



FRANKLIN COUNTY

BOARD OF COMMISSIONERS

BRAD PECK
DISTRICT 1

ROBERT E. KOCH
DISTRICT 2

RICK MILLER
DISTRICT 3

AGENDA

Regular Board Meeting Wednesday, August 2, 2017 1016 North 4th Avenue

*Franklin County Courthouse, Commissioners' Meeting Room
Pasco, Washington*

The Board of Commissioners may add, delete, postpone or alter the order of the agenda, with the exception of Public Hearings, which will not start before the time indicated, per *RCW 42.30.060*.

- 9:00 am** **CALL TO ORDER**
- 9:00 am** **PLEDGE OF ALLEGIANCE**
- 9:00 am – 9:15 am** **NAMING RIGHTS FOR TRAC**
*Presented by TRAC Director Tom French
(Resolution 2017-212 upon approval)*
- 9:15 am – 9:30 am** **PROPOSED USE OF .09 FRANKLIN COUNTY ECONOMIC
DEVELOPMENT FUNDS**
*Presented by Franklin County Administrator Keith Johnson
(Resolution 2017-213 upon approval)*
- 9:30 am – 9:35 am** **PUBLIC COMMENT**
- 9:35 am – 9:40 am** **OFFICE BUSINESS**
1. Approval of Payroll Rosters
 2. Approval of Warrant Registers
 3. Approval of Consent Agenda

CONSENT AGENDA: Items listed under the Consent Agenda are considered routine and will be enacted by one vote of the Board of Commissioners. Consent Agenda items may be modified, or moved from the Consent Agenda to the Regular Agenda for separate consideration, by majority consent of the Board of Commissioners.

1. Resolution 2017-214 Approval of Agreement #1763-98172 between Developmental Disabilities Administration within DSHS
2. Resolution 2017-215 Grant Agreement 2017-HHAA-CBVC between Benton Franklin Counties Human Services and Columbia Basin Veterans Coalition
3. Resolution 2017-216 Dissolution of Wellness Petty Cash Fund and Custodial Account
4. Resolution 2017-217 Setting the Prosecuting Attorney Salary for 2017 and 2018
5. Resolution 2017-218 Re-Appointment of Lee Morris to the Franklin County Water Conservancy Board as Commissioner.
6. Resolution 2017-219 Authorizing Franklin County Auditor Department to Lease a Konica Copier.
7. Resolution 2017-220 Juvenile Detention Alternatives Initiative Grant Application between DSHS and Benton Franklin Counties Juvenile Justice Center
8. Resolution 2017-221 Personal Services Contract with Bertha Aranda Glatt
9. Resolution 2017-222 Personal Services Contract with Comprehensive Health Care
10. Approval to Hire Deputy Prosecuting Attorney II at Grade 20, Step 6
11. Approval of June 21, 2017 Commissioners' Meeting Minutes
12. Approval of July 19, 2017 Commissioners' Meeting Minutes

9:40 am – 9:50am ADMINISTRATION OFFICE BUSINESS

1. Office Business
2. Executive Session (if necessary)

9:50 am – 9:55 am PUBLIC COMMENT

9:55 am ADJOURN



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES
AUGUST 2, 2017

CALL TO ORDER

Commission Chairman Robert Koch called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Robert Koch, Chair Pro Tem Brad Peck and Member Rick Miller

Staff Present: County Administrator Keith Johnson, Auditor Matt Beaton, Treasurer Josie Koelzer, Director of Finance Thomas Westerman, Accounting Supervisor Tim Anderson, Human Resources Director Carlee Nave, Public Works Director Matt Mahoney, Deputy Treasurer Andrew Hicks and Clerk to the Board Karin Milham

PLEDGE OF ALLEGIANCE

Commissioner Koch led the Pledge of Allegiance

PROPOSED USE OF .09 FRANKLIN COUNTY ECONOMIC DEVELOPMENT FUNDS

Franklin County Administrator Keith Johnson presented the Board with the proposed amendment to the .09 Economic Development Fund. Mr. Johnson turned the time over to officials to explain the proposed amendments.

