



# FRANKLIN COUNTY

## BOARD OF COMMISSIONERS

BRAD PECK  
DISTRICT 1

ROBERT E. KOCH  
DISTRICT 2

RICK MILLER  
DISTRICT 3

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### AGENDA

#### Regular Board Meeting Wednesday, July 12, 2017 1016 North 4th Avenue

*Franklin County Courthouse, Commissioners' Meeting Room  
Pasco, Washington*

The Board of Commissioners may add, delete, postpone or alter the order of the agenda, with the exception of Public Hearings, which will not start before the time indicated, per *RCW 42.30.060*.

- 9:00 am**                    **CALL TO ORDER**
- 9:00 am**                    **PLEDGE OF ALLEGIANCE**
- 9:00 am – 9:05 am**    **PUBLIC COMMENT**
- 9:05 am – 9:10 am**   **OFFICE BUSINESS**
1. Approval of Payroll Rosters
  2. Approval of Warrant Registers
  3. Approval of Consent Agenda

**CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine and will be enacted by one vote of the Board of Commissioners. Consent Agenda items may be modified, or moved from the Consent Agenda to the Regular Agenda for separate consideration, by majority consent of the Board of Commissioners.

1. Resolution 2017-197 Benton Franklin Juvenile Justice Center and Kennewick School District Detention Alternative Program
2. Resolution 2017-198 County Program Agreement DSHS-JRA # 1763-96278 for Consolidated Juvenile Services
3. Resolution 2017-199 County Program Agreement Evidence Based Expansion SFY 18-19 With DSHS-JRA #1763-93744
4. Resolution 2017-200 Final Approval Subdivision 2016-02 Subdivide 23.65 Acres into 14 Residential Lots (124300275)
5. Resolution 2017-201 Final Approval Subdivision 2016-05 Subdivide 23.70 Acres into 14 Residential Lots (124300371)

6. Resolution 2017-202 County Road Project 609 Basin City Transportation Alternative Program Local Agency Agreement Supplement #3
7. Resolution 2017-203 Public Assistance Grant Agreement between Franklin County And Washington State Military Department And FEMA
8. Resolution 2017-204 Authorize The Assessor To Purchase A 2016 Kia Sorento
9. Deputy Clerk, Step 3 Hire Ritter
10. May 31, 2017 Commissioners' Meeting Minutes

**9:10 am – 9:15am      ADMINISTRATION OFFICE BUSINESS**

1. Office Business
2. Executive Session (if necessary)

**9:15 am – 9:20 am      PUBLIC COMMENT**

**9:20 am                  ADJOURN**



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
JULY 12, 2017**

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**CALL TO ORDER**

Commission Chairman Robert Koch called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

**Commissioners Present:** Commission Chair Robert Koch, Chair Pro Tem Brad Peck and Member Rick Miller

**Staff Present:** County Administrator Keith Johnson, Sheriff Jim Raymond, Human Resources Director Carlee Nave, Public Works Director Matt Mahoney, Building and Planning Director Loren Wiltze, and Clerk to the Board Karin Milham

**PLEDGE OF ALLEGIANCE**

Commissioner Koch led the Pledge of Allegiance

**PUBLIC COMMENT**

Mr. Hector Alamillo presented the Board with some photos of 4604 Wernett and 4711 Wernett. Mr. Alamillo discussed his concerns over the tall weeds in the yard of the one homes and another home that is boarded up. Code enforcement rules will be analyzed to see what can be done to resolve the problem.

Mr. Alamillo will also take his concerns for the value of his property to the Board of Equalization.

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**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
JULY 12, 2017**

**OFFICE BUSINESS**

*Approval of Fund Expenditure Warrants*

07/05/2017

**Franklin County Commissioners:**

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 07/05/2017 *Peck*

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers: 00320523 - 00320648 \$617,964.69

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$153,162.12
TREASURER O & M	\$194.11
CRIME VICTIMS WITNESS	\$2,793.03
BOATING SAFETY	\$721.41
SHERIFF SEX OFFENDER GRANT	\$495.00
COUNTY ROADS	\$384,383.56
SOLID WASTE	\$562.06
LAW LIBRARY	\$727.12
TRAC RENEWAL AND REPLACE	\$1,024.12
TRAC OPERATIONS	\$16,904.32
FRANKLIN COUNTY RV PARK	\$1,152.37
MOTOR VEHICLE	\$55,845.47

In the amount of: \$617,964.69

The motion was seconded by: *Peck*

And passed by a vote of: 3 to 2

Reviewed by the County Administrator: *Peck*

*Jeff A Burchard*  
The attached vouchers have been approved By Auditor or Deputy:  
Jeff Burchard

*Peck Miller*  
*Maisey Stein*  
Vouchers Audited By:  
Maisey Stein

❖ *Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of July 5, 2017 for payment warrants totaling \$617,964.69. Commissioner Miller seconded and the motion was carried.*



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
JULY 12, 2017**

*Approval of Fund Expenditure Warrants*

07/12/2017

**Franklin County Commissioners:**

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 07/12/2017 *[Signature]*

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers: 00320680 - 00320776 \$349,446.33

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$44,692.40
BOATING SAFETY	\$211.77
COUNTY ROADS	\$278,517.57
SOLID WASTE	\$72.76
ENDING HOMELESSNESS	\$3,528.66
TRAC RENEWAL AND REPLACE	\$1,094.69
TRAC OPERATIONS	\$1,360.96
MOTOR VEHICLE	\$20,027.72

