



# FRANKLIN COUNTY

## BOARD OF COMMISSIONERS

BRAD PECK  
DISTRICT 1

ROBERT E. KOCH  
DISTRICT 2

RICK MILLER  
DISTRICT 3

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### AGENDA

#### Regular Board Meeting Wednesday, August 9, 2017 1016 North 4th Avenue

*Franklin County Courthouse, Commissioners' Meeting Room  
Pasco, Washington*

The Board of Commissioners may add, delete, postpone or alter the order of the agenda, with the exception of Public Hearings, which will not start before the time indicated, per *RCW 42.30.060*.

- 9:00 am**                    **CALL TO ORDER**
- 9:00 am**                    **PLEDGE OF ALLEGIANCE**  
**Lead by Boy Scouts of America Troop 159**
- RESOLUTION 2017-237- Congratulating members of Troop 159, Boy Scouts of America, for their successful participation in the 2017 20<sup>th</sup> National Jamboree and Philmont Scout Ranch twelve Day Trek.**  
*Presented by Commissioner Peck*
- 9:00 am – 9:15 am**       **WASHINGTON STATE UNIVERSITY EXTENSION UPDATE ON REGIONAL FORAGE PROGRAMMING**  
*Presented by Forage & Irrigated Cropping Systems Regional Specialist Steve Norberg*
- 9:15 am – 9:30 am**       **WASHINGTON STATE UNIVERSITY EXTENSION UPDATE ON LIVESTOCK**  
*Presented by Animal Science Regional Specialist Donald Llewellyn*
- 9:30 am – 9:45 am**       **CONDITIONAL USE PERMIT 2017-02**  
*Presented by Planning and Building Director Loren Wiltze (Resolution 2017-223) upon approval*
- 9:45 am – 10:00 am**     **UNFINISHED BUSINESS**  
**Discussion on Naming Rights for TRAC**  
*Tabled (Resolution 2017-212) upon approval*
- 10:00 am – 10:05 am**   **PUBLIC COMMENT**

**10:05 am – 10:10 am OFFICE BUSINESS**

1. Approval of Payroll Rosters
2. Approval of Warrant Registers
3. Approval of Consent Agenda

**CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine and will be enacted by one vote of the Board of Commissioners. Consent Agenda items may be modified, or moved from the Consent Agenda to the Regular Agenda for separate consideration, by majority consent of the Board of Commissioners.

1. Resolution 2017-224 Personal Services Contract between Benton Franklin Juvenile Justice Center and Heather Villani
2. Resolution 2017-225 Personal Services Contract between Benton Franklin Juvenile Justice Center and Jennifer Azure
3. Resolution 2017-226 Personal Services Contract between Benton Franklin Juvenile Justice Center and Darin R. Campbell
4. Resolution 2017-227 Fee for Service Truancy Contract with Kiona-Benton School District
5. Resolution 2017-228 Fee for Service Truancy Contract with Kennewick School District
6. Resolution 2017-229 First Amendment to Grant Agreement 2016-HHAA-FTRY-P-CAC Community Action Committee
7. Resolution 2017-230 2017 Continuum of Care Program Grant Agreement
8. Resolution 2017-231 UEBT Participation Agreement, Benton-Franklin Counties Juvenile Court Guild
9. Resolution 2017-232 Reimbursement Agreement between Franklin County and Tesoro Logistics Northwest Pipeline, LLC
10. Resolution 2017-233 Appropriation Increase Needed to Utilize \$1,000 Wal-Mart Donation to Coroner's Office
11. Resolution 2017-234 Approval to Dissolve Planning and Building Department Petty Cash Fund
12. Resolution 2017-235 Final Approval of SUB 2016-04 to Subdivide Approximately 58.77 Acres in 91 Single Family Residential Lots
13. Resolution 2017-236 Budget Revisions to the 2017 Miscellaneous Budget 2<sup>nd</sup> Quarter Percent Excise Tax Fund and the 2017 Miscellaneous Budget County Road Fund

**10:10 am – 10:25am ADMINISTRATION OFFICE BUSINESS**

1. Office Business
2. Executive Session 15 Minutes RCW42.30.110(1) (g)  
*Evaluate qualification of applicant for employment or review performance of public employee.*

