



FRANKLIN COUNTY

BOARD OF COMMISSIONERS

BRAD PECK
DISTRICT 1

ROBERT E. KOCH
DISTRICT 2

RICK MILLER
DISTRICT 3

AGENDA

Regular Board Meeting Wednesday, September 6, 2017 1016 North 4th Avenue

*Franklin County Courthouse, Commissioners' Meeting Room
Pasco, Washington*

The Board of Commissioners may add, delete, postpone or alter the order of the agenda, with the exception of Public Hearings, which will not start before the time indicated, per *RCW 42.30.060*.

9:00 am CALL TO ORDER

9:00 am PLEDGE OF ALLEGIANCE

9:00 am – 9:15 am WSU EXTENSION FOOD SENSE PROGRAMS UPDATE
Presented by Meike Johnson

9:15 am – 9:30 am TRAC CENTER 3 YEAR CATERING CONTRACT
Presented by TRAC Director Tom French (Resolution 2017-274)

9:30 am – 9:35 am PUBLIC COMMENT

9:35 am – 9:40 am OFFICE BUSINESS

1. Approval of Payroll Rosters
2. Approval of Warrant Registers
3. Approval of Consent Agenda

CONSENT AGENDA: Items listed under the Consent Agenda are considered routine and will be enacted by one vote of the Board of Commissioners. Consent Agenda items may be modified, or moved from the Consent Agenda to the Regular Agenda for separate consideration, by majority consent of the Board of Commissioners.

1. Resolution 2017-267 Interagency Agreement with Administrative Office of the Courts for Becca Services
2. Resolution 2017-268 Fee for Service Truancy Contract with Finley School District

3. Resolution 2017-269 Information Services Surplus Property Disposal
4. Resolution 2017-270 Authorizing Public Works to Procure a Tiger Bengal Series Boom Mower
5. Resolution 2017-271 Declaration of Surplus and Interdepartmental Sell of 2003 Ford F250
6. Resolution 2017-272 Authorizing the Public Works Department to Procure one 2017 Ford Explorer
7. Resolution 2017-273 Professional Services Agreement with Attorney Alan Tindell

9:40 am – 9:50 am ADMINISTRATION OFFICE BUSINESS

1. Office Business
2. Executive Session (if necessary)

9:50 am – 9:55 am PUBLIC COMMENT

9:55 am ADJOURN



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES
SEPTEMBER 6, 2017

CALL TO ORDER

Commission Chairman Robert Koch called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Robert Koch, Chair Pro Tem Brad Peck and Member Rick Miller

Staff Present: County Administrator Keith Johnson, Human Resources Generalist Eric Wyant, Public Works Director Matt Mahoney, and Clerk to the Board Karin Milham

PLEDGE OF ALLEGIANCE

Commissioner Koch led the Pledge of Allegiance

WSU EXTENSION FOOD SENSE PROGRAMS UPDATE

Meike Johnson reported on the progress of the Food Sense Program in our region. Nutrition Education has been expanded in the area schools which have a 50% or higher enrollment of free/reduced lunches. Teaching elementary aged students healthy eating habits in hopes that they would take the information they had learned back to their homes and implement what was taught.

Connell High School started a series of mini courses in their Health class where students learned about nutrition. A program for parenting and pregnant teens is being taught at New Horizons.

Ms. Johnson has also set up programs in Connell, Kahlotus and Pasco's St. Vincent Food Banks, teaching recipients how to cook and use the items that are dispensed to them. Also, incorporating new recipes and encouraging healthier eating habits.

Future plans are being made for nutritious food demonstrations at the Pasco Farmers Market. This would assist with education to the public on healthy food choices available to them at our local markets.

TRAC CENTER 3 YEAR CATERING CONTRACT

TRAC Director Tom French presented the Board with information regarding Resolution 2017-274, approval of a 3-year contract with S&S Hospitality Inc. for catering at the TRAC. Mr. French said a request for proposal had been sent out to the Franklin Graphic and Tri-City Herald with S&S Hospitality being the only company responding to the ad.

After brief discussion the Commissioners felt it was a good step for the County and agreed that since it was new territory they would observe the process and make adjustments if deemed necessary.



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
SEPTEMBER 6, 2017**

- ❖ *Commissioner Peck Moved to approve Resolution 2017-274 a Personal Services Contract between TRAC Center and S&S Hospitality Inc. Commissioner Miller seconded and the motion carried.*

OFFICE BUSINESS

Approval of Fund Expenditure Warrants

09/06/2017

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.090, expense reimbursement claims.

Action: As of this date, 09/06/2017 *Boyd Peck*

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers: **00923119 - 00923220** **\$345,113.15**

<u>Fund Expenditures</u>	<u>Amount issued</u>
CURRENT EXPENSE	\$137,945.02
CRIME VICTIMS WITNESS	\$2,812.01
JAIL COMMISSARY	\$4,628.90
COUNTY ROADS	\$164,027.37
ENDING HOMELESSNESS	\$3,937.22
TRAC RENEWAL AND REPLACE	\$121.05
TRAC OPERATIONS	\$6,087.73
MOTOR VEHICLE	\$25,554.45

In the amount of: **\$345,113.15**

The motion was seconded by: *Boyd Peck*

And passed by a vote of: 3 to 2

Reviewed by the County Administrator: *Wendy*

Matt Beaton
The attached vouchers have been approved by Auditor or Deputy:
Matt Beaton

Maisy Stein
Voucher Audited By:
Maisy Stein

- ❖ *Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of September 6, 2017 for payment of payroll totaling \$345,113.15. Commissioner Miller seconded and the motion was carried.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
SEPTEMBER 6, 2017**

Salary Clearing, Emergency Management and Irrigation




FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

September 6, 2017


Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, September 6, 2017 
move that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
Salary Clearing Payroll:		
Net Payroll Checks	00323088-00323096	\$ 21,670.38
Net EFT Payroll Checks	00008591-00008837	381,957.80
Deduction and Contribution Checks	00323097-00323116	561,645.06
	Total	\$ 965,273.24
Emergency Mgmt Payroll:		
Net EFT Payroll Checks	00006587-00006590	\$ 6,545.03
Deduction and Contribution Checks	00322821-00322838	11,609.72
	Total	\$ 18,154.75
Grand Total All Payrolls		\$ 983,427.99

In the total amount of **\$983,427.99** (\$965,273.24 + \$18,154.75)

The motion was seconded by  and passed by a vote of 3 to 0.


The attached payroll has been approved by Auditor or Deputy


Payroll Prepared by Raul Ramirez

❖ *Commissioner Peck moved to approve Salary Clearing payroll, Emergency Management payroll and Irrigation payroll totaling \$983,427.99. Commissioner Miller seconded and the motion was carried.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
SEPTEMBER 6, 2017**

Approval of Consent Agenda

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❖ *Commissioner Peck moved to approve the Consent Agenda. Commissioner Miller seconded and the motion carried.*

ADMINISTRATIVE OFFICE BUSINESS

County Administrator Keith Johnson inquired the Commissioners' assessment of the Risk Pool coverage and whether they would like to move forward with what was presented. The Board asked if there were any other options they might have in regards to this matter. Mr. Johnson would look into the coverage further and report back to them next week.

ADJOURN

With no further business to bring before the Board, the meeting was adjourned at 9:47 a.m.

**BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON**



Robert Koch, Chair



Brad Peck, Chair Pro Tem



Rick Miller, Member

ATTEST:



Karin Milham
Clerk to the Board