



# FRANKLIN COUNTY

## BOARD OF COMMISSIONERS

BRAD PECK  
DISTRICT 1

ROBERT E. KOCH  
DISTRICT 2

RICK MILLER  
DISTRICT 3

---

### AGENDA

#### Regular Board Meeting Wednesday, June 14, 2017

*Franklin County Courthouse, Commissioners' Meeting Room  
1016 North 4th Avenue  
Pasco, Washington*

The Board of Commissioners may add, delete, postpone or alter the order of the agenda, with the exception of Public Hearings, which will not start before the time indicated, per *RCW 42.30.060*.

**9:00 am**                    **CALL TO ORDER**

**9:00 am**                    **PLEDGE OF ALLEGIANCE**

**9:05 am – 9:30 am**    **SUB 2017-01 SUBDIVIDING APPROXIMATELY 8.14 ACRES  
INTO 13 SINGLE RESIDENTIAL LOTS** (*Res 2017-156 upon approval*)  
*Presented by Planning and Building Director Loren Wiltse*

**DISCUSSION ON SUB 2017-02 TO SUBDIVIDE  
APPROXIMATELY 39.11 ACRES INTO 55 RESIDENTIAL LOTS**  
*(Resolution 2017-149 upon approval)*

**9:30 am - 9:45 am**    **E911 CONSOLIDATION TRANSITION AGREEMENT AND  
INTERLOCAL AGREEMENT** (*Resolution 2017-157 upon approval*)  
*Presented by County Administrator Keith Johnson*

**9:45 am - 9:50 am**    **PUBLIC COMMENT**

**9:50 am - 9:55 am**    **OFFICE BUSINESS**  
1. Approval of Payroll Rosters  
2. Approval of Warrant Registers  
3. Approval of Consent Agenda

***PLEASE SILENCE CELL PHONES***

**CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine and will be enacted by one vote of the Board of Commissioners. Consent Agenda items may be modified, or moved from the Consent Agenda to the Regular Agenda for separate consideration, by majority consent of the Board of Commissioners.

1. Resolution 2017-158 Approval of Signature on Food Service Contract Amendment #1 with ARAMARK Correctional Services
2. Resolution 2017-159 Approval of Forth Amendment to Agreement 15-16-DD-CDC-00 with Children's Development
3. Resolution 2017-160 Approval of Fifth Amendment to Agreement 15-16-DD-ACCS-00 with Ambitions Community Support Services
4. Resolution 2017-161 Approval of Fifth Amendment to Agreement 15-16-DD-ARC-00 with The ARC of the Tri-Cities
5. Resolution 2017-162 Approval of First Amendment Grant Agreement 2016-HHAA-CAC with Community Action Committee
6. Resolution 2017-163 Approval of Lease Agreement between Benton-Franklin Counties Human Services and Neopost
7. Resolution 2017-164 Approval of Time Frame Under Which a Manifest Error Claim Can Be Made
8. Resolution 2017-165 Re-Appointing Lori Mattson to Benton-Franklin Workforce Development Council
9. Resolution 2017-166 Re-Appointing Rick Peenstra to Benton-Franklin Workforce Development Council
10. Resolution 2017-167 Approval to Adopt Resolution Establishing Significant Dates for the 2018 Budget
11. Resolution 2017-168 Approval of Franklin County Facilities Emergency Evacuation Plan
12. Resolution 2017-169 Approval of 2017-2018 Contract with The Wesley Group

***PLEASE SILENCE CELL PHONES***

**9:55 am – 10:15 am**    **ADMINISTRATION OFFICE BUSINESS**

1. Office Business

**10:15 am – 11:00 am**    **EXECUTIVE SESSION**

Litigation or Potential Litigation: *RCW 42.30.110(1)(i)*

**11:00 am – 11:05am**    **PUBLIC COMMENT** *(Please state name and address)*

**11:05 am**                    **ADJOURN**

***PLEASE SILENCE CELL PHONES***

**Franklin County Commissioners' Meeting Agenda**

**June 14, 2017**

**Page 3 of 3**



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
JUNE 14, 2017**

---

**CALL TO ORDER**

In Chair Robert E. Koch's excused absence, Chair Pro-Tem Brad Peck called the Franklin County Commissioners' Regular Board Meeting to order at 9:03 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

**Commissioners Present:** Chair Pro Tem Brad Peck and Member Rick Miller

**Staff Present:** County Administrator Keith Johnson, Sheriff Jim Raymond, Prosecuting Attorney Shawn Sant, Public Works Director Matt Mahoney, Human Resources Director Carlee Nave, Building and Planning Director Loren Wiltse, Assessor Steve Marks, Chief Deputy Assessor Piper Mitchell

and, in Clerk to the Board Karin Milham's excused absence, Assistant to County Administrator Sherrie Young, served as Clerk to the Board.

**PLEDGE OF ALLEGIANCE**

Commissioner Peck led the Pledge of Allegiance.