**10:25 am – 10:30 am PUBLIC COMMENT**

**10:30 am ADJOURN**



# FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES  
AUGUST 9, 2017

## CALL TO ORDER

Commission Chairman Robert Koch called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

**Commissioners Present:** Commission Chair Robert Koch, Chair Pro Tem Brad Peck and Member Rick Miller

**Staff Present:** County Administrator Keith Johnson, Undersheriff Dan McCary, Treasurer Josie Koelzer, Auditor Matt Beaton, Human Resources Director Carlee Nave, Building and Planning Director Loren Wiltze, Public Works Director Matt Mahoney and Clerk to the Board Karin Milham

## PLEDGE OF ALLEGIANCE

Boy Scouts of America Troop 159 of Pasco Washington led the Pledge of Allegiance

- ❖ *Commissioner Peck moved to approve Resolution 2017-237 Congratulating members of Troop 159, Boy Scouts of America, for their successful participation in the 2017 20<sup>th</sup> National Jamboree located at Philmont Scout Ranch in New Mexico and a twelve day trek. Commissioner Miller seconded and the motion carried.*

## WASHINGTON STATE UNIVERSITY EXTENSION UPDATE ON REGIONAL FORAGE PROGRAMMING

Forage & Irrigated Cropping Systems Regional Specialist Steve Norberg gave a PowerPoint presentation to the Board. Listed below are some items that were covered during this presentation.

- **Alfalfa variety trials:** Provides the best information possible for variety selection for hay production.
- **Forage nutrient management:** Creates guidelines and tools for timothy fertility, especially nitrogen.
- **Improved forage systems:** Decrease the cost of producing forages and/or increase the value per acre. It also affords research on alternative forages.
- **Soil fertility forage program**
- Struvite – Phosphorus fertilizer from municipal water treatment facilities and dairies
- Dairy farmers limited to apply manure on phosphorus basis
- Forage producers need phosphorus
- Struvite is dry material that can be transported – This compound is slower to release but produces very successful results



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- Received a National Alfalfa Forage Alliance Grant for \$40,000 – to work on Struvite study. Research includes the timing of when phosphorous and potassium is added to Alfalfa crops.

Mr. Norberg also presented documentation on crop rotation and the success they are having with soybeans. Studies show that soybean crops contain less nematode than other rotating crops such as corn and wheat.

**WASHINGTON STATE UNIVERSITY EXTENSION UPDATE ON LIVESTOCK**

Animal Science Regional Specialist Donald Llewellyn updated the Commissioners on WSU Graduate student Ely Walker and the direct results of his thesis on, Dual-Purpose Winter Canola in the Pacific Northwest: Forage Management as well as Feeding Livestock during and after a disaster.

Dr. Llewellyn is working on programs in the beef quality assurance area. This program deals with the process of cattle from farm to consumer, assuring a safe product for the consumer.

There is a new nationwide youth program that Dr. Llewellyn is involved with that center around quality assurance for multi species.

Dr. Llewellyn mentioned a producer in Franklin County who is working on a continuous cropping system.

James Wolf is a new WSU intern and will be doing his thesis on silage. Mr. Wolf is also expanding his research in the area of cow calf population.

**CONDITIONAL USE PERMIT 2017-02**

Planning and Building Director Loren Wiltze presented Resolution 2017-223 a Conditional Use Permit for a Church. Mr. Wiltze presented a review of the (Findings of Fact) and (Conditions of Approval) with the Commissioners. There was a brief discussion on the requirements and development of the parking area.

- ❖ *Commissioner Peck moved to approve Conditional Use Permit 2017-02, Resolution 2017-223 with one change to the package presented and that would be Conditions of approval number six which presently reads: parking area shall be graveled. The new sentence shall read: shall meet or exceed minimum County Code and SEPA requirements. Commissioner Miller seconded the motion and was approved.*



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
AUGUST 9, 2017**

**UNFINISHED BUSINESS**

TRAC Director Tom French brought back Resolution 2017-212, Naming rights to the TRAC for the Commissioners approval. After a brief discussion the Commissioners decided to issue and publish a request for proposal. No action was taken on this Resolution 2017-212.