President of TRIDEC Carl Adrian addressed the Board with his proposal to hire a Consultant to generate leads on a monthly basis for TRIDEC. The Consultant would concentrate on the targeted industries.

City Manager of Pasco Dave Zabel addressed the Board with his proposal to expand the Pasco Processing Center. The City's Process Water Reuse Facility is essential to maintain our economic competitiveness in the food processing industry, to retain and create jobs, and to remain in compliance with environmental regulations.

Port of Pasco Executive Director Randy Hayden addressed the Board with his proposal of an Aerial Research Facility (Battelle) Hangar. This includes the mobile platforms, which include piloted plane as well as several Unmanned Aircraft Vehicles, as well as the extensive experimental equipment that is either attached to the mobile platform during a campaign or remains land based at all times.

- ❖ ***Commissioner Peck moved to approve Resolution 2017-213 .09 Economic Development Fund Expenditures for Projects in Franklin County. Commissioner Miller seconded and the motion carried.***



FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES
AUGUST 2, 2017

NAMING RIGHTS FOR TRAC

Administrator Keith Johnson presented the Board with Resolution 2017-212, TRAC Center West Coast Auto Dealers naming rights agreement.

A brief discussion occurred regarding the name that would be used to replace TRAC. The Commissioners also asked for clarification of signage and who would be responsible for the installation and dismantle of said signage when contract was completed or terminated.

- ❖ *Commissioner Peck moved to table Resolution 2017-212 West Coast Auto Dealers Naming Rights to the TRAC center with anticipation but no obligation to review this next week and that West Coast Auto Dealers provide samples of signage so that the entire Board can get a better feel of how it might look. Commissioner Miller seconded and the motion carried*

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**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
AUGUST 2, 2017**

Approval of Fund Expenditure Warrants

7/26/2017

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 7/26/2017 Beaton

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants / Check Numbers: 00321338 - 00321548 \$936,478.32

<u>FUND Expenditures</u>	<u>AMOUNT ISSUED</u>
Current Expense	522,506.52
Auditor O & M	120.41
Election Equipment Revolving	269.49
Treasurer O & M	13,494.25
Trial Court Improvement Fund	3,442.62
Jail Commissary	7,641.68
Enhanced 911	2,577.64
County Roads	104,657.88
Solid Waste	25,350.43
Law Library	11,833.12
Ending Homelessness Fund	22,301.74
Affordable Housing Fund	829.92
FC Public Facilities Const Fund	42,567.36
TRAC Renewal & Replacement Fund	2,592.61
TRAC Operations Fund	44,713.22
Franklin County RV Facility	7,046.45
Motor Vehicle/Public Works	124,532.98

In the amount of 936,478.32

The motion was seconded by Peck

And passed by a vote of 3 to 0

Reviewed by County Administrator Kurt Joffe

Matt Beaton
The attached vouchers have been approved by Auditor or Deputy:
Matt Beaton

Maisey Stein
Vouchers Audited By:
Maisey Stein

❖ **Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of July 26, 2017 for payment of payroll totaling \$936,478.32. Commissioner Miller seconded and the motion was carried.**



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
AUGUST 2, 2017**

Approval of Fund Expenditure Warrants

08/02/2017

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.090, expense reimbursement claims.