**SUB 2017-01 SUBDIVIDING APPROXIMATELY 8.14 ACRES INTO 13 SINGLE RESIDENTIAL LOTS and SUB 2017-02 TO SUBDIVIDE APPROXIMATELY 39.11 ACRES INTO 55 RESIDENTIAL LOTS**

Planning and Building Director Loren Wiltse stated the same issues discussed during the June 7, 2017 meeting regarding SUB 2017-02 to subdivide approximately 39.11 acres into fifty-five (55) residential lots applied to SUB 2017-01 which is set to subdivide approximately 8.14 acres into thirteen (13) single residential lots. He recommended tabling both items until issues regarding street parking and other concerns could be resolved.

Commissioner Peck felt the County should have a standardized package and, if the same issues pertained to SUB 2017-01, implementing standardization was urgent. He asked Mr. Wiltse to summarize the issues.

Mr. Wiltse stated issues pertained to street parking, clarity of ownership and maintenance responsibilities. In his review of the Franklin County Code, Mr. Wiltse had not found specific information requiring a landowner to be responsible for maintenance of a public right-of-way. He recommended tabling both SUB 2017-01 and SUB 2017-02 until a public hearing could be held to resolve the issues.

Commissioner Miller asked how long this would delay the projects. Mr. Wiltse explained it would take a few weeks to allow for public hearing advertising.



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
JUNE 14, 2017**

---

- ❖ *After discussion, Commissioner Miller moved to table SUB 2017-01 and SUB 2017-02. Commissioner Peck seconded and the motion carried.*

**E911 CONSOLIDATION TRANSITION AGREEMENT AND INTERLOCAL AGREEMENT**

Franklin County Administrator Keith Johnson explained the County had been working with other jurisdictions for quite some time to transition to a consolidated public safety and emergency dispatch center for the region. The Transition and Buy-in Agreement being presented today is the result of those negotiations. It will allow Franklin County to be a full partner with Benton County Emergency Services (BCES) and Southeast Communications Center (SECOMM). Once the transition is complete, the Board will then approve an Interlocal Agreement, shown as "Exhibit A" in the agreement being presented today. Mr. Johnson felt the \$500,000 contribution from E911 funds was a very necessary expense.

Commissioner Miller congratulated those involved with the negotiations over the past several years and was pleased Franklin County was partnering with other entities in an effort to improve emergency dispatch in the region.

Commissioner Peck stated entities were already in negotiations when he began his career with Franklin County and felt this was a positive move forward. He congratulated Mr. Johnson.

- ❖ *Commissioner Miller moved to approve Resolution 201-157 regarding Benton County Emergency Services Transition and Buy-In Agreement. Commissioner Peck seconded and the motion carried.*

**PUBLIC COMMENT**

- Mr. Hector Alamillo, 4519 Wernett Road in Pasco, addressed the Board stating he had spoken with Mr. Wiltse about the weed issue on a specific property on Wernett Road. He was told by Mr. Wiltse the County Code needed to be revised to specify weed height before anything could be done.

Commissioner Peck asked Mr. Wiltse if Code Enforcement could handle this issue. Mr. Wiltse explained the current County Code does not specifically impose a height restriction to vegetation. He recommended assigning a vegetation height restriction county-wide.



FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES  
JUNE 14, 2017

---

After extensive discussion, Sheriff Raymond informed the Board the property appeared to be abandoned and felt any notification from the County would most likely not make a difference.

Commissioner Peck thanked Sheriff Raymond for the sharing the important information regarding the property appearing to be abandoned and instructed Mr. Wiltse to resolve as part of the nuisance code violation abatement plan.

- Mr. Alamillo also addressed the Board about the ongoing issue of speeders on his street.

Commissioner Peck asked Public Works Director Matt Mahoney to address Mr. Alamillo's concern.

Mr. Mahoney explained Public Works was in the process of researching traffic in the area and informed the Board this situation occurs throughout neighborhoods in Franklin County. He stated there were several options and he wanted to ensure the best option was presented the Board. He explained speed tables are fairly wide; speed humps are a bit smaller and more effective than speed tables. Speed bumps smaller still and are reserved for parking lots.

Mr. Mahoney said he has recently noticed other agencies removing speed tables due to interference with emergency situations. Emergencies medical technicians are required to stop working on a patient until the emergency vehicle clears the speed table, which may endanger the patient being transported.

Mr. Mahoney appreciated Mr. Alamillo's concern and asked for his patience while gather information is being gathered.

- *Intentionally left blank* -



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
JUNE 14, 2017**

**OFFICE BUSINESS**

*Approval of Fund Expenditure Warrants*

- ❖ *Commissioner Miller moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of June 14, 2017 for payment of Current Expense expenditures totaling \$400,500.87. Commissioner Peck seconded and the motion carried.*

06/14/2017

**Franklin County Commissioners:**

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 06/14/2017 Miller

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers: 00319233 - 00319429 \$400,500.87

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$211,858.17
AUDITOR O & M	\$35,742.13
ELECTION EQUIP REVOLVING	\$881.20
TREASURER O & M	\$518.88
COURTHOUSE FACILITATOR	\$1,180.00
CLERK LFO COLLECTION	\$189.20
BOATING SAFETY	\$7,276.20
JAIL COMMISSARY	\$128.00
COUNTY ROADS	\$88,798.41
SOLID WASTE	\$2,489.28
ENDING HOMELESSNESS	\$2,890.00
TRAC OPERATIONS	\$7,890.84
FRANKLIN COUNTY RV PARK	\$1,482.68
MOTOR VEHICLE	\$24,731.58

