07
				<u>\$271,769.86</u>

<u>FUND Expenditures</u>	<u>AMOUNT ISSUED</u>
Current Expense	101,112.74
Auditor O & M	70.64
Election Equipment Revolving	133.20
Trial Court Improvement Fund	2,347.29
Jail Commissary	772.47
Enhanced 911	5,880.00
County Roads	14,135.04
Solid Waste	4,885.44
Veteran's Assistance	1,196.98
Ending Homelessness Fund	12,583.24
TRAC Renewal & Replacement Fund	5,200.32
TRAC Operations Fund	49,749.72
Franklin County RV Facility	7,121.02
Motor Vehicle/Public Works	66,581.76

In the amount of 271,769.86
The motion was seconded by *[Signature]*

And passed by a vote of 3 to 0

Reviewed by County Administrator *[Signature]*

[Signature]
The attached vouchers have been approved by Auditor or Deputy:
Matt Beaton

[Signature]
Vouchers Audited By:
Maisey Stein

❖ **Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of September 20, 2017 for payment of payroll totaling \$271,769.86. Commissioner Miller seconded and the motion was carried.**



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
SEPTEMBER 20, 2017**

Salary Clearing and Emergency Management



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

September 20, 2017

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, September 20, 2017 Bud Peck
move that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
Salary Clearing Payroll:		
Net Payroll Checks	00323461-00323484	\$ 19,872.08
Net EFT Payroll Checks	00006881-00007128	398,112.07
Deduction and Contribution Checks	00323540-00323555	295,484.89
	Total	\$ 713,469.04
Emergency Mgmt Payroll:		
Net EFT Payroll Checks	00006877-00006880	\$ 7,283.66
Deduction and Contribution Checks	00323455-00323460	5,558.35
	Total	\$ 12,842.01
	Grand Total All Payrolls	\$ 726,311.05

In the total amount of **\$726,311.05** (\$713,469.04 + \$12,842.01)

The motion was seconded by Bud Peck and passed by a vote of 3 to 0.

Matt Beaton
The attached payroll has been approved by Auditor or Deputy

Raul Ramirez
Payroll Prepared by Raul Ramirez

❖ **Commissioner Peck moved to approve Salary Clearing Payroll and Emergency Management Payroll totaling \$726,311.05. Commissioner Miller seconded and the motion was carried.**



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES
SEPTEMBER 20, 2017

Approval of Consent Agenda

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❖ *Commissioner Peck moved to approve the Consent Agenda. Commissioner Miller seconded and the motion carried.*

Administration Business

- County Administrator Keith Johnson brought the Board up to date on the Juvenile Justice Center and the pursuant of funding from the State for the building. Benton County would like to pursue a lobbyist for this cause and has asked Franklin County to join in the cause. Franklin County Commissioners agreed that this was a worthy cause and they are willing to participate at the pro-rate share with the assurance of a cap on said lobbyist as well.



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
SEPTEMBER 20, 2017**

EXECUTIVE SESSION

RCW 42.30.110 (1)(g)

Commissioner Koch recessed into Executive Session at 10:20 a.m., for discussion to evaluate qualification of applicant for employment or review performance of public employee. Executive Session was anticipated to last thirty minutes.

Commissioner Koch reconvened the Regular meeting at 10:56 a.m., to extend Executive Session another fifteen minutes. There was no public waiting.

ADJOURN

Commissioner Koch reconvened the Regular meeting at 11:02 a.m., and, with no further business to bring before the Board, the meeting was adjourned at 11:02 a.m.

**There was a malfunction with the recording system and the adjournment was not recorded.*

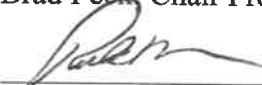
BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON



Robert Koch, Chair

ABSENT

Brad Peck, Chair Pro Tem



Rick Miller, Member

ATTEST:



Clerk to the Board