In the amount of: \$349,446.33

The motion was seconded by: *[Signature]*

And passed by a vote of: 3 to 0

Reviewed by the County Administrator: *[Signature]*

*[Signature]*  
The attached vouchers have been approved by Auditor or Deputy:  
Thomas Westerman

*[Signature]*  
Vouchers Audited By:  
Malsey Stein

❖ *Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of July 12, 2017 for payment warrants totaling \$349,446.33. Commissioner Miller seconded and the motion was carried.*



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
JULY 12, 2017**

*Approval of County Roads and Motor Vehicle Payroll*

July 12, 2017

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, July 12, 2017 *Bond Peck*  
move that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>County Roads</b>		
Net Payroll Checks	00320423-00320428	\$ 8,989.74
Net EFT Payroll Checks	00005435-00005467	52,947.39
Deduction and Contribution Checks	00320431-00320433	40,476.40
	<b>Total</b>	<u>\$ 102,413.53</u>
<b>Motor Vehicle</b>		
Net Payroll Checks	00320421-00320422	\$ 1,981.12
Net EFT Payroll Checks	00005430-00005434	7,900.02
Deduction and Contribution Checks	00320429-00320430	6,490.99
	<b>Total</b>	<u>\$ 16,372.13</u>
<b>Grand Total All Payrolls</b>		<u>\$ 118,785.66</u>

In the total amount of **\$118,785.66** (\$102,413.53 + \$16,372.13)

The motion was seconded by *Peck* and passed by a vote of 3 to 0.

*Jill A. Buchholz*  
The attached payroll has been approved by Auditor or Deputy

*Raul Ramirez*  
Payroll Prepared By Raul Ramirez

❖ **Commissioner Peck moved to approve County Roads and Motor Vehicle payroll totaling \$118,785.66. Commissioner Miller seconded and the motion was carried.**



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
JULY 12, 2017**

*Salary Clearing, Emergency Management and Irrigation*

July 12, 2017

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, July 12, 2017, *Raul Ramirez*  
move that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>Salary Clearing Payroll:</b>		
Net Payroll Checks	00320435-00320464	\$ 28,657.47
Net EFT Payroll Checks	00005468-00005694	368,295.59
Deduction and Contribution Checks	00320465-00320483	527,974.97
	<b>Total</b>	<b>\$ 924,928.03</b>
<b>Emergency Mgmt Payroll:</b>		
Net Payroll Checks	00320402	2,491.26
Net EFT Payroll Checks	00005427-00005428	\$ 4,112.42
Deduction and Contribution Checks	00320403-00320420	11,326.71
	<b>Total</b>	<b>\$ 17,930.39</b>
	<b>Grand Total All Payrolls</b>	<b>\$ 942,858.42</b>

In the total amount of **\$942,858.42** (\$924,928.03 + \$17,930.39)

The motion was seconded by *Raul Ramirez* and passed by a vote of 3 to 0.

*Joel A. Buehler*  
The attached payroll has been approved by Auditor or Deputy

*Raul Ramirez*  
Payroll Prepared by Raul Ramirez

❖ *Commissioner Peck moved to approve Salary Clearing payroll, Emergency Management payroll and Irrigation payroll totaling \$942,858.42. Commissioner Miller seconded and the motion was carried.*



# FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES  
JULY 12, 2017

## *Approval of Consent Agenda*

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7. Resolution 2017-203 Public Assistance Grant Agreement between Franklin County And Washington State Military Department And FEMA
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9. Deputy Clerk, Step 3 Hire Ritter
10. May 31, 2017 Commissioners' Meeting Minutes

❖ *Commissioner Peck moved to approve the Consent Agenda items with discussion. Commissioner Miller seconded the motion. After brief discussion the motion carried.*

## **COUNTY ADMINISTRATOR BUSINESS**

- Administrator Keith Johnson noted that there would be no Commissioners Meeting on July 26, 2017 due to lack of Quorum.
- There will be a Bi-County Meeting at Franklin County on Aug 14, 2017 at 9 a.m. Mr. Brad Banks will be the guest speaker.
- Mr. Johnson noted that the Commissioners did not have a representative going to the NACO conference. Mr. Johnson stated that he would make himself available to attend the conference if the Commissioners deemed necessary. The Commissioners felt that the North West conference may be a better fit for learning about items that pertain to our County. The Board left the decision up to Mr. Johnson's discretion whether to attend the NACO conference.





**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
JULY 12, 2017**


- Public Works Director Matt Mahoney was asked to give details on road conditions in Franklin County. Mr. Mahoney reported the following to the Commissioners:
  - All of the County roads damaged by the winter weather have been fixed at this time.
  - Public Works is submitting their documents to FEMA for reimbursement.
  - Chip seal of roads are now being reviewed by priority instead of a seven year cycle that was used in the past. This change has been most beneficial by addressing the more severely damaged roads first.
  - The gravel pit on Road 68 is still being used by the County Roads Department.
  - Magnesium Chloride in a much diluted solution is being used on dirt roads to lower dust volume. To make this process work to its fullest function, it is critical to allow the solution to cure before being driven on.
  - Mr. Mahoney is pleased with a Soil Cement product that has been recently used and tested on roads.

**ADJOURN**

With no further business to bring before the Board, the meeting was adjourned at 10:03 a.m.

**BOARD OF COUNTY COMMISSIONERS  
FRANKLIN COUNTY, WASHINGTON**

  
\_\_\_\_\_  
Robert Koch, Chair

  
\_\_\_\_\_  
Brad Peck, Chair Pro Tem

  
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Rick Miller, Member

**ATTEST:**  
  
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Clerk to the Board