**OFFICE BUSINESS**

*Approval of Fund Expenditure Warrants*

08/09/2017

**Franklin County Commissioners:**

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 08/09/2017 *Barbara Peck*

Move that the following warrants be approved for payment:

Certified by RCW 42.24.080, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers: **00321889 - 00322175** **\$937,185.19**

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$276,525.45
AUDITOR O & M	\$70.08
COURTHOUSE FACILITATOR	\$1,440.89
JAIL COMMISSARY	\$1,969.17
COUNTY ROADS	\$608,503.61
SOLID WASTE	\$15,744.55
VETERAN'S ASSISTANCE	\$264.57
ENDING HOMELESSNESS	\$412.76
TRAC OPERATIONS	\$5,217.31
FRANKLIN COUNTY RV PARK	\$341.86
MOTOR VEHICLE	\$31,694.53

In the amount of: **\$937,185.19**

The motion was seconded by: *Barbara Peck*

And passed by a vote of 3 to 0

Reviewed by the County Administrator: *Keith*

The attached vouchers have been approved by Auditor or Deputy:  
*Matt Beston*  
Matt Beston

*Maisey Stein*  
Vouchers Audited By:  
Maisey Stein

- ❖ *Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of August 9, 2017 for payment of payroll totaling \$937,185.19. Commissioner Miller seconded and the motion was carried.*



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
AUGUST 9, 2017**

*Approval of County Roads and Motor Vehicle Payroll*

August 9, 2017

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, August 9, 2017, Board Pass  
move that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>County Roads</b>		
Net Payroll Checks	00321871-00321875	\$ 5,235.30
Net EFT Payroll Checks	00006262-00006295	47,528.25
Deduction and Contribution Checks	00321876-00321884	40,506.39
	<b>Total</b>	<u>\$ 93,269.94</u>
 <b>Motor Vehicle</b>		
Net Payroll Checks	00321870	\$ 1,340.65
Net EFT Payroll Checks	00006256-00006281	7,261.24
Deduction and Contribution Checks	00321885-00321888	6,565.39
	<b>Total</b>	<u>\$ 15,167.28</u>
<b>Grand Total All Payrolls</b>		<u>\$ 108,437.22</u>

In the total amount of **\$108,437.22** (\$93,269.94 + \$15,167.28)

The motion was seconded by Peck and passed by a vote of 3 to 0.

Mike Bealton  
The attached payroll has been approved by Auditor or Deputy

Raul Ramirez  
Payroll Prepared By Raul Ramirez

❖ **Commissioner Peck moved to approve County Roads and Motor Vehicle Payroll totaling \$108,437.22. Commissioner Miller seconded and the motion was carried.**



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
AUGUST 9, 2017**

*Approval of Consent Agenda*

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13. Resolution 2017-236 Budget Revisions to the 2017 Miscellaneous Budget 2<sup>nd</sup> Quarter Percent Excise Tax Fund and the 2017 Miscellaneous Budget County Road Fund

❖ ***Commissioner Peck moved to approve the Consent Agenda with discussion on items 9 and 10. Commissioner Miller seconded. After a brief discussion the motion carried.***



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
AUGUST 9, 2017**

**EXECUTIVE SESSION**

RCW42.30.110(1) (g)

Commissioner Koch recessed into Executive Session at 10:25 a.m., for discussion to evaluate qualification of applicant for employment or review performance of public employee. Executive Session was anticipated to last fifteen minutes.

**RECONVENE**

Commissioner Koch reconvened the Regular meeting at 10:42 a.m. No action was taken.

**ADJOURN**

With no further business to bring before the Board, the meeting was adjourned at 10:44 a.m.

**BOARD OF COUNTY COMMISSIONERS  
FRANKLIN COUNTY, WASHINGTON**

Handwritten signature of Robert Koch in blue ink.

Robert Koch, Chair

Handwritten signature of Brad Peck in blue ink.

Brad Peck, Chair Pro Tem

Handwritten signature of Rick Miller in blue ink.

Rick Miller, Member

**ATTEST:**

Handwritten signature of Karin Melham in blue ink.

Clerk to the Board