In the amount of: \$400,500.87

The motion was seconded by: Peck

And passed by a vote of: 2 to 0

Reviewed by the County Administrator: [Signature]

The attached vouchers have been approved by Auditor or Deputy:  
Matt Beaton

[Signature]  
Vouchers Audited By:  
Massey Stein



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
JUNE 14, 2017**

---

*Approval of Consent Agenda*

1. Resolution 2017-158 Approval of Signature on Food Service Contract Amendment #1 with ARAMARK Correctional Services
2. Resolution 2017-159 Approval of Forth Amendment to Agreement 15-16-DD-CDC-00 with Children's Development
3. Resolution 2017-160 Approval of Fifth Amendment to Agreement 15-16-DD-ACCS-00 with Ambitions Community Support Services
4. Resolution 2017-161 Approval of Fifth Amendment to Agreement 15-16-DD-ARC-00 with The ARC of the Tri-Cities
5. Resolution 2017-162 Approval of First Amendment Grant Agreement 2016-HHAA-CAC with Community Action Committee
6. Resolution 2017-163 Approval of Lease Agreement between Benton-Franklin Counties Human Services and Neopost
7. Resolution 2017-164 Approval of Time Frame Under Which a Manifest Error Claim Can Be Made
8. Resolution 2017-165 Re-Appointing Lori Mattson to Benton-Franklin Workforce Development Council
9. Resolution 2017-166 Re-Appointing Rick Peenstra to Benton-Franklin Workforce Development Council
10. Resolution 2017-167 Approval to Adopt Resolution Establishing Significant Dates for the 2018 Budget
11. Resolution 2017-168 Approval of Franklin County Facilities Emergency Evacuation Plan
12. Resolution 2017-169 Approval of 2017-2018 Contract with The Wesley Group

**❖ *Commissioner Miller moved to approve the Consent Agenda, minus items seven (7) and twelve (12), which would be pulled for discussion. Commissioner Peck seconded and the motion carried.***





**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
JUNE 14, 2017**

- *Discussion of Consent Item Seven (7) - Approval of Time Frame Under Which a Manifest Error Claim Can Be Made*

Commissioner Peck expressed concern with the three-year time frame for citizens to apply for a property tax refund. He asked if the County had that same restriction.

County Assessor Steve Marks explained counties are limited to three years, per state statute. If a taxpayer discovers a manifest error and it has been more than three years, the taxpayer would be required to go through the proper legislative process to obtain a refund. Mr. Marks stated if the County discovers the error, the County would not be entitled to more than three years of back taxes.

Mr. Marks stated there was no rush on this new policy and he could discuss it further individually with Commissioners and bring it back for approval at the future meeting.

Commissioner Peck asked Mr. Marks to change the verbiage, making it less ambiguous.

- *Discussion of Consent Item Twelve (12): Approval of 2017-2018 Contract with The Wesley Group*

Commissioner Peck didn't feel the language in Article 7 was a legitimate termination clause and was concerned by previous public statements made by Mr. Wesley regarding work he would do and not do for the County.

County Prosecuting Attorney Shawn Sant stated this contract was similar to a retainer agreement and Mr. Wesley's services could be used on number of issues. Mr. Sant stated the County has a good working relationship with Mr. Wesley, felt it was a good use of taxpayer monies and recommended approval.

- ❖ *Commissioner Miller moved to approve Resolution 2017-169 related to the contract with The Wesley Group and authorizing the Chair Pro Tem to execute the documents in the Chair's absence. Commissioner Peck seconded and the motion carried.*

**ADMINISTRATION OFFICE BUSINESS**

- County Administrator Keith Johnson stated it was suggested a bi-county meeting be scheduled to hear from Managing Director of Washington State Association of Local Public Health Officials Brad Banks.

Mr. Johnson stated Assistant to the County Administrator Sherrie Young would work with the appropriate staff at Benton County to schedule the meeting.

Page 6 of 7



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
JUNE 14, 2017**

---

**EXECUTIVE SESSION**

*RCW 42.30.110 (1)(i)*

Litigation or Potential Litigation Matter

Commissioner Peck recessed into Executive Session at 10:27 a.m., for discussion regarding a potential litigation matter. Discussion was anticipated to last approximately forty-five (45) minutes with no action expected.

**ADJOURN**

Commissioner Peck reconvened the Regular meeting at 11:07 a.m., and, with no further business to bring before the Board, the meeting was adjourned at 11:07 a.m.

**BOARD OF COUNTY COMMISSIONERS  
FRANKLIN COUNTY, WASHINGTON**

  
\_\_\_\_\_  
Robert E. Koch, Chair

  
\_\_\_\_\_  
Brad Peck, Chair Pro Tem

  
\_\_\_\_\_  
Rick Miller, Member

**ATTEST:**

  
\_\_\_\_\_  
Kevin Millham  
Clerk to the Board