Action: As of this date, 08/02/2017 Board

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers: 00321714 - 00321844 \$866,120.75

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$104,918.97
REET TECHNOLOGY	\$1,695.00
CRIME VICTIMS WITNESS	\$2,789.34
BOATING SAFETY	\$2,651.31
ENHANCED 911	\$32,452.12
COUNTY ROADS	\$618,860.13
SOLID WASTE	\$1,671.70
LAW LIBRARY	\$140.56
VETERAN'S ASSISTANCE	\$49.00
ENDING HOMELESSNESS	\$8,559.57
TRAC RENEWAL AND REPLACE	\$119.24
TRAC OPERATIONS	\$15,404.98
FRANKLIN COUNTY RV PARK	\$55.06
MOTOR VEHICLE	\$44,888.29
FR CO UNEMPLOYMENT	\$11,871.48

in the amount of: \$866,120.75

The motion was seconded by: Peck

And passed by a vote of: 3 to 0

Reviewed by the County Administrator: [Signature]

The attached vouchers have been approved by Auditor or Deputy: [Signature]
Matt Beaton

[Signature]
Vouchers Audited By:
Maisey Stein

❖ *Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of August 2, 2017 for payment of payroll totaling \$866,120.75. Commissioner Miller seconded and the motion was carried.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
AUGUST 2, 2017**

Approval of County Roads and Motor Vehicle Payroll

August 2, 2017

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, August 2, 2017
move that the following warrants be approved for payment.

[Signature]

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
County Roads		
Net Payroll Checks	00321550-00321555	\$ 5,323.55
Net EFT Payroll Checks	00005982-00006015	44,262.52
Deduction and Contribution Checks	00321559-00321572	81,142.58
	Total	<u>\$ 130,728.65</u>
Motor Vehicle		
Net Payroll Checks	00321549	\$ 1,386.73
Net EFT Payroll Checks	00005976-00005981	6,242.27
Deduction and Contribution Checks	00321573-00321581	15,422.40
	Total	<u>\$ 23,051.40</u>
Grand Total All Payrolls		<u>\$ 153,780.05</u>

In the total amount of **\$153,780.05** (\$130,728.65 + \$23,051.40)

The motion was seconded by *[Signature]* and passed by a vote of 3 to 0.

[Signature]
The attached payroll has been approved by Auditor or Deputy

[Signature]
Payroll Prepared By Raul Ramirez

❖ **Commissioner Peck moved to approve County Roads and Motor Vehicle Payroll totaling \$153,780.05. Commissioner Miller seconded and the motion was carried.**



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
AUGUST 2, 2017**

Salary Clearing, Emergency Management and Irrigation

August 2, 2017

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, August 2, 2017
move that the following warrants be approved for payment.

[Signature]

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
Salary Clearing Payroll:		
Net Payroll Checks	00321629-00321656	\$ 27,281.10
Net EFT Payroll Checks	00006020-00006255	382,072.05
Deduction and Contribution Checks	00321657-00321677	554,998.70
	Total	\$ 964,351.85
 Emergency Mgmt Payroll:		
Net EFT Payroll Checks	00006016-00006019	\$ 6,537.79
Deduction and Contribution Checks	00321562-00321599	11,585.45
	Total	\$ 18,123.24
	Grand Total All Payrolls	\$ 982,475.09

In the total amount of **\$982,475.09** (\$964,351.85 + \$18,123.24)

The motion was seconded by *[Signature]* and passed by a vote of 3 to 0.

[Signature]
The attached payroll has been approved by Auditor or Deputy

[Signature]
Payroll Prepared by Raul Ramirez

❖ **Commissioner Peck moved to approve Salary Clearing Payroll, Emergency Management payroll and Irrigation Payroll totaling \$982,475.09. Commissioner Miller seconded and the motion was carried.**



FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES
AUGUST 2, 2017

Approval of Consent Agenda

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11. Approval of June 21, 2017 Commissioners' Meeting Minutes
12. Approval of July 19, 2017 Commissioners' Meeting Minutes

❖ *Commissioner Peck moved to approve the Consent Agenda. Commissioner Miller seconded and the motion carried.*




**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
AUGUST 2, 2017**

ADJOURN

With no further business to bring before the Board, the meeting was adjourned at 10:27 a.m.


**BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON**



Robert Koch, Chair



Brad Peck, Chair Pro Tem



Rick Miller, Member

ATTEST:



Clerk to the Board